

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
JANUARY 13, 2020**

**CALL TO ORDER**

The Regular Meeting of the Essex County Schools of Technology of Education was called to order at 6:05 p.m. on Monday, January 13, 2020, by President, Rev. Edwin Leahy, OSB.

**OPENING STATEMENT**

Adequate notice of this meeting was provided in compliance with the Open Public Meetings Act and published in the Star Ledger on November 7, 2019 and in El Coqui on November 7, 2019.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL** – Board Secretary, Lori Tanner

Present: Mr. Salvatore Carnovale, Ms. Jennifer Carrillo-Perez, Ms. Adrienne Davis  
Dr. Chris T. Pernell, Fr. Edwin D. Leahy  
Absent: Ms. LeeSandra Medina  
Also Present: Dr. James M. Pedersen, Superintendent  
Ms. Bernetta Davis, Business Administrator  
Ms. Lori Tanner, Board Secretary  
Mr. Murphy Durkin, Board Attorney  
Ms. Kimberly Browne-Smeraldo, Treasurer  
Mary Ann Sweeney, Sr. Administrative Assistant to the Board

**COMMUNICATION**

**PUBLIC COMMENT WITH REGARD TO RESOLUTIONS**

**REPORT OF THE SUPERINTENDENT OF SCHOOLS**

**REPORT OF THE BUSINESS ADMINISTRATOR**

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**1. HIB Monthly Report – December, 2019**

School	Allegations			Verified	
	Dec..	19-20 cumulative		Dec..	19-20 cumulative
Newark Tech	0	2	-	0	1
Payne Tech	0	2	-	0	1
West Caldwell	0	2	-	0	1
<b>Total</b>	<b>0</b>	<b>6</b>	<b>-</b>	<b>0</b>	<b>3</b>

(Discussion of any HIB incident is restricted to closed session.)

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**2. POINTS OF PRIDE**

- Newark Tech

Newark Tech's Annual Toy Drive was a success. There were 100 toys donated by Newark Tech's students and staff to the Phi Beta Sigma Fraternity, Chi Sigma Chapter Annual Toy drive.

Senior student Zaniyah Anderson introduced the program Leaders of the 21<sup>st</sup> Century, a program located in Newark, at the NJIT campus. The program teaches the youth the importance of leadership along with the importance to network. This program is offered to 11<sup>th</sup> grade students. Students held a drive to collect over 600 toiletry items that were donated for the homeless and displaced families in Newark:

- Payne Tech

Congratulations to students Abraham Rubio and Paul Aquino for winning first place in the NJ-2019 District Congressional App Challenge, an app that allows administration and schools to notify its students of school events.

Payne Tech Music Production CTE students sang at the Essex County Tree Lighting at the Hall of Records.

- West Caldwell Tech

On December 8, 2019 WCT Robotics team Beaks N' Bolts participated in a 30-team tournament and won, which qualified the team for the state championship, from which 10 teams will advance to the world championship to join 30,000 people from around the world.

DECA members conducted their annual toy drive and successfully donated over 80 toys to Hackensack University Medical Center Pediatric Unit and Mr. Joe Pennacchio, Passaic County Senator. Several organizations will benefit from this service project. Students also participated in the annual DECA blood drive. Over twenty-five persons donated to this life saving cause.

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**Resolution #20-294: Approval of Regular Board Meeting Minutes December 16, 2019**

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board approves the Essex County Schools of Technology Board of Education Minutes of the Regular Board Meeting of December 16, 2019.

Roll Call:   Yeas:       Mr. Carnovale, Dr. Pernell, Ms. Davis, Fr. Leahy  
              Nays:       None  
              Abstain:   Ms. Carrillo-Perez  
              Absent:   Ms. Medina

**Resolution #20-295: Approval of Executive Session Meeting Minutes December 16, 2019**

On the motion of Dr. Pernell, seconded by Mr. Carnovale, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board approves the Essex County Schools of Technology Executive Session Minutes of the Regular Board Meeting of December 16, 2019.

Roll Call:   Yeas:       Mr. Carnovale, Dr. Pernell, Ms. Davis, Fr. Leahy  
              Nays:       None  
              Abstain:   Ms. Carrillo-Perez  
              Absent:   Ms. Medina

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**FINANCE**

**FINANCE RESOLUTIONS**

**Resolution #20-296: Approval of the Board Secretary and Treasurer's Reports for the Period Ending 11/30/2019 (enclosure)**

On the motion of Mr. Carnovale, seconded by Ms. Davis, the Board acknowledges receipt of the Certification from the Business Administrator that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A23-2.11(a) and (b), and that sufficient funds are available to meet the District Board of Education's financial obligations for the remainder of the fiscal year and that therefore upon the recommendation of the Board Secretary, Treasurer and Superintendent of Schools it is recommended that the Secretary's and Treasurer's Reports for the period ending November 30, 2019, showing a cash balance of \$26,816,862.66 be approved, a copy of which is attached hereto and incorporated herein as if fully set forth.

Roll Call:      Yeas:        Mr. Carnovale, Ms. Carrillo-Perez, Dr. Pernell, Ms. Davis, Fr. Leahy  
                     Nays:        None  
                     Absent:     Ms. Medina

**Resolution #20-297: Transfer of Funds, November, 2019 (enclosure)**

WHEREAS, Bernetta Davis, Business Administrator for the District, has determined that it is in the best interest of the District if certain inter-district fund transfers occur for the month of November, 2019, so as to prevent certain line item accounts going into a deficit. Ms. Davis has advised the Superintendent of Schools that these transfers are appropriate and in accordance with the appropriate statute governing same; now

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED that upon the recommendation of the Business Administrator and the Superintendent of Schools the Board approves the transfer of accounts pursuant to the attached Report of Transfers for the month of November, 2019, a copy of which is attached hereto and incorporated herein as if fully set forth.

Roll Call:      Yeas:        Mr. Carnovale, Ms. Carrillo-Perez, Dr. Pernell, Ms. Davis, Fr. Leahy  
                     Nays:        None  
                     Absent:     Ms. Medina

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**Resolution #20-298: Authorize Payment of Bills – January 10, 2020**

WHEREAS, Bernetta Davis, Business Administrator for the District, has reviewed bills presented to the District for payment in the amount of \$8,286,984.62 through January 10, 2020 and has determined that the bills on the enclosed bills list are required to be paid by the District and that same are in accordance with contracts and/or agreements entered into by the District. Ms. Davis hereby represents to the Board that there are sufficient funds within the District to make these payments and that said payments will not adversely affect the financial position of the District; now

On the motion of Ms. Perez, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board approves the payment of the January 10, 2020, bill's list in the sum of \$8,286,984.62 , a copy of which is attached hereto and incorporated herein as if fully set forth.

Roll Call:      Yeas:        Mr. Carnovale, Ms. Carrillo-Perez, Dr. Pernell, Ms. Davis, Fr. Leahy  
                     Nays:        None  
                     Absent:      Ms. Medina

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**Resolution #20-299: Acceptance of 2018-2019 Annual Audit Report Comments and Recommendations as prepared by Samuel Klein and Co. (enclosure)**

WHEREAS, Bernetta Davis, Business Administrator, has recommended to the Superintendent of Schools that the Board accept the 2018-2019 Annual Audit Report Comments and Recommendations as prepared by Samuel Klein and Co., the District's outside auditors. After review, the Superintendent of Schools concurs with Ms. Davis' recommendation.

On the motion of Dr. Pernell, seconded by Mr. Carnovale, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board accepts the Essex County Vocational Schools' Comprehensive Annual Financial Report Comments and Recommendations, for the fiscal year ending June 30, 2019, as prepared by the District's outside, independent auditors, Samuel Klein and Company. A copy of this report is attached hereto and incorporated herein, as if fully set forth.

Roll Call:      Yeas:        Mr. Carnovale, Ms. Carrillo-Perez, Dr. Pernell, Ms. Davis, Fr. Leahy  
                     Nays:        None  
                     Absent:     Ms. Medina

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**Resolution #20-300: Acceptance of 2018-2019 Corrective Action Plan, as recommended by Samuel Klein and Co. (enclosure)**

WHEREAS, the Comprehensive Annual Financial Report and Auditor’s Management Report require in part that the District prepare and implement a Corrective Action Plan so as to address certain items as set forth in the involved report. At the direction of the Superintendent of Schools, the Business Administrator, Bernetta Davis, has prepared a Corrective Action Plan, including corrective action for the Application for State School Aid, which plans have been reviewed and approved by the Superintendent; now

On the motion of Mr. Carnovale, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board does accept the Corrective Action Plan, as prepared by the Business Administrator, Bernetta Davis, as follows:

<b>Finding</b>	<b>Corrective Action</b>	<b>Individual Responsible for Implementation</b>	<b>Completion Date of Implementation</b>
<u>2019-01</u> We compared the General Ledger balance for tuitions receivable with the detailed list balance for tuition provided my management. There was a difference that could not be identified by management. We adjusted the General Ledger to agree to the detailed list provided by management	The General Ledger and the detail list balance will be reconciled on a monthly basis.	Comptroller and Tuition Secretary	Immediately going forward
<u>2019-02</u> Reconciling items were corrected for the audit. In the future, reconciliations should be reviewed, and differences reconciled before closing out the month	All bank reconciliation differences will be reconciled prior closing out the month	Comptroller	Immediately going forward
<u>2019-03</u> We noted several differences between the amounts presented on the October 15, 2018 ASSA count and the information presented in the District’s paper works.	Greater care will be exercised when comparing Payschool (lunch application software) and Powerschool data (student information system)  In addition, the enrollment and attendance reports will be	Special Projects Facilitator  Supervisor of Program Accountability	Immediately going forward



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	check frequently prior to 10/15 to ensure data accuracy.		
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A copy of these plans are attached hereto and incorporated herein, as if fully set forth. In accordance with N.J.S.A. 18A:23-5, this plan shall also be read into the record at the Public Session of the Board Meeting.

Roll Call:      Yeas:      Mr. Carnovale, Ms. Carrillo-Perez, Dr. Pernell, Ms. Davis, Fr. Leahy  
                      Nays:      None  
                      Absent:     Ms. Medina

**Resolution #20-301: Authorization for the District to Renew its Medical Plan with School Employee’s Health Benefit Program (SEHBP”) commencing January 1, 2020 through December 31, 2020, at a Estimated Premium of \$5,500,000.00, Local Funds**

WHEREAS, IMAC Insurance Agency, the District’s insurance broker/consultant, has reviewed various options with regard to the District’s employee medical program for the 2020 year. Joseph Maurillo, of IMAC Insurance Agency, has advised that after his review, he recommends that the District renew its medical benefits with the School Employees’ Health Benefits Program for the 2020 year; and

WHEREAS, Bernetta Davis, Business Administrator, represents to the Board that there are sufficient funds within the District to pay all premiums for the involved Medical Plan in the amount of \$5,500,000.00 and that said payment will not adversely affect the District's financial position; now

On the motion of Mr. Carnovale, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board authorizes the District to execute the appropriate documentation to renew the medical plan with School Employees’ Health Benefits Program for the period effective nunc pro tunc to January 1, 2020 through December 31, 2020, at an annual premium of \$5,500,000.00.

BE IT FURTHER RESOLVED, that the Board authorizes Bernetta Davis, Business Administrator, to execute any and all documentation legally required to effectuate the involved renewals; and

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BE IT FURTHER RESOLVED that the Board further hereby directs the Board Secretary to publish notice of the award of the Contract pursuant to N.J.S.A. 18A:18A-5(a) 1 and N.J.A.C. 5:34-9.5(c), if required.

Roll Call:      Yeas:      Mr. Carnovale, Ms. Carrillo-Perez, Dr. Pernell, Ms. Davis, Fr. Leahy  
                     Nays:      None  
                     Absent:     Ms. Medina

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**Resolution #20-302:                   Amendment to Resolution # 15-349 Appointing Connell Foley, LLP,  
Outside Counsel, for an Additional Sum Not to Exceed \$265,000.00,  
Capital Funds**

WHEREAS, on February 12, 2015, the Board passed Resolution # 15-349 appointing Connell Foley, LLP (“Connell”) as outside counsel so as to assist the District in various matters involving the demolition and site plan for the District’s new school facilities commonly known as the Essex County Donald M. Payne, Sr. Vocational Technical School construction project (“New School Facilities Project”). The Agreement set forth in part that the compensation is not to exceed the sum of \$75,000.00; and

WHEREAS, subsequent to the passage of Resolution #15-349, M. Murphy Durkin, Board Counsel and Dr. James Pedersen, Superintendent, have determined that it would be in the best interest of the District if the Agreement be reflected to increase the not to exceed amount to the sum of \$265,000.00 in that there are certain issues that need to be addressed with regard to the final construction issues of the New School Facilities Project; now

On the motion of Dr. Pernell, seconded by Ms. Davis, BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board hereby approves the amendment to Resolution #15-349 so as to increase the Not to Exceed amount to \$265,000.00. All other provisions of Resolution #15-349 are unaffected by this resolution and shall remain in full force and effect, including but not limited to all terms and conditions of the Legal Services Agreement entered into by and between the District and Connell.

BE IT FURTHER RESOLVED, Bernetta Davis, Business Administrator, hereby verifies that there are sufficient funds within the District’s capital funds to fully fund all payments and that said payments will not adversely affect the financial position of the District; and

BE IT FURTHER RESOLVED, that Bernetta Davis, Business Administrator, is hereby directed to ensure that the appropriate insurance certificates are obtained prior to the commencement of the renewal term in accordance with the contract; and

BE IT FURTHER RESOLVED, that this Contract is being awarded without competitive bidding, in that said Contract is for Professional Services and is exempt pursuant to N.J.S.A. 18A:18A-5(a)(1); and

BE IT FURTHER RESOLVED, that N.J.S.A. 18A:18A-5(a)(1) requires that the resolution authorizing the award of Contracts for Professional Services without competitive bids must be publicly advertised and accordingly, the Business Administrator is directed to make public this Resolution in accordance with applicable law.

Roll Call:    Yeas:       Mr. Carnovale, Ms. Carrillo-Perez, Dr. Pernell, Ms. Davis, Fr. Leahy  
              Nays:       None  
              Absent:     Ms. Medina

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**Resolution #20-303: Approve Professional Day Requests**

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby approves the following Professional Day Requests. If the cost of a Professional Day is funded by a Grant the respective Grant Supervisor represents to the Board that these costs are an appropriate expenditure of Grant funds and that there are sufficient funds within the Grant to fully fund same. If the cost is from local funds Bernetta Davis, Business Administrator, hereby represents to the Board that there are sufficient funds for the payment and that said payment will not adversely affect the financial stability of the District.

<b>Date of Event</b>	<b>Workshop/Conference</b>	<b>Staff Member(s) Participating</b>	<b>Mileage Reimbursement, if Applicable</b>	<b>Cost to Board/Registration Fee</b>
1/22/20	Strengthening Students' Writing Skills While Significantly Decreasing Grading Time Freehold, NJ	Patrice Wojcik	\$0.35/mi	\$278.00 Funded by IDEA
1/22/20- 1/23/20	Responsible Master Scheduling for High School Fairfield, NJ	Carmen Morales, Salvatore Lima & Ayisha Ingram- Robinson	\$0.35/mi	\$2,700.00 Funded by ESEA
1/29/20- 1/31/20	NJ TECHSPO Conference Atlantic City, NJ	Emily Bonilla	\$0.35/mi	\$390.00 Funded by ESEA
1/30/20- 1/31/20	NJ TECHSPO Conference Atlantic City, NJ	Scott Hlavacek	\$0.35/mi	\$475.00 Funded by <del>Local</del> funds ESEA
2/27/20	Effectively Dealing with Disruptive Students West Orange, NJ	Daphne Smith & Christina Timothy	\$0.35/mi	\$558.00 Funded by IDEA

Roll Call:    Yeas:        Mr. Carnovale, Ms. Carrillo-Perez, Dr. Pernell, Ms. Davis, Fr. Leahy  
                   Nays:        None  
                   Absent:     Ms. Medina

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**Resolution #20-304: Resolution for a Closed Session**

On the motion of Ms. Carrillo-Perez, seconded by Dr. Pernell, at 6:17 p.m., the Board approves the following resolution:

BE IT RESOLVED that the Essex County Schools of Technology Board of Education shall at this time recess this meeting and conduct a closed meeting concerning personnel issues and other matters which involve exceptions set forth in the Open Public Meetings Act, and are matters which this Body hereby determines are of such a nature that they cannot be discussed at an open meeting. This Body is at this time unable to determine when the matters under discussion can be disclosed to the public. However, this Body will make such a disclosure when circumstances permit.

Personnel matters are scheduled to be discussed during this closed session

Roll Call:      Yeas:      Mr. Carnovale, Ms. Carrillo-Perez, Dr. Pernell, Ms. Davis, Fr. Leahy  
                     Nays:      None  
                     Absent:     Ms. Medina

**Resolution #20-305: Return to a Regular Session**

At 6:56 p.m., the Board returned to the regular session meeting.

Roll Call:      Yeas:      Mr. Carnovale, Ms. Carrillo-Perez, Dr. Pernell, Ms. Davis, Fr. Leahy  
                     Nays:      None  
                     Absent:     Ms. Medina

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**PERSONNEL**

**PERSONNEL RESOLUTIONS**

**Resolution #20-306: Amend Resolution #20-267**

On the motion of Dr. Pernell, seconded by Ms. Davis, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board amends its action of approving Paul Onder, Teacher of Plumbing and Pipefitting to reflect the start date of December 16, 2019. Resolution #20-267 had the start date of December 17, 2019.

Roll Call:    Yeas:        Mr. Carnovale, Ms. Carrillo-Perez, Dr. Pernell, Ms. Davis, Fr. Leahy  
                  Nays:        None  
                  Absent:     Ms. Medina

**Resolution #20-307: Amend Resolution #20-267**

On the motion of Dr. Pernell, seconded by Ms. Davis, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board amends its action of approving Ruth Sanchez, Paraprofessional to reflect the start date of January 21, 2020. Resolution #20-267 had the start date of January 16, 2020.

Roll Call:    Yeas:        Mr. Carnovale, Ms. Carrillo-Perez, Dr. Pernell, Ms. Davis, Fr. Leahy  
                  Nays:        None  
                  Absent:     Ms. Medina

**Resolution #20-308: Amend Resolution #20-221A**

On the motion of Dr. Pernell, seconded by Ms. Davis, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board amends its action of approving Pamela Rule, Teacher of ESL to reflect the start date of January 13, 2020. Resolution #20-221A had the start date of January 20, 2020.

Roll Call:    Yeas:        Mr. Carnovale, Ms. Carrillo-Perez, Dr. Pernell, Ms. Davis, Fr. Leahy  
                  Nays:        None  
                  Absent:     Ms. Medina

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**Resolution #20-309: Amend Resolution #20-270**

On the motion of Dr. Pernell, seconded by Ms. Davi, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board amends its action of approving Morning Monitors at West Caldwell to reflect the correct rate of \$35.19. Resolution #20-270 had the rate of \$26.11.

Roll Call:      Yeas:        Mr. Carnovale, Ms. Carrillo-Perez, Dr. Pernell, Ms. Davis, Fr. Leahy  
                  Nays:        None  
                  Absent:     Ms. Medina

**Resolution #20-310: Approval of Juliette Sciavolino as Substitute Teacher/Long Term Replacement, in an Amount Not to Exceed \$20,000, Local Funds**

WHEREAS, various teachers are absent from the District for extended periods of time for reasons including but not limited to medical, personal or Family Leave. The Superintendent of Schools has determined that it would be in the best interest of the District if Juliette Sciavolino was approved as a Substitute Teacher/Long Term Replacement during the involved absences. Ms. Sciavolino is currently employed by the District and is paid the sum of \$147.00/day. When Ms. Sciavolino is acting as a Substitute Teacher/Long Term Replacement, her per diem rate will be increased to \$250.00/day ; now

On the motion of Dr. Pernell, seconded by Ms. Davis, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board hereby approves Juliette Sciavolino as a Substitute Teacher/Long Term Replacement.

BE IT FURTHER RESOLVED, that if in the event Ms. Sciavolino is acting as a Substitute Teacher/Long Term Replacement, her per diem rate within the District shall be increased from \$147.00/day to \$250.00/day beginning on January 2, 2020 through February 28, 2020; and

BE IT FURTHER RESOLVED, that the utilization of Ms. Sciavolino is in the sole discretion of the Superintendent of Schools; and

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Roll Call:      Yeas:        Mr. Carnovale, Ms. Carrillo-Perez, Dr. Pernell, Ms. Davis, Fr. Leahy  
                  Nays:        None  
                  Absent:     Ms. Medina

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**Resolution #20-311: Appoint Instructors for Academic Support Before School, 2019-20 School Year –ESEA, Title I Grant Funds**

On the motion of Dr. Pernell, seconded by Ms. Davis, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves the following instructors to work in the Academic Support program for students in Mathematics and Language Arts after school for up to one (1) hour per day, four days a week, 7:15 – 8:15 am, for the 2019-2020 school year at the rate of \$42.00 per hour (subject to negotiation), in accordance with the agreement between the collective bargaining unit and the Board of Education. Assignment of staff will be based on availability of funds and student enrollment. Classes with low enrollment will be consolidated or terminated, resulting in a reduction of staff needed. Instructors who are approved for multiple programs can only work in one at a time. Instructors are required to submit invoices by the 15<sup>th</sup> of the succeeding month for compensation to be processed. Instructors can only work in one program during the same instructional time.

BE IT FURTHER RESOLVED that the Supervisor of Program Accountability hereby represents to the Board that there are sufficient funds within the ESEA FY20 Title I grant to fund the appropriate portion of the instruction and that said payments are an appropriate expenditure of grant funds.

**Payne Tech Campus**

Craig Zimmerman-Mathematics

**Newark Tech**

Joseph Dedalonis-Mathematics

**West Caldwell Tech**

Zack Arenstein-Mathematics

Roll Call:      Yeas:        Mr. Carnovale, Ms. Carrillo-Perez, Dr. Pernell, Ms. Davis, Fr. Leahy  
                     Nays:        None  
                     Absent:      Ms. Medina



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**Resolution #20-312:     Appoint Instructors for Academic Support During School,  
2019-20 School Year –ESEA, Title I Grant Funds**

On the motion of Dr. Pernell, seconded by Ms. Davis, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves the following instructor to work in the Academic Support program for students in Language Arts during the school day for up to one (1) period per day, four days a week, for the 2019-2020 school year at the rate of \$42.00 per period (subject to negotiation), in accordance with the agreement between the collective bargaining unit and the Board of Education. Assignment of staff will be based on availability of funds and student enrollment. Classes with low enrollment will be consolidated or terminated, resulting in a reduction of staff needed. Instructors who are approved for multiple programs can only work in one at a time. Instructors are required to submit invoices by the 15<sup>th</sup> of the succeeding month for compensation to be processed. Instructors can only work in one program during the same instructional time.

BE IT FURTHER RESOLVED that the Supervisor of Program Accountability hereby represents to the Board that there are sufficient funds within the ESEA FY20 Title I grant to fund the appropriate portion of the instruction and that said payments are an appropriate expenditure of grant funds.

**West Caldwell Tech**

Stephanie Bird – Language Arts

Roll Call:     Yeas:       Mr. Carnovale, Ms. Carrillo-Perez, Dr. Pernell, Ms. Davis, Fr. Leahy  
                  Nays:       None  
                  Absent:     Ms. Medina

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**Resolution #20-313: Authorization for the District to Enter into a Settlement Agreement and Release with the Essex County Vocational Education Association**

WHEREAS, the Essex County Vocational Education Association ("ECVEA") filed a grievance alleging in part that one of its members, Harvey Ritter, was improperly terminated. The District and the ECVEA had a number of meetings in the hopes of resolving this grievance. The parties believe that it would be in their mutual best interest to settle this grievance for the sum of \$4,254.30; and

WHEREAS, Bernetta Davis, Business Administrator, hereby represents to the Board that there are sufficient local funds within District to fully fund this settlement without adversely affecting the District's financial stability; now

On the motion of Dr. Pernell, seconded by Ms. Davis, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the District is hereby authorized to execute the Settlement Agreement and Release, a copy of which is attached hereto and incorporated herein as if fully set forth.

BE IT FURTHER RESOLVED, that James Pedersen, Superintendent of Schools, is hereby authorized to execute the Settlement Agreement and Release on behalf of the District.

Roll Call:      Yeas:      Mr. Carnovale, Ms. Carrillo-Perez, Dr. Pernell, Ms. Davis, Fr. Leahy  
                     Nays:      None  
                     Absent:     Ms. Medina

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**Resolution #20-314: Unused Sick Days Pay in an Amount Not to Exceed \$15,000.00**

WHEREAS, the following staff members were previously employed by the District, and whose employment in part provided for payment of unused sick days in an amount not to exceed \$15,000.00. Michael Venezia, Director of Human Resources, has determined that they are entitled to payment for unused sick days of 1:4 of these days at their most current daily per diem rate, not to exceed the sum of \$15,000.00; now

BE IT FURTHER RESOLVED that Bernetta Davis, Business Administrator, has represented to the Board that there are sufficient funds within the District to satisfy all payments due hereunder and that said payments will not adversely affect the District's financial position.

Employee	Retirement Date	Sick Days		Terminal Leave Payment Allowed
		Accrued	1:4 Days	
Bryan Raiford	12/31/2019	137.5	34	\$15,000.00

ROLL CALL: Mr. Carnovale \_\_\_\_\_ Ms. Medina \_\_\_\_\_  
 Dr. Pernell \_\_\_\_\_ Ms. Davis \_\_\_\_\_  
 Ms. Carrillo-Perez \_\_\_\_\_ Fr. Leahy \_\_\_\_\_

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
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**CURRICULUM**

**CURRICULUM RESOLUTIONS**

**Resolution #20-315: Field Trips**

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED that upon the review and approval of Dixiana Carbonell, Assistant Superintendent for Curriculum and Instruction, the Superintendent of Schools recommends that the Board approve the following Field Trips. If the cost of a Field Trip is funded by a Grant, the respective Grant Supervisor represents to the Board that these costs are an appropriate expenditure of Grant funds and that there are sufficient funds within the Grant to fully fund same. If the cost is from local funds Bernetta Davis, Business Administrator, hereby represents to the Board that there are sufficient funds for the payment and that said payments will not adversely affect the financial stability of the District:

<b>Person in Charge</b>	<b>Date/Time</b>	<b>Trip</b>	<b>Cohort/Campus</b>	<b># of Students</b>	<b>Cost to Board</b>
<b>CO-CURRICULAR (NON-ATHLETICS)</b>					
Lamar Robinson (2 Chaperones)	1/13/2020 (4:00pm-8:00pm)	Essex County Courthouse - Newark, NJ	PT Mock Trial	10	\$0
Terrilisa Durham Bauknight (2 Chaperones)	1/31/2020 (8:30am-2:00pm)	Annual Essex County Project Homeless Connect Day at Branch Brook Park Roller Skating Center- Newark, NJ	PT Student Council/SkillsUSA	8	\$0
Anthony Rock	1/31/2020 (12:30pm) - 2/1/2020 (10:00pm)	Pennsbury Debates Langhorne Springhill Suites - Langhorne, PA	NT Debate	11	\$1622.61 Funded by Local Funds

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Patricia Schaffer	2/5/2020 (8:30am-1:45pm)	Donald M. Payne Sr. Tech - Newark, NJ	WCT Consumer Bowl Team	5	\$0
Casey Boyle (4 Chaperones)	3/6/2020 (8:15am-2:15pm)	Rutgers University - New Brunswick, NJ	PT Scholars Club/Culinary	39	\$0
Casey Boyle	3/28/2020 (8:00am-5:00pm) & 3/29/2020 (9:00am-4:00pm)	Seton Hall University - South Orange, NJ	PT Model UN Club	14	\$0
Simone Cameron (3 Chaperones)	5/1/20 (8:30am-2:00pm)	Goldman's Sachs - Jersey City, NJ	PT FBLA	25	\$0
Simone Cameron (5 Chaperones)	5/20/20 (8:30am-5:00pm)	Six Flags Great Adventure - Jackson, NJ	PT FBLA	50	\$0
Marcia Phillips (19 Chaperones)	5/28/20 (7:30am-4:00pm)	Pocono Valley Resort - Reeders, PA	NT Senior Class	163	\$0
Chabwera Phillips (10 Chaperones)	6/9/2020 (9:00am-6:30pm)	Pocono Valley Resort - Reeders, PA	WCT Senior Class	93	\$0
<b>GUIDANCE SERVICES (ACADEMIC PROGRAMS)</b>					
Jessica Gonzalez (2 Chaperones)	1/16/2020 (1:00pm-2:40pm)	ECST Newark Tech - Newark, NJ	PT Spanish Composition	25	\$0

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Angelina Martinez	1/16/2020 (1:00pm- 2:40pm)	ECST Newark Tech- Newark, NJ	PT ESL	37	\$0
Robert Lorenzo	1/26/2020 (7:15am- 4:00pm)	Emerson Junior/Senior High School - Emerson, NJ	WCT Robotics	10	\$0
Gail Riccardi (2 Chaperones)	1/29/2020 (8:30am- 1:00pm)	Donald M. Payne Sr. Tech - Newark, NJ	NT & WCT SkillsUSA	12	\$0
Marianne Cavallo (3 Chaperones)	1/31/20 (8:15am- 2:00pm)	Annual Essex County Project Homeless Connect Day at Branch Brook Park Roller Skating Center- Newark, NJ	WCT Transition Center & DECA Club	14	\$0
Dan Delcher	1/31/2020 (4:00pm) - 2/2/2020 (11:00am)	4-H Teen Winter Camp - Branchville, NJ	WCT FFA/4-H	10	\$825.00 Funded by Local Funds
Amarilys Olivo- Mocakbee	1/31/2020 (4:00pm) - 2/2/2020 (11:00am)	4-H Teen Winter Camp - Branchville, NJ	PT FFA/4-H	6	\$490.00 Funded by Local Funds
Terrilisa Durham Bauknight (18 Chaperones)	2/5/2020 (6:00am- 5:45pm)	National Museum of African American History & Culture - Washington, DC	PT History	166	\$0
Terrilisa Durham Bauknight (3 Chaperones)	2/6/2020 (5:15pm- 9:00pm)	Tim Tebow Foundation: A Night to Shine at Liquid Church Broadcast Campus - Parsippany, NJ	PT Special Needs Students	15	\$0

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Marianne Rubino (3 Chaperones)	2/12/2020 (9:30am- 12:00pm)	Montclair State University - Upper Montclair, NJ	PT Special Services (11th Grade Students)	24	\$0
Carmen Marquez (4 Chaperones)	3/7/2020 (7:30am- 12:00pm)	Brookdale Community College - Lincroft, NJ	PT ELA	8	\$0
Marianne Rubino (3 Chaperones)	3/11/2020 (9:30am- 12:00pm)	Kean University - Union, NJ	PT Special Services (11th Grade Students)	24	\$0
Jennifer Ramos- Collado (3 Chaperones)	3/26/2020 (8:30am- 2:00pm)	9/11 Memorial Museum - New York, NY	NT Social Studies	23	\$0
<b>CAREER &amp; TECHNICAL EDUCATION (STRUCTURED LEARNING EXPERIENCES)</b>					
Pasquale Pannullo (3 Chaperones)	1/10/2020 (8:30am- 1:30pm)	Eataly - New York, NY	WCT Retail Careers	25	\$0
Nassar Masri (3 Chaperones)	1/11/2020 (6:45am- 4:30pm)	HOSA Conference at Passaic County Technical Institute - Wayne, NJ	NT HOSA Students	30	\$1050.00 Funded by Local Funds
Wonda E. Davis (2 Chaperones)	1/31/20 (8:30am- 2:00pm)	Annual Essex County Project Homeless Connect Day at Branch Brook Park Roller Skating Center- Newark, NJ	PT Cosmetology	9	\$0
Pasquale Pannullo (5 Chaperones)	2/28/20 (7:00am- 12:00pm)	Readings Terminal Market - Philadelphia, PA	WCT Retail Careers	50	\$0

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Wonda E. Davis (9 Chaperones)	3/10/2020 (8:00am- 2:15pm)	Jacob K. Javits Convention Center - New York, NY	PT Cosmetology	88	\$3351.00 Funded by Local Funds
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Roll Call:   Yeas:     Mr. Carnovale, Ms. Carrillo-Perez, Dr. Pernell, Ms. Davis, Fr. Leahy  
                   Nays:     None  
                   Absent:  Ms. Medina

**Resolution #20-316: Fire Drill Reports, December, 2019 (enclosure)**

On the motion of Mr. Carnovale, seconded by Ms. Perez, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board accepts the attached Fire Drill Reports submitted by the Principals of each school within the District for the month of December, 2019.

Roll Call:   Yeas:     Mr. Carnovale, Ms. Carrillo-Perez, Dr. Pernell, Ms. Davis, Fr. Leahy  
                   Nays:     None  
                   Absent:  Ms. Medina

**Resolution #20-317: Security Drill Reports, December, 2019 (enclosure)**

On the motion of Mr. Carnovale, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board accepts the attached Security Drill Reports submitted by the Principals of each school within the District for the month of December, 2019.

Roll Call:   Yeas:     Mr. Carnovale, Ms. Carrillo-Perez, Dr. Pernell, Ms. Davis, Fr. Leahy  
                   Nays:     None  
                   Absent:  Ms. Medina



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**Resolution #20-318: Approve Memorandum of Agreement for the Partnership Between the Essex County Schools of Technology Adult School Program and Women Build Too, Commencing on January 1, 2020 through June 30, 2020**

WHEREAS, John P. Dolan, Jr., Director of Career & Technical Education, has advised the Superintendent that it is in the best interest of the District continue the memorandum of agreement for the partnership with Women Build Too. Women Build Too is an agency that provides opportunities for women to obtain vocational training in the Construction Trades Industry by securing funding to enable the Essex County Schools of Technology Adult School Program to provide said training; and

WHEREAS, Mr. Dolan has further advised the Superintendent that the collaborative partnership will provide an increase in the Adult School Program offerings, access to additional enrollment of adult learners, assist in securing external funding, collaboratively develop customized adult vocational training programs and assist in establishing agreements with other community-based agencies; now

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board approves professional services partnership between the District and Women Build Too for the provision of professional services commencing on January 1, 2020 through June 30, 2020 in an amount not to exceed \$5,000.00. A copy of the memorandum of agreement is attached hereto and incorporated herein as if fully set forth.

Roll Call:      Yeas:      Mr. Carnovale, Ms. Carrillo-Perez, Dr. Pernell, Ms. Davis, Fr. Leahy  
                     Nays:      None  
                     Absent:     Ms. Medina

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**Resolution #20-319: Approve Facility Usage at ECST-Payne Tech for Urban Agriculture Community Based, Culturally Relevant Nutritional Workshops to Commence February 1, 2020 through June 30, 2020**

WHEREAS, the Board has approved Resolution #20-250 at its regular Board Meeting on November 18, 2019 approving the Partnership between the Essex County Schools of Technology and Urban Agriculture, John P. Dolan, Jr., Director of Career & Technical Education, has advised the Superintendent that as part of the partnership the District will provide Community-Based Culturally Relevant Nutritional workshops that will increase learning opportunities for the Community and our Culinary Arts Students.

WHEREAS, Mr. Dolan has further advised the Superintendent and the Board of Education on Resolution #20-250 as part of the partnership funding for the program through Urban Agriculture, ECST will provide for facility usage for these workshops. The workshops will be conducted and the facility will be operated by trained ECST personnel in accordance with the safety requirements of the facility at no cost to the Board.

On the motion of Dr. Pernell, seconded by Ms. Davis, BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board approves the Facilities usage between the District and Urban Agriculture Community Based workshops commencing on February 1, 2020 – June 30, 2020, at no cost to the board.

Roll Call:   Yeas:       Mr. Carnovale, Ms. Carrillo-Perez, Dr. Pernell, Ms. Davis, Fr. Leahy  
              Nays:       None  
              Absent:     Ms. Medina

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**BUILDINGS AND GROUNDS**

**BUILDINGS AND GROUNDS RESOLUTIONS**

**Resolution #20-320: Approve District Fundraiser Requests**

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby authorizes students to hold fundraisers on the following dates to raise funds to help pay for various student events for the 2019-20 school year:

<b>Person in Charge</b>	<b>Anticipated Date(s)</b>	<b>Fundraiser</b>	<b>Organization/School</b>	<b>Funds to be Used Towards</b>
Elisa Tejada	2/13/20	Valentine's Day dance	Various students, grades 9 - 12 Newark Tech	Student Council activities/events
Chebwera Phillips	2/13/20	Valentine's Day dance	Senior Class W. Caldwell Tech	Senior class activities/events
Todd Romano	February and March, 2020	Snap Raise (program where students request donations through specific online websites)	Baseball Team Newark Tech	Team uniforms and equipment

Roll Call:      Yeas:      Mr. Carnovale, Ms. Carrillo-Perez, Dr. Pernell, Ms. Davis, Fr. Leahy  
                      Nays:      None  
                      Absent:     Ms. Medina

**OLD BUSINESS**

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
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**NEW BUSINESS**

**PUBLIC COMMENT**

**ANNOUNCEMENTS**

Our next **Regular Board Meeting** is scheduled to be held in the Board Room, Administrative Offices, LeRoy Smith, Jr. Public Safety Building, 60 Nelson Place, 14<sup>th</sup> floor, Sheila Oliver Conference Center, Newark, New Jersey, at 6:00 p.m., on **Monday, February 10, 2020**.

**ADJOURNMENT**

**Resolution #20-321: Adjournment**

On the motion of Dr. Pernell, seconded by Ms. Perez, the Board adjourns the meeting at 7:07 p.m.

Roll Call:      Yeas:      Mr. Carnovale, Ms. Carrillo-Perez, Dr. Pernell, Ms. Davis, Fr. Leahy  
                     Nays:      None  
                     Absent:     Ms. Medina