

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
NOVEMBER 15, 2021**

**CALL TO ORDER**

The Regular Meeting of the Essex County Schools of Technology of Education will be called to order at 6:05 p.m. on Monday, November 15, 2021, by President, Rev. Edwin Leahy, OSB.

**OPENING STATEMENT**

Adequate notice of this meeting was provided in compliance with the Open Public Meetings Act and published in the Star Ledger on November 5, 2021 and in El Coqui on November 4, 2021.

**PLEDGE OF ALLEGIANCE --**

**ROLL CALL – Board Secretary, Lori Tanner**

Present: Salvatore Carnovale, (Remotely)  
Jennifer M. Carrillo-Perez, (Remotely)  
Dr. Chris T. Pernell, (Remotely)  
Arianne Davis, Vice President, (Remotely)  
Revered Edwin Dr. Leahy, President, (Remotely)

Absent: LeeSandra Medina

Also Present: Dr. James M. Pedersen, Superintendent, (Remotely)  
Bernetta Davis, Business Administrator, (Remotely)  
Lori Tanner, Board Secretary, (In Person)  
M. Murphy Durkin, Esq., Board Attorney, (In Person)  
Kimberley Browne-Smeraldo, Treasurer, (Remotely)  
Mary Ann Sweeney, Senior Administrative Assistant to the Board, (In Person)  
Hector Maldonado, Systems Network Administrator, (In Person)

**COMMUNICATION**

**PUBLIC COMMENT WITH REGARD TO RESOLUTIONS**

**REPORT OF THE SUPERINTENDENT OF SCHOOLS**

**REPORT OF THE BUSINESS ADMINISTRATOR**

**1. HIB Monthly Report – October, 2021**

School

Allegations

Verified

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
NOVEMBER 15, 2021**

|               | Oct.     | 21-22 cumulative |          | Oct.     | 21-22 cumulative |
|---------------|----------|------------------|----------|----------|------------------|
| Newark Tech   | 0        | 0                | -        | 0        | 0                |
| Payne Tech    | 0        | 0                | -        | 0        | 0                |
| West Caldwell | 0        | 0                | -        | 0        | 0                |
| <b>Total</b>  | <b>0</b> | <b>0</b>         | <b>-</b> | <b>0</b> | <b>0</b>         |

(Discussion of any HIB incident is restricted to closed session.)

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
NOVEMBER 15, 2021**

**POINTS OF PRIDE**

**Newark Tech**

Congratulations to Ms. Krohe's 9th grade Health Careers Classes. Students recently applied the Emergency Management skills they learned in class while using the Kendrick Extraction Device, which is commonly used by EMT professionals to safely remove an injured person from a car during an accident.

Students are learning the importance of teamwork, communication, accident safety, patient care, precision, & time management. The class was broken up into 2 groups with specific roles and responsibilities (Patient, EMT Team Member, & EMT Team Leader). Each team then applied the skills then gave each other feedback on what they did well and their areas of opportunity. Shout out to Ms. Krohe who did an AMAZING job with student scholars.

Students from all grades shared their thoughts on what can be done to stop violence for School Violence Awareness Week (October 18 – 22, 2021).

**Payne Tech**

Donald Payne Sr. Campus has been awarded Bronze Level Certification. at the Sustainable Jersey for Schools Annual Awards Ceremony.

On October 6, 2021 Donald M. Payne Sr. School of Technology participated with the producer of school's Virtual gala. The Newark YMCA hosted its 28<sup>th</sup> Annual Leaders and Legends Virtual Recognition and Scholarship Dinner. This dinner is our major fund raiser annually to provide six scholarships to students in our service area. The Newark YMCA recognize the commitment and dedication that the teachers, administrators and staff of all schools have demonstrated particularly during this pandemic.

**West Caldwell Tech**

In honor of Hispanic Heritage Month, West Caldwell Tech's Culinary Arts Department prepared a variety of foods for the staff and students to sample. Our Spanish teachers, Mrs. Valdez & Mr. Tuesta, held a virtual movie night and students were able to participate in karaoke during lunch. We ended our week with a fiesta, there were dance lessons, soccer games, and dominos. Everyone enjoyed the event.







**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
NOVEMBER 15, 2021**

**Resolution #22-247: Acceptance of Year 5 of DCO Energy, LLC Proposal in an Amount Not to Exceed \$1,021,953.00 for Term of January 1, 2022–December 31, 2022, for Facility Management Services for Essex County Donald M. Payne, Sr. School of Technology**

WHEREAS, on October 19, 2017 in response to the Board’s request for bid proposals relative to Facility Management Services for Essex County Donald M. Payne, Sr. Vocational Technical School Campus (“Payne Tech”), DCO Energy, LLC (“DCO”) submitted a Cost Proposal Sheet with Costs for Years 1 through 5; and;

WHEREAS, on November 1, 2017 the Board approved entering into an agreement with DCO wherein DCO shall provide Facility Management Services for Essex County Donald M. Payne, Sr. School of Technology in an amount not to exceed \$1,105,471.00 for Year 1; and

WHEREAS, Bruce Scrivo, Director of Facilities and Operations, has advised the Superintendent that DCO has provided overall satisfactory service in accordance with the Contract as referenced above and that the scope of services should be amended to reflect that Bloomfield Tech Campus be included as a result of staffing issues. Mr Scrivo further advised that it would be in the best interest of the District if the District were to enter into a one (1) year contract with DCO in the sum not to exceed One Million Twenty One Thousand Nine Hundred and Fifty-Three Dollars (\$1,021,953.00) in accordance with the terms and conditions of the current contract for Year 5 of DCO’s Proposal; now

On the motion of Dr. Pernell, seconded by Ms. Carrillo-Perez, BE IT RESOLVED, that upon recommendation of the Superintendent of Schools, the Board hereby authorizes Bernetta Davis, Business Administrator, to execute the appropriate documentation on behalf of the District so as to enter into a one (1) year contract as referenced above, which contract shall commence on January 1, 2022 through December 31, 2022 in an amount not to exceed \$1,021,953.00; and

BE IT FURTHER RESOLVED, DCO has submitted the appropriate political contribution disclosure forms pursuant to Chapter 271 of the laws of 2005; and

BE IT FURTHER RESOLVED, that the Business Administrator is hereby directed to ensure that the appropriate insurance certificates are obtained prior to the commencement of the renewal term in accordance with the contract; and

BE IT FURTHER RESOLVED, that the Business Administrator, hereby verifies that there are sufficient funds within the District’s local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District; and

BE IT FURTHER RESOLVED that the Board further hereby directs the Board Secretary to publish notice of the award of the Contract pursuant to N.J.S.A. 18A:18A-5(a) 1 and N.J.A.C. 5:34-9.5(c), if required.

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
NOVEMBER 15, 2021**

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, Dr. Pernell, Ms. Davis,  
Fr. Leahy  
Nays: None  
Absent: LeeSandra Medina

**Resolution #22-248: Approval of Professional Services Contract by and between Precision Analytical Services, Inc. for Professional Consulting and Water Sampling Services at in an Amount not to Exceed \$16,500.00, Local Funds**

WHEREAS, the Board has a need to acquire and engage the services of Precision Analytical Services, Inc. (“PASI”), for professional consulting and water sampling services in developing a Quality Assurance Project Plan (QAPP), Lead Drinking Water Testing Sampling Plan, development of sampling documentation and provide water sampling services for Payne Tech, West Caldwell Tech and Newark Tech (temporarily located at 209 Franklin St., Bloomfield, NJ) to comply with NJDOE lead testing regulations N.J.A.C 6A:26-12.4: and

WHEREAS, PASI with offices located at 2161 Whitesville Road, Toms River, NJ 08755 will provide Professional Consulting and Water Sampling Services as referenced above at a fixed fee in the amount not to exceed Sixteen Thousand Five Hundred Dollars (\$16,500.00) in the aggregate, including costs: now

On the motion of Ms. Davis, seconded by Ms. Perez, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board approves the appointment of PASI for Professional Consulting and Water Sampling Services for Payne Tech, West Caldwell Tech and Newark Tech and authorizes Bernetta Davis, Business Administrator, to enter into a Professional Services Contract, on behalf of the Board with PASI, as described herein, consistent with the term of this Resolution. No payments are to be made to PASI without the District’s receipt of a fully executed contract in a form agreeable to Board Counsel; and

BE IT FURTHER RESOLVED, that political contribution disclosure forms are not required of PASI pursuant to Chapter 271 of the laws of 2005, in that the contract is under the statutory threshold; and

BE IT FURTHER RESOLVED, Bernetta Davis, Business Administrator, hereby verifies that there are sufficient funds within the District’s local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District; and

BE IT FURTHER RESOLVED, that the Business Administrator is hereby directed to ensure that the appropriate insurance certificates are obtained prior to the commencement of the services in accordance with the contract; and

BE IT FURTHER RESOLVED that the authorized fee for services rendered are not to exceed the sum of Sixteen Thousand Five Hundred Dollars (\$16,500.00) in the aggregate, including costs; without the prior written approval of the Board; and

BE IT FURTHER RESOLVED, that this Contract is being awarded without competitive bidding, in that said Contract is for Professional Services and is exempt pursuant to N.J.S.A. 18A:18A-5(a)(1); and





**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
NOVEMBER 15, 2021**

**Resolution #22-250: Authorization for the District to Enter into an Agreement with EPlus E-Rate for Year 2021-2022 Category II funding in an Amount Not to Exceed \$75,145.01, ESSER II Funds.**

WHEREAS, the District previously submitted Form 470 to the Universal Service Administrative Company (USAC) under the Schools and Libraries Program for the purpose of receiving assistance in providing technology equipment to upgrade the Essex County Payne Tech School of Technology (“Payne Tech”) Uninterruptable Power Supply (UPS) infrastructure. The assistance is required so as to enhance the reliability of our Virtual Desktop Infrastructure as well as protect the equipment from any power related issues. This equipment is vital to our virtual instruction during the Covid-19 pandemic. Scott Hlavacek, Director of Technology has advised the Superintendent that it would be in the best interest of the District to continue with the technology improvements in that same is enhancing the District’s educational environment; and after the Superintendent’s review, he concurs with the Director’s recommendation; and

WHEREAS, in furtherance of the above, the District received a proposal from EPlus (further known as the Category Two “E-Rate Bid Winner”) in the sum of \$143,205.68.00 of which the District shall pay \$75,145.01, ESSER II funds. The District has reviewed this proposal with Dan Riordan, the District’s E-Rate Consultant, who has advised the District that it will be in their best interest to enter into this Agreement so as to upgrade the UPS infrastructure at Payne Tech; and

WHEREAS, Mr. Riordan has further advised the District that the amount the District would pay pursuant to the above referenced Agreement with EPlus is the sum of \$75,145.01 for E-Plus E-Rate Year 2021-2022; and

WHEREAS, Bickram Singh, Supervisor of Program Accountability represents to the Board that the purchase of the above referenced technology equipment upgrade is an appropriate expenditure of the Coronavirus Response and Supplemental Appropriations Act of 2021, Elementary and Secondary School Emergency Relief Fund (CRRSA ESSER II) and that there are sufficient funds within CRRSA ESSER II to fully fund the payment of same; now

On the motion of Dr. Pernell, seconded by Ms. Davis, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Board hereby approves an agreement between the District and EPlus for an amount not to exceed \$145,205.68 of which the District shall pay \$75,145.01 for E-Plus E-Rate Year 2020-2021. A copy of this quote is attached hereto and incorporated herein as if fully set forth therein; and

BE IT FURTHER RESOLVED, that Bernetta Davis, Business Administrator, is hereby authorized by the District to execute the above referenced Agreement on behalf of the District, which said Agreement has been reviewed and approved by Board Counsel.

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
NOVEMBER 15, 2021**

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, Dr. Pernell, Ms. Davis,  
Fr. Leahy  
Nays: None  
Absent: LeeSandra Medina

**Resolution #22-251: Approve Professional Day Requests**

On the motion of Mr. Carnovale, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby approves the following Professional Day Requests. If the cost of a Professional Day is funded by a Grant the respective Grant Supervisor represents to the Board that these costs are an appropriate expenditure of Grant funds and that there are sufficient funds within the Grant to fully fund same. If the cost is from local funds Bernetta Davis, Business Administrator, hereby represents to the Board that there are sufficient funds for the payment and that said payment will not adversely affect the financial stability of the District.

| <b>Date of Event</b> | <b>Workshop/Conference</b>  | <b>Staff Member(s) Participating</b>                   | <b>Mileage Reimbursement, if Applicable</b> | <b>Cost to Board/Registration Fee</b> |
|----------------------|---|--|---|---------------------------------------|
| 10/12 – 12/10/2021   | NJSS Work-Based Learning Training (Virtual)   | Axel Perez   | N/A   | \$20.00<br>Funded by Perkins          |
| 11/2/2021            | ProStart Professional Development Seminar Whippany, NJ                                      | Amarilys Olivo-Mackabee<br>Brett Boon                  | \$0.35/MI                                   | No Cost                               |
| 11/9/2021            | UTI Educator’s Seminar Bloomfield, NJ   | Mark Guerrieri<br>Ed Finnis                            | \$0.35/MI                                   | No Cost                               |
| 11/11/2021           | The New Jersey Historical Commission (Virtual)  | Kelli Warnock  | N/A   | No Cost                               |
| 11/10/2021           | Virtual Ed Camp (Virtual)   | Lisa Ackershoek<br>Christine Coppola<br>Denis Restaino | N/A   | No Cost                               |
| 11/11/2021           | The NJ Council of County Vocational Technical ed Camp (Virtual)                             | Sandi Romaniello<br><br>Victoria Atfield               | N/A   | No Cost                               |
| 11/12/2021           | Spotlight on Contemporary Anti-Semitism & Other Forms of Hate<br>Montclair State University | Amy Karydes  | \$0.35/MI                                   | No Cost                               |



**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
NOVEMBER 15, 2021**

**Resolution #22-252: Resolution for a Closed Session**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_ at \_\_\_\_\_ p.m., the Board approves the following resolution:

~~BE IT RESOLVED that the Essex County Schools of Technology Board of Education shall at this time recess this meeting and conduct a closed meeting concerning personnel issues and other matters which involve exceptions set forth in the Open Public Meetings Act, and are matters which this Body hereby determines are of such a nature that they cannot be discussed at an open meeting. This Body is at this time unable to determine when the matters under discussion can be disclosed to the public. However, this Body will make such a disclosure when circumstances permit.~~

~~Personnel matters are scheduled to be discussed during this closed session~~

|            |                    |       |            |       |
|------------|--------------------|-------|------------|-------|
| ROLL CALL: | Mr. Carnovale      | _____ | Ms. Medina | _____ |
|            | Dr. Pernell        | _____ | Ms. Davis  | _____ |
|            | Ms. Carrillo-Perez | _____ | Fr. Leahy  | _____ |

**Resolution #22-253: Return to a Regular Session**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_ at \_\_\_\_\_ p.m., the Board returned to the regular session meeting.

|            |                    |       |            |       |
|------------|--------------------|-------|------------|-------|
| ROLL CALL: | Mr. Carnovale      | _____ | Ms. Medina | _____ |
|            | Dr. Pernell        | _____ | Ms. Davis  | _____ |
|            | Ms. Carrillo-Perez | _____ | Fr. Leahy  | _____ |























**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
NOVEMBER 15, 2021**

**CURRICULUM**

**CURRICULUM RESOLUTIONS**

**Resolution #22-262: Field Trips**

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED that upon the review and approval of Dixiana Carbonell, Assistant Superintendent for Curriculum and Instruction, the Superintendent of Schools recommends that the Board approve the following Field Trips. If the cost of a Field Trip is funded by a Grant, the respective Grant Supervisor represents to the Board that these costs are an appropriate expenditure of Grant funds and that there are sufficient funds within the Grant to fully fund same. If the cost is from local funds Bernetta Davis, Business Administrator, hereby represents to the Board that there are sufficient funds for the payment and that said payments will not adversely affect the financial stability of the District:

| <b>Person In Charge</b>             | <b>Date/Time</b>  | <b>Trip</b>                                       | <b>Cohort/Campus</b>         | <b># Students</b> | <b>Cost to Board</b> |
|-------------------------------------|---|---|------------------------------|-------------------|----------------------|
| <b>CO-CURRICULAR (NON-ATHLETIC)</b> |   |   |                              |                   |                      |
| Alghashiyah Murray                  | 10/28,11/18<br>12/16/2021   | Essex County<br>Payne Tech                        | NT Senior Peer<br>Mentoring  | 12                | No Cost              |
|                                     | 1/20,2/24<br>3/24,4/28/22   |   |                              |                   |                      |
| Robert Lorenzo<br>(1 Chaperone)     | 10/30/21  | Lenape<br>Regional High<br>School<br>Stanhope, NJ | WCT Robotics                 | 15                | No Cost              |
| Robert Lorenzo<br>(1 Chaperone)     | 11/7/21   | Immaculate<br>Conception<br>Montclair, NJ         | WCT Robotics                 | 15                | No Cost              |
| James Simonsen<br>(2 Chaperones)    | <del>11/15</del><br><del>11/17</del><br>11/18 –<br>11/20,2021   | Chrill Care<br>Verona, NJ                         | WCT<br>Construction<br>Trade | 10 - 30           | No Cost              |
| Joelle DellaVolpe<br>(2 Chaperones) | <b>2021</b><br>11/22, 11/23,<br>12/1,12/8,<br>12/15,12/17   | Chrill Care<br><br>Essex County<br>Sites          | WCT Key &<br>DECA Club       | 30                | No Cost              |
|                                     | <b>2022</b><br>1/5, 1/12,<br>1/26, 2/11,<br>2/28, 3/8,<br>3/22, 4/4,<br>4/27, 5/11,<br>5/13, 6/1, 6/8<br>and 6/15 |   |                              |                   |                      |



**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
NOVEMBER 15, 2021**

|   |                                      |   |  |    |         |
|---|--------------------------------------|---|--|----|---------|
| Amir Ressaissi<br>(1 Chaperone)   | 12/4/2021                            | Essex County<br>West Caldwell<br>Tech   | PT Robotics Team                               | 20 | No Cost |
| Tylor Santora<br>Christine Coppola  | 12/11/2021                           | Model Un<br>Conference<br>Bronx High<br>School<br>(Virtual)                               | Model UN Club                                  | 15 | No Cost |
| Robert Lorenzo<br>(1 Chaperone)   | 1/8/22                               | Liberty Science<br>Center<br>Jersey City, NJ  | WCT Robotics                                   | 15 | No Cost |
| Krutika Jagad<br>(2 Chaperones)   | 1/22, 2/3,<br>3/3, and<br>11/20/2022 | Stop & Shop<br>West Caldwell,<br>NJ   | WCT – Life Skills                              | 11 | No Cost |
| Robert Lorenzo<br>(1 Chaperone)   | 1/23/22                              | Blair Academy<br>Blairstown, NJ   | WCT Robotics                                   | 15 | No Cost |
| Amir Ressaissi<br>(1 Chaperone)   | 2/12/2022                            | Essex County<br>Payne Tech<br>Robotics<br>Competition                                     | PT Robotics Team                               | 20 | No Cost |
| Robert Lorenzo<br>(1 Chaperone)   | 2/20/22                              | Livingston High<br>School<br>Livingston, NJ   | WCT Robotics                                   | 15 | No Cost |
| Amir Ressaissi<br>(1 Chaperone)   | 3/6/2022                             | Morris Knolls<br>HS<br>Denville, NJ   | PT Robotics<br>Team                            | 20 | No Cost |
| Robert Lorenzo<br>(1 Chaperone)   |                                      |   | WCT Robotics                                   | 15 |         |
| <b>CAREER &amp; TECHNICAL EDUCATION (STRUCTURED LEARNING EXPERIENCES)</b> |                                      |   |  |    |         |
| Amarilys<br>Mockabee<br>(3 Chaperones)                                    | 11/9/2021                            | America’s<br>Grow A Row<br>Pittstown, NJ  | PT Farm to<br>School                           | 41 | No Cost |
| Amarilys<br>Mockabee<br>(3 Chaperones)                                    | 11/10/2021                           | America’s<br>Grow A Row<br>Pittstown, NJ  | PT Farm to<br>School                           | 41 | No Cost |
| Dr. Nasser Masri<br>(3 Chaperones)  | 11/30/2021                           | Greater New<br>York Dental<br>Meeting<br>Jacob Javits<br>Convention<br>Center<br>New York | NT<br>Medical/Den<br>tal Assisting<br>Students | 40 | No Cost |

















**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
NOVEMBER 15, 2021**

**Resolution #22-272: Approve District Fundraiser Requests (enclosure)**

On the motion of Dr. Pernell, seconded by Mr. Carnovale, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby authorizes students of the Newark Tech Campus to hold dress-down days on the following dates to raise funds to help pay for various student events for the 2021-22 school year:

| <b>Person in Charge</b>    | <b>Anticipated Date(s)</b>              | <b>Fundraiser</b>                  | <b>Organization/School</b>              | <b>Funds to be Used Towards</b>                |
|----------------------------|---|------------------------------------|---|--|
| Amarilys Olivo<br>Mockabee | 11-3-21                                 | Volleyball<br>Game<br>Bake Sale    | Culinary Arts Class<br>Payne Tech       | Culinary Class<br>activities/events            |
| Amarilys Olivo<br>Mockabee | 11-3-21 –<br>12-24-21                   | Pie Sales                          | Culinary Arts Class<br>Payne Tech       | Culinary Class<br>activities/events            |
| Amarilys Olivo<br>Mockabee | 11-12, 11-20<br>12-4 and<br>12-17- 2021 | Farm Stand<br>(sale of<br>produce) | Culinary Arts Class<br>Payne Tech       | Culinary Class<br>activities/events            |
| Amarilys Olivo<br>Mockabee | 11-22 – 12-22-<br>21                    | Sale of student<br>prepared meals  | Culinary Class<br>Payne Tech            | Culinary Class<br>activities/events            |
| Aura Guerra                | 11-16 – 11-24-<br>21                    | Sale of Turkey<br>Grams            | National Honor<br>Society<br>Payne Tech | National Honor<br>Society<br>activities/events |

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, Dr. Pernell, Ms. Davis,  
Fr. Leahy  
Nays: None  
Absent: LeeSandra Medina

