

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
BOARD OF EDUCATION
REGULAR MEETING AGENDA
JANUARY 25, 2021**

CALL TO ORDER

The Regular Meeting of the Essex County Schools of Technology of Education will be called to order at 3:30 p.m. on Monday, January 25, 2021, by President, Rev. Edwin Leahy, OSB.

OPENING STATEMENT

Adequate notice of this meeting was provided in compliance with the Open Public Meetings Act and published in the Star Ledger on November 7, 2020 and in El Coqui on November 5, 2020.

PLEDGE OF ALLEGIANCE

ROLL CALL – Board Secretary, Lori Tanner

Present: Salvatore Carnovale, (Remotely)
Jennifer M. Carrillo-Perez, (Remotely)
Dr. Chris T. Pernell, (Remotely)
Adrienne Davis, Vice President, (Remotely)
Fr. Edwin D. Leahy, President, (Remotely)

Absent: LeeSandra Medina

Also Present: Dr. James M. Pedersen, Superintendent, (Remotely)
Bernetta Davis, Business Administrator, (Remotely)
Lori Tanner, Board Secretary, (In Person)
Mr. Murphy Durkin, Board Attorney, (Remotely)
Mary Ann Sweeney, Sr. Administrative Assistant to the Board, (In Person)
Scott Hlavacek, Director of Information Technologies (In Person)

COMMUNICATION

PUBLIC COMMENT WITH REGARD TO RESOLUTIONS

REPORT OF THE SUPERINTENDENT OF SCHOOLS

POINTS OF PRIDE

- Newark Tech

98.2% of students achieved Virtual Perfect Attendance for the month of December, 2020

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233 students have achieved the Honor Roll and 77 students have achieved the Principal's Honor Roll. Making the honor roll/principal's honor roll is no small feat, especially during a Global Pandemic. This achievement shows the students' commitment.

The Junior and Senior classes presented Medical Grand Rounds to a group of their peers, teachers and administrative staff. The students researched and created clinical case scenarios/case studies based on their assigned medical specialty (cardiologist, pulmonologist, neurologist, infectious disease and orthopedic surgery). They discussed the pathophysiology of diseases/disorders such as asthma, carpal tunnel syndrome, congenital heart disease, COVID-19, Huntington's disease, and Schizophrenia to name just a few.

- Payne Tech

98.3% of students achieved Virtual Perfect Attendance for the month of December, 2020.

Congratulations to Mrs. Emily Bonilla, that the New Jersey Principals Supervisors Association has recognized Mrs. Emily Bonilla with their Vice Principal of the Year award. She is now a candidate for the national award which will take place next year.

Congratulations to our Payne Tech student athletes for making the Super Essex Conference Boys & Girls Soccer All Star selections this year.

- West Caldwell Tech

97.5% of students achieved Virtual Perfect Attendance for the month of December, 2020

Congratulations to West Caldwell Tech Culinary Instructor, Ms. Victoria Atfield and WCT Freshmen Culinary students, Joshua Palaguachi-Castillo, Sergio Maestoso, Jordan Pitts and Staceyanne Ikeliaku for placing 2nd in the ECEC Animal Feeder Contest.

West Caldwell Tech's National Honor Society and West Caldwell Tech Instructor, Mr. Chabwera Phillips hosted a Virtual Therapy Retreat on December 16th for the students. The students were able to participate in multiple virtual wellness events throughout the day, run by West Caldwell Tech staff.

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REPORT OF THE BUSINESS ADMINISTRATOR

Resolution #21-255: Approval of Regular Board Meeting Minutes December 14, 2020

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board approves the Essex County Schools of Technology Board of Education Minutes of the Regular Board Meeting of December 14, 2020.

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, Adrienne Davis, Fr. Leahy
 Nays: None
 Abstain: LeeSandra Medina
 Absent: Dr. Chris T. Pernell

FINANCE

FINANCE RESOLUTIONS

Resolution #21-256: Authorize Payment of Bills – January 22, 2021

WHEREAS, Bernetta Davis, Business Administrator for the District, has reviewed bills presented to the District for payment in the amount of \$6,286,965.23, through January 22, 2021 and has determined that the bills on the enclosed bills list are required to be paid by the District and that same are in accordance with contracts and/or agreements entered into by the District. Ms. Davis hereby represents to the Board that there are sufficient funds within the District to make these payments and that said payments will not adversely affect the financial position of the District; now

On the motion of Ms. Carrillo-Perez, seconded by Mr. Carnovale, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board approves the payment of the January 22, 2021, bill's list in the sum of \$6,286,965.23, a copy of which is attached hereto and incorporated herein as if fully set forth.

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, Adrienne Davis, Fr. Leahy
 Nays: None
 Abstain: LeeSandra Medina
 Absent: Dr. Chris T. Pernell

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Resolution 21-257: Authorization Acceptance of the Renewal Honey Bee Grant Program, from the Bee Cause Project and Whole Kids Foundation FY 2021 in the Amount of \$500.00.

WHEREAS, Dr. Cathleen DelaPaz, Director of CTE Academies programs, has advised the Superintendent that Mr. Daniel Delcher has submitted a grant application and said application has been selected for funding by the Renewal HoneyBee Grant Program in the amount of \$500.00. Dr. DelaPaz has further advised the Superintendent that funds are to be utilized in accordance with the guidelines of said grant application; and

WHEREAS, as a result of the above-referenced successful application the District has been awarded the sum of \$500.00 in grant funding; now

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board of Education does hereby authorize Mr. Delcher, to accept the grant funding from the Honey Bee Grant Program, for the school year 2020-21, in the amount of \$500.00.

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, LeeSandra Medina
Adrienne Davis, Fr. Leahy
Nays: None
Absent: Dr. Chris T. Pernell

Resolution #21-258: Authorize Amendment to the Elementary and Secondary Education Act (ESSA) FY2021 Grant Application to include FY2020 Carry-Over

WHEREAS on June 8, 2020, the Board approved resolution # 20-432, for the submission of the Elementary and Secondary Education Act (ESSA) FY2021 grant application for a total of \$1,793,053.00. The District thereafter was awarded grant funds in this amount; and

WHEREAS subsequent to the award of the grant, Bickram Singh, Supervisor of Program Accountability has informed the Superintendent that there are carry-over Title IIA funds from FY2020 to the amount of \$29,019.00, which should be included in the FY2021 budget, bringing the total allocation of funds for FY2021 to \$1,822,072.00. Mr. Singh further advised the Superintendent that the original budget would have to be amended to reflect programmatic changes and to include the carry-over; now

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On the motion of Ms. Carrillo-Perez, seconded by Ms. Medina, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board hereby authorizes the amendment to the application for funds to the State Department of Education for the Elementary and Secondary Education Act (ESSA) FY2021 grant, from the sum of \$1,793,053.00 to \$1,822,072.00

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, LeeSandra Medina
 Adrienne Davis Fr. Leahy
 Nays: None
 Absent: Dr. Chris T. Pernell

Resolution 21-259: Authorization Acceptance of the Whole School, Whole Community, Whole Child (WSCC) School Health NJ 4-Year Pilot Project Grant - Year 3 - with the New Jersey Department of Health & The Center for Prevention and Counseling - FY 2021 in the Amount of \$3,000.00.

WHEREAS, Mrs. Ayisha Ingram-Robinson, Principal of West Caldwell Tech, has advised the Superintendent that Mr. Daniel Delcher has submitted an application and said application has been selected for acceptance and funding by the New Jersey Department of Health and The Center for Prevention and Counseling for the Whole School, Whole Community, Whole Child (WSCC) School Health NJ 4-Year Pilot Project Grant – Year 3. The purpose of the pilot program is to improve school health and wellness through the WSCC Model. Mrs. Robinson has further advised the Superintendent that funds are to be utilized in accordance with the guidelines of the annual project memorandum of understanding; and

WHEREAS, as a result of the above-referenced successful application the District has been awarded the sum of \$3,000.00 in grant funding.; now

On the motion of Ms. Medina, seconded by Mr. Carnovale, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby authorize the District to accept the grant funding from the New Jersey Department of Health and The Center for Prevention and Counseling for the Whole School, Whole Community, Whole Child (WSCC) School Health NJ 4-Year Pilot Project Grant, for the 3rd school year 2020-21, in the amount of \$3,000.00.

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, LeeSandra Medina,
 Adrienne Davis, Fr. Leahy
 Nays: None
 Absent: Dr. Chris T. Pernell

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Resolution #21-260: Resolution Approving the Purchase and Installation of Additional COVID Signage for West Caldwell Tech, Newark Tech Gym and Hand Sanitizing Liquid - Not to Exceed \$15,890.00 CARES Elementary and Secondary School Emergency Relief Fund (CARES ESSER) Grant Funds

WHEREAS, the District has received quotations from Prop N Spoon (“PNS”) in the amount of \$15,890.00 for the purchase of additional COVID signage for installation in and around West Caldwell Tech, Newark Tech gymnasium and locker rooms and for hand sanitizing liquid in accordance with the guidelines established in the District’s Restart and Recovery Plan to Reopen Schools; and

WHEREAS, Bernetta Davis advises that the PNS signage and installation and hand sanitizing liquid will be applied against the CARES Elementary and Secondary School Emergency Relief Fund (CARES ESSER) and that there are sufficient funds within the CARES ESSER Grant to fully fund the purchase and installation of COVID signage and hand sanitizer; and

WHEREAS, as per N.J.S.A. 40A:11-6 (Local Public Contracts Law); N.J.S.A. 18A:18A-7 (Public School Contracts Law) and N.J.A.C. 5:34-6.1 the purchase of the signage and installation is exempt from bidding in that circumstances where an emergency affecting the public health, safety or welfare requires the immediate delivery of goods or the performance of services, a contract may be awarded without public bidding regardless of the bid threshold. Pursuant to N.J.S.A. 19:44A-20.12, emergency contracts awarded for purposes of coronavirus response are exempted from Pay-to-Play due to public exigency; now

On the motion of Mr. Carnovale seconded by Ms. Carrillo-Perez, BE IT RESOLVED that that upon the recommendation of the Superintendent of Schools, the Board hereby authorizes the District to purchase of COVID signage for installation in and around West Caldwell Tech, Newark Tech gymnasium and locker rooms and for hand sanitizing liquid in an amount not to exceed \$15,890.00 CARES ESSER Grant Funds. Copies of the quotations relative to the purchase and installation cost is attached hereto and incorporated herein as if fully set forth.

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, LeeSandra Medina,
 Adrienne Davis, Fr. Leahy
 Nays: None
 Absent: Dr. Chris T. Pernell

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Resolution #21-261: Approval of Fraser Mathematics Solutions, LLC as Educational Consultant, in a Sum Not to Exceed \$9,500.00, Title I and IIA ESEA Grant funds

WHEREAS, Bickram Singh, Supervisor of the Program Accountability has advised the Superintendent that the ESEA Grants require and/or encourage that the District to provide staff with high level, on-going professional development in the core content areas, such as Mathematics; and

WHEREAS, as a result of the above, the District has determined that the best individual and/or entity to provide the services as referenced above is Fraser Mathematics Solution, LLC in an amount not to exceed \$9,500.00; and

WHEREAS, Bickram Singh has represented to the Board that there are sufficient funds within the grant to satisfy all payments to be made to Fraser Mathematics Solutions, LLC and that said payments are an appropriate expenditure of Grant Funds; now

On the motion of Ms. Carrillo-Perez, seconded by Mr. Carnovale, BE IT RESOLVED, that upon recommendation of the Superintendent of Schools, the Board hereby authorizes the District to enter into a Consultancy Agreement with Fraser Mathematics Solutions, LLC for the 2020-21 school year to provide thirteen (13) virtual performing arts workshops to visual and performing arts students, at a cost not to exceed \$9,500.00, pursuant to the terms of the Agreement attached hereto and incorporated herein as if fully set forth.

BE IT FURTHER RESOLVED, that this consultant will submit the appropriate political contribution disclosure forms pursuant to Chapter 271 of the laws of 2005, if required; and

BE IT FURTHER RESOLVED, this contract is being awarded without competitive bidding, in that said contract is for professional services and is exempt pursuant to N.J.S.A. 18A:18A-5(a); and

BE IT FURTHER RESOLVED that the Board further hereby directs the Board Secretary to publish notice of the award of this Agreement pursuant to N.J.S.A. 18A:18A-5(a) 1 and N.J.A.C. 5:34-9.5(c), if required.

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, LeeSandra Medina,
 Adrienne Davis, Fr. Leahy
 Nays: None
 Absent: Dr. Chris T. Pernell

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Resolution #21-262: Approval of Asheena Baez Consulting as Professional Development Consultant, in a Sum Not to Exceed \$6,500.00, Title IIA grant funds

WHEREAS, Dr Patricia Clark-Jeter, Director of Student Related Services has advised the Superintendent that it would be the best interest of the district to provide professional development sessions to staff members within the District in Social Emotional Learning – Mindfulness; and

WHEREAS, as a result of the above, the District has determined that the best individual and/or entity to provide the services as referenced above is Asheena Baez Consulting in an amount not to exceed \$6, 500.00; and

WHEREAS, Bickram Singh, Supervisor of Program Accountability has represented to the Board that there are sufficient funds within the Title IIA grant to satisfy all payments to be made to Asheena Baez Consulting and that said payments are an appropriate expenditure of Grant Funds; now

On the motion of Ms. Medina, seconded by Mr. Carnovale, BE IT RESOLVED, that upon recommendation of the Superintendent of Schools, the Board hereby authorizes the District to enter into a Consultancy Agreement with Asheena Baez Consulting for the 2020-21 school year to provide various professional development sessions to District staff, at a cost not to exceed \$6,500.00, pursuant to the terms of the Agreement attached hereto and incorporated herein as if fully set forth.

BE IT FURTHER RESOLVED, that this consultant will submit the appropriate political contribution disclosure forms pursuant to Chapter 271 of the laws of 2005, if required; and

BE IT FURTHER RESOLVED, this contract is being awarded without competitive bidding, in that said contract is for professional services and is exempt pursuant to N.J.S.A. 18A:18A-5(a); and

BE IT FURTHER RESOLVED that the Board further hereby directs the Board Secretary to publish notice of the award of this Agreement pursuant to N.J.S.A. 18A:18A-5(a) 1 and N.J.A.C. 5:34-9.5(c), if required.

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, LeeSandra Medina, Adrienne Davis, Fr. Leahy
Nays: None
Absent: Dr. Chris T. Pernell

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Resolution #21-263: Approve Consultant for Mentoring and Counseling Program Not to Exceed an Additional \$3,060.00, ESEA Title IV Grant Funds

WHEREAS, on August 17, 2020, the Board passed Resolution #21-068 which in part authorized Creating Connections LLC to provide training to students and staff so as to implement a Mentoring and Counseling program within the District during the period of August 1, 2020-June 30, 2021 at a cost not to exceed \$6,840; and

WHEREAS, subsequent to passing the above referenced Resolution, the Superintendent of Schools has determined that the services provided by Creating Connections LLC was beneficial to the District and he believes that the District would further benefit if Creating Connections LLC could implement a program to address the Social and Emotional needs of the students within the District, in large part due to the COVID-19 pandemic; now

On the motion of Ms. Carrillo-Perez, seconded by Ms. Davis, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board hereby authorizes the District to amend the Agreement with Creating Connections LLC so as to reflect that the not to exceed amount shall be \$9,900.00 and that the term of the Agreement shall expire June 30, 2021 so as to facilitate the implementation of a program to address the social and emotional needs of the District's students..

BE IT FURTHER RESOLVED that the Superintendent of Schools shall review and approve the program to be created by Creating Connections LLC prior to implementing same to any students or staff within the District; and

BE IT FURTHER RESOLVED that the District hereby authorizes Board Counsel to amend the current Agreement with Creating Connections LLC so as to incorporate the terms and conditions of this Resolution; and

BE IT FURTHER RESOLVED that the Bickram Singh, supervisor of Program Accountability hereby represents to the Board that there are sufficient funds within the district's ESEA Title IV grant to support this program and that said payments are an appropriate expenditure of the funds.

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, LeeSandra Medina,
 Adrienne Davis, Fr. Leahy
 Nays: None
 Absent: Dr. Chris T. Pernell

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Resolution #21-265: Authorization for the District to Enter into a License Agreement With The County Of Essex as Same Relates to The District’s Donald M. Payne Sr. School Of Technology Campus (“Payne Tech Campus”)

WHEREAS, the County of Essex has requested that the District enter into a License Agreement with the County of Essex for the purposes of operating a COVID-19 Vaccination Center commencing on or about February 1, 2021 through and including July 30, 2021. The County of Essex has further agreed to pay the District the sum of \$60,000 as monetary consideration for the License Agreement.

WHEREAS, the Superintendent of Schools has determined that hit would be in the best interest of the District to assist the County of Essex in its efforts of operating a COVID-19 Vaccination Center and that said use would not adversely affect and/or disrupt the education or other activities of the District’s students.

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the District is hereby authorized to enter into a License Agreement with the County of Essex as same relates to the use of the District’s Payne Tech Campus for the purposes of operating a COVID-19 Vaccination Center commencing on or about February 1, 2021 to July 30, 2021 at a license fee of \$60,000. A copy of the License Agreement is attached hereto and incorporated herein as if fully set forth.

BE IT FURTHER RESOLVED that Bernetta Davis, Business Administrator, is hereby authorized to execute the License Agreement on behalf of the District.

Additional information: On December 21, 2020, Mary Ann Sweeney, at the direction of the Board Secretary, polled the Board via email and recorded that four (4) of the six (6) Board members voted to approve the inclusion of this item on the agenda.

Roll Call: Yea: Mr. Carnovale, Jennifer M. Carrillo-Perez, LeeSandra Medina, Adrianne Davis, Fr. Leahy
Nays: None
Absent: Dr. Chris T. Pernell

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Resolution #21-266: Authorization to Purchase Hardware from CDW-G Not to Exceed \$105,700.00, \$14,031.02 Local Funds and \$91,668.93 CARES Funds

WHEREAS, the District, for a period of years, has been implementing a student 1 – 1 device initiative. Scott Hlavacek, Director of Information Technology, has advised the Superintendent of Schools that in furtherance of this initiative, it would be in the best interest of the District to purchase 350 HP Chromebooks from CDW-G at a cost of \$105,700.00.

WHEREAS, Bernetta Davis, Business Administrator, has advised the Superintendent of Schools that the above referenced purchase is an appropriate expenditure of CARES Funds and that there are sufficient funds to fully fund \$91,668.93 towards the purchase price and that there are sufficient funds within the District’s Local Funds to fully fund the balance of the purchase price (i.e.: \$14,031.02) without adversely affecting the District’s financial stability; and

WHEREAS, On the motion of Mr. Carnovale, seconded by Ms. Medina, BE IT RESOLVED that upon the motion of the Superintendent of Schools, the Board hereby authorizes the District to purchase 350 HP Chromebooks from CDW-G at a cost not to exceed \$105,700.00, Local Funds and CARES Funds. A copy of the agreement relative to the purchase of the involved hardware along with a list of same is attached hereto and incorporated herein as if fully set forth.

BE IT FURTHER RESOLVED, that this Contract is being awarded without competitive bidding, in that said Contract is exempt in accordance with NJSA 18A:18A-5 in that CDW-G’s holds a State Vendor Contract No. #ESCNJ18/19-03; and

Additional information: On December 21, 2020, Mary Ann Sweeney, at the direction of the Board Secretary, polled the Board via email and recorded that four (4) of the six (6) Board members voted to approve the inclusion of this item on the agenda.

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, LeeSandra Medina,
 Adrienne Davis, Fr. Leahy
 Nays: None
 Absent: Dr. Chris T. Pernell

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Resolution #21-267: Authorization for the District to Renew its Medical Plan with School Employee’s Health Benefit Program (SEHBP”) commencing January 1, 2021 through December 31, 2021, at a Estimated Premium of \$5,500,000.00, Local Funds

WHEREAS, IMAC Insurance Agency, the District’s insurance broker/consultant, has reviewed various options with regard to the District’s employee medical program for the 2021 year. Joseph Maurillo, of IMAC Insurance Agency, has advised that after his review, he recommends that the District renew its medical benefits with the School Employees’ Health Benefits Program for the 2021 year; and

WHEREAS, Bernetta Davis, Business Administrator, represents to the Board that there are sufficient funds within the District to pay all premiums for the involved Medical Plan in the amount of \$5,500,000.00 and that said payment will not adversely affect the District's financial position; now

On the motion of Mr. Carnovale seconded by Ms. Carrillo-Perez, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board authorizes the District to execute the appropriate documentation to renew the medical plan with School Employees’ Health Benefits Program for the period effective nunc pro tunc to January 1, 2021 through December 31, 2021, at an annual premium of \$5,500,000.00.

BE IT FURTHER RESOLVED, that the Board authorizes Bernetta Davis, Business Administrator, to execute any and all documentation legally required to effectuate the involved renewals; and

BE IT FURTHER RESOLVED that the Board further hereby directs the Board Secretary to publish notice of the award of the Contract pursuant to N.J.S.A. 18A:18A-5(a) 1 and N.J.A.C. 5:34-9.5(c), if required.

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, LeeSandra Medina,
 Adrienne Davis, Fr. Leahy
 Nays: None
 Absent: Dr. Chris T. Pernell

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Resolution #21-269: Resolution for a Closed Session

On the motion of _____ seconded by _____ at _____ p.m., the Board approves the following resolution:

~~BE IT RESOLVED that the Essex County Schools of Technology Board of Education shall at this time recess this meeting and conduct a closed meeting concerning personnel issues and other matters which involve exceptions set forth in the Open Public Meetings Act, and are matters which this Body hereby determines are of such a nature that they cannot be discussed at an open meeting. This Body is at this time unable to determine when the matters under discussion can be disclosed to the public. However, this Body will make such a disclosure when circumstances permit.~~

~~Personnel matters are scheduled to be discussed during this closed session~~

ROLL CALL:	Mr. Carnovale	_____	Ms. Medina	_____
	Dr. Pernel	_____	Ms. Davis	_____
	Ms. Carrillo Perez	_____	Fr. Leahy	_____

Resolution #21-270: Return to a Regular Session

On the motion of _____ seconded by _____ at _____ p.m., the Board returned to the regular session meeting.

ROLL CALL:	Mr. Carnovale	_____	Ms. Medina	_____
	Dr. Pernel	_____	Ms. Davis	_____
	Ms. Carrillo Perez	_____	Fr. Leahy	_____

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PERSONNEL

PERSONNEL RESOLUTIONS

Resolution #21-271: Retirement of Employee(s)

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby accepts the retirement of the following employees effective:

<u>Employee</u>	<u>Position</u>	<u>Location</u>	<u>Date</u>
Eileen Shinn	Teacher	Newark Tech	12/01/2020
Carol Nawrocki	Media Specialist	Newark Tech	10/31/2020
Kenneth Winbush	Guard	District	02/01/2021
Sherri Axelrod-Freeman	Counselor	West Caldwell	03/01/2021

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, LeeSandra Medina,
 Adrienne Davis, Fr. Leahy
 Nays: None
 Absent: Dr. Chris T. Pernell

Resolution #21-272: Resignation of Employee(s)

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby accepts the resignation of the following employees effective:

<u>Employee</u>	<u>Position</u>	<u>Location</u>	<u>Date</u>
Katherine Lizardo	Teacher	Payne Tech	02/05/2021
Miriam Diaz	Teacher	Payne Tech	02/12/2021

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, LeeSandra Medina,
 Adrienne Davis, Fr. Leahy
 Nays: None
 Absent: Dr. Chris T. Pernell

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Resolution #21-273: Appoint New Employee(s), 2020-2021 School Year

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following individual(s) for the 2020-2021 school year contingent upon the submission of all appropriate paperwork, New Jersey certification in the instructional area (if applicable), a successful criminal history check and passing the medical physical examination.

BE IT FURTHER RESOLVED, the Business Administrator hereby verifies that there are sufficient funds within the District’s local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Name/Position	Type of Position	Location	Level/Step	Salary	Effective Date
Taharia Fong Teacher of Cosmetology	10-Month	West Caldwell	Level 1, Step 9	\$61,548	03/01/2021
Crystal Peterson Teacher of Cosmetology	10-Month	Payne Tech	Level 1, Step 9	\$61,548	02/01/2021

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, LeeSandra Medina,
 Adrienne Davis, Fr. Leahy
 Nays: None
 Absent: Dr. Chris T. Pernell

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Resolution #21-275: Appoint Master Schedulers for the 2021-22 school year in an Amount Not to Exceed \$6,090.00 Local Funds

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following staff to develop the Master Schedules (teachers and students). The assignment should be completed by July 31, 2021 and compensation will be for a maximum of forty (40) hours at the rate of \$36.18 per hour or \$58.00 (2018-2019 contract rate, subject to negotiation), in accordance with the agreements between the respective Collective Bargaining Units and the Board of Education. The total amount to be paid to the staff member shall not exceed the sum of \$1450.00 or \$2,320.00, depending on the bargaining unit.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District’s local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Carmen Morales – Newark Tech
Sandy Barrionuevo- Payne Tech
Ayisha Ingram-Robinson – West Caldwell Tech

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, LeeSandra Medina,
 Adrienne Davis, Fr. Leahy
 Nays: None
 Absent: Dr. Chris T. Pernell

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**Resolution #21-276: Appoint Instructor for Academic Support After School, 2020-21
School Year, Not to Exceed \$3,300–ESEA, Title I Grant Funds**

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves the following instructors to work in the Academic Support program for students in Language Arts after school for up to one (1) hour per day, four days a week, 3:15 – 4:15 pm, for the 2020-2021 school year at the rate of \$43.18 per hour in accordance with the agreement between the collective bargaining unit and the Board of Education. Assignment of staff will be based on availability of funds and student enrollment. Classes with low enrollment will be consolidated or terminated, resulting in a reduction of staff needed. Instructors who are approved for multiple programs can only work in one at a time. Instructors are required to submit invoices by the 15th of the succeeding month for compensation to be processed.

BE IT FURTHER RESOLVED that the Supervisor of Program Accountability hereby represents to the Board that there are sufficient funds within the ESEA FY21 Title I grant to fund the appropriate portion of the instruction and that said payments are an appropriate expenditure of grant funds.

Payne Tech Campus

Stephanie Bird - Language Arts

Roll Call:	Yeas:	Mr. Carnovale, Jennifer M. Carrillo-Perez, LeeSandra Medina, Adrienne Davis, Fr. Leahy
	Nays:	None
	Absent:	Dr. Chris T. Pernell

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
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Resolution #21-277: Appoint Proctor for the Admissions Assessment for Incoming 9th Graders, \$1,555.00 Local Funds

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following staff member, as set forth below, to serve as proctor for the Admissions Assessment for prospective incoming students on Saturday, December 5 and 12, 2020, January 9, 23, 2021 and February 6, 27, 2021 for a maximum of six(6) hours per Saturday except for those of special education and English Learner students, who may be required to proctor until the test is completed. Proctor will be compensated at the rate of \$43.18 per hour, in accordance with the Agreement between the collective bargaining unit and the Board of Education. Proctor is to be assigned by need determined by the principal. The total sum to be paid to each staff member shall not exceed the sum of \$1,555.00, except for the proctor of special education and English learner students.

BE IT FURTHER RESOLVED that the proctors as set forth below are to be utilized on an as-needed basis, depending on the number of prospective students who participate in the testing program.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District's local to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Newark Tech

Andrew Turner

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, LeeSandra Medina,
 Adrienne Davis, Fr. Leahy
 Nays: None
 Absent: Dr. Chris T. Pernell

ESSEX COUNTY SCHOOLS OF TECHNOLOGY
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Resolution #21-280: Appoint Proctors for WIDA-Screener Placement Test for English Learners (ELs), in an amount not to exceed \$3,628.00, Local Funds

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following staff members, as set forth below, to administer and score the WIDA Screener Placement Test for English Learners for prospective incoming students on Saturday, December 19, 2020, January 30, 2021 and March 6, 2021 for up to a maximum seven (7) hours (including grading of tests) from 8:00 a.m. to 3:00 p.m. at the rate of \$43.18 per hour, in accordance with the Agreement between the collective bargaining unit and the Board of Education. The total sum to be paid to each staff member shall not exceed the sum of \$907.00.

The assignment for proctors will be for a maximum of seven (7) hours per Saturday, which includes the scoring of the test.

Khadijah Mellakh	Carlos Caban
Angelina Martinez	Pamela Rule

BE IT FURTHER RESOLVED the proctors are to be utilized on an as needed basis, depending on the amount of prospective students who participate in the involved testing program.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, LeeSandra Medina,
Adrienne Davis, Fr. Leahy
Nays: None
Absent: Dr. Chris T. Pernell

ESSEX COUNTY SCHOOLS OF TECHNOLOGY
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Resolution #21-282: Approve Compensation for School Coordinators of Completion Zone Year 2 program with Essex County College for 2020-21 school year in an Amount Not to Exceed \$870.00, Victoria Grant funds

On the motion of Mr. Carnovale, seconded by Ms. Davis BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby approves the following staff to further coordinate the Completion Zone Year 2 program with Essex County College for the 2020-21 school year by monitoring student progress and attendance, and provide feedback to administrators thus ensuring successful program implementation. Due to the COVID-19 pandemic, there is need for extended services to maximize student participation. Staff will be compensated for an additional twelve (12) hours each at the rate of \$36.18 per hour in accordance with the Agreement between the Collective Bargaining Unit and the Board of Education. The total amount to be paid to the staff members shall not exceed the sum of \$435.00.

BE IT FURTHER RESOLVED, Bickram Singh, Supervisor of Program Accountability hereby represents to the Board that all payments to be made pursuant to the above referenced agreement shall be paid through the Victoria Foundation grant and that said payments are an appropriate expenditure of grant funds and that there are sufficient funds within the grant to fully fund same.

.Newark Tech
Jennifer Ramos
Marcia Phillips

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, LeeSandra Medina.
Adrienne Davis, Fr. Leahy
Nays: None
Absent: Dr. Chris T. Pernell

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
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Resolution #21-284: Appoint Silvana Pacio-Verola to the Position of Teacher of Special Education, West Caldwell Tech Campus

WHEREAS, as a result of a retirement within the District, a vacancy was created in the position of Teacher of Special Education at the West Caldwell Campus. As a result of this vacancy, the District posted and otherwise advertised for the position of Teacher of Special Education. After careful review, the Superintendent has determined that the best candidate for this position is Silvana Pacio-Verola who is currently employed by the District as a Special Education Aide at the West Caldwell Tech.

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board hereby appoints Silvana Pacio-Verola as Special Education Teacher at the West Caldwell Campus, effective January 4, 2021 through June 30, 2021. As a result of this appointment, Ms. Pacio-Verola shall be placed at Level 2, Step 12 of the teachers' salary guide in the amount of \$70,764, in accordance with the agreement between the collective bargaining unit and the Board of Education. Ms. Pacio-Verola's salary will be prorated accordingly.

BE IT FURTHER RESOLVED, the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, LeeSandra Medina,
 Adrienne Davis, Fr. Leahy
 Nays: None
 Absent: Dr. Chris T. Pernell

Resolution #21-285: Unused Sick Days Pay in an Amount Not to Exceed \$20,000.00 Local Funds

WHEREAS, the following staff members were previously employed by the District, and whose employment in part provided for payment of unused sick days in an amount not to exceed \$15,000.00. Michael Venezia, Director of Human Resources, has determined that they are entitled to payment for unused sick days of 1:4 of these days at their most current daily per diem rate, not to exceed the sum of \$20,000.00; now

BE IT FURTHER RESOLVED that Michael Venezia, Director of Human Resources, has represented to the Board that there are sufficient funds within the District to satisfy all payments due hereunder and that said payments will not adversely affect the District's financial position.

Employee	Retirement Date	Sick Days	1:4	Payment
Barry Tatelbaum	12/31/2020	33.5	8	\$ 4,058.16
Mariann Cavallo	12/31/2020	191.5	48	\$15,000.00

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Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, LeeSandra Medina,
 Adrianne Davis, Fr. Leahy
 Nays: None
 Absent: Dr. Chris T. Pernell

Resolution #21-286: Amend Resolution #21-172

WHEREAS, the Board previously passed Resolution No. 21-172 on October 19, 2020 which set forth in part that William McCullough and Edwin Oyola be appointed as co-Advisors for the Robotics Club at Newark Tech for the 2020-2021 school year each at a stipend of \$4,813.00, and

WHEREAS, subsequent to the passage of resolution #21-172 William McCullough resigned as an Advisor to the Robotics Club at Newark Tech. As a result, Edwin Oyola has agreed to take on Mr. McCullough's responsibilities as Advisor for the balance of the 2020-2021 school year and should therefore receive the balance of the stipend that would be due Mr. McCullough; now

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools and for the reasons as set forth above, Edwin Oyola's stipend, effective as of the start of the 2020-21 school year be amended to \$9,626.00. All other provisions of Resolution #21-172 are unaffected by this resolution and shall remain in full force and effect.

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, LeeSandra Medina,
 Adrianne Davis, Fr. Leahy
 Nays: None
 Absent: Dr. Chris T. Pernell

ESSEX COUNTY SCHOOLS OF TECHNOLOGY
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Resolution #21-287: Appointment of Civil Rights Compliance/Affirmative Action (AAO) Officer

WHEREAS, the District is required to designate at least one employee to be responsible for monitoring and coordinating the District's compliance with state nondiscrimination laws and to investigate complaints alleging discrimination on the basis of sex, race, creed, religion, color, national origin, veteran or military status, sexual orientation, gender expression or identity, disability, and the use of a trained dog guide or service animal by a person with a disability.

WHEREAS, the Civil Rights Compliance Coordinator/Affirmative Action Officer is responsible for in part: 1. Coordinating and monitoring the district's compliance with state and federal laws, regulations, and guidelines that prohibit discrimination on the basis of sex, race, creed, religion, color, national origin, veteran or military status, sexual orientation, gender expression or identity, disability, and the use of a trained dog guide or service animal by a person with a disability; 2. Overseeing prevention efforts to avoid civil rights violations from occurring; 3. Implementing the district's discrimination complaint procedures; and 4. Investigating complaints alleging discrimination based on the protected classes listed above; and

WHEREAS, the Superintendent of Schools has determined that the best individual to be designated as the Civil Rights Compliance Coordinator/Affirmative Action Officer is Michael Venezia, Director of Human Resources. Mr. Venezia has agreed to accept this appointment at no additional compensation and/or benefit; now

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the District hereby appoints Mr. Michael Venezia, Director of Human Resources, to serve as the District's Civil Rights Compliance Coordinator/Affirmative Action Officer for the 2020-2021 school year. Mr. Venezia shall receive no additional compensation and/or benefit as a result of this appointment.

Roll Call: Yeas: Mr. Carnovale, Jennifer M. Carrillo-Perez, LeeSandra Medina,
 Adrienne Davis, Fr. Leahy
 Nays: None
 Absent: Dr. Chris T. Pernell

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
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CURRICULUM

CURRICULUM RESOLUTIONS

Resolution #21-290: Field Trips

On the motion of Mr. Carnovale, seconded by Ms. Medina, BE IT RESOLVED that upon the review and approval of Dixiana Carbonell, Assistant Superintendent for Curriculum and Instruction, the Superintendent of Schools recommends that the Board approve the following Field Trips. If the cost of a Field Trip is funded by a Grant, the respective Grant Supervisor represents to the Board that these costs are an appropriate expenditure of Grant funds and that there are sufficient funds within the Grant to fully fund same. If the cost is from local funds Bernetta Davis, Business Administrator, hereby represents to the Board that there are sufficient funds for the payment and that said payments will not adversely affect the financial stability of the District:

Person In Charge	Date/Time	Trip	Cohort/Campus	# Students	Cost to Board
CO-CURRICULAR (NON-ATHLETIC)					
*Anthony Rock	1/8/21-1/10/21	Newark Invitational Debate Tournament (Virtual)	NT Debate	8	\$680.00 Funded by Local Funds Retro
**Anthony Rock	1/16/21-1/18/21	Lexington Winter Invitational Debate Tournament (Virtual)	NT Debate	8	\$762.50 Funded by Local Funds Retro
Anthony Rock	2/2/21 – 2/7/21	Pennsbury Falcon Invitational Debate Tournament (Virtual)	NT Debate	8	\$1025.50 Funded by Local Funds
Casey Boyle	3/5/21	The New Jersey Youth Institute Rutgers University (Virtual)	PT Payne Scholars & Culinary	18	No Cost
Casey Boyle	4/10/21 & 4/11/21	The New Jersey Youth Institute Rutgers University (Virtual)	PT Model UN Club	18	No Cost

