

Essex County Schools of Technology

Student eLearning Guide: Expectations for Learning

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Student Best Practices & Guiding Principles:

- **MOTIVATION**-have the motivation to complete all assigned work to the best of your ability.
- **ORGANIZATION & TIME MANAGEMENT**- Use time wisely, be organized, be self-directed, and try new ways to learn and Demonstrate Learning. USE your student handbook and/or outlook/phone calendar to jot down important timelines/due dates.
- **INVESTMENT**-be willing to devote the necessary time to understand and apply the learning either independently or collaboratively with your peers.
- **ENGAGEMENT**-attend the daily Zoom/Google Meet sessions during the prescribed time and be an active participant and ask questions. Also, contribute to live streamed or threaded discussions.
- **PROCEDURES & ROUTINES**-
 - Eat breakfast, Dress for Learning, and be ready to start your day by 8:00 a.m. Remember, virtual Homeroom starts at 8:20 a.m. Use the alarm settings on your phone for important times and reminders.
 - Try to finish tasks and/or assignments well before the due date/time. This will allow you some options if you encounter some technology issues or need further clarification.
 - Identify a quiet space away from disruptions so that you can do your work.
- **PLANNING & PREPARATION**-
 - Make sure your tech device is charged overnight and working properly. Also, have a backup (e.g. phone) in case of a last-minute issue with your device.
 - Make sure to have a notebook and pencil/pen handy just in case.
 - READ the syllabus for each of your classes to understand the learning, grading, and behavioral expectations.
- **COMMUNICATON**-
 - Check your email at least twice a day, log into Schoology and other learning platforms to make sure you have updated information.
 - If for some reason you have technology or other issues that prevent you from participating, contact your teachers and guidance counselors immediately and explain the situation.
 - Reach out to Support staff for help as needed-tutoring, media center specialists, Child Study Team, School Counselors, Student Assistance Coordinators (SAC), IT Department, etc. Remember, we are there to HELP.
- **CITIZENSHIP**-when possible, offer your assistance and help your classmates that may be struggling with a particular assignment. If allowed, work with your peers on tasks and projects.
- **RESPONSIBILITY**-
 - Follow the daily schedule for ALL of your classes. Remember, in addition to serving as a learning opportunity, the daily sessions will serve to verify attendance in all of your classes.
 - **Teacher Office Hours**-Teachers will hold daily office hours starting at 1:30p.m. If you need assistance and/or support with a task/assignment/reading, request an appointment.
- **ATTITUDE**- *Walter Scott, "For success, attitude is equally as important as ability." Remember, we believe in you, so believe in yourself...let's work together to have an amazing school year.*