

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
BOARD OF EDUCATION
REGULAR MEETING AGENDA
NOVEMBER 16, 2020**

CALL TO ORDER

The Regular Meeting of the Essex County Schools of Technology of Education will be called to order at 3:39 p.m. on Monday November 16, 2020, by President, Rev. Edwin Leahy, OSB.

OPENING STATEMENT

Adequate notice of this meeting was provided in compliance with the Open Public Meetings Act and published in the Star Ledger on November 7, 2020 and in El Coqui on November 5, 2020.

PLEDGE OF ALLEGIANCE

ROLL CALL – Board Secretary, Lori Tanner

Present: Salvatore Carnovale, (Via Remotely)
Jennifer M. Carrillo-Perez, (Via Remotely)
Adrienne Davis, Vice President, (Via Remotely)
Fr. Edwin D. Leahy, President, (Via Remotely)

Absent: LeeSandra Medina,
Dr. Chris T. Pernell

Also Present: Dr. James M. Pedersen, Superintendent, (Via Remotely)
Lori Tanner, Board Secretary, (In Person)
Mr. Murphy Durkin, Board Attorney, (In Person)
Kimberly Brown-Smeraldo, Treasurer (Via Remotely)
Mary Ann Sweeney, Sr. Administrative Assistant to the Board, (In Person)
SCOTT HLAVACEK, Director of Information Technologies (In Person)

COMMUNICATION

PUBLIC COMMENT WITH REGARD TO RESOLUTIONS

REPORT OF THE SUPERINTENDENT OF SCHOOLS

POINTS OF PRIDE

- Newark Tech

85.99% of students achieved Virtual Perfect Attendance for the month of October 2020

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Student participation in online learning for the month of September was 98.8%.

- Payne Tech

Congratulations to our Payne Tech staff and students, on our first Virtual Hispanic Heritage Bowl (Who knows the most of Food, Music, Culture?)

Student participation in online learning for the month of September was 98.5%.

- West Caldwell Tech

In honor of Hispanic Heritage Month, West Caldwell Tech's Culinary Arts Department prepared a variety of empanadas for the staff. The staff enjoyed the event.

Student participation in online learning for the month of September was 98.3%.

REPORT OF THE BUSINESS ADMINISTRATOR

Resolution #21-202: Approval of Regular Board Meeting Minutes October 19, 2020

On the motion of Mr. Carnovale, seconded by Ms. Carrillo-Perez, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board approves the Essex County Schools of Technology Board of Education Minutes of the Regular Board Meeting of October 19, 2020.

Roll Call: Yeas: Mr. Carnovale, Ms. Carrillo-Perez, Fr. Leahy
 Nays: None
 Abstain: Ms. Davis
 Absent: LeeSandra Medina,
 Dr. Chris T. Pernell

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**Resolution #21-203: Approval of Annual Reorganization Board Meeting Minutes
November 2, 2020**

On the motion of Ms. Carrillo-Perez, seconded by Mr. Carnovale, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board approves the Essex County Schools of Technology Board of Education Minutes of the Annual Reorganization Board Meeting of November 2, 2020.

Roll Call: Yeas: Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: LeeSandra Medina,
 Dr. Chris T. Pernell

FINANCE

FINANCE RESOLUTIONS

**Resolution #21-204: Approval of the Board Secretary and Treasurer's Reports for the
Period Ending 8/31/2020 (enclosure)**

On the motion of Mr. Carnovale, seconded by Ms. Davis, the Board acknowledges receipt of the Certification from the Business Administrator that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A23-2.11(a) and (b), and that sufficient funds are available to meet the District Board of Education's financial obligations for the remainder of the fiscal year and that therefore upon the recommendation of the Board Secretary, Treasurer and Superintendent of Schools it is recommended that the Secretary's and Treasurer's Reports for the period ending August 31, 2020, showing a cash balance of \$33,943,971.72 be approved, a copy of which is attached hereto and incorporated herein as if fully set forth.

Roll Call: Yeas: Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: LeeSandra Medina,
 Dr. Chris T. Pernell

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Resolution #21-204A: Approval of the Board Secretary and Treasurer's Reports for the Period Ending 9/30/2020 (enclosure)

On the motion of Mr. Carnovale, seconded by Ms. Davis, the Board acknowledges receipt of the Certification from the Business Administrator that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A23-2.11(a) and (b), and that sufficient funds are available to meet the District Board of Education's financial obligations for the remainder of the fiscal year and that therefore upon the recommendation of the Board Secretary, Treasurer and Superintendent of Schools it is recommended that the Secretary's and Treasurer's Reports for the period ending September 30, 2020, showing a cash balance of \$29,096,383.33 be approved, a copy of which is attached hereto and incorporated herein as if fully set forth.

Roll Call: Yeas: Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: LeeSandra Medina,
 Dr. Chris T. Pernell

Resolution #21-205: Transfer of Funds, August, 2020 (enclosure)

WHEREAS, Bernetta Davis, Business Administrator for the District, has determined that it is in the best interest of the District if certain inter-district fund transfers occur for the month of August, 2020, so as to prevent certain line item accounts going into a deficit. Ms. Davis has advised the Superintendent of Schools that these transfers are appropriate and in accordance with the appropriate statute governing same; now

On the motion of Mr. Carnovale, seconded by Ms. Carrillo-Perez, BE IT RESOLVED that upon the recommendation of the Business Administrator and the Superintendent of Schools the Board approves the transfer of accounts pursuant to the attached Reports of Transfers for the month of August, 2020, copies of which are attached hereto and incorporated herein as if fully set forth.

Roll Call: Yeas: Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: LeeSandra Medina,
 Dr. Chris T. Pernell

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
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Resolution #21-205A: Transfer of Funds, September, 2020 (enclosure)

WHEREAS, Bernetta Davis, Business Administrator for the District, has determined that it is in the best interest of the District if certain inter-district fund transfers occur for the month of September, 2020, so as to prevent certain line item accounts going into a deficit. Ms. Davis has advised the Superintendent of Schools that these transfers are appropriate and in accordance with the appropriate statute governing same; now

On the motion of Mr. Carnovale, seconded by Ms. Davis , BE IT RESOLVED that upon the recommendation of the Business Administrator and the Superintendent of Schools the Board approves the transfer of accounts pursuant to the attached Reports of Transfers for the month of September, 2020, copies of which are attached hereto and incorporated herein as if fully set forth.

Roll Call: Yeas: Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: LeeSandra Medina,
 Dr. Chris T. Pernell

Resolution #21-206: Authorize Payment of Bills – November 13, 2020

WHEREAS, Bernetta Davis, Business Administrator for the District, has reviewed bills presented to the District for payment in the amount of \$4,767,141.10, through November 13, 2020 and has determined that the bills on the enclosed bills list are required to be paid by the District and that same are in accordance with contracts and/or agreements entered into by the District. Ms. Davis hereby represents to the Board that there are sufficient funds within the District to make these payments and that said payments will not adversely affect the financial position of the District; now

On the motion of ,Mr. Carnovale seconded by Ms. Carrillo-Perez, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board approves the payment of the November 13, 2020, bill's list in the sum of \$4,767,141.10, a copy of which is attached hereto and incorporated herein as if fully set forth.

Roll Call: Yeas: Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: LeeSandra Medina,
 Dr. Chris T. Pernell

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Resolution #20-207: Authorize Acceptance of Funds for the New Jersey Schools Insurance Group (NJSIG) 2020 Safety Grant in the Sum of \$21,051.20

WHEREAS, Bernetta Davis, Business Administrator, has submitted on behalf of the District an application for funds, pursuant to the New Jersey School Insurance Group (NJSIG) 2019 Safety Grant in the sum of \$21,051.20; and

WHEREAS, as a result of the above-referenced application, the NJSIG has awarded to the District a grant in the sum of \$21,051.20; now

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board hereby authorizes the acceptance of funds for the NJSIG 2020 Safety Grant, in the amount of \$21,051.20 which said sums are to be utilized in accordance with the terms of the involved Grant.

Roll Call: Yeas: Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: LeeSandra Medina,
 Dr. Chris T. Pernell

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
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Resolution #21-208: Authorization for the District to Accept Grant Funds in the sum of \$560,344 as same relates to Individual with Disabilities Education Act (IDEA) and further Authorize the District to Amend its Application to include Carry Over Funds in the sum of \$125,799 from Prior Grant

WHEREAS on June 8, 2020, the Board passed Resolution #20-435, which sets forth in part that the District is authorized Dr. Patricia Clark-Jeter, Director of Student Related Services, to apply for the Individuals with Disabilities Education Act (IDEA) FY-2021 grant funds, in the amount of \$560,344.00. The District thereafter was awarded grant funds in this amount; and

WHEREAS, the New Jersey Department of Education requires that in the event grant funds that where approved the prior year but not utilized by the District be included as FY-2020 carry-over funds in the current application. Dr. Patricia Clark-Jeter, grant director has advised the Superintendent that there are carry-over funds in the amount of \$125,779.00 and has therefore requested that the above-reference grant applications be amended so to include this amount; now

On the motion of Ms. Carrillo-Perez , seconded by Ms. Davis, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools hereby authorizes the acceptance of the original application and the amendment to the application for funds to the State Department of Education for the FY-2021 Individuals With Disabilities Act (IDEA) grant, from the sum of \$560,344.00 to \$686,123.00 so as to include the FY-2020 carry-over funds of \$125,779.00.

Roll Call: Yeas: Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: LeeSandra Medina,
 Dr. Chris T. Pernel

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Resolution #21-209: Authorization to Purchase Hardware from Dell Computer Corporation not to exceed \$65,614.56.

WHEREAS, Scott Hlavacek, Director of Information Technology has advised the Superintendent that it would be in the best interest of the district to continue the districts investment in the districts Server Structure. The district is going to purchase three (3) servers that will be replacing older servers that are no longer under any warranties and have passed their expected life span. The director has advised the Superintendent that an appropriate use of local funds is to be used to purchase the above referenced hardware to implement the project. After the Superintendent's review, he concurs with director's recommendation.

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED that upon the motion of the Superintendent, the Board hereby authorizes the District to purchase of up to Hardware from Dell Computer Corporation at a cost not to exceed \$65,614.56. A copy of the agreement relative to the purchase of the involved hardware along with a list of same is attached hereto and incorporated herein as if fully set forth.

BE IT FURTHER RESOLVED, Scott Hlavacek, Director of Information Technology hereby represents to the Board that all payments to be made pursuant to the above referenced agreement shall be paid through the cares grant and that said payments are an appropriate expenditure of Grant funds and that there are sufficient funds within the grant to fully fund same.

Roll Call: Yeas: Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: LeeSandra Medina,
 Dr. Chris T. Pernell

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Resolution #21-210: Salaries and Benefits Paid by the IDEA 2021 Grant, in an Amount Not to Exceed \$482,000.00

WHEREAS, Dr. Patricia Clark-Jeter, Director of Student Related Services and IDEA Grant Coordinator, has advised the Superintendent of Schools that an appropriate expenditure of grant funds is the payment of various staff members' salaries and benefits provided said salary and benefits meet the requirements as set forth in the involved Individual With Disabilities Education Act (IDEA) grant. Dr. Jeter has further advised the Superintendent of Schools that various employees' salaries and/or benefits qualified to be paid through the IDEA grant; and

WHEREAS, Dr. Jeter, Director of Student Related Services, hereby represents to the Board that there are sufficient funds within the Grant to pay the salaries and/or benefits as set forth below and that said payments are an appropriate expenditure of grant funds; now

On the motion of Mr. Carnovale, seconded by Ms. Carrillo-Perez, BE IT RESOLVED, that upon recommendation of the Superintendent of Schools, the Board hereby approves the following staff members' salaries and/or benefits to be paid through the IDEA 2021 grant for the 2020-2021 school year.

Employee	Job Assignment	School	Salary	% Funded	Amount Funded
Watson Calixte	School Counselor	Payne	\$77,659.00	50%	\$38,830.00
Stephanie Dias	School Psychologist Special Ed Resource	Payne	\$88,455.00	90%	\$79,610.00
Chabwera Phillips	Instructor	West Caldwell	\$56,677.00	34%	\$19,500.00
Total					\$137,940.00
Michelle Brewer	Paraprofessional (Aide)	West Caldwell	\$38,838.00	100%	\$38,838.00
Ann Lauterhahn	Paraprofessional (Aide)	West Caldwell	\$38,772.00	100%	\$38,772.00
Kimberly Logan	Paraprofessional (Aide)	West Caldwell	\$35,196.00	100%	\$35,196.00
Silvana Pacio-Verola	Paraprofessional (Aide)	West Caldwell	\$33,577.00	100%	\$33,577.00
Christine Austin	Paraprofessional (Aide)	Payne	\$30,961.00	100%	\$30,961.00
Lakicia Jenkins	Paraprofessional (Aide)	Payne	\$30,435.00	100%	\$30,435.00
Ronni Peguero	Paraprofessional (Aide)	Payne	\$32,225.00	100%	\$32,225.00
Total					\$240,004.00
Emily Arangelo	School Counselor	West Caldwell	\$61,392.00	50%	\$30,696.00
Total					\$30,696.00

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Total Salaries Funded by IDEA FY21	\$408,640.00
FICA	\$31,261.00
Estimated TPAF Percentage 24.70%	\$41,653.00
Grand Total Funded by IDEA FY21	\$481,554.00

Roll Call: Yeas: Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: LeeSandra Medina,
 Dr. Chris T. Pernell

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Resolution #21-211: Acceptance of Year 4 of DCO Energy, LLC Proposal in an Amount Not to Exceed \$1,001,489.00 for Term of January 1, 2021–December 31, 2021, for Facility Management Services for Essex County Donald M. Payne, Sr. School of Technology

WHEREAS, on October 19, 2017 in response to the Board’s request for bid proposals relative to Facility Management Services for Essex County Donald M. Payne, Sr. Vocational Technical School Campus (“Payne Tech”), DCO Energy, LLC (“DCO”) submitted a Cost Proposal Sheet with Costs for Years 1 through 5; and;

WHEREAS, on November 1, 2017 the Board approved entering into an agreement with DCO wherein DCO shall provide Facility Management Services for Essex County Donald M. Payne, Sr. School of Technology in an amount not to exceed \$1,105,471.00 for Year 1; and

WHEREAS, Bernetta Davis, Business Administrator has advised the Superintendent that DCO has provided overall satisfactory service in accordance with the Contract as referenced above and that it would be in the best interest of the District if the District were to enter into a one (1) year contract with DCO in the sum not to exceed One Million One Thousand Four Hundred and Eighty-Nine Dollars (\$1,001,489.00) in accordance with the terms and conditions of the current contract for Year 4 of DCO’s Proposal; and

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED, that upon recommendation of the Superintendent, the Board hereby authorizes Bernetta Davis, Business Administrator to execute the appropriate documentation on behalf of the District so as to enter into a one (1) year contract as referenced above, which contract shall commence on January 1, 2021 through December 31, 2021 in an amount not to exceed \$1,001,489; and

BE IT FURTHER RESOLVED, DCO has submitted the appropriate political contribution disclosure forms pursuant to Chapter 271 of the laws of 2005; and

BE IT FURTHER RESOLVED, that the Business Administrator is hereby directed to ensure that the appropriate insurance certificates are obtained prior to the commencement of the renewal term in accordance with the contract; and

BE IT FURTHER RESOLVED, that Bernetta Davis Business Administrator, hereby verifies that there are sufficient funds within the District’s local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

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BE IT FURTHER RESOLVED that the Board further hereby directs the Board Secretary to publish notice of the award of the Contract pursuant to N.J.S.A. 18A:18A-5(a) 1 and N.J.A.C. 5:34-9.5(c), if required.

Roll Call: Yeas: Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: LeeSandra Medina,
 Dr. Chris T. Pernell

**Resolution #21-212: Renewal of Maxor Prescription Plan for
January 1, 2021 to December 31, 2021, at a Premium Not to Exceed
\$1,202,747.00, Local Funds**

WHEREAS, Michael Venezia, Director of Human Resources, has reviewed the Prescription Plan submitted by Maxor with Mr. Joseph Maurillo of IMAC Insurance, the District's insurance consultant and broker of record. Mr. Maurillo has solicited for competitive quotes and has advised Mr. Venezia that Bollinger/Caremark, ProAct and Select Solution declined to provide quotes, Benecard provided an uncompetitive quote and NJ SEHBP provided a plan significantly different than the current plan. Maxor provided a rate reduction of 1.75% for the 2021 renewal term. Mr. Venezia concurs with Mr. Maurillo's determination to continue with the Maxor Prescription Plan for the 2021 term; and

WHEREAS, Mr. Venezia reviewed the above with the Superintendent who, after said review, concurs that it would be in the best interests of the District to renew the current Prescription Plan with Maxor for January 1, 2021 to December 31, 2021; and

WHEREAS, the Business Administrator, Bernetta Davis represents that there are sufficient funds within the District to pay all premiums for the involved Prescription Plan in the amount of \$1,202,747.00 and that said payment will not adversely affect the District's financial position.

On the motion of Mr. Carnovale seconded by Ms. Davis, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board authorizes the renewal of the District's current Prescription Plan with Maxor, for the period January 1, 2021 through December 31, 2021, through IMAC Insurance Management & Consulting, 540 Mill Street, Belleville, New Jersey 07109, as our broker of record, at an annual premium of \$1,202,747.00 which represents a 1.75% reduction in the prescription premium rate from the prior period.

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BE IT FURTHER RESOLVED, that the Board authorizes the Business Administrator to execute any and all documentation legally required to effectuate the involved renewals.

BE IT FURTHER RESOLVED that the Board further hereby directs the Board Secretary to publish notice of the award of the Contract pursuant to N.J.S.A. 18A:18A-5(a) 1 and N.J.A.C. 5:34-9.5(c), if required.

Roll Call: Yeas: Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: LeeSandra Medina,
 Dr. Chris T. Pernell

Resolution #21-213: Approve Sports Officials Fees for the Next Three Years (enclosure)

On the motion of Mr. Carnovale, seconded by Ms. Carrillo-Perez, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board does approve the list of officials' fees for school years 2020-21, 2021-22, and 2022-23, as agreed upon by the Super Essex Conference (SEC) and the officials' union, as per the Super Essex Conference Officials Committee Fee Recommendations, which said list is attached hereto and incorporated herein as if fully set forth.

Roll Call: Yeas: Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: LeeSandra Medina,
 Dr. Chris T. Pernell

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Resolution #21-214: Resolution for a Closed Session

On the motion of _____ seconded by _____ at _____ p.m., the Board approves the following resolution:

~~BE IT RESOLVED that the Essex County Schools of Technology Board of Education shall at this time recess this meeting and conduct a closed meeting concerning personnel issues and other matters which involve exceptions set forth in the Open Public Meetings Act, and are matters which this Body hereby determines are of such a nature that they cannot be discussed at an open meeting. This Body is at this time unable to determine when the matters under discussion can be disclosed to the public. However, this Body will make such a disclosure when circumstances permit.~~

~~Personnel matters are scheduled to be discussed during this closed session~~

ROLL CALL:	Mr. Carnovale	_____	Ms. Medina	_____
	Dr. Pernell	_____	Ms. Davis	_____
	Ms. Carrillo-Perez	_____	Fr. Leahy	_____

Resolution #21-215: Return to a Regular Session

On the motion of _____ seconded by _____ at _____ p.m., the Board returned to the regular session meeting:

ROLL CALL:	Mr. Carnovale	_____	Ms. Medina	_____
	Dr. Pernell	_____	Ms. Davis	_____
	Ms. Carrillo-Perez	_____	Fr. Leahy	_____

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PERSONNEL

PERSONNEL RESOLUTIONS

Resolution #21-216: Amend Resolution #21-165 to Reflect Correct Not to Exceed Amount and Hours

WHEREAS at the regular Board Meeting held on October 19, 2020, the Board passed resolution #20-165, which approved Andrea Gutierrez as school counselor for the Adult School Program during the 2020-21 school year; and

WHEREAS subsequent to the passage of resolution #21-165 it was determined that the number of hours per evening (3) and the total not to exceed amount of \$102,000, were incorrectly listed and must be amended; now

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board hereby amends resolution #20-165 to approve Andrea Gutierrez for a maximum of three and one half (3.5) hours per evening, for a total amount not to exceed \$9,900.00.

Roll Call: Yeas: Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: LeeSandra Medina,
 Dr. Chris T. Pernel

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**Resolution #21-217: Amend Resolution #21-136 to Amend hours of Adult
Cosmetology Staff Members**

WHEREAS at the regular Board Meeting held on September 14, 2020, the Board passed resolution #20-136, which in part approved staff to facilitate the District's Adult School Cosmetology Program during the 2020-21 school year; and

WHEREAS subsequent to the passage of resolution #21-136 it was determined that staff members Crystal Petersen and Janet Blue (sub) would provide services to the District for 4 ½ hours per evening, hours to be amended to 5 hours per evening; the instructors will work from 4:00 pm to 9:00 pm.

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board hereby amends resolution #20-136 to approve Adult Cosmetology hours to 5 hours per evening.

Crystal Peterson instructor and Janet Blue (substitute) for the Adult School Cosmetology Program for the 2020-21 school year. All other provisions of Resolution #21-136 are unaffected by this resolution and shall remain in full force and effect.

Roll Call: Yeas: Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: LeeSandra Medina,
 Dr. Chris T. Pernell

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**Resolution #21-218: Appoint Instructors to Teach an Extra Class, 2020-2021
School Year, in an Amount Not to Exceed \$35,226.00
Local and IDEA Funds**

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following instructors to extra teaching assignments during the 2020-21 school year. The instructors shall be compensated for teaching the extra class in accordance with the Agreement between the Collective Bargaining Unit and the Board of Education.

BE IT FURTHER RESOLVED that the compensation shall be pro-rated eight (8) months; and

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Name	Course Name	Location	Length of Period	Amount
George, Amy A	AM LIT	Newark Tech	80 min Yr	\$ 5,871.00
Marquez, Carmen F	JOURNALISM	Newark Tech	80 min Yr	\$ 5,871.00
Perez, Erick	ENG LIT SUR	Newark Tech	80 min Yr	\$ 11,742.00
Meyer, Kaitlyn	PUB SPEAKING		40 min Q1,Q2,Q3,Q4	\$ 5,871.00
Johnson, Brian	PUB SPEAKING	Newark Tech	40 min Q1,Q2,Q3,Q4	\$ 5,871.00

Roll Call: Yeas: Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: LeeSandra Medina,
 Dr. Chris T. Pernell

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Resolution #21-219: Substitute/Long Term Replacement, Not to exceed \$30,000.00

WHEREAS, situations arise where teachers are out an extended period of time due to medical, personal or Family Leave reasons; and

WHEREAS, it is critical to maintain the consistency of instruction by certified long-term replacement (substitute) teachers; and

WHEREAS, the Board has approved long-term content area certified replacements at a per diem rate of \$250, equal to a first year teacher at the BA Level; now

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves (listed below) as a “substitute” teacher at a rate of \$250 per day beginning on November 23, 2020 through December 23, 2020.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District’s local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

James Gallina
Ephraim Rene
Mariana Ferreira Lopes
David Maglione
Crystal Peterson

Roll Call: Yeas: Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: LeeSandra Medina,
 Dr. Chris T. Pernel

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Resolution #21-220: Appoint Co-Curricular Coaches and Advisors, 2020-2021 School Year

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following individuals to the extracurricular assignment(s) for the 2020-2021 school year at an annual stipend as set forth in accordance with the Agreement between the Collective Bargaining Unit and the Board of Education.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Tyler Santora	Payne	Model UN Co-Advisor	\$1,258
Casey Boyle	Payne	Model UN Co-Advisor	\$1,258
Gail Riccardi	Payne	Girls Who Code Advisor	\$1,678
Viviana Rojas	Payne	Multicultural Club	\$1,678
Micah Gary Freyer	Payne	Dance Club	\$2,516
Micah Gary-Freyer	Payne	GSA Club	\$1,678

Roll Call: Yeas: Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: LeeSandra Medina,
 Dr. Chris T. Pemell

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**Resolution #21-220A: Appoint Co-Curricular Advisors, 2020-2021
School Year, in an Amount Not to Exceed \$37,043.00**

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Board hereby appoints the following individuals to the extracurricular assignment(s) for the 2020-2021 school year at an annual stipend as set forth in accordance with the Agreement between the Collective Bargaining Unit and the Board of Education.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Employee	Location	Position	Stipend
Stephanie Bird	West Caldwell	Senior Class Advisor	\$3,356
Stephanie Bird	West Caldwell	Yearbook Advisor	\$3,356
Sandi Romaniello	West Caldwell	DECA Advisor	\$3,356
Daniel Delcher	West Caldwell	FFA Advisor	\$2,516
Chabwera Phillips	West Caldwell	National Honor Society	\$2,516
Robert Lorenzo	West Caldwell	Robotics Advisor	\$9,626
Daniel Delcher	West Caldwell	Skills USA-VICA	\$3,356
Maria Pallis	West Caldwell	Student Council	\$2,242
Scott Clark	West Caldwell	Drama Club	\$2,516
Chabwera Phillips	West Caldwell	Student Technology Association	\$1,678
Joelle Dellavolpe	West Caldwell	Key Club	\$2,516

Roll Call: Yeas: Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: LeeSandra Medina,
 Dr. Chris T. Pernel

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Resolution #21-221: Salary Level Advancement (2020-2021 School Year)

WHEREAS, the current collective bargaining agreement by and between the Board and the Essex County Vocational Education Association, sets forth in part at Article Thirty, section A, paragraph 3 states the following:

3. All teachers anticipating advancement from one level to the next must declare such to the Superintendent in writing before March 1 of the year prior to advancement, and present documentation prior to November 1 of the year the advancement becomes effective, and after appropriate documentation shall be paid retroactively to September 1 of that year.

WHEREAS, the Superintendent of Schools has verified that the following individual(s) as set forth below submitted the appropriate documentation as referenced above within the required timeframe and are therefore entitled to the noted salary advancement, now

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby approves the salary advancement for the following staff members effective September 1, 2020, in accordance with the Agreement between the Collective Bargaining Unit and the Board of Education.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

<u>Employee</u>	<u>Position</u>	<u>From⁽¹⁾</u>	<u>To</u>
Brian Johnson	Teacher of English	\$61,548.00 Level 1, Step 9	\$64,313.00 Level 2, Step 9
Peter Gambino	Teacher of Math	\$59,263.00 Level 1, Step 7	\$61,912.00 Level 2, Step 7
Daniel Rudy	Physical Ed	\$71,945.00 Level 2, Step 13	\$77,049.00 Level 3, Step 13

(1) Approved 2020-2021 contract rate

Roll Call: Yeas: Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: LeeSandra Medina,
 Dr. Chris T. Pernell

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Resolution #21-222: Appoint Instructors for Academic Support Before School, 2020-21 School Year, Not to Exceed \$27,520–ESEA, Title I Grant Funds

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves the following instructors to work in the Academic Support program for students in Mathematics and Language Arts after school for up to one (1) hour per day, four days a week, 3:00 – 4:00 pm, for the 2020-2021 school year at the rate of \$43.18 per hour in accordance with the agreement between the collective bargaining unit and the Board of Education. Assignment of staff will be based on availability of funds and student enrollment. Classes with low enrollment will be consolidated or terminated, resulting in a reduction of staff needed. Instructors who are approved for multiple programs can only work in one at a time. Instructors are required to submit invoices by the 15th of the succeeding month for compensation to be processed. Instructors can only work in one program during the same instructional time.

BE IT FURTHER RESOLVED that the Supervisor of Program Accountability hereby represents to the Board that there are sufficient funds within the ESEA FY21 Title I grant to fund the appropriate portion of the instruction and that said payments are an appropriate expenditure of grant funds.

Payne Tech Campus

Maryanne Fam-Mathematics
Craig Zimmerman-Mathematics
Daphne Smith-Language Arts
Brian Johnson – Language Arts

Newark Tech

Joseph Dedalonis-Mathematics
Jacky Shoop-Language Arts

West Caldwell Tech

Zack Arenstein-Mathematics
Chabwera Phillips-Language Arts

Roll Call: Yeas: Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: LeeSandra Medina,
 Dr. Chris T. Pernell

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CURRICULUM

CURRICULUM RESOLUTIONS

Resolution #21-223: Field Trips

On the motion of Mr. Carnovale, seconded by Ms. Carrillo-Perez, BE IT RESOLVED that upon the review and approval of Dixiana Carbonell, Assistant Superintendent for Curriculum and Instruction, the Superintendent of Schools recommends that the Board approve the following Field Trips. If the cost of a Field Trip is funded by a Grant, the respective Grant Supervisor represents to the Board that these costs are an appropriate expenditure of Grant funds and that there are sufficient funds within the Grant to fully fund same. If the cost is from local funds Bernetta Davis, Business Administrator, hereby represents to the Board that there are sufficient funds for the payment and that said payments will not adversely affect the financial stability of the District:

Person In Charge	Date/Time	Trip	Cohort/Campus	# Students	Cost to Board
CO-CURRICULAR (NON-ATHLETIC)					
Anthony Rock*	11/7/20-11/9/20*	University of Michigan High School Debate Tournament (Virtual)	NT Debate	8	\$1000.00 Funded by Local Funds
Anthony Rock	12/4/20-12/6/20	New York Fall Faceoff – Mamaroneck Debate (Virtual)	NT Debate	8	\$900.00 Funded by Local Funds
Casey Boyle & Tyler Santora	12/5/20-12/6/20	Model UN Conference: Institute of Domestic and International Affairs (Virtual)	PT Model UN Club	16	\$0
CAREER & TECHNICAL EDUCATION (STRUCTURED LEARNING EXPERIENCES)					
Nasser Masri	11/16/20-11/20/20	NJ HOSA International Fall Leadership Conference (Virtual)	NT HOSA	14	\$275.00 Funded by Perkins CTSO

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*On October 30, 2020, Mary Ann Sweeney, at the direction of the Board Secretary, polled the Board via email and recorded that five (5) of the six (6) Board members voted to approve the inclusion of this item on the agenda.

Roll Call: Yeas: Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: LeeSandra Medina,
 Dr. Chris T. Pernell

Resolution #21-224: Fire Drill Reports, October, 2020 (enclosure)

On the motion of _____, seconded by _____, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board accepts the attached Fire Drill Reports submitted by the Principals of each school within the District for the month of October, 2020.

ROLL CALL:	Mr. Carnovale	_____	Ms. Medina	_____
	Dr. Pernell	_____	Ms. Davis	_____
	Ms. Carrillo-Perez	_____	Fr. Leahy	_____

Resolution #21-225: Non-Fire Evacuation Drill Reports, October, 2020 (enclosure)

On the motion of Mr. Carnovale, seconded by Ms. Carrillo-Perez, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board accepts the attached Non-Fire Evacuation Drill Reports submitted by the Principals of each school within the District for the month of October, 2020.

Roll Call: Yeas: Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: LeeSandra Medina,
 Dr. Chris T. Pernell

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GOVERNANCE

GOVERNANCE RESOLUTIONS

Resolution #21-226: Approve QSAC Self Evaluation of the District Performance Review (DPR) for 2020-21 (Enclosure)

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves the 2020-21 QSAC self-evaluation of the District Performance Review (DPR) of the five components, Instruction & Program, Operations, Governance, Fiscal and Personnel for submission to the NJ Department of Education.

Roll Call: Yeas: Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: LeeSandra Medina,
 Dr. Chris T. Pernel

Resolution #21-227 Acceptance of Three-Year Comprehensive Maintenance Plan - 2019-2020, 2020-2021, 2021-2022

On the motion of Mr. Carnovale, seconded by Ms. Carrillo-Perez, BE IT RESOLVED that upon recommendation of the Business Administrator the Board approves the M-1 Plan and Three-Year Comprehensive Maintenance Plan covering the 2019-2020, 2020-2021 and 2021-2022 school years and M-1 Form as presented.

Roll Call: Yeas: Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: LeeSandra Medina,
 Dr. Chris T. Pernel

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Resolution #21-228: Board Policy, First Reading

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board approves the first reading of the following Board Policies and Regulations:

<u>POLICY NAME</u>	<u>FILE CODE</u>	<u>STATUS</u>
Remote Public Board Meeting During a Declare Emergency (Bylaw) (New-Mandated)	0164.6	Draft

Roll Call: Yeas: Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: LeeSandra Medina,
 Dr. Chris T. Pernell

Resolution #21-229: Board Policy Second Reading

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board approves the second reading of the following Board Policies:

<u>POLICY NAME</u>	<u>FILE CODE</u>	<u>STATUS</u>
Administrative Employment Contracts (Policy) (Revised-Mandated)	1620	Final
Athletic Competition (Policy) (Revised-Mandated)	2431	Final
Emergency Procedures for Sports and Other Athletic Activity (Regulation) (Revised-Mandated)	2431.1	Final
Gifted and Talented Students (Policy) (Revised- Mandated)	2464	Final
Seizure Action Plan (Policy and Regulation) (New- Mandated)	5330.05	Final

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Cooperative Purchasing (Policy) (Revised-Mandated)	6440	Final
School District Security (Policy and Regulation) (Revised-Mandated)	7440	Final
Property Inventory (Policy) (Revised-Mandated)	7450	Final
Use of School Facilities (Policy and Regulation) (Revised-Mandated)	7510	Final
Emergency and Crisis Situations (Policy) (Revised-Mandated)	8420	Final
Procurement Procedures for School Nutrition Programs (Policy) (Revised-Mandated)	8561	Final

Roll Call: Yeas: Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: LeeSandra Medina,
 Dr. Chris T. Pernell

Resolution #21-230: Authorization to digital English Language Arts Textbooks at a Cost Not to Exceed \$93,658.95, CARES Act Grant Funds

WHEREAS, Grisel Morales, English Language Arts Supervisor, and Dicxiana Carbonell, Assistant Superintendent for Curriculum & Instruction, have advised the Superintendent that it would be in the best interest of the district to fully transition to online textbooks for English Language Arts. Ms. Carbonell further advised the Superintendent that an appropriate use of the Coronavirus Aid, Relief, and Economic Security (CARES) Act grant funds is the purchase of the above referenced online textbooks to effectively implement the learning goals outlined in the local curriculum and NJ Student Learning Standards; now

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED that upon the motion of the Superintendent, the Board hereby authorizes the District to purchase of up to one thousand seven hundred eighty-five (1785) at a cost not to exceed \$93,658.95. A copy of the

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agreement relative to the purchase of the involved computers along with a list of same is attached hereto and incorporated herein as if fully set forth.

BE IT FURTHER RESOLVED, Bickram Singh, Supervisor of Program Accountability hereby represents to the Board that all payments to be made pursuant to the above referenced agreement shall be paid through the Coronavirus Aid, Relief, and Economic Security (CARES) Act grant and that said payments are an appropriate expenditure of Grant funds and that there are sufficient funds within the grant to fully fund same.

Roll Call: Yeas: Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: LeeSandra Medina,
 Dr. Chris T. Pernell

Resolution #21-230A: Authorization for the District to Enter into an Agreement with Delaware Valley University Wherein Students Who Successfully Complete The Case Curriculum May Receive Credits from Delaware Valley University at No Cost to the District

WHEREAS, the Superintendent of Schools has determined that it would be in the best interest of the District to enter into an Agreement with Delaware Valley University wherein if students within the District successfully complete the **CASE- Principles of Agricultural Science – Plant, CASE- Principles of Agricultural Science – Animal, CASE- Food Science and Safety, and CASE- Agricultural Research and Development** curriculum can receive college credits from Delaware Valley University at no cost to the District.

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board hereby authorizes the District to enter into an Agreement with Delaware Valley University wherein various students within the District may receive college credits at Delaware Valley University with regard to various courses pursuant to an Agreement by and between the District and Delaware Valley University, a copy of which is attached hereto and incorporated herein as if fully set forth, at no cost to the District or student.

WHEREAS, James Pedersen, Superintendent of Schools, is hereby authorized to execute the appropriate documentation, if any, so as to facilitate the above.

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Roll Call: Yeas: Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: LeeSandra Medina,
 Dr. Chris T. Pernell

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ANNOUNCEMENTS

Our next Annual Reorganization Meeting is scheduled to be held at Payne Tech, in the Media Center, at 3:30 p.m., on Monday, **December 14, 2020**.

ADJOURNMENT

Resolution #21-231: Adjournment

On the motion of Ms. Carrillo-Perez, seconded by Mr. Carnovale, the Board adjourns the meeting at 4:08 p.m.

Roll Call: Yeas: Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: LeeSandra Medina,
 Dr. Chris T. Pernell