

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
SEPTEMBER 14, 2020**

**CALL TO ORDER**

The Regular Meeting of the Essex County Schools of Technology of Education will be called to order at 2:06 p.m. on Monday September 14, 2020, by President, Rev. Edwin Leahy, OSB.

**OPENING STATEMENT**

Adequate notice of this meeting was provided in compliance with the Open Public Meetings Act and published in the Star Ledger on September 3, 2020 and in El Coqui on September 3, 2020.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL** – Board Secretary, Lori Tanner

Present: Salvatore Carnovale, (Via telephone)  
LeeSandra Medina, (Via computer)  
Jennifer M. Carrillo-Perez, (Via computer)  
Adrienne Davis, Vice President, (Via telephone)  
Fr. Edwin D. Leahy, President, (Via telephone)

Absent: Dr. Chris T. Pernell

Also Present: Dr. James M. Pedersen, Superintendent, (Via Remotely)  
Bernetta Davis, Business Administrator, (In Person)  
Lori Tanner, Board Secretary, (In Person)  
Mr. Murphy Durkin, Board Attorney, (In Person)  
Kimberly Brown-Smeraldo, Treasurer (Via Remotely)  
Mary Ann Sweeney, Sr. Administrative Assistant to the Board, (In Person)  
SCOTT HLAVACEK, Director of Information Technologies (In Person)

**COMMUNICATION**

**PUBLIC COMMENT WITH REGARD TO RESOLUTIONS**

**REPORT OF THE SUPERINTENDENT OF SCHOOLS**

**REPORT OF THE BUSINESS ADMINISTRATOR**

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
SEPTEMBER 14, 2020**

**Resolution #21-109: Approval of Regular Board Meeting Minutes August 17, 2020**

On the motion of Mr. Carnovale, seconded by Miss Medina, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board approves the Essex County Schools of Technology Board of Education Minutes of the Regular Board Meeting of August 17, 2020.

Roll Call:   Yeas:     Mr. Carnovale, Jennifer M. Carrillo-Perez, Ms. Davis, Fr. Leahy  
              Nays:     None  
              Abstain:  Miss Medina  
              Absent:  Dr. Chris T. Pernell

**FINANCE**

**FINANCE RESOLUTIONS**

**Resolution #21-110: Approval of the Board Secretary and Treasurer's Reports for the Period Ending 6/30/2020 (enclosure)**

On the motion of \_Mr. Carnovale, seconded by \_Miss Medina, the Board acknowledges receipt of the Certification from the Business Administrator that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A23-2.11(a) and (b), and that sufficient funds are available to meet the District Board of Education's financial obligations for the remainder of the fiscal year and that therefore upon the recommendation of the Board Secretary, Treasurer and Superintendent of Schools it is recommended that the Secretary's and Treasurer's Reports for the period ending June 30, 2020, showing a cash balance of \$26,046,960.60 be approved, a copy of which is attached hereto and incorporated herein as if fully set forth.

Roll Call:   Yeas:     Mr. Carnovale, Jennifer M. Carrillo-Perez, Ms. Davis, Fr. Leahy  
              Nays:     None  
              Abstain:  Miss Medina  
              Absent:  Dr. Chris T. Pernell

**Resolution #21-111: Transfer of Funds, June, 2020 (enclosure)**

WHEREAS, Bernetta Davis, Business Administrator for the District, has determined that it is in the best interest of the District if certain inter-district fund transfers occur for the month of June, 2020, so as to prevent certain line item accounts going into a deficit. Ms. Davis has advised the







**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
SEPTEMBER 14, 2020**

**Resolution #21-116: Authorization for the District to Enter into a Facility Management Services Contract with Core Facility Services, Inc. New York, for Essex County West Caldwell School of Technology School Building from October 1, 2020 to June 30, 2021 in the sum of \$413,919.49, Local Funds**

WHEREAS, the Board has requested bid proposals relative to Facility Management Services for Essex County West Caldwell School of Technology; and

WHEREAS, bid proposals were required to be submitted in accordance with the terms, conditions and specifications as set forth in the Specifications and bid documents for Facility Management Services for Essex County West Caldwell School of Technology School Building; (hereinafter referred to as “Specifications”); and

WHEREAS, on July 21, 2020, the Board, in accordance with N.J.S.A. 18A:18A-4.4 published the appropriate notices, so as to solicit proposals regarding Facility Management Services for Essex County West Caldwell School of Technology School Building ~~Custodial~~ Facility Management Services. In response to this notice and in accordance with the time frame as set forth therein, on August 20, 2020, the Board received bids from following vendors.

<b>Vendor</b>	<b>Flat Hourly Rate</b>	<b>Hourly Rates for After Hours Emergencies</b>	<b>Estimate Cost for Materials \$ ____ = (%mark-up)</b>	<b>Total Cost Proposal Not to Exceed =</b>
Core Facility Services, Inc. New York, New York	\$ 78.42	\$87.76	\$95,850.00	\$413,919.49
George S. Hall, Inc. Parsippany, NJ	\$99.09	\$148.54	10%	\$404,335.01
DCO Energy Mays Landing, NJ	Operator \$83.37 O&M Manger \$116.00	\$88.19	\$145,910.00 4%	\$513,945.00

WHEREAS, the Board referred the above identified bids to Bernetta Davis, Business Administrator and M. Murphy Durkin, Esq., Board Counsel for review evaluation and recommendations and thereafter did receive such recommendations and recommends that the bid submitted by George S. Hall, Inc. be rejected as non-responsive and for the Board to accept the bid submitted by Core Facility Services, Inc. (hereinafter referred to as “Core”) as the lowest responsible bidder for a total







**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
SEPTEMBER 14, 2020**

**Resolution #21-119: Staff Salaries Paid by the Elementary and Secondary Education Act (ESEA) Grant, in an Amount Not to Exceed \$1,172,998.00**

WHEREAS, Bickram Singh, Supervisor of the Elementary and Secondary Education Act (ESEA) Grant had advised the Superintendent of Schools that an appropriate expenditure of grant funds is the payment of various staff members' salaries and benefits, provided said salary and benefits meet the requirements as set forth in the involved grants. Mr. Singh has further advised the Superintendent that various instructors and/or employees within the District salaries and/or benefits qualified to be up to 100% paid through the ESEA grant; and

WHEREAS, Bickram Singh, Supervisor of the ESEA grant hereby represents to the Board that there are sufficient funds within the Grant to pay the salaries and/or benefits as set forth below and that said payments are an appropriate expenditure of grant funds; now

On the motion of \_Miss Medina, seconded by \_Mr. Carnovale, BE IT RESOLVED, that upon recommendation of the Superintendent of Schools the Board hereby approves the following staff members' salaries and/or benefits to be paid through the ESEA grant for the 2020-21 school year. However, the salaries are subject to negotiation and may change.

<b>Instructor</b>	<b>Subject</b>	<b>Location</b>	<b>% funded</b>	<b>Salary (Title 1)</b>
Karen Santucci	English	NT	100	\$ 101,788
Johanna Valencia	English	NT	100	\$ 58,326
Alexandra Antoine	Math	NT	100	\$ 61,912
Eileen Shinn	Math	NT	100	\$ 93,020
Brian Johnson	English	PT	100	\$ 61,548
Christina Gavazzi	English	PT	100	\$ 59,263
Leona Kumagai	Math	PT	100	\$ 69,445
Maryanne Fam	Math	PT	100	\$ 69,420
Peter Gambino	Math	PT	100	\$ 59,263
Zack Arenstein	Math	WC	100	\$ 63,922
<b>Sub-Total</b>				<b>\$ 697,907</b>
<b>Benefits</b>				<b>\$ 279,163</b>
<b>TOTAL</b>				<b>\$ 977,070</b>

<b>Employee</b>	<b>Position</b>	<b>Location</b>	<b>% funded</b>	<b>Salary (Title 1)</b>
Stephanie Maldonado	Secretary	C.O	50	\$ 26,518.00
Dolores Wallace	Parent Coordinator	District	100	\$ 49,087.00
Yvette Mendez	Paraprofessional	NT	100	\$ 30,435.00
<b>Sub-Total</b>				<b>\$ 106,040.00</b>
<b>Benefits</b>				<b>\$ 8,112.00</b>
<b>TOTAL</b>				<b>\$114,152.00</b>





**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
SEPTEMBER 14, 2020**

WHEREAS, the Essex County Schools of Technology has the need on a timely basis to purchase goods and services utilizing the OMNIA Partners Government Purchasing Alliance National Coop; now

On the motion of Mr. Carnovale seconded by Ms.Carrillo-Perez, BE IT RESOLVED that upon the recommendation of the Superintendent, the Board hereby authorizes the District to enter into contracts with the referenced OMNIA Partners Government Purchasing Alliance National Coop vendors through this resolution and properly execute contracts, which shall be subject to all the conditions applicable to the current OMNIA Partners Government Purchasing Alliance National Coop; now

BE IT FURTHER RESOLVED, that Bernetta Davis, Business Administrator is authorized to purchase certain goods from those approved OMNIA Partners Government Purchasing Alliance National Coop Vendors for the 2020/2021 school year pursuant to all conditions of the individual awarded bids; and

BE IT FURTHER RESOLVED, that the Business Administrator shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods.

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, Miss Medina, Ms. Davis,  
Fr. Leahy  
Nays: None  
Absent: Dr. Chris T. Pernell

**Resolution #21-123: Approve Professional Day Requests**

On the motion of \_Miss Medina, seconded by \_Mr. Carnovale, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby approves the following Professional Day Requests. If the cost of a Professional Day is funded by a Grant the respective Grant Supervisor represents to the Board that these costs are an appropriate expenditure of Grant funds and that there are sufficient funds within the Grant to fully fund same. If the cost is from local funds Bernetta Davis, Business Administrator, hereby represents to the Board that there are sufficient funds for the payment and that said payment will not adversely affect the financial stability of the District.

<b>Date of Event</b>	<b>Workshop/Conference</b>	<b>Staff Member(s) Participating</b>	<b>Mileage Reimbursement, if Applicable</b>	<b>Cost to Board/Registration Fee</b>
8/3/2020	Drew University AP Online Summer Institute 2020 Madison, NJ	Johanna Valencia, Jacqueline Shoop Erica Zarra	N/A	\$2,325.00 Funded by ESEA

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
SEPTEMBER 14, 2020**

**Additional Information:** Event previously approved at the July 13 board meeting, with an incorrect cost.

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, Miss Medina, Ms. Davis,  
Fr. Leahy  
Nays: None  
Absent: Dr. Chris T. Pernell

**Resolution #21-124: Resolution for a Closed Session**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_ at \_\_\_\_\_ p.m., the Board approves the following resolution:

~~BE IT RESOLVED that the Essex County Schools of Technology Board of Education shall at this time recess this meeting and conduct a closed meeting concerning personnel issues and other matters which involve exceptions set forth in the Open Public Meetings Act, and are matters which this Body hereby determines are of such a nature that they cannot be discussed at an open meeting. This Body is at this time unable to determine when the matters under discussion can be disclosed to the public. However, this Body will make such a disclosure when circumstances permit.~~

~~Personnel matters are scheduled to be discussed during this closed session~~

ROLL CALL:	Mr. Carnovale	_____	Ms. Medina	_____
	Dr. Pernell	_____	Ms. Davis	_____
	Ms. Carrillo-Perez	_____	Fr. Leahy	_____

**Resolution #21-125: Return to a Regular Session**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_ at \_\_\_\_\_ p.m., the Board returned to the regular session meeting.

ROLL CALL:	Mr. Carnovale	_____	Ms. Medina	_____
	Dr. Pernell	_____	Ms. Davis	_____
	Ms. Carrillo-Perez	_____	Fr. Leahy	_____













**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
SEPTEMBER 14, 2020**

~~Assignment for Adult Basic Education Instructors, GED LA, Social Studies, Science, Math below will be for a maximum of four and one half hours (4½) per evening, at the rate of \$43.18 per hour, in accordance with the agreement between the collective bargaining unit and the Board of Education. Based on the enrollment in the program, schedules are subject to modification by the administration.~~

Leona Kumagai  
(Math)

Matilde Ramos\*\*  
(LA)

Bianca Noelein  
(Science)

Keziah Riddick\*\*  
(Social Studies)

Michael Encarnacion  
(Sub)

Jon Rosenthal  
(Sub)

——\*\*Non District employees

**-RESOLUTION TABLED-**

ROLL CALL:

Mr. Carnovale

=====

Ms. Medina

=====

Dr. Pernell

=====

Ms. Davis

=====

Ms. Carrillo-Perez

=====

Fr. Leahy

=====

**Resolution #21-134: Appoint Staff to Facilitate the District's Adult School Program for the 2020-2021 School Year, in an Amount Not to Exceed \$43,000.00 Local Funds**

WHEREAS, John Dolan, Director of Career & Technical Education and Adult Basic Education Grant Supervisor, has advised the Superintendent that the Adult Basic Skills & Integrated English Literacy Grant (the "Grant") encourages and/or requires in part that the District implement an Adult Basic Education Program; and

WHEREAS, John Dolan, Adult Basic Education Grant Supervisor and Bernetta Davis, Business Administrator hereby represents to the Board that there are sufficient District Matching Funds to fully fund all payments and that said payments are an appropriate expenditure of the District and Grant funds; now

On the motion of Mr. Carnovale, seconded by Miss Medina, BE IT RESOLVED, that upon recommendation of the Superintendent of Schools the Board hereby appoints the following individuals as instructors to the Adult Basic Education Program for the 2020-2021 school year.





**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
SEPTEMBER 14, 2020**

Aram White	Paul Onder	
<b>ENGINEERING</b>	<b>CIE COORDINATOR</b>	
Robert Lorenzo	James Simonsen, Sr.	
Edwin Oyala	Dennis Salmanowitz	
Bill McCullough		

**-RESOLUTION TABLED-**

ROLL CALL:                    Mr. Carnovale                    \_\_\_\_\_                    Ms. Medina                    \_\_\_\_\_  
    Dr. Pernell                        \_\_\_\_\_                    Ms. Davis                        \_\_\_\_\_  
    Ms. Carrillo-Perez                \_\_\_\_\_                    Fr. Leahy                         \_\_\_\_\_

**Resolution #21-138:            Appoint Schedulers for 2020-21 school year in an Amount Not to Exceed \$3,500, CARES grant funds**

On the motion of Mr. Carnovale seconded by Miss Medina, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following staff to adjust and finalize student and teacher schedules in response to the COVID-19 pandemic and the different learning models that may be implemented for the 2020-21 school year. Staff will be compensated for a maximum of twenty (20) hours at the rate of \$58.00 per hour, subject to negotiations), in accordance with the Agreement between the Collective Bargaining Unit and the Board of Education. The total amount to be paid to the staff member shall not exceed the sum of \$1160.00.

BE IT FURTHER RESOLVED, Bickram Singh, Supervisor of Program Accountability hereby represents to the Board that all payments to be made pursuant to the above referenced agreement shall be paid through the CARES grant and that said payments are an appropriate expenditure of Grant funds and that there are sufficient funds within the grant to fully fund same

- .Carmen Morales – Newark Tech
- Eric Love – Payne Tech
- Ayisha Robinson – West Caldwell Tech

Roll Call:            Yeas:            Mr. Carnovale, Jennifer M. Carrillo-Perez, Miss Medina, Ms. Davis, Fr. Leahy  
    Nays:            None  
    Absent:            Dr. Chris T. Pernell







**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
SEPTEMBER 14, 2020**

**Resolution #21-139C: Appoint Co-Curricular Coaches and Advisors  
2020-2021 School Year**

On the motion of Mr. Carnovale, seconded by Miss Medina, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following individuals to the extracurricular assignment(s) for the 2020-2021 school year at an annual stipend as set forth in accordance with the Agreement between the Collective Bargaining Unit and the Board of Education.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District. If season is cancelled, no payments will be made.

Employee	Location	Position	Stipend
Jessica Gonzalez	Payne Tech	Boys Assistant Soccer	\$9,180.00
Aldo Nolasco	Newark Tech	Girls Assistant Soccer	\$9,180.00
Eddie Encarnacion	Payne Tech	Athletic Advisor	\$9,500.00
Paul Jargiello	Floater	Athletic Advisor	\$9,500.00
Nick Perna	West Caldwell	Athletic Advisor	\$9,500.00
Angelina Martinez	Newark Tech	Athletic Advisor	\$9,500.00

Roll Call:      Yeas:      Mr. Carnovale, Jennifer M. Carrillo-Perez, Miss Medina, Ms. Davis,  
Fr. Leahy  
Nays:          None  
Absent:        Dr. Chris T. Pernell





**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
SEPTEMBER 14, 2020**

**Resolution #21-141: Board Policy, First Reading**

On the motion of \_\_\_Mr. Carnovale, seconded by Miss Medina, BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board approves the first reading of the following Board Policies:

<u>POLICY NAME</u>	<u>FILE CODE</u>	<u>STATUS</u>
Remote Learning Option for Families (Policy) (New-Mandated)	1648.03	Draft

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, Miss Medina, Ms. Davis, Fr. Leahy  
 Nays: None  
 Absent: Dr. Chris T. Pernel

**Resolution #21-142: Authorization for the District to Amend Date or Cancel Event as a Result of the COVID-19 Corona Virus Pandemic**

On the motion of \_Mr. Carnovale, seconded by \_Miss Medina, BE IT RESOLVED THAT upon the recommendation of the Superintendent of Schools, the Essex County Schools of Technology Board of Education, “the Board”, hereby authorizes the District to amend any date as set forth in any resolution referenced above or cancel any activity and/or event as a result of the COVI-19 Corona Virus Pandemic.

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, Miss Medina, Ms. Davis, Fr. Leahy  
 Nays: None  
 Absent: Dr. Chris T. Pernel

**Resolution #21-143: Accept 2019-20 HIB Self-Assessment Report**

On the motion of Mr. Carnovale, seconded by Ms. Carrillo-Perez , BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby acknowledges and accepts the following 2019-20 Harassment, Intimidation and Bullying Self-Assessments for all three schools and approves same for submission to the NJ Department of Education.

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
SEPTEMBER 14, 2020**

Based on a maximum combined score of 78 in the areas of HIB Programs, Training, Staff Instruction, Curriculum & Instruction re: HIB Related Material, HIB Personnel, HIB Reporting Procedures, HIB Investigation Procedures and HIB Reporting the school Grades are.

Donald Payne, Sr. Tech – 71 out of 78 (68 in 2018-19)

Newark Tech – 74 out of 78 (71 out of 78 in 2018-19)

West Caldwell Tech – 71 out of 78 (72 out of 78 in 2018-19)

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, Miss Medina, Ms. Davis,  
Fr. Leahy  
Nays: None  
Absent: Dr. Chris T. Pernell

**BUILDINGS & GROUNDS**

**BUILDING & GROUNDS RESOLUTIONS**

**Resolution #21-143A: Authorization for the District to Exchange an Air Flow System With Two (2) Downdraft Tables**

WHEREAS, in furtherance of the construction of the Donald M. Payne Sr. School Of Technology building, the District had a surplus Airflow Systems, Model DT 3000, 72" L x 60" H x 48" D. Bruce Scrivo, Director of Maintenance, has advised the Superintendent that there is not a need for this unit. Mr. Scrivo thereafter contacted Air Purifiers who provided the unit to the District. Air Purifiers advised Mr. Scrivo that they would exchange the Airflow Systems, Model DT 3000, 72" L x 60" H x 48" D with two (2) other pieces of equipment, one downdraft table (Model H2936; 28" x 39") and one Extra Long downdraft table (Model G0631; 28" x 79") which the District can currently utilize.

On the motion of Mr. Carnovale, seconded by Ms. Carrillo-Perez, BE IT RESOLVED, that the Board hereby authorizes the District to exchange the Airflow Systems, Model DT 3000, 72" L x 60" H x 48" D for one downdraft table (Model H2936; 28" x 39") and one Extra Long downdraft table (Model G0631; 28" x 79").

