

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
BOARD OF EDUCATION
REGULAR MEETING AGENDA
SEPTEMBER 13, 2021**

CALL TO ORDER

The Regular Meeting of the Essex County Schools of Technology of Education will be called to order at 6:07 p.m. on Monday, September 13, 2021, by President, Rev. Edwin Leahy, OSB.

OPENING STATEMENT

Adequate notice of this meeting was provided in compliance with the Open Public Meetings Act and published in the Star Ledger on May 5, 2021 and in El Coqui on May 6, 2021.

PLEDGE OF ALLEGIANCE --

ROLL CALL – Board Secretary, Lori Tanner

Present: Salvatore Carnovale, (Remotely)
Jennifer M. Carrillo-Perez, (Remotely)
Dr. Chris T. Pernell, (In person)
Adrienne Davis, Vice President, (Remotely)

Also Present: Dr. James M. Pedersen, Superintendent, (In person)
Bernetta Davis, Business Administrator, (Remotely)
Lori Tanner, Board Secretary, (In person)
Mr. Murphy Durkin, Board Attorney, (In person)
Dixiana Carbonell, Ed. S., Assistant Superintendent for Curriculum & Instruction, (In person)
Kimberley Browne-Smeraldo, Treasurer, (Remotely)
Mary Ann Sweeney, Sr. Administrative Assistant to the Board, (In person)
Scott Hlavacek, Director of Information Technologies (In person)

Absent: LeeSandra Medina
Fr. Edwin D. Leahy, President,

COMMUNICATION

PUBLIC COMMENT WITH REGARD TO RESOLUTIONS

REPORT OF THE SUPERINTENDENT OF SCHOOLS

REPORT OF THE BUSINESS ADMINISTRATOR

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Resolution #22-120: Approval of Regular Board Meeting Minutes August 16, 2021 (enclosure)

On the motion of Dr. Pernell, seconded by Ms. Carrillo-Perez, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board approves the Essex County Schools of Technology Board of Education Minutes of the Regular Board Meeting of August 16, 2021.

Roll Call: Yeas: Mr. Carnovale, Dr. Pernell, Ms. Davis
 Nays: None
 Abstain: Jennifer M. Carrillo-Perez
 Absent: LeeSandra Medina
 Reverend Edwin Leahy, President

FINANCE

FINANCE RESOLUTIONS

Resolution #22-121: Approval of the Board Secretary and Treasurer’s Reports for the Period Ending 6/30/2021 (enclosure)

On the motion of Mr. Carnovale, seconded by Dr. Pernell, the Board acknowledges receipt of the Certification from the Business Administrator that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A23-2.11(a) and (b), and that sufficient funds are available to meet the District Board of Education’s financial obligations for the remainder of the fiscal year and that therefore upon the recommendation of the Board Secretary, Treasurer and Superintendent of Schools it is recommended that the Secretary’s and Treasurer’s Reports for the period ending June 30, 2021, showing a cash balance of \$27,232,800.96 be approved, a copy of which is attached hereto and incorporated herein as if fully set forth.

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, Dr. Pernell, Ms. Davis
 Nays: None
 Absent: LeeSandra Medina
 Reverend Edwin Leahy, President

Resolution #22-122: Transfer of Funds, June, 2021 (enclosure)

WHEREAS, Bernetta Davis, Business Administrator for the District, has determined that it is in the best interest of the District if certain inter-district fund transfers occur for the month of June, 2021, so as to prevent certain line item accounts going into a deficit. Ms. Davis has advised the Superintendent of Schools that these transfers are appropriate and in accordance with the appropriate statute governing same; now

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On the motion of Mr. Carnovale, seconded by Ms. Carrillo-Perez, BE IT RESOLVED that upon the recommendation of the Business Administrator and the Superintendent of Schools the Board approves the transfer of accounts pursuant to the attached Reports of Transfers for the month of June, 2021, copies of which are attached hereto and incorporated herein as if fully set forth.

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, Dr. Pernell, Ms. Davis
 Nays: None
 Absent: LeeSandra Medina
 Reverend Edwin Leahy, President

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Resolution #22-123: Authorize Payment of Bills – September 10, 2021 (enclosure)

WHEREAS, Bernetta Davis, Business Administrator for the District, has reviewed bills presented to the District for payment in the amount of \$2,721,728.84, through September 10, 2021 and has determined that the bills on the enclosed bills list are required to be paid by the District and that same are in accordance with contracts and/or agreements entered into by the District. Ms. Davis hereby represents to the Board that there are sufficient funds within the District to make these payments and that said payments will not adversely affect the financial position of the District; now

On the motion of Mr. Carnovale, seconded by Ms. Carrillo-Perez, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board approves the payment of the September 10, 2021, bill's list in the sum of \$2,721,728.84, a copy of which is attached hereto and incorporated herein as if fully set forth.

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, Dr. Pernell, Ms. Davis
Nays: None
Absent: LeeSandra Medina
Reverend Edwin Leahy, President

Resolution #22-124: Authorize Acceptance of Funds for the Elementary and Secondary Education Act (ESEA) 2021-2022 Grant

WHEREAS, Mr. Bickram Singh, Supervisor of Program Accountability, has submitted an application for the Elementary and Secondary Education Act Grant, in the amount of \$1,704,024.00; and

WHEREAS, as a result of the above-reference application, the New Jersey Department of Education has awarded the District a grant in the sums as set forth below; now

On the motion of Dr. Pernell, seconded by Ms. Carrillo-Perez, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the District hereby accepts funds from the State Department of Education for the Elementary and Secondary Education Act (ESEA) Grant for the period starting July 1, 2021 and ending on September 30, 2022, in the amount of \$1,704,024.00, as follows.

| | | |
|-----------------|---|---------------------|
| Title I Part A | - | \$ 1,421,121 |
| Title IIA | - | \$ 139,170 |
| Title III | - | \$ 39,471 |
| Title IV Part A | - | \$ 104,262 |
| TOTAL | - | \$ 1,704,024 |

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, Dr. Pernell, Ms. Davis
Nays: None
Absent: LeeSandra Medina
Reverend Edwin Leahy, President

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Resolution #22-125: Approval of Translation Services Agreement by and between the District and Integrated Translation Services, LLC in an Amount Not to Exceed \$ 5,000.00, Local Funds

WHEREAS, the Board has a need to acquire and engage the services of a translation service so as to provide language assistance services including over the phone interpreting (OPI) and written translation for document translation and language interpretation for parents/guardians of district students: and

WHEREAS, the District has obtained a quote for the aforementioned services from Integrated Translation Services, LLC, located in Union, NJ for translation services provided at \$0.15 per word for Spanish, \$0.25 a word for all other languages, \$1.50 per minute for over the phone interpreting for all languages and \$75.00 per hour with a minimum of two hours for on-site interpreting; and

WHEREAS, Bernetta Davis, Business Administrator, has reviewed the above referenced quote, determined that same is customary within the industry, and that the District should enter into an agreement with Integrated Translation Services in an annual amount not to exceed Five Thousand and 00/100 Dollars (\$5,000.00) in the aggregate; and

WHEREAS Ms. Davis, hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District; and

On the motion of Ms. Carrillo-Perez, seconded by Mr. Carnovale, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board hereby authorizes the District to enter into an Agreement with Integrated Translation Services, LLC for the 2021-2022 school year in a sum not to exceed \$5,000.00. A form of Agreement to be entered into by and between the District and Integrated Translation Services, LLC is appended hereto and incorporated herein by reference as if fully set forth. No payments are to be made to Integrated Translation Services, LLC without the District's receipt of a fully executed contract in a form agreeable to Board Counsel.

BE IT FURTHER RSOLVED that Bernetta Davis, Business Administrator, is hereby authorized to enter into the above referenced Agreement on behalf of the District.

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, Dr. Pernell, Ms. Davis
 Nays: None
 Absent: LeeSandra Medina
 Reverend Edwin Leahy, President

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Resolution #21-126: Authorize the Cancellation of Aged Grants Receivable Balances

- RESOLUTION DELETED (#21-126) -

On the motion of _____, seconded by _____, BE IT RESOLVED, that due to the applicable statute of limitation for collection of receivables and debts have expired. The District Grant Administrators and the Business Office have determined that it would be in the best interest of the District to cancel Aged Grants Receivable Balances and the corresponding unexpended grants appropriation;

BE IT FURTHER RESOLVED that the following grants receivable balances will be cancelled as of 6/30/2021:

| <u>Grant Name</u> | <u>Year</u> | <u>Balance to Cancel</u> |
|-----------------------|-------------|--------------------------|
| Federal | | |
| Title I | 2013-2014 | \$ 363.56 |
| Title IIA | 2019-2020 | \$ 735.68 |
| Title III | 2013-2014 | \$ 218.00 |
| TITLEIII | 2012-2013 | \$ 9,803.03 |
| Adult Basic Education | 2017-2018 | \$ 10,362.41 |
| Total | | \$ 21,482.68 |
| <hr/> | | |
| <u>Grant Name</u> | <u>Year</u> | <u>Balance to Cancel</u> |
| State | | |
| APPRENTICE | 2017-2018 | \$ 16,937.20 |
| APPRENTICE | 2016-2017 | \$ 8,994.60 |
| ADULT EDUCATION | 2018-2019 | \$ 6,418.17 |
| Total | | \$ 32,349.97 |
| <hr/> | | |
| Total | | \$ 53,832.65 |

- RESOLUTION DELETED (#21-126) -

ROLL CALL: Mr. Carnovale _____ Ms. Medina _____
 Dr. Pernel _____ Ms. Davis _____
 Ms. Carrillo Perez _____ Fr. Leahy _____

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Resolution #22-127: Authorization for the District to enter into an Agreement with Culinary Ventures Vending for the 2021-2022 school year at No Cost to the District

WHEREAS, Culinary Ventures Vending (“CVV”) operates and manages vending machines throughout the District for the convenience of staff and students. The vending machines are operational only at times allowed in accordance with the New Jersey Child Nutrition Program.

WHEREAS, the current term of agreement with CVV has expired and the District has requested and received a proposal from CVV for the operation and management of vending machines throughout the District for the 2021-2022 school year with two (2) one (1) year options to extend the agreement. CVV proposes to pay a commission to the District at the percentage rate of 25% of gross revenues. Bernetta Davis, Business Administrator, has determined that the best vendor to provide these services to the District is CVV.

On the motion of Dr. Pernell, seconded by Ms. Carrillo-Perez, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Board hereby accepts the proposal from Culinary Ventures Vending to supply vending machines within the District wherein the District shall receive a commission of 25% of the gross revenues.

WHEREAS, CVV has submitted proof of insurance coverage in the amounts required by the Board; and

BE IT FURTHER RESOLVED, that this approval is being granted without competitive bidding, in that said is exempt pursuant to N.J.S.A. 18A:18A-5(a)(23).

BE IT FURTHER RESOLVED, that Bernetta Davis, Business Administrator, is hereby authorized to executed the above referenced Agreement on behalf of the District, subject to Board Counsel’s review and approval.

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, Dr. Pernell, Ms. Davis
 Nays: None
 Absent: LeeSandra Medina
 Reverend Edwin Leahy, President

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Resolution #22-128: Authorization for the District to enter into Three Year Software Agreement with Systems 3000, Inc. in an Amount not to Exceed \$70,806, Local Funds

WHEREAS, the District has a need for Software License for the operation of the District’s Visual Fund Account, Visual Payroll and Visual Personnel System. Bernetta Davis, Business Administrator, recommends to the Superintendent of Schools that the District enter into a three year Software License Agreement with Systems 3000, Inc. in the amount of \$23,136.00 for school year 2021/2022, \$23,599.00 for school year 2022/2023 and \$24,071.00 for school year 2023/2024;

WHEREAS, Bernetta Davis, Business Administrator, hereby represents to the Board that there are sufficient funds within the District’s Local Fund to fully fund the above referenced Agreement without adversely affecting the District’s financial stability.

On the motion of Mr. Carnovale, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board hereby authorizes the District to enter into an Agreement Systems, 3000, Inc. to provide software services to the District in the amount of \$23,136.00 for school year 2021/2022, \$23,599.00 for school year 2022/2023 and \$24,071.00 for school year 2023/2024;

BE IT FURTHER RESOLVED, that this Contract is being awarded without competitive bidding in that said Contract is for goods or services for the support or maintenance of proprietary computer hardware and software and is exempt pursuant to N.J.S.A. 18A:18A-5(a) (19).

BE IT FURTHER RESOLVED, that Bernetta Davis, Business Administrator, is hereby authorized to executed the above referenced Agreement on behalf of the District, subject to Board Counsel’s review and approval.

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, Dr. Pernell, Ms. Davis
 Nays: None
 Absent: LeeSandra Medina
 Reverend Edwin Leahy, President

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Resolution #22-129: Staff Salaries Paid by the Elementary and Secondary Education Act (ESEA) Grant, in an Amount Not to Exceed \$1,141,911.00

WHEREAS, Bickram Singh, Supervisor of the Elementary and Secondary Education Act (ESEA) Grant had advised the Superintendent of Schools that an appropriate expenditure of grant funds is the payment of various staff members' salaries and benefits, provided said salary and benefits meet the requirements as set forth in the involved grants. Mr. Singh has further advised the Superintendent that various instructors and/or employees within the District salaries and/or benefits qualified to be up to 100% paid through the ESEA grant; and

WHEREAS, Bickram Singh, Supervisor of the ESEA grant hereby represents to the Board that there are sufficient funds within the Grant to pay the salaries and/or benefits as set forth below and that said payments are an appropriate expenditure of grant funds; now

On the motion of Mr. Carnovale, seconded by Dr. Pernell, BE IT RESOLVED, that upon recommendation of the Superintendent of Schools the Board hereby approves the following staff members' salaries and/or benefits to be paid through the ESEA grant for the 2021-22 school year.

| Instructor | Subject | Location | % funded | Salary (Title 1) |
|-------------------|----------------|-----------------|-----------------|-------------------------|
| Karen Santucci | English | NT | 100 | \$ 102,950 |
| Johanna Valencia | English | NT | 100 | \$ 60,073 |
| Alexandra Antoine | Math | NT | 100 | \$ 64,171 |
| Brian Johnson | English | PT | 100 | \$ 67,848 |
| Christina Gavazzi | English | PT | 100 | \$ 61,367 |
| Leona Kumagai | Math | PT | 100 | \$ 71,812 |
| Maryanne Fam | Math | PT | 100 | \$ 73,011 |
| Peter Gambino | Math | PT | 100 | \$ 64,171 |
| Zack Arenstein | Math | WC | 100 | \$ 66,514 |
| Sub-Total | | | | \$ 631,917 |
| Benefits | | | | \$ 284,363 |
| TOTAL | | | | \$ 916,280 |

| Employee | Position | Location | % funded | Salary (Title 1) |
|---------------------|--------------------|-----------------|-----------------|-------------------------|
| Stephanie Maldonado | Secretary | C.O | 50 | \$ 30,319.00 |
| Rosa Hermida | Parent Coordinator | District | 100 | \$ 67,118.00 |
| Maria Triunfo | Paraprofessional | NT | 100 | \$ 34,106.00 |
| Sub-Total | | | | \$ 131,543.00 |
| Benefits | | | | \$ 10,063.00 |
| TOTAL | | | | \$141,606.00 |

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| Instructor | Subject | Location | % funded | Salary (Title 2A) |
|-------------------|----------------|-----------------|-----------------|--------------------------|
| Pamela Rule | ESL | NT | 100 | \$ 78,054.00 |
| Benefits | | | | \$ 5,971.00 |
| TOTAL | | | | \$ 84,025.00 |

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, Dr. Pernell, Ms. Davis
 Nays: None
 Absent: LeeSandra Medina
 Reverend Edwin Leahy, President

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Resolution #22-130: Approve Consultant for Mentoring and Counseling Program not to exceed \$8,500.00, ESEA Title IV Grant Funds

WHEREAS, the District submitted an application for the Title IV, Part A grant and was subsequently approved by the NJ Department of Education to implement programs in the areas of Mentoring and Counseling; and

WHEREAS, Bickram Singh, Supervisor of the Program Accountability, has advised the Superintendent that the involved Grant requires and/or encourage that the District to provide training to students and staff in implementing a Mentoring and Counseling program that supports overall social and emotional learning (SEL) and wellness and that the best individual and/or entity to provide these services is Josh A. Campbell in an amount not to exceed \$8,500.00; now

On the motion of Dr. Pernell, seconded by Mr. Carnovale, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves Creating Connections LLC as a consultant to provide training to students and staff in implementing a Mentoring and Counseling program that enhances student leadership skills, foster a positive climate and culture, and support the overall social and emotional learning (SEL) and wellness for all participants including connectivity with peers while engaging in fun interactive activities that challenge, encourage, and build self-esteem in all schools during the period, August 1, 2021-June 30, 2022 at a cost not to exceed \$8,325.00. An agreement between the district and the consultant is attached.

BE IT FURTHER RESOLVED that the Bickram Singh, supervisor of Program Accountability hereby represents to the Board that there are sufficient funds within the district's ESEA Title IV grant to support this program and that said payments are an appropriate expenditure of the funds.

BE IT FURTHER RESOLVED, that this consultant has submitted or will submit, if required, the appropriate political contribution disclosure forms pursuant to Chapter 271 of the laws of 2005; and

BE IT FURTHER RESOLVED, this contract is being awarded without competitive bidding, in that said contract is for professional services and is exempt pursuant to N.J.S.A. 18A:18A-5(a)

BE IT FURTHER RESOLVED that the Board further hereby directs the Board Secretary to publish notice of the award of this Agreement pursuant to N.J.S.A. 18A:18A-5(a) 1 and N.J.A.C. 5:34-9.5(c), if required.

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, Dr. Pernell, Ms. Davis
 Nays: None
 Absent: LeeSandra Medina
 Reverend Edwin Leahy, President

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
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Resolution #22-131: Approval of Josh A. Campbell as Educational Consultant, in a Sum Not to Exceed \$8,500.00, Victoria and CRSSA ESSER II Grant funds

WHEREAS, Emily Bonilla, Supervisor of the Performing Arts Department, has advised the Superintendent that the involved Grants require and/or encourage that the District to provide staff with professional training in assisting the Visual and Performing Arts teachers with the articulation of culturally responsive practices to promote each student’s academic success and well-being, and the development of coherent systems of curriculum, instruction, and assessment to promote student academic success and well-being; and

WHEREAS, as a result of the above, the District has determined that the best individual and/or entity to provide the services as referenced above is Josh A. Campbell in an amount not to exceed \$8,500.00; and

Emily Bonilla, vice principal of The Payne Tech Campus and Bickram Singh, Supervisor of Program accountability have represented to the Board that there are sufficient funds within the respective grants to satisfy all payments to be made to Josh A. Campbell in the amount of \$5,500.00 and \$3,500.00 from the Victoria Foundations and CRSSA ESSER II grants respectively and that said payments will not adversely affect the District’s financial position; now

On the motion of Mr. Carnovale, seconded by Dr. Pernell, BE IT RESOLVED, that upon recommendation of the Superintendent of Schools, the Board hereby authorizes the District to enter into a Consultancy Agreement with Josh A. Campbell for the 2021-22 school year to provide a series of professional development training sessions to visual and performing arts staff, at a cost not to exceed \$8,500.00, pursuant to the terms of the Agreement attached hereto and incorporated herein as if fully set forth.

BE IT FURTHER RESOLVED that the Bickram Singh, supervisor of Program Accountability hereby represents to the Board that there are sufficient funds within the district’s Victoria Foundations and CRSSA ESSER II grants to support this program and that said payments are an appropriate expenditure of the funds; and

BE IT FURTHER RESOLVED, that this consultant has submitted or will submit, if required, the appropriate political contribution disclosure forms pursuant to Chapter 271 of the laws of 2005; and

BE IT FURTHER RESOLVED, this contract is being awarded without competitive bidding, in that said contract is for professional services and is exempt pursuant to N.J.S.A. 18A:18A-5(a); and

BE IT FURTHER RESOLVED that the Board further hereby directs the Board Secretary to publish notice of the award of this Agreement pursuant to N.J.S.A. 18A:18A-5(a) 1 and N.J.A.C. 5:34-9.5(c), if required.

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, Dr. Pernell, Ms. Davis
 Nays: None
 Absent: LeeSandra Medina
 Reverend Edwin Leahy, President

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
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Resolution #22-132: Salvatore Carnovale to Serve as Representative to the Essex Regional Educational Services Commission Board of Directors

WHEREAS, N.J.S.A. 18A:6-53 sets forth in part that the Board of Education of Essex County Vocational-Technical Schools elect one of its members to serve as a representative to the Essex Regional Educational Services Commission Board of Directors; now

BE IT RESOLVED, that on the motion of Dr. Pernell, seconded by Ms. Carrillo-Perez, Salvatore Carnovale be and is hereby elected to serve as a member of the Board of Directors of the Essex Regional Educational Services Commission from June 15, 2021 through June 14, 2022; and be it further

BE IT FURTHER RESOLVED, that Lori Tanner, Board Secretary, is hereby directed to forward a copy of this Resolution indicating such election be forwarded to the Secretary of the Essex Regional Educational Services Commission.

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, Dr. Pernell, Ms. Davis
 Nays: None
 Absent: LeeSandra Medina
 Reverend Edwin Leahy, President

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Resolution #22-132A: Authorization for the District to Enter into an Agreement with Northern Region Educational Services Commission District Board of Education in an Amount Not to Exceed \$36,000.00 Local Funds

WHEREAS, the District has reviewed its technology needs as well as its current resources and has determined that certain technology services can be provided through the implementation of a Shared Services Agreement with Northern Region Educational Services Commission (“NRESC”); and

WHEREAS, the Uniform Shared Services and Consolidation ACT, N.J.S.A. 40A:65-1 et seq. authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities: and

WHEREAS, NRESC and the District are desirous of entering into a shared services agreement which would authorize NRESC to provide the services of on-site technicians and technology support services to the District and NRESC has agreed to provide on-site technical services to the District commencing on September 1, 2021 and ending on June 30, 2022 at the prorated fee of Thirty- Six Thousand Dollars (\$36,000.00); and

On the motion of Dr. Pernell, seconded by Ms. Carrillo-Perez, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby authorizes the District to enter into an agreement with Northern Region Educational Services Commission District Board of Education through the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 for an amount not to exceed \$36,000.00 beginning September 1, 2021 through June 30, 2022.

BE IT FURTHER RESOLVED, that no payments are to be made to NRESC without the District’s receipt of a fully executed Agreement, which said Agreement must be reviewed and approved by Board Counsel; and

BE IT FURTHER RESOLVED that Ms. Bernetta Davis, Business Administrator further represents to the Board that there are sufficient funds within the District’s local funds to fully fund the award of this Agreement, without adverse effect to the District’s financial stability.

BE IT FURTHER RESOLVED, that political contribution disclosure forms, if required, shall be provided to the District within ten (10) days after the date of this Resolution; and

BE IT FURTHER RESOLVED, that the Board hereby directs the Board Secretary to publish the awarding of this contract in accordance with the appropriate Statute, if required.

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, Dr. Pernell, Ms. Davis
 Nays: None
 Absent: LeeSandra Medina
 Reverend Edwin Leahy, President

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Resolution #22-133: Resolution for a Closed Session

On the motion of Mr. Carnovale, seconded by Ms. Carrillo-Perez at 6:27p.m., the Board approves the following resolution:

BE IT RESOLVED that the Essex County Schools of Technology Board of Education shall at this time recess this meeting and conduct a closed meeting concerning personnel issues and other matters which involve exceptions set forth in the Open Public Meetings Act, and are matters which this Body hereby determines are of such a nature that they cannot be discussed at an open meeting. This Body is at this time unable to determine when the matters under discussion can be disclosed to the public. However, this Body will make such a disclosure when circumstances permit.

Personnel matters are scheduled to be discussed during this closed session

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, Dr. Pernell, Ms. Davis
 Nays: None
 Absent: LeeSandra Medina
 Reverend Edwin Leahy, President

Resolution #22-134: Return to a Regular Session

On the motion of Mr. Carnovale, seconded by Ms. Carrillo-Perez at 6:37 p.m., the Board returned to the regular session meeting.

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, Dr. Pernell, Ms. Davis
 Nays: None
 Absent: LeeSandra Medina
 Reverend Edwin Leahy, President

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PERSONNEL

PERSONNEL RESOLUTIONS

Resolution #22-135: Appoint New Employee(s), 2021-2022 School Year

On the motion of Dr. Pernell, seconded by Ms. Carrillo-Perez, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following individual(s) for the 2021-2022 school year contingent upon the submission of all appropriate paperwork, New Jersey certification in the instructional area (if applicable), a successful criminal history check and passing the medical physical examination.

BE IT FURTHER RESOLVED, the Business Administrator hereby verifies that there are sufficient funds within the District’s local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

| Name/Position | Type of Position | Location | Level/Step | Salary | Effective Date |
|---------------------------------------|-------------------------|-----------------|---------------------|---------------|-----------------------|
| Jacob Lawson* Teacher of Music | 10-Month | Payne Tech | Level 2, Step 14 | \$75,551 | 10/18/2021 |
| Maria Triunfo Paraprofessional | 10-Month | Payne Tech | Step 10 | \$34,106 | 09/16/2021 |
| Aracelis Livianao Paraprofessional | 10-Month | Payne Tech | Step 10 | \$34,106 | 09/16/2021 |

*On August 19 2021, Mary Ann Sweeney, at the direction of the Board Secretary, polled the Board via email and recorded that five (5) of the six (6) Board members voted to approve the inclusion of this item on the agenda.

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, Dr. Pernell, Ms. Davis
 Nays: None
 Absent: LeeSandra Medina
 Reverend Edwin Leahy, President

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Resolution #22-135A: Appoint New Employee(s), 2021-2022 School Year

On the motion of Dr. Pernell, seconded by Ms. Carrillo-Perez, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following individual(s) for the 2021-2022 school year contingent upon the submission of all appropriate paperwork, New Jersey certification in the instructional area (if applicable), a successful criminal history check and passing the medical physical examination.

BE IT FURTHER RESOLVED, the Business Administrator hereby verifies that there are sufficient funds within the District’s local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

| Name/Position | Type of Position | Location | Level/Step | Salary | Effective Date |
|-------------------------------------|-------------------------|-----------------------|-------------------|---------------|-----------------------|
| Dawn Barreca Secretary, 12-month | 12-Month | West Caldwell Tech | Step 8 | \$50,290.00 | 10/1/2021 |

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, Dr. Pernell, Ms. Davis
 Nays: None
 Absent: LeeSandra Medina
 Reverend Edwin Leahy, President

Resolution #22-136: Appoint Teacher Leaders on New Teacher Support Panel for 2021-22 school year, in an amount not to exceed \$2,760.00, ESEA Title 2A, Grant Funds

On the motion of Dr. Pernell, seconded by Ms. Carrillo-Perez, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby approves the following staff to serve as Teacher Leaders on New Teacher Support panel for a maximum of two (2) hours per month up to six (6) months as part of the district’s effort to support and retain effective teachers. Teacher leaders will be compensated at the rate of \$38.23 per hour in accordance with the agreement between the Collective Bargaining Unit and the Board of Education. The total amount to be paid to each teacher leader shall not exceed the sum of \$460.00.

BE IT FURTHER RESOLVED that the ESEA Grant Supervisor hereby represents to the Board that there are sufficient funds within the ESEA Title IIA grant for all payment and that said payment is an appropriate expenditure of grant funds.

Amy Karydes Axel Perez Minal Thakur
 Felix Boah Gail Riccardi Justin Bevilacqua

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, Dr. Pernell, Ms. Davis
 Nays: None
 Absent: LeeSandra Medina
 Reverend Edwin Leahy, President

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
BOARD OF EDUCATION
REGULAR MEETING AGENDA
SPETEMBER 13, 2021**

Resolution #22-137: Approve School Coordinators of Completion Zone Year 3 program with Essex County College for 2021-22 school year in an Amount Not to Exceed \$3,675.00, Victoria Grant funds

On the motion of Dr. Pernell, seconded by Ms. Carrillo-Perez, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby approves the following staff to coordinate the Completion Zone Year 3 program with Essex County College for the 2021-22 school year by monitoring student progress and attendance, and provide feedback to administrators thus ensuring successful program implementation. Staff will be compensated for forty-eight (48) hours each at the rate of \$38.23 per hour in accordance with the Agreement between the Collective Bargaining Unit and the Board of Education. The total amount to be paid to the staff members shall not exceed the sum of \$1836.00.

BE IT FURTHER RESOLVED, Bickram Singh, Supervisor of Program Accountability hereby represents to the Board that all payments to be made pursuant to the above referenced agreement shall be paid through the Victoria Foundation grant and that said payments are an appropriate expenditure of grant funds and that there are sufficient funds within the grant to fully fund same.

Newark Tech
Jennifer Ramos
Marcia Phillips

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, Dr. Pernell, Ms. Davis
 Nays: None
 Absent: LeeSandra Medina
 Reverend Edwin Leahy, President

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
BOARD OF EDUCATION
REGULAR MEETING AGENDA
SEPTEMBER 13, 2021**

Resolution #22-138: Professional Development on Implementing Training on Testing Strategies in an amount not exceed \$11,055.00, CRSSA ESSER II, Grant Funds

On the motion of Dr. Pernell, seconded by Ms. Carrillo-Perez, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby approves the following instructors to implement Training on Testing Strategies. Implementation will entail but not be limited to the use of standardized testing strategies, Naviance Test Prep and Albert.io. Approved instructors will turn-key the training to their respective school staff in the 2021-22 school year.

Participants will be compensated for a maximum of twenty (20) hours at the rate of \$38.23 per hour in accordance with the agreement between their respective Collective Bargaining Unit and the Board of Education. The total amount to be paid to each instructor shall not exceed the sum of \$765.00. Participating 10-month district supervisors will be compensated for a maximum of twelve (12) hours at the rate of \$66.00 per hour. The total amount to be paid to each supervisor shall not exceed the sum of \$1320.00.

BE IT FURTHER RESOLVED that the ESEA Grant Supervisor hereby represents to the Board that there are sufficient funds within the CRSSA ESSER II grant for all payment and that said payment is an appropriate expenditure of grant funds.

Newark Tech

Joseph Dedalonis (Math)
Trevor Johnson (Science)
Marcia Phillips (ELA)
Kelly Warnock (Social Std)

Payne Tech

Minal Thakur (Science)
Amy George (ELA)
Sandy Barrionuevo (Soc Std)

West Caldwell Tech

Zack Arenstein (Math)
Jonathan Rosenthal (Science)
Patrice Wojick (ELA)
Jackie Cammarata (Soc Std)

District Supervisors

Marybeth Landis (Math)
Grisel Morales (ELA)

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, Dr. Pernell, Ms. Davis
 Nays: None
 Absent: LeeSandra Medina
 Reverend Edwin Leahy, President

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
BOARD OF EDUCATION
REGULAR MEETING AGENDA
SEPTEMBER 13, 2021**

Resolution #22-139: Professional Development Training on Digital Tools, Learning Management System (LMS) for 2021-22 school year, not to exceed \$14,460.00, CRRSA ESSER II Grant Funds

On the motion of Dr. Pernell, seconded by Ms. Carrillo-Perez, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby approves the following staff as lead trainer and teacher leaders to participate in training on using Digital tools, including the district's Learning Management System (LMS) to deliver and assess curricular standards in an online learning setting in the 2021-22 school year. The lead trainer will turnkey training to teacher leaders in each school, who will then train school staff on using the Digital tools and LMS. Approved staff will offer technical support throughout the 2021-22 school year, including after school.

Assignment for Learning Management System lead trainer will be for a maximum of eighty (80) hours and for teacher trainers a maximum of forty (40) hours each at the rate of \$66.00 and \$38.23 per hour, respectively in accordance with the agreements between their respective Collective Bargaining Units and the Board of Education. The total amount to be paid to lead trainer and each instructor shall not exceed the sum of \$5,280 and \$1530.00, respectively.

BE IT FURTHER RESOLVED that the ESEA Grant Supervisor hereby represents to the Board that there are sufficient funds within the CRRSA ESSER II grant for all payment and that said payment is an appropriate expenditure of grant funds.

Lead Trainer

Emily Bonilla

Teacher Trainers

Payne Tech

Jessica Gonzalez
Robert Hebenstreit
Joseph Dedalonis

Newark Tech

Elisa Tejada
Marcia Phillips
Khadijah Mellakh

West Caldwell Tech

Jonathan Rosenthal
Justin Bevilacqua
Patrice Wojcik

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, Dr. Pernell, Ms. Davis
 Nays: None
 Absent: LeeSandra Medina
 Reverend Edwin Leahy, President

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
BOARD OF EDUCATION
REGULAR MEETING AGENDA
SEPTEMBER 13, 2021**

Resolution #22-140: Appoint Staff Members to School Improvement Panel for the 2021-22 School Year in an Amount Not to exceed \$385.00, Local Funds

WHEREAS, the State of New Jersey Department of Education requires that each school have a School Improvement Panel (ScIP). This panel is to be selected by the District's Administrative staff and Teacher's Association. The Superintendent of Schools was thereafter provided with a list of District employees to serve on the involved panel and was further advised that each employee consented to serving on the panel during released time.

On the motion of Dr. Pernell, seconded by Ms. Carrillo-Perez, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby approves the following staff member to participate in the School Improvement Panel (ScIP) for the 2021-22 school year. Member of the panel will participate during released time. However, for employees in the Essex County Schools of Technology Education Association, compensation will be for a maximum of ten (10) hours for the school year for activities conducted outside of the regular school day at the rate of \$38.23 per hour in accordance with the Agreement between the Collective Bargaining Unit and the Board of Education. Total amount to be paid to staff member shall not exceed the sum of \$385.00.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Newark Tech

Joseph Dedalonis

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, Dr. Pernell, Ms. Davis
 Nays: None
 Absent: LeeSandra Medina
 Reverend Edwin Leahy, President

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
BOARD OF EDUCATION
REGULAR MEETING AGENDA
SEPTEMBER 13, 2021**

Resolution #22-141: Professional Development Training on Implementing the Online Personal Finance I and II curriculum for the 2021-22 SY not to exceed \$192.00, CRRSA ESSER II, Grant Funded

WHEREAS, Dixiana Carbonell, Assistant Superintendent for Curriculum & Instruction, has advised the Superintendent that training is needed to prepare teachers to facilitate the online curriculum for Personal Finance I & II for the 2021-22 school year.

On the motion of Dr. Pernell, seconded by Ms. Carrillo-Perez, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby approves the following instructor to participate in professional learning on implementing the digital Personal Finance I and II curriculum (SIFMA Stock Market Simulator and Next Gen Personal Finance Online curriculum) on August 18th, 9:00am-2:30pm with half hour lunch. Participant will be compensated for a maximum of five (5) hours at the rate of \$38.23 per hour in accordance with the agreement between their respective Collective Bargaining Unit and the Board of Education. The total amount to be paid to participant shall not exceed the sum of \$192.

BE IT FURTHER RESOLVED that the ESEA Grant Supervisor hereby represents to the Board that there are sufficient funds with the CRSSA ESSER II grant for all payment and that said payment is an appropriate expenditure of grant funds.

Participant:
Robert Hebenstreit

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, Dr. Pernell, Ms. Davis
 Nays: None
 Absent: LeeSandra Medina
 Reverend Edwin Leahy, President

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
BOARD OF EDUCATION
REGULAR MEETING AGENDA
SEPTEMBER 13, 2021**

Resolution #22-142: Appoint Instructors for Academic Support Dual College Credit Program 2021-22 School Year, not to exceed \$7,500.00 –ESEA, Title I and IV Grant Funds

On the motion of Dr. Pernell, seconded by Ms. Carrillo-Perez, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves the following instructor to provide Academic Support for students in Dual College Credit courses in Mathematics after school for up to one (1) hour per day, four days a week, 3:00 – 4:00 pm, for the 2021-22 school year at the rate of \$45.63 per hour, in accordance with the agreement between the collective bargaining unit and the Board of Education. Assignment of staff will be based on availability of funds and student enrollment. Classes with low enrollment will be consolidated or terminated, resulting in a reduction of staff needed. Instructor is required to submit invoices by the 15th of the succeeding month for compensation to be processed.

BE IT FURTHER RESOLVED that the Supervisor of Program Accountability hereby represents to the Board that there are sufficient funds within the ESEA FY22 Title I and Title IV grants to fund the appropriate portion of the instruction and that said payments are an appropriate expenditure of grant funds.

Newark Tech

Roland Lucas-Mathematics

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, Dr. Pernell, Ms. Davis
 Nays: None
 Absent: LeeSandra Medina
 Reverend Edwin Leahy, President

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
BOARD OF EDUCATION
REGULAR MEETING AGENDA
SPETEMBER 13, 2021**

Resolution #22-143: Approve additional time for Master Scheduler at the Payne Tech Campus for the 2021-22 school year in an Amount Not to Exceed \$1,150.00, Local Funds

WHEREAS, on January 25, 2021 the Board approved resolution #21-275 for Master Schedulers to develop student and teacher schedules for the 2021-22 school year at a cost not to exceed \$6,090. and

WHEREAS, since the initial schedules were completed for Payne Tech and Newark Tech, there is further need for schedules to be completed for the 9th graders of Newark Tech who will be accommodated at the Payne Tech Campus for the 2021-22 school year.

On the motion of Dr. Pernell, seconded Ms. Carrillo-Perez, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby approves an additional thirty(30) hours for the following staff to complete teacher and student schedules at the Payne Tech Campus. Compensation will be at the rate of \$38.23 per hour in accordance with the agreements between the respective Collective Bargaining Unit and the Board of Education. The total amount to be paid to the staff member shall not exceed the sum of \$1,150.00

BE IT FURTHER RESOLVED that Bernetta Davis, Business Administrator, hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Sandy Barrionuevo- Payne Tech

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, Dr. Pernell, Ms. Davis
 Nays: None
 Absent: LeeSandra Medina
 Reverend Edwin Leahy, President

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
BOARD OF EDUCATION
REGULAR MEETING AGENDA
SEPTEMBER 13, 2021**

Resolution #22-144: Appoint STEAM Career Academy Supervisors for the Saturday program for the 2021-2022 school year, in an amount not to exceed \$15,000 Grant Funded.

WHEREAS, Dr. Cathleen DelaPaz, Director of Career and Technical Education Academies has advised the Superintendent that program supervisors are needed for the STEAM Career Academy Program. These Saturday sessions will provide students with career exploration and career development activities through an organized, systematic framework designed to aid middle school students before enrolling in a CTE program. Supervisors will schedule sessions, monitor implementation, collect data regarding student participation, and evaluate teacher instruction.

WHEREAS, Dr. Cathleen DelaPaz, Director of Career and Technical Education Academies, hereby represents to the Board that there are sufficient funds within the Perkins Grant to fully fund all payments.

On the motion of Dr. Pernell, seconded by Ms. Carrillo-Perez, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following individuals as STEAM Career Academy Program Development Supervisors:

Chabwera Phillips
Sandy Barrionuevo
Jessica Gonzalez

Assignment for the individuals above will occur between September 14, 2021-June 30, 2022 in an amount not to exceed \$15,000 grant funded.

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, Dr. Pernell, Ms. Davis
 Nays: None
 Absent: LeeSandra Medina
 Reverend Edwin Leahy, President

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
BOARD OF EDUCATION
REGULAR MEETING AGENDA
SEPTEMBER 13, 2021**

Resolution #22:145: Professional Development Training to Increase MOS and Quickbook Certification in the 2021-22 SY not to exceed \$5,400.00, CRRSA ESSER II, Grant Funded

WHEREAS, Dr. Cathleen DelaPaz, Director of Career and Technical Education Academies has advised the Superintendent that the Business Instructors will benefit from sustained Professional Development to enhance instructional strategies, work-based learning opportunities, to increase MOS and Quickbook certifications for students, and to collaborate on lessons throughout the 2021-2022 school year.

On the motion of Dr. Pernell, seconded by Ms. Carrillo-Perez, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby approves the following Business Instructors to participate in sustained professional development.

| Name | School |
|-------------------|--------|
| Sandy Romaniello | WCT |
| Simone Cameron | PT |
| Christine Coppola | PT |
| Lisa Ackershoek | PT |
| Denise Restaino | PT |
| Sheena Chapman | NT |
| Ann Steinbach | NT |

The above participants will be compensated at the rate of \$38.23 per hour, for maximum of two hours a month, September 2021 through June 2022, not to exceed twenty (20) hours total in accordance with the agreement between the collective bargaining unit and the Board of Education. The total amount to be paid to participant shall not exceed the sum of \$765.00

BE IT FURTHER RESOLVED that the ESEA Grant Supervisor hereby represents to the Board that there are sufficient funds with the CRSSA ESSER II grant for all payment and that said payment is an appropriate expenditure of grant funds.

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, Dr. Pernell, Ms. Davis
 Nays: None
 Absent: LeeSandra Medina
 Reverend Edwin Leahy, President

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
BOARD OF EDUCATION
REGULAR MEETING AGENDA
SEPTEMBER 13, 2021**

Resolution #22:146: Appoint Staff to Facilitate the District’s CTE Saturday Middle School Career Exploration Program, in an Amount Not to Exceed \$40,000 Grant Funded.

WHEREAS, Dr. Cathleen DelaPaz, Director of Career and Technical Education Academies has advised the Superintendent that the CTE Saturday Middle School Career Exploration Program will provide middle school students with career exploration and career development to assist them with making informed decisions about future educational paths, career opportunities and programs of study. Concomitantly, the CTE Saturday Middle School Career Exploration Program will assist with recruiting future students throughout the county.

WHEREAS, Dr. DelaPaz Director of Career and Technical Education Academies and Bernetta Davis, Business Administrator hereby represent to the Board that there are sufficient funds within the Perkins Secondary Grant to fully fund all payments.

On the motion of Dr. Pernell, seconded by Ms. Carrillo-Perez, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following individuals as instructors to the CTE Saturday Middle School Career Exploration Program.

- | | | | |
|----------------|--------------------|--------------------|--------------------|
| Scott Clark | Kelly Krohe | Robert Lorenzo | Javier Arocho |
| Daniel Delcher | Casey Boyle | Jennifer Preziotti | Victoria Atfield |
| Paul Onder | Robert Hebenstreit | Mark Beckett | Amarilys Mockabee |
| James Chaffee | Eddie Encarnacion | Christine Coppola | Giovanni Parlato** |
| Brian Johnson | Bill McCullough | | |

Assignment for the individuals above will occur between October 2, 2021 through June 25, 2022 in an amount not to exceed \$40,000 grant funded, \$45.63 per hour (2021-2022 contractual rate, subject to negotiation).

**Non-District employee

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, Dr. Pernell, Ms. Davis
 Nays: None
 Absent: LeeSandra Medina
 Reverend Edwin Leahy, President

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
BOARD OF EDUCATION
REGULAR MEETING AGENDA
SPETEMBER 13, 2021**

Resolution #22-147: Substitute/Long Term Replacement, Not to exceed \$15,000.00, Local Funds

WHEREAS, situations arise where teachers are out an extended period of time due to medical, personal or Family Leave reasons; and

WHEREAS, it is critical to maintain the consistency of instruction by certified long-term replacement (substitute) teachers; and

WHEREAS, the Board has approved long-term content area certified replacements at a per diem rate of \$250, equal to a first-year teacher at the BA Level; now

On the motion of Dr. Pernell, seconded by Ms. Carrillo-Perez, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves (listed below) as a “substitute” teacher at a rate of \$250 per day beginning on October 1, 2021 through September 29, 2021

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District’s local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Jonathan Alicea
James Gallina
James Casalino
Mariana Ferreira Lopes
Kaleysa Vodrazka

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, Dr. Pernell, Ms. Davis
 Nays: None
 Absent: LeeSandra Medina
 Reverend Edwin Leahy, President

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
BOARD OF EDUCATION
REGULAR MEETING AGENDA
SPETEMBER 13, 2021**

Resolution #22-148: Unused Sick Days Pay in an Amount Not to Exceed \$15,000 Local Funds

WHEREAS, the following staff members were previously employed by the District, and whose employment in part provided for payment of unused sick days in an amount not to exceed \$15,000.00. Michael Venezia, Director of Human Resources, has determined that they are entitled to payment for unused sick days of 1:4 of these days at their most current daily per diem rate, not to exceed the sum of \$15,000; now

On the motion of Dr. Pernell, seconded by Ms. Carrillo-Perez, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board hereby authorizes payment of unused sick days in an amount not to exceed \$15,000 in accordance with the Collective Bargaining Agreement by and between the District and the Association; now

BE IT FURTHER RESOLVED that Michael Venezia, Director of Human Resources, has represented to the Board that there are sufficient funds within the District to satisfy all payments due hereunder and that said payments will not adversely affect the District's financial position.

| Employee | Retirement Date | Sick Days | 1:4 | Payment |
|-----------------|------------------------|------------------|------------|----------------|
| Lillian Burke | 06/30/2020 | 166 | 41.5 | \$15,000.00 |

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, Dr. Pernell, Ms. Davis
 Nays: None
 Absent: LeeSandra Medina
 Reverend Edwin Leahy, President

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
BOARD OF EDUCATION
REGULAR MEETING AGENDA
SPETEMBER 13, 2021**

Resolution #22-149: Appointment of James Simonsen as Moving Manager to Facilitate the Renovations at the District’s Newark Tech Campus for an Additional \$1,500.00, Local Funds

WHEREAS, the Superintendent of Schools has determined that it would be in the best interest of the District if James Simonsen, an employee of the District, who has assisted in the coordination of the move of certain items from the District’s Newark Tech Campus to other District facilities in furtherance of the renovations and/or alterations at the Newark Tech Campus.

On the motion of Dr. Pernell, seconded by Ms. Carrillo-Perez, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Board hereby authorizes James Simonsen to act as Moving Manager so as to facilitate the move of certain items from the District’s Newark Tech Campus to other District facilities during the months of July 2021 and August 2021. Mr. Simonsen shall receive an additional stipend of \$1,500.00 as a result of this appointment.

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, Dr. Pernell, Ms. Davis
 Nays: None
 Absent: LeeSandra Medina
 Reverend Edwin Leahy, President

Resolution #22-150: Appoint Patricia Schaffer as Supervisor of Student Related Services within the District at the Salary of \$113,521.00 Per Year, Local Funds

WHEREAS, the Superintendent of Schools has determined that it would be in the best interest of the District if a position was created to address various student related services. The Superintendent of Schools thereafter determined that the best person to fill this position is Patricia Schaffer who is currently employed by the District as a teacher. Ms. Schaffer holds the appropriate certifications required by the involved position. The Superintendent of Schools has determined that the appropriate salary for this position is the sum of \$113,521/year.

On the motion of Dr. Pernell, seconded by Ms. Carrillo-Perez, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Board hereby authorizes the District to create the position of Supervisor of Student Related Services and that Patricia Schaffer be appointed effective ~~October 1, 2021~~ September 16, 2021. The position will be placed on Step 1 of the 12-Month Supervisors Guide at a salary of \$113,521.00/year plus benefits in accordance with the Collective Bargaining Agreement.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District’s local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, Dr. Pernell, Ms. Davis
 Nays: None
 Absent: LeeSandra Medina
 Reverend Edwin Leahy, President

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
BOARD OF EDUCATION
REGULAR MEETING AGENDA
SPETEMBER 13, 2021**

Resolution #22-151: Amendment Clarifying The Hourly Rate For Teacher’s Within the District

WHEREAS, on or after August 16, 2021, the Board passed various resolutions appointing teachers within the District to hourly positions. Through inadvertence and/or mistake, these resolutions reflected that the hourly rate was \$45.63 and non-contact hourly rate was \$37.65 when in fact they should have reflected an hourly rate of \$45.63 and non-contact rate of \$38.23 in that the current Collective Bargaining Agreement by and between the District and the Association sets forth same.

WHEREAS, as a result of the above, the Superintendent of Schools and Thomas, Patierno, Association President, had various discussions wherein it was agreed that no other adjustments are to be made to any prior years.

On the motion of Dr. Pernell, seconded by Ms. Carrillo-Perez, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board hereby amends any resolution passed on or after July 1, 2021 so as to reflect that the hourly rate to be paid to teachers is the rate of \$45.63 and non-contact rate of ~~\$37.65~~ \$38.23.

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, Dr. Pernell, Ms. Davis
 Nays: None
 Absent: LeeSandra Medina
 Reverend Edwin Leahy, President

Resolution #22-152: Appoint Staff to Facilitate the District’s Adult School Program for the 2021-2022 School Year.

On the motion of Dr. Pernell, seconded by Ms. Carrillo-Perez, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following staff members as set forth below, to be employed during the 21-22 SY to perform services as needed. The extent of staffing, length and duration of employment for the various assignments will depend on the number of students that participate as well as funding.

Assignment for **Adult Skilled Trades and Vocational Education Instructor** below will be for a maximum of four and one half (4 ½) hours per evening, at the rate of \$45.63, in accordance with the agreement between the collective bargaining unit and the Board of Education. Based on the enrollment in the program, schedules are subject to modification by the administration.

Cosmetology

Taharia Fong (Sub)

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, Dr. Pernell, Ms. Davis
 Nays: None
 Absent: LeeSandra Medina
 Reverend Edwin Leahy, President

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
BOARD OF EDUCATION
REGULAR MEETING AGENDA
SPETEMBER 13, 2021**

Resolution #22-152A: Appoint SY 2021-22 Work-Study Student for the Information Technology Department, in an Amount Not to Exceed \$8,000.00 Local Funds

On the motion of Dr. Pernell, seconded by Ms. Carrillo-Perez, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board hereby appoints the following student to participate in the 2021-22 SY Work-Study program with the Information Technology department at the rate of \$12.00 per hour, the current minimum wage as determined by the State of New Jersey's Department of Labor. The extent of staffing, length and duration of employment for the various assignments will depend on the needs of any given programs well as funding.

Assignment for the following students will begin September 14, 2021, for a maximum of 16 hours per week, as needed.

Jason Fernandez

BE IT FURTHERRESOLVED, the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, Dr. Pernell, Ms. Davis
 Nays: None
 Absent: LeeSandra Medina
 Reverend Edwin Leahy, President

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
BOARD OF EDUCATION
REGULAR MEETING AGENDA
SEPTEMBER 13, 2021**

CURRICULUM

CURRICULUM RESOLUTIONS

Resolution #22-153: Board Policy, First Reading

On the motion of Mr. Carnovale, seconded by Ms. Carrillo-Perez, BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board approves the first reading of the following Board Policies:

| <u>POLICY NAME</u> | <u>FILE CODE</u> | <u>STATUS</u> |
|--|------------------|---------------|
| Restart and Recovery Plan (Policy) (Abolished) | 1648 | Draft |
| Remote Learning Options for Families (Policy) (Abolished) | 1648.02 | Draft |
| Restart and Recovery Plan – Full-Time Remote Instruction (Policy) (Abolished) | 1648.03 | Draft |
| The Road Forward COVID-19 – Health and Safety (Policy) (New-Mandated) | 1648.11 | Draft |
| School Employee Vaccination Requirements (Policy) (New-Mandated) | 1648.13 | Draft |
| Comprehensive Health and Physical Education (Policy) (Revised- Mandated) | 2422 | Draft |
| Surrogate Parents and Resource Family Parents (Policy) (Revised-Mandated) | 2467 | Draft |
| Eligibility of Resident/Nonresident Students (Policy) (Revised-Mandated) | 5111 | Draft |
| Children Displaced by Domestic Violence (Policy) (Abolished) | 5114 | Draft |
| Education of Homeless Children (Policy)(Revised) | 5116 | Draft |
| Federal Awards/Funds Internal Controls – Allowability of Costs (Policy) (New-Mandated) | 6115.01 | Draft |

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
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| Federal Awards/Funds Internal Controls – Mandatory Disclosures (Policy) (New-Mandated) | 6115.02 | Draft |
| Federal Awards/Funds Internal Controls – Conflict of Interest (Policy) (New-Mandated) | 6115.03 | Draft |
| Contract For Goods or Services Funded by Federal Grants (Policy) (Revised-Mandated) | 6311 | Draft |
| Eye Protection (Policy & Regulation) (Revised-Mandated) | 7432 | Draft |
| Emergency and Crisis Situations (Policy) (Revised-Mandated) | 8420 | Draft |
| Fire and Fire Drills (Regulation) (Revised-Mandated) | 8420.1 | Draft |
| School Nutrition Programs (Policy) (Revised-Mandated) | 8540 | Draft |
| Meal Charges/Outstanding Food Service Bill (Policy) (Revised-Mandated) | 8550 | Draft |
| Student Transportation (Policy) (Revised-Mandated) | 8600 | Draft |
| Religious Holidays (Policy) (Abolished) | 8810 | Draft |

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, Dr. Pernell, Ms. Davis
 Nays: None
 Absent: LeeSandra Medina
 Reverend Edwin Leahy, President

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
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Resolution #22-154: Accept the Spring 2021 Assessment Results of Dynamic Learning Maps and ACCESS for ELLs 2020-21 school year (enclosure)

On the motion of Dr. Pernell, seconded by Ms. Carrillo-Perez, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby accepts the results of the Spring 2021 Assessment Results for the Dynamic Learning Maps and ACCESS for ELLs for the 2020-21 school year as required by State regulations (*N.J.A.C.* 6A:8-5.2(f)).

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, Dr. Pernell, Ms. Davis
 Nays: None
 Absent: LeeSandra Medina
 Reverend Edwin Leahy, President

Resolution #22-155: Authorization for the District to Execute a Stipulation of Settlement so as to Settle Litigation Captioned Imtaz Mohammed v. Essex County Sheriff's Office, et al under docket no. ESX-L-3884-19

WHEREAS, a Complaint was filed on behalf of a former student of the District captioned Imtaz Mohammed v. Essex County Sheriff's Office, et al under docket no. ESX-L-3884-19. The Complaint was thereafter forwarded by the District to its insurance carrier for defense and coverage. The insurance carrier appointed counsel to represent the District. Counsel has advised the Board Counsel that it would be in the best interest of the District to enter into a Stipulation of Settlement for reasons including but not limited to the cost of litigation and the uncertainty of a result.

On the motion of Dr. Pernell, seconded by Ms. Carrillo-Perez, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools and Board Counsel, the District is hereby authorized to execute the Stipulation of Settlement, a copy of which is attached hereto and incorporated herein as if fully set forth so as to fully resolve litigation captioned Imtaz Mohammed v. Essex County Sheriff's Office, et al under docket no. ESX-L-3884-19. All amounts to be paid by the District shall be paid through the District's insurance carrier.

BE IT FURTHER RESOLVED that the Superintendent of Schools and/or Board Counsel is hereby authorized to execute the Stipulation of Settlement on behalf of the District so as to bind them to same.

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, Dr. Pernell, Ms. Davis
 Nays: None
 Absent: LeeSandra Medina
 Reverend Edwin Leahy, President

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
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SEPTEMBER 13, 2021**

BUILDINGS AND GROUNDS

BUILDINGS AND GROUNDS RESOLUTIONS

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ANNOUNCEMENTS

Our next Regular Board Meeting is scheduled to be held at Payne Tech, in the Media Center, at 6:00 p.m., on Monday, **October 18, 2021**.

ADJOURNMENT

Resolution #22-156: Adjournment

On the motion of Dr. Pernell, seconded by Ms. Carrillo-Perez, the Board adjourns the meeting at 6:46 p.m.

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, Dr. Pernell, Ms. Davis
 Nays: None
 Absent: LeeSandra Medina
 Reverend Edwin Leahy, President