October 23	District	Open Online Application	Applications for 2022-23 School Year are Now Open! Online Application Open – October 23, 2021 ***Application Extended to February 28, 2022*** Apply at https://www.essextech.org/how-to-apply/
November 13	District/Schools	Host Virtual District High School Fair	Essex County Donald M. Payne Tech Saturday, November 13th 9:00 a.m 10:00 a.m. Principal: Eric Love Vice Principals: Anibal Ponce & Emily Bonilla ZOOM: https://essextech- org.zoom.us/j/88020625623 Essex County West Caldwell Tech Saturday, November 13 <sup>th</sup> 10:30 a.m11:30 a.m. Principal: Ayisha Ingram-Robinson Vice Principal: Ali Aryakia ZOOM: https://essextech- org.zoom.us/webinar/register/W N_80M_63hERQi3k7O9pGVkow Essex County Newark Tech Saturday, November 13 <sup>th</sup> 12:00 p.m 1:00 p.m. Principal: Carmen Morales Vice Principal: Jenabu Williams ZOOM: https://essextech- org.zoom.us/j/83223309348

December 4 December 11 December 18	District/Schools	Round 1 Diagnostic/Screener Assessments	Diagnostic Assessment Test 1 – Sat, December 4 , 2021 Diagnostic Assessment Test 2 – Sat, December 11, 2021 WIDA Screener Test 1 – Sat, December 18, 2021	
January 6-11	Guidance, OSRS SPED & ESL Admin Professionals	Round 1 Invitations: Schedule & Prep for Online Zoom Interviews	Round 1 Invitation Schedule and Prepared for First Round Interviews: Parents/Students Receive Email Invitation for Interviews informing them to bring the following documentation as stipulated on the checklist: Including submit 6 <sup>th</sup> NJSLA Scores, 6 <sup>th,</sup> 7 <sup>th,</sup> and current Report Card, Attendance & Behavior Record, 2 Letters of Recommendation, Proof of Residency, IEP or 504 Plan, Awards, Certificates, etc.	
January 22 January 29 January 29	District/Schools	Round 2 Diagnostic/Screener Assessments	Diagnostic Assessment Test 3 – Sat, January 22, 2022 Diagnostic Assessment Test 4 – Sat, January 29, 2022 WIDA Screener Test 2 – Computer-Based Sat, January 29, 2022	
January 18-28	Administrators, Counselors, ESL & OSRS SPED Teams	Round 1 Interviews	First Round of Interviews Completed	
February 7-10	Guidance, OSRS SPED, & ESL Admin Professionals	Round 2 Invitations: Schedule & Prep for Online Interviews	<ul> <li>Round 2 Invitation Schedule and Prepared for Second Round Interviews: Parents/Students Receive Email Invitation for Interviews informing them to bring the following documentation as stipulated on the checklist: Including submit 6<sup>th</sup> NJSLA Scores, 6<sup>th</sup>, 7<sup>th</sup>, and current Report Card, Attendance &amp; Behavior Record, 2 Letters of Recommendation, Proof of Residency, IEP or 504 Plan, Awards, Certificates, etc.</li> </ul>	
February 22-March 4	Administrators, Counselors, ESL & OSRS SPED Teams	Round 2 Interviews	Second Round of Interviews Completed	
February 5 February 26	District/Schools	Round 3 Diagnostic/Screener	<b>Diagnostic Assessment Test 5</b> – Sat, February 5, 2022 <b>Diagnostic Assessment Test 6</b> – Sat, February 26, 2022	

March 5		Assessments	WIDA Screener Test 3 Computer-Based Sat, March 5, 2022	
February 15	District	Close Application	Close: InfoSnap Online Student Enrollment Application	
February 25&28	Principals, OSRS SPED Admin, EL Supervisor	Round 1 Decisions Released	First Round Applicants Decisions Emailed to Students/Parents Through InfoSnap Minimum 1/3 Acceptance	
March 7	****Students/Parents**** Admin Professionals	Round 1 Commitment Contracts Returned	First Round Commitment Letters Due Back Updated of Acceptance List in Google Docs	
March 14-18	Guidance, OSRS SPED, & ESL Admin Professionals	Round 3 Invitations: Schedule & Prep for Online Interviews	<ul> <li>Round 3 Invitation Schedule and Prepared for Third Round Interviews Parents/Students Receive Email Invitation for Interviews informing them to bring the following documentation as stipulated on the checklist: Including submit 6<sup>th</sup> NJSLA Scores, 6<sup>th</sup>, 7<sup>th</sup>, and current Report Card, Attendance &amp; Behavior Record, 2 Letters of Recommendation, Proof of Residency, IEP or 5th Plan, Awards, Certificates, etc.</li> </ul>	
March 21-31	Administrators, Counselors, ESL & OSRS SPED Teams	Round 3 Interviews	Third Round of Interviews Completed	
March 30 & 31	Principals, OSRS SPED Admin, EL Supervisor	Round 2 Decisions Released	Second Round Applicants Decisions Released: 1/3 Acceptance (Minimum of 67% of All Acceptances Made)	
April 8	****Students/Parents**** Admin Professionals	Round 2 Commitment Contracts Returned	Second Round Commitment Letters Due Back Updated of Acceptance List in Google Docs	
April 28 & 29	Principals, OSRS SPED Admin, EL Supervisor	Round 3 Decisions Released	<b>Third Round Applicants Decisions Released:</b> 1/3 Acceptance (100% of Acceptances Made)	
May 6	****Students/Parents**** Admin Professionals	Round 3 Commitment Contracts Returned	Third Round Commitment Letters Due Back Updated of Acceptance List in Google Docs	
June 6-10	Administrators	Confirmation & Summer Enrichment Meetings	Accepted Students & Parent Meeting – Confirmation of Attendance	
Ongoing	Guidance, OSRS SPED, & ESL Admin Professionals	Update Enrollment Records	Secretaries ensure confirmation and student information is recorded. Delete students not attending ECST. Ensure Enrollment/Transfer Documents are Submitted	

June 30	In-District Registration & Med Records Nurses, DRSR	Proof of Residency/Transfer Docs & All Medical Forms Due	
---------	--	--	--

District Dates	Admissions Round 1	Admissions Round 2	Admissions Round 3
October 23: Website Post Online Application Open & Close Dates	December 4&11: Diagnostic Assessment 1&2 December 18: WIDA Screener	January 22&29: Diagnostic Assessment 3&4 January 29: WIDA Screener	February 5&26: Diagnostic Assessment 5&6 March 5: WIDA Screener
<b>November 13:</b> Host Virtual Open House by School	January 6-11: Interview Invitations	February 7-11: Interview Invitation	March 14-18: Interview Invitation
February 28, 2022: Close InfoSnap	January 10-21: Interviews	February 22-March 4: Interviews	March 21-April 1: Interviews
<b>June 6-10:</b> Accepted Students & Parent Meeting	February 25&28: Decisions Released for Round 1	March 30&31: Decisions Released for Round 2	April 28&29: Decisions Released for Round 3
June 30: Collect Sending District Registration, Transfer & Medical Forms Due for Incoming 9 <sup>th</sup> grade Students	<b>March 7:</b> Commitment Letters Due Back	<b>April 8:</b> Commitment Letters Due Back	<b>May 6</b> Commitment Letters Due Back