ESSEX COUNTY SCHOOLS OF TECHNOLOGY
MONTHLY MENTOR REPORT

Mentee: _____ Mentor/Coach**:** _____ Month**:** _____

Gradebook & Schoology- Attendance, Grades	Lesson Planning (edConnect)	Observations & Walkthroughs (MyLearningPlan)	Curriculum- Standards Alignment, Pacing
Review Rubrics for Success	Smartboard	End of Year Procedures	Student Support (CIE, SEL, I&RS)
Framework for Teaching	Data Analysis	Student Growth Objectives	ScIP
Classroom Environment	Industry Recognized Credentials	Student Portfolios	PD & PLCs
NJSLA Preparation	Pre-Conferences	Progress Reports	Budget Preparation
Professional Standards for Educators	Midterms/Finals	Comment Bank	Contact Log (PowerSchool)
Policies and Procedures	Formative Assessments	Individual PDPs	Other

Date:	Description of Activities	Relevant Component in FFT	From	To	Total Time

TOTAL MONTHLY HOURS: _____

Mentor's Signature: _____ Date: _____

Mentee's Signature: _____ Date: _____