

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REORGANIZATION MEETING AGENDA
NOVEMBER 1, 2021**

CALL TO ORDER

The Reorganization Meeting of the Essex County Vocational Technical Schools Board of Education will be called to order at 3:04 pm on Monday, November 1, 2021, by the Board Secretary.

OPENING STATEMENT

Adequate notice of this meeting was provided in compliance with the Open Public Meetings Act and published in the Star Ledger on October 29, 2020 and in El Coqui on October 29, 2020.

PLEDGE OF ALLEGIANCE

ROLL CALL – Board Secretary, Lori Tanner

Salvatore Carnovale, (Remotely)
Jennifer Carrillo-Perez, (Remotely)
LeeSandra Medina, (Arrived at 3:07 p.m., Remotely)
Adrienne Davis, Vice President, (Remotely)
Reverend Edwin D. Leahy President, (Remotely)

Absent: Dr. Chris T. Pernell

Also Present: Dr. James M. Pedersen, Superintendent, (In Person)
Bernetta Davis, Business Administrator, (Remotely)
Lori Tanner, Board Secretary, (In Person)
M. Murphy Durkin, Esq., Board Attorney, (In Person)
Kimberly Browne-Smeraldo, Treasurer, (Remotely)
Mary Ann Sweeney, Senior Administrative Assistant to the Board, (In Person)
Scott Hlavacek, Director of Information, (In Person)
Michael J. Venezia, Director of Human Resources, (In Person)

PUBLIC COMMENT WITH REGARD TO RESOLUTIONS

REPORT OF THE SUPERINTENDENT

AGENDA ITEMS

Resolution #22-227: Election of the President

The Board Secretary will receive, in order, nominations for the office of President of the Board of Education for the period November 1, 2021 through October 31, 2022.

<u>Nominee</u>	<u>Moved By</u>	<u>Seconded By</u>
1) Reverend Edwin D. Leahy	Motion by Ms. A. Davis	seconded by Ms. Carrillo-Perez
2) None		
3) None		

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Board Secretary will close nominations and conduct a roll call vote for each nominee.

ROLL CALL VOTE FOR 1):

Roll Call: Yeas: Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Fr. Leahy,
 Nays: None
 Absent: LeeSandra Medina
 Dr. Chris T. Pernell

Father Edwin D. Leahy, do you accept the appointment to office of President of the Board of Education of the Essex County Vocational Technical Schools for the period November 1, 2021 through October 31, 2022.

On the motion of Ms. Davis, seconded by Ms. Carrillo-Perez, the Board elected Father Edwin D. Leahy to the office of President of the Essex County Vocational Technical Schools Board of Education for the period November 1, 2021 through October 31, 2022.

Additional Information: Father Edwin D. Leahy, assumes the President's chair.

Resolution #22-228: Election of the Vice President

The Newly Appointed President will receive, in order, nominations for the office of Vice President of the Board of Education.

<u>Nominee</u>	<u>Moved By</u>	<u>Seconded By</u>
1) Adrienne Davis	Motion by Fr. Leahy	seconded by Ms. Medina
2) None		
3) None		

The Newly Appointed President or Board Secretary will close nominations and the Board Secretary will conduct a roll call vote for each nominee.

Roll Call: Yeas: Mr. Carnovale, Ms. Carrillo-Perez, LeeSandra Medina, Ms. Davis, Fr. Leahy,
 Nays: None
 Absent: Dr. Chris T. Pernell

ROLL CALL VOTE FOR 2):

Ms. Adrienne Davis, do you accept the appointment to office of Vice President of the Board of Education of the Essex County Vocational Technical Schools for the period November 1, 2021 through October 31, 2022.

On the motion of Fr. Leahy, seconded by Ms. Medina, the Board elected Adrienne Davis to the office of Vice President of the Essex County Vocational Technical Schools Board of Education for the period November 1, 2021 through October 31, 2022.

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Resolution #22-229: Appointment of Lori Tanner, Board Secretary

On the motion of Mr. Carnovale, seconded by Ms. Carrillo-Perez, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board approves that Lori Tanner be and is hereby appointed Board Secretary for the period commencing November 1, 2021 through the 2022 Essex County Vocational Schools Reorganizational Board Meeting at the current salary and contractual terms.

Roll Call: Yeas: Mr. Carnovale, Ms. Carrillo-Perez, LeeSandra Medina, Ms. Davis, Fr. Leahy,
 Nays: None
 Absent: Dr. Chris T. Pernell

Resolution #22-230: Appointment of Bernetta Davis, Assistant Board Secretary

On the motion of Ms. Medina, seconded by Mr. Carnovale, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board approves that Bernetta Davis be and is hereby appointed Assistant Board Secretary for the period commencing November 1, 2021 through the 2022 Essex County Vocational Schools Reorganizational Board Meeting. Mrs. Davis shall receive no additional compensation and/or benefits as a result of this appointment.

BE IT FURTHER RESOLVED, that Mrs. Davis shall only act in the capacity of Assistant Board Secretary if in the event the current Board Secretary is unable to perform her duties as secretary for any reason including but not limited to vacation or illness.

Roll Call: Yeas: Mr. Carnovale, Ms. Carrillo-Perez, LeeSandra Medina, Ms. Davis, Fr. Leahy,
 Nays: None
 Absent: Dr. Chris T. Pernell

Resolution #22-231: Appoint Board Counsel

On the motion of Mr. Carnovale, seconded by Ms. Medina, BE IT RESOLVED, that this Board appoints Mr. M. Murphy Durkin, Board Counsel, for the period of November 1, 2021 through October 31, 2022, at the current salary and contractual terms.

Roll Call: Yeas: Mr. Carnovale, Ms. Carrillo-Perez, LeeSandra Medina, Ms. Davis, Fr. Leahy,
 Nays: None
 Absent: Dr. Chris T. Pernell

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Resolution #22-232: Appoint Members of the Board of School Estimate

On the motion of Ms. Medina, seconded by Mr. Carnovale, BE IT RESOLVED, that Ms. Adrienne Davis and Fr. Edwin D. Leahy, O.S.B. be appointed Members of the Board of School Estimate for the period November 1, 2021 through October 31, 2022.

Roll Call: Yeas: Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Fr. Leahy,
 Nays: None
 Absent: LeeSandra Medina (dropped off)
 Dr. Chris T. Pernell

Resolution #22-233: Appointment of the Treasurer of School Monies

On the motion of Ms. Medina, seconded by Mr. Carnovale, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board appoints Mrs. Kimberley Browne-Smeraldo as Treasurer of School Monies for the 2021-22 school year, at an annual compensation of \$10,000.00, effective November 1, 2021.

(Whereupon, LeeSandra Medina rejoined the meeting remotely at 3:16 p.m.)

Roll Call: Yeas: Mr. Carnovale, Ms. Carrillo-Perez, LeeSandra Medina, Ms. Davis, Fr. Leahy,
 Nays: None
 Absent: Dr. Chris T. Pernell

Resolution #22-234: Calendar of Meetings of the Board of Education

On the motion of Ms. Carrillo-Perez, seconded by Ms. Medina, BE IT RESOLVED, that Essex County Schools of Technology Board of Education Meetings will in the Media Center at Payne Tech Campus, located at 498-544 West Market Street, Newark, New Jersey, 07107, at 6:00 p.m. on the following dates, unless otherwise noted:

Regular Meetings

Monday, November 15, 2021	Monday, May 9, 2022
Monday, December 13, 2021	Monday, June 13, 2022
Monday, January 10, 2022	Monday, July 11, 2022
Monday, February 14, 2022	Monday, August 15, 2022
Monday, March 21, 2022	Monday, September 12, 2022
Monday, April 18, 2022	Monday, October 17, 2022

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Annual Reorganization Meeting

Tuesday, November 1, 2022*

*This meeting (November 1, 2022) is scheduled for 3:00 PM

Additional Information: The Board Secretary will have the above schedule of meetings published in The Star Ledger and El Coqui.

Roll Call: Yeas: Mr. Carnovale, Ms. Carrillo-Perez, LeeSandra Medina, Ms. Davis, Fr. Leahy,
 Nays: None
 Absent: Dr. Chris T. Pernell

Resolution #22-235: Designate Official District Newspapers

On the motion of Mr. Carnovale, seconded by Ms. Carrillo-Perez, BE IT RESOLVED, that The Star Ledger and El Coqui be designated as the official newspaper(s) for District publications.

BE IT FURTHER RESOLVED, that the Business Administrator/Board Secretary be allowed to use one or both of these papers as may be necessary based on the situation.

Roll Call: Yeas: Mr. Carnovale, Ms. Carrillo-Perez, LeeSandra Medina, Ms. Davis, Fr. Leahy,
 Nays: None
 Absent: Dr. Chris T. Pernell

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Resolution #22-236: Adopt Open Public Meetings Act

On the motion of Mr. Carnovale, seconded by Ms. Carrillo-Perez, BE IT RESOLVED, that the board adopts the following in accordance with the provisions of the Open Public Meetings Act N.J.S.A. 10:4-6 et seq.:

- 1) All regular meetings of the Essex County Vocational Technical Schools Board of Education as scheduled on the dates indicated in the Calendar of Meetings will be held in the Administrative Offices, LeRoy Smith, Jr. Public Safety Building, 60 Nelson Place, 14th floor, Newark, New Jersey, 07102 unless otherwise noted.
- 2) A copy of the Calendar of Meetings will be prominently posted by the Secretary throughout the year on the bulletin board in the lobby of each Essex County Vocational Technical School buildings.
- 3) The Secretary, upon adoption of this resolution, will mail a copy of the Resolution to The Star-Ledger and El Coqui, which are designated as the official newspaper(s) for publication of legal notices; which newspapers are hereby designated to receive notices of meetings pursuant to Section 3(d) of the Open Public Meetings Act (N.J.S.A. 10:4-8); and cause dates of said meetings to be advertised in the above mentioned newspapers.
- 4) The Secretary will file a copy of this Resolution in the Essex County Clerk's Office and this Resolution shall remain on file throughout the year to November 1, 2021.

A copy of this Resolution, or any revision thereto, or any advance written notice of any regular, special or rescheduled meeting during the above period to November 1, 2021 will be mailed to any person making written application for the same pursuant to Section 14 of the Open Public Meetings Act (N.J.S.A. 10:4-19) upon prepayment of said person of TWENTY-FIVE DOLLARS to the Secretary. Notices of meetings requested by news media in writing shall be mailed to said news media without charge. All requests for notices shall terminate on November 1st of each year, but shall be subject to renewal upon written request. Any persons needing special provisions should notify the Board Secretary a minimum of 24 hours prior to the meeting.

Roll Call: Yeas: Mr. Carnovale, Ms. Carrillo-Perez, LeeSandra Medina, Ms. Davis, Fr. Leahy,
 Nays: None
 Absent: Dr. Chris T. Pernell

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Resolution #22-237: Adopt Policies

On the motion of Mr. Carnovale, seconded by Ms. Medina, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board approves all existing policies of the Board remain in effect for one year subject to change by rules within these policies.

All policies are available for review in the District Board Office.

Roll Call: Yeas: Mr. Carnovale, Ms. Carrillo-Perez, LeeSandra Medina, Ms. Davis, Fr. Leahy,
 Nays: None
 Absent: Dr. Chris T. Pernell

FINANCE

FINANCE RESOLUTIONS

Resolution #22-238: Designation of Bank Depositories

On the motion of Mr. Carnovale, seconded by Ms. Medina, BE IT RESOLVED, that the Board designates the following banks as depositories for the Essex County Vocational Technical Schools funds for the period November 1, 2021 through October 31, 2022:

- Investors Bank
101 JFK Parkway, Short Hills, NJ 07078
- New Jersey Cash Management Fund (NJCMF)
- State Street Bank and Trust Company, c/o transfer agency
1 Heritage Drive, Quincy, MA 02171

Roll Call: Yeas: Mr. Carnovale, Ms. Carrillo-Perez, LeeSandra Medina, Ms. Davis, Fr. Leahy,
 Nays: None
 Absent: Dr. Chris T. Pernell

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Resolution #22-239: Approval of Emergent Payment Requests

On the motion of Ms. Medina, seconded by Mr. Carnovale, that, for the period November 1, 2021 through October 31, 2022, the Board authorizes the Business Administrator/Board Secretary to make payments between Board Meetings of those obligations, which will not adversely affect and are critical to the efficient operation of the District, with said payments being ratified at the next regularly scheduled meeting.

Roll Call: Yeas: Mr. Carnovale, Ms. Carrillo-Perez, LeeSandra Medina, Ms. Davis, Fr. Leahy,
 Nays: None
 Absent: Dr. Chris T. Pernell

Resolution #22-240: Appointment of Bernetta Davis, Business Administrator, as Qualified Purchasing Agent on behalf of the District

WHEREAS, Bernetta Davis, Business Administrator for the Essex County Vocational Technical School District, holds a certificate to act as a Qualified Purchasing Agent (“QPA”) by the State of New Jersey; therefore;

On a motion of Mr. Carnovale, seconded by Ms. Carrillo-Perez, BE IT RESOLVED that the Essex County Vocational Technical School District appoints Bernetta Davis as Qualified Purchasing Agent for the school district and duly assigns the authority, responsibility, and accountability for the purchasing of the board as a QPA for the 2021-2022 school year. Mrs. Davis shall receive no additional compensation and/or benefits as a result of this appointment.

Roll Call: Yeas: Mr. Carnovale, Ms. Carrillo-Perez, LeeSandra Medina, Ms. Davis, Fr. Leahy,
 Nays: None
 Absent: Dr. Chris T. Pernell

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Resolution #22-241: Approval of the Third Party Administrator and Authorized Tax Shelter Annuity Providers for District's 403B Employee Contribution Plan

On the motion of Mr. Carnovale, seconded by Ms. Carrillo-Perez, BE IT RESOLVED, that the Board approves the following Third Party Administrator and Tax Shelter Annuity Providers for the District's 403b Employee Contribution Plan for the period November 1, 2021 through October 31, 2022.

Third Party Administrator - TSA Consulting Group, Inc., successor in interest to Great American Plan Administrators, Inc.
15 Yacht Club Drive, NE, Fort Walton Beach, FL 32548

403B Plan Providers

- AXA Equitable Life Insurance Company
- Fidelity Investments
- Great American-Annuity Investors Life
- Lincoln Investment Planning, Inc
- Lincoln Investment Planning, Inc (Reliastar Life Insurance Co.)
- MetLife & Annuity company of Connecticut
- MetLife Resources
- Security Benefit Group
- VALIC
- Vanguard

Roll Call: Yeas: Mr. Carnovale, Ms. Carrillo-Perez, LeeSandra Medina, Ms. Davis, Fr. Leahy,
 Nays: None
 Absent: Dr. Chris T. Pernell

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PUBLIC COMMENT

ANNOUNCEMENTS

Our next Regular Board Meeting is scheduled to be held in the Media Center at Payne Tech Campus, located at 498-544 West Market Street, Newark, New Jersey, at 6:00 p.m., on **Monday, November 15, 2021.**

ADJOURNMENT

Resolution #22-242: Adjournment

On the motion of Mr. Carnovale, seconded by Ms. Carrillo-Perez, the Board adjourns the meeting at 3:24 p.m.

Roll Call: Yeas: Mr. Carnovale, Ms. Carrillo-Perez, LeeSandra Medina, Ms. Davis, Fr. Leahy,
 Nays: None
 Absent: Dr. Chris T. Pernell