



Essex County Schools of Technology

Office of Student-Related Services

PARENTS MEDICAL CHECK LIST: **Please Read Carefully!**

- PLEASE ENSURE ALL DOCUMENTS ARE COMPLETELY FILLED BY PARENT/GUARDIAN AND YOUR CHILD'S DOCTOR!**
- Don't wait; make appointments now with your Child's Doctor. Your Child will be excluded from school if his/her medical file is incomplete!**
- Fill out forms completely and in PEN (not pencil)**
- Make certain doctor **signs, stamps and dates** the physical form before you leave his/her Office (*Physicals are only effective for one (1) year from the date of the physical)
- Failure to provide a completed physical will result in exclusion from gym/sports/field trips. Exclusion from gym will negatively impact the student's overall grade.
- Request that your child's 8th grade school send the student's original health record
- If your child wears eyeglasses or contacts, please visit eye doctor before school begins
- Remind your child that caring for their contacts is their responsibility (always carry a spare contact case and solution)
- If your child uses an *inhaler, your child's **doctor** will need to sign the Asthma Treatment Plan & you will need to sign the back of the form and provide a spare inhaler for the medical office; **the inhaler MUST accompany your child on ALL field trips**. If your child uses an *EpiPen, an Allergy Action Plan will need to be completed by your child's **doctor & the EpiPen Must accompany your child on ALL field trips**; a spare EpiPen pack should be provided to the medical office – incomplete medical files will mean that your child will NOT be allowed to travel on Field Trips OR take Gym.
- Encourage your child to keep spare clothing on hand @ school in case of emergencies
- If your child suffers from menstrual cramps. Have her take pain medication before coming to school (or have the doctor complete the medication form provided in this packet and supply the medical office with the medication)- Students shouldn't miss class time before of menstrual cramps
- Remember to update the school nurses each time your child receives an immunization (booster shot)
- Always have someone available to pick your child up from school, should the need arise
- Medical notes excusing an absence need to be turned in the day the student returns to school
- Any assistive device (i.e. crutches, ankles brace, arm sling, etc) require a doctor's order/note
- If your child has a special diagnosis (high blood pressure, diabetes, etc) notify the medical office BEFORE SCHOOL STARTS**
- Return all calls from the school nurses as soon as possible
- To contact the child's school nurses, use email:
NT: CHamilton@essextech.org; PT: DPace@essextech.org OR AGordon@essesextech.org; WCT: BRogers@essextech.org



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PARENTS:

Previous School: _____

School Doctor will be here on: _____

NOTICE REGARDING PHYSICALS

Due to change in the New Jersey Administrative Code (N.J.A.C. 6A:16-22) "each student medical examination shall be conducted at the medical home (student's family physician or healthcare provider) of the student."

For example, the student's physician or nurse practitioner/clinical nurse specialist may be acceptable.

If a student does not have a medical home (doctor), the school physician will perform the student medical examination in a district school health office, **after the parent/guardian signs the form that they do not have a family physician or healthcare provider.**

Student's Name (Print Name)

Grade/ID Number

(check one)

_____ we will provide a physical from our family physician or health care provider.

_____ we do not have a medical home physician and will need a physical exam from the district.

(Answer Yes or No)

_____ does your child have health insurance.

_____ if not, would you be interested in having the school nurse provide information regarding the New Jersey state insurance plan?

Parent/Guardian Signature

Date

ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS WAS ORGANZIED IN 1923

60 NELSON PLACE, 1 NORTH, NEWARK, NJ 07102 -TELEPHONE (973) 412-2050 - FAX (973) 242-3041

www.essextech.org

NOTE: The preparticipation physical examination must be conducted by a health care provider who 1) is a licensed physician, advanced practice nurse, or physician assistant; and 2) completed the Student-Athlete Cardiac Assessment Professional Development Module.

PREPARTICIPATION PHYSICAL EVALUATION PHYSICAL EXAMINATION FORM

Name _____ Date of birth _____

PHYSICIAN REMINDERS

- Consider additional questions on more sensitive issues
 - Do you feel stressed out or under a lot of pressure?
 - Do you ever feel sad, hopeless, depressed, or anxious?
 - Do you feel safe at your home or residence?
 - Have you ever tried cigarettes, chewing tobacco, snuff, or dip?
 - During the past 30 days, did you use chewing tobacco, snuff, or dip?
 - Do you drink alcohol or use any other drugs?
 - Have you ever taken anabolic steroids or used any other performance supplement?
 - Have you ever taken any supplements to help you gain or lose weight or improve your performance?
 - Do you wear a seat belt, use a helmet, and use condoms?
- Consider reviewing questions on cardiovascular symptoms (questions 5–14).

EXAMINATION		
Height	Weight	<input type="checkbox"/> Male <input type="checkbox"/> Female
BP / (/)	Pulse	Vision R 20/ L 20/ Corrected <input type="checkbox"/> Y <input type="checkbox"/> N
MEDICAL	NORMAL	ABNORMAL FINDINGS
Appearance • Marfan stigmata (kyphoscoliosis, high-arched palate, pectus excavatum, arachnodactyly, arm span > height, hyperlaxity, myopia, MVP, aortic insufficiency)		
Eyes/ears/nose/throat • Pupils equal • Hearing		
Lymph nodes		
Heart* • Murmurs (auscultation standing, supine, +/- Valsalva) • Location of point of maximal impulse (PMI)		
Pulses • Simultaneous femoral and radial pulses		
Lungs		
Abdomen		
Genitourinary (males only)*		
Skin • HSV, lesions suggestive of MRSA, tinea corporis		
Neurologic*		
MUSCULOSKELETAL		
Neck		
Back		
Shoulder/arm		
Elbow/forearm		
Wrist/hand/fingers		
Hip/thigh		
Knee		
Leg/ankle		
Foot/toes		
Functional • Duck-walk, single leg hop		

*Consider ECG, echocardiogram, and referral to cardiology for abnormal cardiac history or exam.
 *Consider GU exam if in private setting. Having third party present is recommended.
 *Consider cognitive evaluation or baseline neuropsychiatric testing if a history of significant concussion.

Cleared for all sports without restriction
 Cleared for all sports without restriction with recommendations for further evaluation or treatment for _____

Not cleared
 Pending further evaluation
 For any sports
 For certain sports _____
 Reason _____

Recommendations _____

I have examined the above-named student and completed the preparticipation physical evaluation. The athlete does not present apparent clinical contraindications to practice and participate in the sport(s) as outlined above. A copy of the physical exam is on record in my office and can be made available to the school at the request of the parents. If conditions arise after the athlete has been cleared for participation, a physician may rescind the clearance until the problem is resolved and the potential consequences are completely explained to the athlete (and parents/guardians).

Name of physician, advanced practice nurse (APN), physician assistant (PA) (print/type) _____ Date of exam _____
 Address _____ Phone _____
 Signature of physician, APN, PA _____

■ PREPARTICIPATION PHYSICAL EVALUATION CLEARANCE FORM

Name _____ Sex M F Age _____ Date of birth _____

- Cleared for all sports without restriction
- Cleared for all sports without restriction with recommendations for further evaluation or treatment for _____

- Not cleared
- Pending further evaluation
 - For any sports
 - For certain sports _____
- Reason _____

Recommendations _____

EMERGENCY INFORMATION

Allergies _____

Other information _____

HCP OFFICE STAMP

SCHOOL PHYSICIAN:

Reviewed on _____ (Date)

Approved _____ Not Approved _____

Signature: _____

I have examined the above-named student and completed the preparticipation physical evaluation. The athlete does not present apparent clinical contraindications to practice and participate in the sport(s) as outlined above. A copy of the physical exam is on record in my office and can be made available to the school at the request of the parents. If conditions arise after the athlete has been cleared for participation, the physician may rescind the clearance until the problem is resolved and the potential consequences are completely explained to the athlete (and parents/guardians).

Name of physician, advanced practice nurse (APN), physician assistant (PA) _____ Date _____

Address _____ Phone _____

Signature of physician, APN, PA _____

Completed Cardiac Assessment Professional Development Module

Date _____ Signature _____



Essex County Schools of Technology

Office of Student-Related Services

PERMISSION FOR ADMINISTRATION OF MEDICATION BY SCHOOL NURSE

NO MEDICATIONS ARE TO BE BROUGHT INTO SCHOOL
WITHOUT SUBMITTING THIS FORM.
FORM MUST BE SIGNED BY YOUR CHILD'S DOCTOR.

MEDICATION DISPENSING FORM-PARENT/GUARDIAN

I request that the enclosed medication, in the original container, be administered to _____ (student's name)
I give the school nurse permission to contact the physician and/or pharmacist with any questions concerning the medication.

Student's Age _____ Grade _____ School _____

Name and Strength of Medication _____

Time of Administration _____ Dosage _____ Prescription _____ Non-Prescription _____

Reason for Medication _____

Effective dates: from _____ 20____ to _____ 20____

Parent/Guardian Signature _____ Date _____ Home Telephone _____ Work Telephone _____

MEDICATION FORM-PHYSICIAN

Patient's Name _____

Medication: Name, Strength, Dosage, Time of Administration: _____

Purpose of Medication: _____

Physician's Name _____ Physician's Signature _____

Physician's Stamp (should include address and phone#) _____ Date _____

PERMISSION FOR SELF-ADMINISTRATION OF MEDICATION BY STUDENTS LISTED BELOW

PHYSICIAN'S FORM FOR EMERGENCY/SELF-ADMINISTERED MEDICATION

It is essential that _____ (student's name) be permitted to carry and administer the following medication for the purpose of treating _____ (diagnosis). This should be done under the supervision of the school nurse whenever possible. In the case of an emergency, or if the school nurse is not in the building, I have instructed this patient in the procedure for administration of this medication and find him/her competent to administer the medication.

Medication dosage and time of administration: _____

Physician's name _____ Physician's Signature _____

Physician's Stamp (should include address and phone#) _____ Date _____

Date rec'd (office use) _____



Essex County Schools of Technology

Office of Student-Related Services

ATHLETIC SPORTS SIGN-OFF

Please Complete & Return to the Medical Office

Student's Previous School _____

Student's Name _____ Grade _____ DOB _____

Address _____

City/State/Zip _____

Home Phone # _____

(1) Parent/Guardian's Name _____ (Relation) _____

Phone # _____

(2) Parent/Guardian's Name _____ (Relation) _____

Phone # _____

Please provide Email where you can receive notifications: _____

Circle any sport(s) your child might be interested in:

- Girls' Soccer / Boys' Soccer / Cross Country / Girls' Volleyball / Boys' Volleyball / Girls' Basketball / Boys' Basketball / Softball / Baseball / Track & Field / Cheerleading / Bowling

Give bottom portion to **8th grade school nurse**

Please ask that your child's 8th grade school nurse send the student's original health record to the High School nurses @:

Essex County Schools of Technology
 Donald M. Payne, Sr. Campus
 498-544 W. Market St.
 Newark, NJ 07107
 ATTENTION: Medical Office

Essex County Schools of Technology
 Newark Tech Campus
 91 W. Market St.
 Newark, NJ 07107
 ATTENTION: Medical Office

Essex County Schools of Technology
 West Caldwell Tech Campus
 620 Passaic Ave
 West Caldwell, NJ 07006
 ATTENTION: Medical Office

Dear School Nurse:

_____ [Student's name (please print)] will be attending _____ **Campus** for the 20__/20__ school year. At the end of the current school year. Please send the original A45/immunization/medical record to the above address.

Parent's Signature _____ Date _____

SCHOOL SEIZURE ACTION PLAN FOR

(INSERT NAME HERE)



Attach Student Photo

ABOUT

Name	Date of Birth
Doctors Name	Phone
Emergency Contact Name	Phone
Emergency Contact Name	Phone
Seizure Type/Name: _____	
What Happens: _____	
How Long It Lasts: _____	
How Often: _____	

Seizure Triggers:

- | | | | | |
|--|---|--|--|--|
| <input type="checkbox"/> Missed Medicine | <input type="checkbox"/> Emotional Stress | <input type="checkbox"/> Alcohol/Drugs | <input type="checkbox"/> Menstrual Cycle | <input type="checkbox"/> Missing meals |
| <input type="checkbox"/> Lack of Sleep | <input type="checkbox"/> Physical Stress | <input type="checkbox"/> Flashing Lights | <input type="checkbox"/> Illness with high fever | |
| <input type="checkbox"/> Response to specific food, or excess caffeine | | Specify: _____ | <input type="checkbox"/> Other | Specify: _____ |

DAILY TREATMENT PLAN

Seizure Medicine(s)

Name	How Much	How Often/When
Additional Treatment/Care: (i.e.: diet, sleep, devices etc.)		

CAUTION – STEP UP TREATMENT

Symptoms that signal a seizure may be coming on and additional treatment may be needed:

- | | | | | |
|--|---|---|------------------------------------|---|
| <input type="checkbox"/> Headache | <input type="checkbox"/> Staring Spells | <input type="checkbox"/> Confusion | <input type="checkbox"/> Dizziness | <input type="checkbox"/> Change in Vision/Auras |
| <input type="checkbox"/> Sudden Feeling of Fear or Anxiety | | <input type="checkbox"/> Other Specify: _____ | | |

Additional Treatment:

- Continue Daily Treatment Plan
 - If missed medicine, give prescribed dose from above ASAP.
 - Do not give a double dose or give meds closer than 6 hours apart.
- Change to: _____ How Much: _____ How Often/When: _____
- Add: _____ How Much: _____ How Often/When: _____
- Other Treatments/Care: (i.e.: sleep, devices): _____

SCHOOL SEIZURE ACTION PLAN

DANGER—GET HELP NOW

Follow Seizure First Aid Below

Contact School Nurse or Adult trained on rescue medication:

Name: _____ Number: _____

Record Duration and time of each seizure(s)

Call 911 if:

- Student has a convulsive seizures lasting more than ___ minutes
- Student is injured or has diabetes
- Student has repeated seizures without regaining consciousness
- Student is having breathing difficulty

When EMS arrives, a medical provider will perform an individual assessment to determine appropriate next steps.

Rescue Therapy:

Rescue therapy provided according to physician's order:

POST SEIZURE RECOVERY

Typical Behaviors/Needs After Seizure:

- Headache Drowsiness/Sleep Nausea Aggression Confusion/Wandering Blank Staring
 Other Specify: _____

Reviewed/Approved by:

Physician Signature

Date

Parent/Guardian Signature

Date

SEIZURE FIRST AID



Image adapted with permission from the Epilepsy Foundation of America

LEARN MORE AND GET A DOWNLOADABLE VERSION OF THIS ACTION PLAN AT:



childneurologyfoundation.org/sudep



dannyydid.org



epilepsy.com/sudep-institute

Asthma Treatment Plan – Student Parent Instructions



The PACNJ Asthma Treatment Plan is designed to help everyone understand the steps necessary for the individual student to achieve the goal of controlled asthma.

1. Parents/Guardians: Before taking this form to your Health Care Provider, complete the top left section with:

- Child's name
- Child's doctor's name & phone number
- Parent/Guardian's name & phone number
- Child's date of birth
- An Emergency Contact person's name & phone number

2. Your Health Care Provider will complete the following areas:

- The effective date of this plan
- The medicine information for the Healthy, Caution and Emergency sections
- Your Health Care Provider will check the box next to the medication and check how much and how often to take it
- Your Health Care Provider may check **"OTHER"** and:
 - ❖ Write in asthma medications not listed on the form
 - ❖ Write in additional medications that will control your asthma
 - ❖ Write in generic medications in place of the name brand on the form
- Together you and your Health Care Provider will decide what asthma treatment is best for your child to follow

3. Parents/Guardians & Health Care Providers together will discuss and then complete the following areas:

- Child's peak flow range in the Healthy, Caution and Emergency sections on the left side of the form
- Child's asthma triggers on the right side of the form
- Permission to Self-administer Medication section at the bottom of the form: Discuss your child's ability to self-administer the inhaled medications, check the appropriate box, and then both you and your Health Care Provider must sign and date the form

4. Parents/Guardians: After completing the form with your Health Care Provider:

- Make copies of the Asthma Treatment Plan and give the signed original to your child's school nurse or child care provider
- Keep a copy easily available at home to help manage your child's asthma
- Give copies of the Asthma Treatment Plan to everyone who provides care for your child, for example: babysitters, before/after school program staff, coaches, scout leaders

PARENT AUTHORIZATION

I hereby give permission for my child to receive medication at school as prescribed in the Asthma Treatment Plan. Medication must be provided in its original prescription container properly labeled by a pharmacist or physician. I also give permission for the release and exchange of information between the school nurse and my child's health care provider concerning my child's health and medications. In addition, I understand that this information will be shared with school staff on a need to know basis.

Parent/Guardian Signature

Phone

Date

FILL OUT THE SECTION BELOW ONLY IF YOUR HEALTH CARE PROVIDER CHECKED PERMISSION FOR YOUR CHILD TO SELF-ADMINISTER ASTHMA MEDICATION ON THE FRONT OF THIS FORM.

RECOMMENDATIONS ARE EFFECTIVE FOR ONE (1) SCHOOL YEAR ONLY AND MUST BE RENEWED ANNUALLY

- I do request that my child be **ALLOWED** to carry the following medication _____ for self-administration in school pursuant to N.J.A.C.:6A:16-2.3. I give permission for my child to self-administer medication, as prescribed in this Asthma Treatment Plan for the current school year as I consider him/her to be responsible and capable of transporting, storing and self-administration of the medication. Medication must be kept in its original prescription container. I understand that the school district, agents and its employees shall incur no liability as a result of any condition or injury arising from the self-administration by the student of the medication prescribed on this form. I indemnify and hold harmless the School District, its agents and employees against any claims arising out of self-administration or lack of administration of this medication by the student.
- I **DO NOT** request that my child self-administer his/her asthma medication.

Parent/Guardian Signature

Phone

Date



PLACE
PICTURE
HERE

Name: _____ D.O.B.: _____

Allergy to: _____

Weight: _____ lbs. Asthma: Yes (higher risk for a severe reaction) No

NOTE: Do not depend on antihistamines or inhalers (bronchodilators) to treat a severe reaction. USE EPINEPHRINE.

Extremely reactive to the following allergens: _____

THEREFORE:

If checked, give epinephrine immediately if the allergen was LIKELY eaten, for ANY symptoms.

If checked, give epinephrine immediately if the allergen was DEFINITELY eaten, even if no symptoms are apparent.

FOR ANY OF THE FOLLOWING: SEVERE SYMPTOMS



LUNG

Shortness of breath, wheezing, repetitive cough



HEART

Pale or bluish skin, faintness, weak pulse, dizziness



THROAT

Tight or hoarse throat, trouble breathing or swallowing



MOUTH

Significant swelling of the tongue or lips



SKIN

Many hives over body, widespread redness



GUT

Repetitive vomiting, severe diarrhea



OTHER

Feeling something bad is about to happen, anxiety, confusion

OR A COMBINATION of symptoms from different body areas.



- 1. INJECT EPINEPHRINE IMMEDIATELY.**
- 2. Call 911.** Tell emergency dispatcher the person is having anaphylaxis and may need epinephrine when emergency responders arrive.
 - Consider giving additional medications following epinephrine:
 - » Antihistamine
 - » Inhaler (bronchodilator) if wheezing
 - Lay the person flat, raise legs and keep warm. If breathing is difficult or they are vomiting, let them sit up or lie on their side.
 - If symptoms do not improve, or symptoms return, more doses of epinephrine can be given about 5 minutes or more after the last dose.
 - Alert emergency contacts.
 - Transport patient to ER, even if symptoms resolve. Patient should remain in ER for at least 4 hours because symptoms may return.

MILD SYMPTOMS



NOSE

Itchy or runny nose, sneezing



MOUTH

Itchy mouth



SKIN

A few hives, mild itch



GUT

Mild nausea or discomfort

FOR MILD SYMPTOMS FROM MORE THAN ONE SYSTEM AREA, GIVE EPINEPHRINE.

FOR MILD SYMPTOMS FROM A SINGLE SYSTEM AREA, FOLLOW THE DIRECTIONS BELOW:

1. Antihistamines may be given, if ordered by a healthcare provider.
2. Stay with the person; alert emergency contacts.
3. Watch closely for changes. If symptoms worsen, give epinephrine.

MEDICATIONS/DOSES

Epinephrine Brand or Generic: _____

Epinephrine Dose: 0.15 mg IM 0.3 mg IM

Antihistamine Brand or Generic: _____

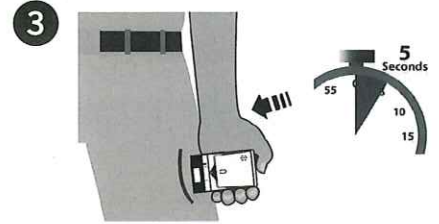
Antihistamine Dose: _____

Other (e.g., inhaler-bronchodilator if wheezing): _____



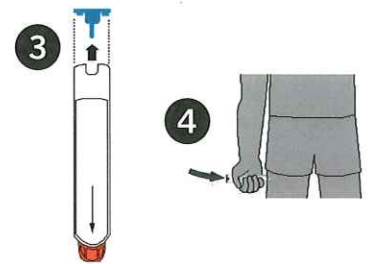
HOW TO USE AUVI-Q® (EPINEPHRINE INJECTION, USP), KALEO

1. Remove Auvi-Q from the outer case.
2. Pull off red safety guard.
3. Place black end of Auvi-Q against the middle of the outer thigh.
4. Press firmly, and hold in place for 5 seconds.
5. Call 911 and get emergency medical help right away.



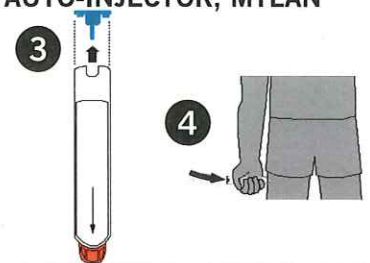
HOW TO USE EPIPEN® AND EPIPEN JR® (EPINEPHRINE) AUTO-INJECTOR, MYLAN

1. Remove the EpiPen® or EpiPen Jr® Auto-Injector from the clear carrier tube.
2. Grasp the auto-injector in your fist with the orange tip (needle end) pointing downward.
3. With your other hand, remove the blue safety release by pulling straight up.
4. Swing and push the auto-injector firmly into the middle of the outer thigh until it 'clicks'.
5. Hold firmly in place for 3 seconds (count slowly 1, 2, 3).
6. Remove and massage the injection area for 10 seconds.
7. Call 911 and get emergency medical help right away.



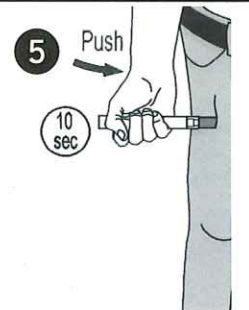
HOW TO USE EPINEPHRINE INJECTION (AUTHORIZED GENERIC OF EPIPEN®), USP AUTO-INJECTOR, MYLAN

1. Remove the epinephrine auto-injector from the clear carrier tube.
2. Grasp the auto-injector in your fist with the orange tip (needle end) pointing downward.
3. With your other hand, remove the blue safety release by pulling straight up.
4. Swing and push the auto-injector firmly into the middle of the outer thigh until it 'clicks'.
5. Hold firmly in place for 3 seconds (count slowly 1, 2, 3).
6. Remove and massage the injection area for 10 seconds.
7. Call 911 and get emergency medical help right away.



HOW TO USE IMPAX EPINEPHRINE INJECTION (AUTHORIZED GENERIC OF ADRENACLICK®), USP AUTO-INJECTOR, IMPAX LABORATORIES

1. Remove epinephrine auto-injector from its protective carrying case.
2. Pull off both blue end caps: you will now see a red tip.
3. Grasp the auto-injector in your fist with the red tip pointing downward.
4. Put the red tip against the middle of the outer thigh at a 90-degree angle, perpendicular to the thigh.
5. Press down hard and hold firmly against the thigh for approximately 10 seconds.
6. Remove and massage the area for 10 seconds.
7. Call 911 and get emergency medical help right away.



ADMINISTRATION AND SAFETY INFORMATION FOR ALL AUTO-INJECTORS:

1. Do not put your thumb, fingers or hand over the tip of the auto-injector or inject into any body part other than mid-outer thigh. In case of accidental injection, go immediately to the nearest emergency room.
2. If administering to a young child, hold their leg firmly in place before and during injection to prevent injuries.
3. Epinephrine can be injected through clothing if needed.
4. Call 911 immediately after injection.

OTHER DIRECTIONS/INFORMATION (may self-carry epinephrine, may self-administer epinephrine, etc.):

Treat the person before calling emergency contacts. The first signs of a reaction can be mild, but symptoms can worsen quickly.

EMERGENCY CONTACTS — CALL 911

RESCUE SQUAD: _____

DOCTOR: _____ PHONE: _____

PARENT/GUARDIAN: _____ PHONE: _____

OTHER EMERGENCY CONTACTS

NAME/RELATIONSHIP: _____

PHONE: _____

NAME/RELATIONSHIP: _____

PHONE: _____