

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
OCTOBER 21, 2019**

**CALL TO ORDER**

The Regular Meeting of the Essex County Schools of Technology of Education was called to order at 6:06 p.m. on Monday, October 21, 2019, by President, Rev. Edwin Leahy, OSB.

**OPENING STATEMENT**

Adequate notice of this meeting was provided in compliance with the Open Public Meetings Act and published in the Star Ledger on November 9, 2018 and in El Coqui on November 8, 2018.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL** – Board Secretary, Lori Tanner

Present: Mr. Salvatore Carnovale, Ms. Adrienne Davis, Ms. LeeSandra Medina,  
Fr. Edwin D. Leahy  
Absent: Ms. Jennifer Carrillo-Perez, Dr. Chris T. Pernell  
Also Present: Dr. James M. Pedersen, Superintendent  
Ms. Lori Tanner, Board Secretary  
Mr. Murphy Durkin, Board Attorney  
Ms. Kimberly Browne-Smeraldo, Treasurer  
Mary Ann Sweeney, Sr. Administrative Assistant to the Board

**COMMUNICATION**

**PUBLIC COMMENT WITH REGARD TO RESOLUTIONS**

**REPORT OF THE SUPERINTENDENT OF SCHOOLS**

**REPORT OF THE BUSINESS ADMINISTRATOR**

**1. HIB Monthly Report – September, 2019**

School	Allegations			Verified	
	Sept.	19-20 cumulative		Sept.	19-20 cumulative
Newark Tech	0	0	-	0	0
Payne Tech	0	0	-	0	0
West Caldwell	0	0	-	0	0

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
OCTOBER 21, 2019**

**Total**                    **0      0           -           0      0**

(Discussion of any HIB incident is restricted to closed session.)

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
OCTOBER 21, 2019**

**POINTS OF PRIDE**

- Newark Tech

During the month of August, Mr. Williams collected discarded blazers from student lockers and the lost/found bin. There was a total of 92 blazers recovered. These blazers were taken to the cleaners and are currently being donated to the students who cannot afford to purchase a new blazer. The families of the students have been very grateful.

On Friday, September 6, Ms. Morales and Mr. Williams surprised the student body with a welcome-back pep rally. This was meant for students to realize that they are walking into a great school year

- Payne Tech

Payne Tech student Dannely Gomez-Munoz has been selected to represent New Jersey as a delegate to the 2019 Global Youth Institute in Des Moines, Iowa, October 16-19. She was selected based upon a research paper and oral presentation that she submitted to professors at Rutgers University in the spring. Dannely will present her research and recommendations to international experts and leaders and participate in a Roundtable Discussion with students from around the world. She will also have the opportunity to visit world-class research facilities and learn how to move her ideas from concept to action.

The Payne Tech girls volleyball team won the Morristown Beard Fall Classic Invitational Tournament.

- West Caldwell Tech

The Fall 2019 SkillsUSA Champions Magazine has been released and features the article “Coded for Success” highlighting two West Caldwell Tech students. The article is about West Caldwell Tech’s Robotic program students Justin Jackson and Marquis Thomas and their road to success in their chosen career.

On September 11<sup>th</sup> approximately 15 West Caldwell Tech students and Mr. Daniel Delcher attended the Essex County 9/11 Memorial Service at the County 9/11 Memorial Park at Eagle Rock Reservation in West Orange, NJ. During the service the students displayed a floral wreath that was prepared by the agriculture department

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
OCTOBER 21, 2019**

students and Kenneth Nieves announced several of the victims' names who are were residents of Essex County.

**Resolution #20-140: Approval of Regular Board Meeting Minutes September 23, 2019**

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board approves the Essex County Schools of Technology Board of Education Minutes of the Regular Board Meeting of September 23, 2019.

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy  
                 Abstain:   None  
                 Nays:      None  
                 Absent:   Ms. Carrillo-Perez, Dr. Pernell

**FINANCE**

**FINANCE RESOLUTIONS**

**Resolution #20-141: Approval of the Board Secretary and Treasurer's Reports for the Period Ending 7/31/2019 (enclosure)**

On the motion of Ms. Davis, seconded by Ms. Medina, the Board acknowledges receipt of the Certification from the Business Administrator that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A23-2.11(a) and (b), and that sufficient funds are available to meet the District Board of Education's financial obligations for the remainder of the fiscal year and that therefore upon the recommendation of the Board Secretary, Treasurer and Superintendent of Schools it is recommended that the Secretary's and Treasurer's Reports for the period ending July 31, 2019, showing a cash balance of \$ 27,793,947.76 be approved, a copy of which is attached hereto and incorporated herein as if fully set forth.

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy  
                 Nays:      None  
                 Absent:   Ms. Carrillo-Perez, Dr. Pernell

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
OCTOBER 21, 2019**

**Resolution #20-141A: Approval of the Board Secretary and Treasurer's Reports for the Period Ending 8/31/2019 (enclosure)**

On the motion of Ms. Medina, seconded by Ms. Davis, the Board acknowledges receipt of the Certification from the Business Administrator that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A23-2.11(a) and (b), and that sufficient funds are available to meet the District Board of Education's financial obligations for the remainder of the fiscal year and that therefore upon the recommendation of the Board Secretary, Treasurer and Superintendent of Schools it is recommended that the Secretary's and Treasurer's Reports for the period ending August 31, 2019, showing a cash balance of \$28,066,797.37 be approved, a copy of which is attached hereto and incorporated herein as if fully set forth.

Roll Call:      Yeas:        Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy  
                     Nays:        None  
                     Absent:      Ms. Carrillo-Perez, Dr. Pernell

**Resolution #19-142: Transfer of Funds, July and August, 2019 (enclosure)**

WHEREAS, Bernetta Davis, Business Administrator for the District, has determined that it is in the best interest of the District if certain inter-district fund transfers occur for the months of July and August, 2019, so as to prevent certain line item accounts going into a deficit. Ms. Davis has advised the Superintendent of Schools that these transfers are appropriate and in accordance with the appropriate statute governing same; now

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED that upon the recommendation of the Business Administrator and the Superintendent of Schools the Board approves the transfer of accounts pursuant to the attached Report of Transfers for the months of July and August, 2019, a copy of which is attached hereto and incorporated herein as if fully set forth.

Roll Call:      Yeas:        Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy  
                     Nays:        None  
                     Absent:      Ms. Carrillo-Perez, Dr. Pernell

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
OCTOBER 21, 2019**

**Resolution #20-143: Authorize Payment of Bills – October 18, 2019**

WHEREAS, Bernetta Davis, Business Administrator for the District, has reviewed bills presented to the District for payment in the amount of \$6,796,638.50 through October 18, 2019 and has determined that the bills on the enclosed bills list are required to be paid by the District and that same are in accordance with contracts and/or agreements entered into by the District. Ms. Davis hereby represents to the Board that there are sufficient funds within the District to make these payments and that said payments will not adversely affect the financial position of the District; now

On the motion of Mr. Carnovale seconded by Ms. Medina, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board approves the payment of the October 18, 2019, bill's list in the sum of \$\$6,796,638.50 , a copy of which is attached hereto and incorporated herein as if fully set forth.

Roll Call:      Yeas:        Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy  
                     Nays:        None  
                     Absent:      Ms. Carrillo-Perez, Dr. Pernell

**Resolution #20-144: Acceptance of 2017-2018 Annual Audit Report Comments and Recommendations as prepared by Samuel Klein and Co. (enclosure)**

WHEREAS, Bernetta Davis, Business Administrator, has recommended to the Superintendent of Schools that the Board accept the 2017-2018 Annual Audit Report Comments and Recommendations as prepared by Samuel Klein and Co., the District's outside auditors. After review, the Superintendent of Schools concurs with Ms. Davis' recommendation; now

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board accepts the Essex County Vocational Schools' Comprehensive Annual Financial Report Comments and Recommendations, for the fiscal year ending June 30, 2018, as prepared by the District's outside, independent auditors, Samuel Klein and Company. A copy of this report is attached hereto and incorporated herein, as if fully set forth.

Roll Call:      Yeas:        Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy  
                     Nays:        None  
                     Absent:      Ms. Carrillo-Perez, Dr. Pernell

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
OCTOBER 21, 2019**

**Resolution #20-145: Authorize Amendment of the Elementary and Secondary Education Act (ESSA) FY2020 Grant Application to include FY2019 Carry-Over**

WHEREAS on June 3, 2019, the Board approved resolution # 19-495A, for the submission of the Elementary and Secondary Education Act (ESSA) FY2020 grant application for a total of \$1,750,507.00. The District thereafter was awarded the grant funds in this amount; and

WHEREAS subsequent to the award of the grant, Bickram Singh, Supervisor of Program Accountability has informed the Superintendent that there are carry-over funds from FY2019, in Title I, Title IIA and Title III funds, to the amount of \$73,533.00, which should be included in the FY2020 budget, bringing the total allocation of funds for FY2020 to \$1,824,040.00. Mr Singh further advised the Superintendent that the original budget would have to be amended to reflect programmatic changes and to include the carry-over; now

On the motion of Mr. Carnovale, seconded by Ms. Medina, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board hereby authorizes an amendment to the application for funds to the State Department of Education for the FY-2020 Elementary and Secondary Education Act (ESSA) FY2020 grant, from the sum of \$1,750,507.00 to \$1,824,040.00.

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy  
                     Nays:      None  
                     Absent:    Ms. Carrillo-Perez, Dr. Pernell

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
OCTOBER 21, 2019**

**Resolution #20-146: Approve Rutgers University for Two Half-Day Workshops, in a Total Amount Not to Exceed \$2,000.00, Local Funds**

WHEREAS, Dr. Patricia Clark-Jeter, Director of Student-Related Services for the District, has advised the Superintendent that she believes it would be in the best interest of the District if certain of the staff members who work with the District students were to receive training on how to work effectively with students of different cultures, in a workshop titled Cultural Competency; and

WHEREAS, Dr. Jeter has determined that the best entity to provide the services as referenced above is Rutgers University, Office of Continuing Professional Education, whose staff is qualified to provide this service and that their fees are customary and reasonable within the profession. A qualified staff member from Rutgers Office of Continuing Professional Education shall conduct and provide training to up to fifty (50) staff members of the District on two separate half-day workshops (25 staff members/workshop), on October 11, 2019 and October 25, 2019, for a total sum of \$2,000.00; now

On the motion of Ms. Davis, seconded by Ms. Medina, BE IT RESOLVED, that upon recommendation of the Superintendent, the Board hereby approves Rutgers Office of Continuing Professional Education to provide qualified staff to conduct two half-day workshops titled Cultural Competency, on October 11, 2019 and October 25, 2019, for up to a total of fifty (50) District staff members per workshop, for an amount not to exceed a combined total of \$2,000.00.

BE IT FURTHER RESOLVED that Dr. Jeter and the Business Administrator hereby verify that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

**Additional Information:** On September 27, 2019 Mary Ann Sweeney, at the direction of the Board Secretary, polled the Board via email and recorded that four (4) of the six (6) Board members voted to approve the inclusion of this item on the agenda.

Roll Call:      Yeas:        Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy  
                     Nays:        None  
                     Absent:      Ms. Carrillo-Perez, Dr. Pernell



**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
OCTOBER 21, 2019**

**Resolution #20-147: Approve NCS Pearson, Inc. for One Full-Day Workshop, in an Amount Not to Exceed \$2,500.00, Grant Funds**

WHEREAS, Ms. Grisel Morales, Supervisor of Language Arts for the District, has advised the Superintendent that she believes it would be in the best interest of the District if certain of the Business instructors in the District were to receive training on how to navigate the Pearson/Certiport online platform, in order to be able to assign teaching units and formative assessments to the students to prepare them for the Microsoft Office & Quickbooks certification test; and

WHEREAS, Ms. Morales has determined that the best entity to provide the services as referenced above is NCS Pearson, whose staff is qualified to provide this service and that their fees are customary and reasonable within the profession. A qualified staff member from NCS Pearson shall conduct and provide training to Business instructors of the District on October 11, 2019, for the total sum of \$2,500.00; now

On the motion of Ms. Medina, seconded by Ms. Davis, BE IT RESOLVED, that upon recommendation of the Superintendent, the Board hereby approves NCS Pearson to conduct a full-day workshop on October 11, 2019 to Business teachers within the District, for certification on the Pearson/Certiport platform, in an amount not to exceed \$2,500.00.

BE IT FURTHER RESOLVED that Mr. John Dolan, Director of Career & Technical Education, hereby verifies that there are sufficient funds within the Perkins grant and that said payments are an appropriate expenditure of funds and that there are sufficient funds to fully execute same.

**Additional Information:** On September 27, 2019 Mary Ann Sweeney, at the direction of the Board Secretary, polled the Board via email and recorded that four (4) of the six (6) Board members voted to approve the inclusion of this item on the agenda.

Roll Call:      Yeas:        Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy  
                     Nays:        None  
                     Absent:     Ms. Carrillo-Perez, Dr. Pernell

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
OCTOBER 21, 2019**

**Resolution #20-148: Authorization for the District to Enter into an Agreement with Soyka Smith Design Studios LLC with regard to the Purchase and Installation of Certain Furnishings and Equipment at the Essex County West Caldwell School of Technology in an Amount Not to Exceed \$951,018.09, Capital Funds**

WHEREAS, in furtherance of the renovation, design and furniture installation at the Essex County West Caldwell School of Technology (the “West Caldwell”), Dr. James Pedersen, Superintendent, and other personnel met with various representatives of Soyka Smith Design Studios LLC (“Soyka”) on a number of occasions who have expertise in the furnishing and installation of educational facilities; and

WHEREAS, DiCara Rubino, the District’s architect with regard to the above referenced project, has advised the Superintendent that they have worked with Soyka on a number of various projects including the Essex County Donald M. Payne, Sr. School of Technology and further recommended to the District that they utilize Soyka’s services with regard to the purchase and installation of various classrooms and other areas within West Caldwell; and

WHEREAS, as a result of the various meetings referenced above, Soyka has submitted a proposal to the District with regard to the purchase and installation of certain furnishings and equipment. The Superintendent has reviewed these proposals with the appropriate personnel, including DiCara Rubino, and has determined that it would be in the best interest of the District to enter into an agreement with Soyka for the purchase and installation of various classroom furniture and other areas within West Caldwell in an amount not to exceed \$951,018.09. A copy of the proposal dated October 15, 2019 is attached hereto and incorporated herein as if fully set forth; and

WHEREAS, Bernetta Davis, Business Administrator, has advised the Superintendent that there are sufficient funds within the District’s capital account to fully fund all amounts due and owing Soyka pursuant to the above referenced agreement without adversely affecting the District’s financial stability; and

WHEREAS, Bernetta Davis, the Business Administrator, has further advised the Superintendent that the Agreement by and between the District and Soyka is not subject to competitive bid in that Soyka holds a ESCNJ #65MCESCCPS Bid# 17/18-16 for purchase, freight, delivery and installation of furniture; now

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board hereby authorizes the District to enter into an agreement with Soyka Smith Design Studios LLC for the purchase and/or installation of various classrooms and other areas within the Essex County West Caldwell Tech School of Technology in an amount not to exceed \$951,018.09, capital funds, in accordance with the Proposal 2019070 dated October 15, 2019, a copy of which is attached hereto and incorporated herein as if fully set forth as Exhibit “A”; and

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
OCTOBER 21, 2019**

BE IT FURTHER RESOLVED, that the Board hereby directs M. Murphy Durkin, Board Counsel, to prepare the appropriate agreement by and between the District and Soyka in accordance with this Resolution. The District hereby further authorizes Bernetta Davis, Business Administrator, to execute this agreement on behalf of the District and ensure that Soyka complies with the terms of same, including but not limited to providing the appropriate insurances prior to commencement; and

BE IT FURTHER RESOLVED, that the above referenced Contract is being awarded without competitive bidding, in that Soyka holds contract ESCNJ #65MCESSCCPS Bid # 17/18-16 is therefore exempt pursuant to N.J.S.A. 18A:18A-11; and

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy  
                     Nays:      None  
                     Absent:     Ms. Carrillo-Perez, Dr. Pernell

**Resolution #20-149: Authorization to Accept for 2019 New Jersey Schools Insurance Group Eric North Subfund Safety Grant Program**

WHEREAS, the District is a member of the New Jersey Schools Insurance Group (NJSIG) and the Educational Risk Insurance Consortium – North (ERIC-North), a subfund of NJSIG. NJSIG, a non-profit school insurance pool, announced the creation of a Safety Grant Program to provide funds toward plant safety, building security, safety equipment and training; and

WHEREAS, the Safety Grant Program will support school districts’ loss prevention efforts and strengthen the overall ERIC North subfund; and

WHEREAS, ERIC North has determined that the District will qualify for a Safety Grant in the amount of \$20,558.81; and

WHEREAS, Bernetta Davis, Business Administrator and Gabe Rispoli, Director of Security/Transportation/Safety have determined that there is a need to add ten (10) security cameras to the existing security systems located at Neark Tech and Payne Tech; a telephone in the Payne Tech weight room and hand held security scanners/wand improvements are needed to certain security systems in the District and therefore, recommend the District to apply for the \$20,558.81 Safety Grant; now

BE IT RESOLVED, that on the motion of Mr. Carnovale seconded by Ms. Davis, that upon the recommendation of the Superintendent, the Board approves the authorization to apply for a 2019 New Jersey Schools Insurance Group Safety Grant in the amount of \$20,558.81.

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy  
                     Nays:      None  
                     Absent:     Ms. Carrillo-Perez, Dr. Pernell

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
OCTOBER 21, 2019**

**Resolution #20-150: Authorize the District to Enter into an Agreement with IMAC Insurance Agency, LLC, in an Amount Not to Exceed \$45,000.00, Local Funds**

On the motion of Ms. Medina seconded by Mr. Carnovale, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board authorizes the District to enter into an agreement with IMAC Insurance Agency, LLC in the sum of \$45,000.00, effective as of July 1, 2019 through June 30, 2020, in accordance with the Statement of Services, which is attached hereto and shall be incorporated pursuant to a contract acceptable to Board Council; and

BE IT FURTHER REASOLVED that no payments are to be made to IMAC Insurance LLC until the District is in receipt of a fully executed contract and other documents, if any.

Roll Call:      Yeas:        Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy  
                     Nays:        None  
                     Absent:      Ms. Carrillo-Perez, Dr. Pernell

**Resolution #20-151: Approve Professional Day Requests**

On the motion of Ms. Davis, seconded by Mr.Carnovale, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby approves the following Professional Day Requests. If the cost of a Professional Day is funded by a Grant the respective Grant Supervisor represents to the Board that these costs are an appropriate expenditure of Grant funds and that there are sufficient funds within the Grant to fully fund same. If the cost is from local funds Bernetta Davis, Business Administrator, hereby represents to the Board that there are sufficient funds for the payment and that said payment will not adversely affect the financial stability of the District.

<b>Date of Event</b>	<b>Workshop/Conference</b>	<b>Staff Member(s) Participating</b>	<b>Mileage Reimbursement, if Applicable</b>	<b>Cost to Board/Registration Fee</b>
10/25/2019	Center for Literacy Development Annual Series 2019-2020 New Brunswick, NJ	Angela Martinez	\$0.35/mi	\$180.00 Funded by ESEA grant
11/7-8/2019	NJ School Nutrition Assoc. Annual Conference Atlantic City, NJ	Bernetta Davis Toni Pinkett	\$0.35/mi	\$600.00 Funded by Local funds
12/17/2019	Accelerating Special Education Student Success West Orange, NJ	Stephanie Bird	\$0.35/mi	\$279.00 Funded by ESEA grant

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
OCTOBER 21, 2019**

1/23/2020	Strengthening Students' Writing Skills West Orange, NJ	Stephanie Bird	\$0.35/mi	\$279.00 Funded by ESEA grant
-----------	--	----------------	-----------	-------------------------------------

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy  
                      Nays:      None  
                      Absent:     Ms. Carrillo-Perez, Dr. Pernell

**Resolution #20-152: Resolution for a Closed Session**

On the motion of Ms. Davis seconded by Mr. Carnovale at 6:17 p.m., the Board approves the following resolution:

BE IT RESOLVED that the Essex County Schools of Technology Board of Education shall at this time recess this meeting and conduct a closed meeting concerning personnel issues and other matters which involve exceptions set forth in the Open Public Meetings Act, and are matters which this Body hereby determines are of such a nature that they cannot be discussed at an open meeting. This Body is at this time unable to determine when the matters under discussion can be disclosed to the public. However, this Body will make such a disclosure when circumstances permit.

Personnel matters are scheduled to be discussed during this closed session

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy  
                      Nays:      None  
                      Absent:     Ms. Carrillo-Perez, Dr. Pernell

**Resolution #20-153: Return to a Regular Session**

On the motion of Ms. Davis seconded by Mr. Carnovale at 6:29 p.m., the Board returned to the regular session meeting.

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy  
                      Nays:      None  
                      Absent:     Ms. Carrillo-Perez, Dr. Pernell

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
OCTOBER 21, 2019**

**PERSONNEL**

**PERSONNEL RESOLUTIONS**

**Resolution #20-154: Resignation of Employee(s)**

On the motion of Ms. Davis, seconded by Ms. Medina, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby accepts the resignation of the following employees effective:

<u>Employee</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Rosa Hermida	Secretary	West Caldwell	11/08/2019
Omayra Vargas	Teacher of ESL	Payne	12/31/2019

Roll Call:   Yeas:     Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy  
                   Nays:     None  
                   Absent:    Ms. Carrillo-Perez, Dr. Pernell

**Resolution #20-155: Retirement of Employee(s)**

On the motion of Ms. Davis, seconded by Ms. Medina, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby accepts the retirement of the following employees effective December 31, 2019.

<u>Employee</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Edward Lazaro	Secretary	Payne	12/31/2019
Bryan Raiford	Teacher	Newark	12/31/2019

Roll Call:   Yeas:     Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy  
                   Nays:     None  
                   Absent:    Ms. Carrillo-Perez, Dr. Pernell

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
OCTOBER 21, 2019**

**Resolution #20-155A: Appoint New Employee(s), 2019-2020 School Year**

On the motion of Ms. Davis, seconded by Ms. Medina, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following individual(s) for the 2019-2020 school year contingent upon the submission of all appropriate paperwork, New Jersey certification in the instructional area (if applicable), a successful criminal history check and passing the medical physical examination. Employment shall be governed by the respective Collective Bargaining Agreement.

BE IT FURTHER RESOLVED, the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Name/Position	Type of Position	Location	Level/Step	Base Salary	Effective Date
Matthew Honchen	Systems Network Administrator	District	Step 10	\$51,100	11/18/2019

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy  
                      Nays:      None  
                      Absent:     Ms. Carrillo-Perez, Dr. Pernell

**Resolution #20-155B: Approval of Eric Payne as Consultant in the Digital Filmmaking with Visual and Performing Arts, in a Sum Not to Exceed \$6,000.00, Local Funds**

WHEREAS, the Superintendent of Schools has determined that it would be in the best interest of the District if a Consultant was hired to assist in the Professional Development in the area of Digital Filmmaking with Visual and Performing Arts. The Superintendent of Schools has further determined that Eric Payne is qualified to implement the involved Professional Development and his fee of \$750 per session is customary and reasonable;

WHEREAS, Bernetta Davis, Business Administrator, has represented to the Board that there are sufficient funds within the local funds to satisfy all payments to be made to Eric Payne and that said payments will not adversely affect the District's financial position; now

On the motion of Ms. Davis, seconded by Ms. Medina, BE IT RESOLVED, that upon recommendation of the Superintendent, the Board hereby authorizes the District to enter into a Consultancy Agreement with Eric Payne for the 2019-20 school year to provide various professional development training to District staff, at a cost not to exceed \$6,000.00, pursuant to the terms of the Proposal attached hereto and incorporated herein as if fully set forth.

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
OCTOBER 21, 2019**

BE IT FURTHER RESOLVED that the Board further hereby directs the Board Secretary to publish notice of the award of this Agreement pursuant to N.J.S.A. 18A:18A-5(a) 1 and N.J.A.C. 5:34-9.5(c), if required.

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy  
                     Nays:      None  
                     Absent:     Ms. Carrillo-Perez, Dr. Pernell

**Resolution #20-156: ~~Appointment of Health and Wellness Team Leader for the Whole School, Whole Community, Whole Child (WSCC) School Health NJ Pilot Project Grant, SY 19-20, Not to Exceed a Total of \$4,000.00 (\$2500.00, Grant Funds; \$1500.00 Local Funds)~~**

~~WHEREAS at the regular Board Meeting held on September 23, 2019, the Board passed resolution #20-115C, which accepted the Whole School, Whole Community, Whole Child (WSCC) School Health NJ 4 Year Pilot Project Grant – Year 2 to improve school health and wellness; and~~

~~On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby appoint Mr. Delcher to the position of School Health and Wellness Team Leader, for the purpose of administering the Whole School, Whole Community, Whole Child (WSCC) School Health NJ Pilot Project Grant, year 2, through partnership with the NJ Department of Health and the Center for Prevention and Counseling. Mr. Delcher shall be compensated at the rate of \$35.19/hour, for a maximum of one hundred and five (105) hours, in accordance with the agreement between the collective bargaining unit and the Board of Education, for a total amount not to exceed \$4,000.00 (\$2500.00, Grant funded, \$1500.00 Local funds).~~

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy  
                     Nays:      None  
                     Absent:     Ms. Carrillo-Perez, Dr. Pernell

**Resolution #20-156: ~~Appointment of Health and Wellness Team Leader for the Whole School, Whole Community, Whole Child (WSCC) School Health NJ Pilot Project Grant, SY 19-20, Not to Exceed a Total of \$4,000.00 (\$2500.00, Grant Funds; \$1500.00 Local Funds)~~**

WHEREAS at the regular Board Meeting held on September 23, 2019, the Board passed resolution #20-115C, which accepted the Whole School, Whole Community, Whole Child (WSCC) School Health NJ 4-Year Pilot Project Grant – Year 2 to improve school health and wellness; and



**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
OCTOBER 21, 2019**

On the motion of Ms. Davis, seconded by Ms. Medina, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does hereby appoint Mr. Delcher to the position of School Health and Wellness Team Leader, for the purpose of administering the Whole School, Whole Community, Whole Child (WSCC) School Health NJ Pilot Project Grant, year 2, through partnership with the NJ Department of Health and the Center for Prevention and Counseling. Mr. Delcher shall be compensated at the rate of \$35.19/hour, for a maximum of one hundred and five (105) hours, in accordance with the agreement between the collective bargaining unit and the Board of Education, for a total amount not-to-exceed \$4,000.00 (\$2500.00, Grant funded, \$1500.00 Local funds).

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy  
                     Nays:      None  
                     Absent:     Ms. Carrillo-Perez, Dr. Pernell

**Resolution #20-157:      Appoint Instructor for Credit Accrual Program Before School, 2019-20 School Year –ESEA, Title IV Grant Funds**

On the motion of Ms. Davis , seconded by Ms. Medina, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves the following instructor to work in the credit accrual program in mathematics for English Learners before school for one period per day, five days a week, 7:30 – 8:10 am, for the 2019-20 school year at the rate of \$7,339 for the extra class (pro-rated), in accordance with the agreement between the collective bargaining unit and the Board of Education. Assignment of staff will be based on student enrollment. If enrollment is low the class will be terminated.

BE IT FURTHER RESOLVED that the Supervisor of Program Accountability hereby represents to the Board that there are sufficient funds within the ESEA FY20 Title IV grant to fund the appropriate portion of the instruction and that said payments are an appropriate expenditure of grant funds.

**Newark Tech**

Kevin Agnew

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy  
                     Nays:      None  
                     Absent:     Ms. Carrillo-Perez, Dr. Pernell

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
OCTOBER 21, 2019**

**Resolution #20-158: Authorization for the District to enter into an Agreement with Gerry DiVincenzo as Acting Vice Principal at West Caldwell Tech in an amount not to exceed \$72,000.00 Local Funds**

WHEREAS, as a result of various vacancies at the District's West Caldwell Tech campus, the Superintendent of Schools determined that it would be in the best interest of the District if they were to hire a per diem acting Vice Principal; and

WHEREAS, as a result of the above, the District posted for the involved position. This posting resulted in the Superintendent of Schools and other District personnel interviewing various candidates. It was determined that the best candidate for this position is Gerry DiVincenzo; now

On the motion of Ms. Davis, seconded by Ms. Medina, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves the hiring of Gerry DiVincenzo as Acting Vice Principal for West Caldwell Tech at the per diem rate of \$400.00 per day beginning on October 1, 2019 through June 30, 2020, pursuant to an Agreement to be reviewed and approved by Board Counsel

BE IT FURTHER RESOLVED that the Superintendent of Schools shall determine the above referenced schedule. If in the event the superintendent of Schools determined that there is no longer a need for the involved appointment, said appointment shall be terminated without any required advance notice; and

BE IT FURTHER RESOLVED that Bernetta Davis, Business Administrator, hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

**Additional Information:** On September 27, 2019 Mary Ann Sweeney, at the direction of the Board Secretary, polled the Board via email and recorded that four (4) of the six (6) Board members voted to approve the inclusion of this item on the agenda.

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy  
                     Nays:      None  
                     Absent:    Ms. Carrillo-Perez, Dr. Pernel

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
OCTOBER 21, 2019**

**Resolution #20-159: Appoint Students to Work Study Program, 2019-20 School Year, in an Amount Not to Exceed \$12,000.00, Local Funds.**

On the motion of Ms. Davis, seconded by Ms. Medina, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following students to participate in the Work Study Program for the 2019-2020 school year at the rate of \$10.00 per hour, the current minimum wage as determined by the State of New Jersey's Department of Labor.

BE IT FURTHER RESOLVED that any student within the District that will be employed shall not have access to any confidential information contained by the District. The Superintendent of Schools is hereby directing those individuals supervising students to make certain that the appropriate safeguards are in place to ensure that these students are not provided access to any confidential information.

BE IT FURTHER RESOLVED that Mr. Dolan and the Business Administrator hereby verify that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

The assignment for the students below will be to split a maximum of ten (10) hours per week from October 1, 2019 through May 31, 2020. The total sum to be paid to each student shall not exceed the sum of \$1,500.00.

**Central Office**

Karen Smith  
Joelle Diaz

The assignment for the students below will be for a maximum of sixty (60) total hours from October 1, 2019 through May 31, 2020. The total sum to be paid to each student shall not exceed the sum of \$700.00.

**Video Production**

Miriam Diabagate  
Destiny Hester

**Stage Production**

Alaysia Coffield  
Nyasia Ashford

The assignment for the students below will for a maximum of four (4) hours per week from October 1, 2019 through May 31, 2020. The total sum to be paid to each student shall not exceed the sum of \$1,400.00.

**Newark Tech**

Faheem Williams – Main Office  
Leanna Franklin – Guidance  
Noeli Amador – ESL

The assignment for the students below will be for a maximum of eight (8) hours per week from October 1, 2019 through May 31, 2020 during Adult Evening School. The total sum to be paid to the student shall not exceed the sum of \$1,400.00.

**Tool Crib**

Allendy Lluberes

**Additional Information:** On September 27, 2019 Mary Ann Sweeney, at the direction of the Board Secretary, polled the Board via email and recorded that four (4) of the six (6) Board members voted to approve the inclusion of this item on the agenda.

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy  
                     Nays:      None

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
OCTOBER 21, 2019**

Absent: Ms. Carrillo-Perez, Dr. Pernell

**Resolution #20-160: Rescind Prior Resolution**

On the motion of Ms. Davis, seconded by Ms. Medina, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board rescinds its action of the approving Resolution #20-134K terminating Fanes Casimir as Systems Network Administrator

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy  
                     Nays:      None  
                     Absent:     Ms. Carrillo-Perez, Dr. Pernell

**Resolution #20-161: Rescind Prior Resolution**

On the motion of Ms. Davis, seconded by Ms. Medina, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board rescinds its action of the approving Resolution #20-134L terminating Harvey Ritter as School Psychologist

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy  
                     Nays:      None  
                     Absent:     Ms. Carrillo-Perez, Dr. Pernell

**Resolution #20-162: Authorize the District to Terminate the Employment of Fanes Casimir, Systems Network Administrator, Effective as of September 5, 2019**

WHEREAS, Fanes Casimir was hired by the District on January 4, 2016 as a Systems Network Administrator. The Superintendent of Schools has determined that it was in the best interest of the District if Mr. Casimir employment with the District was terminated for cause; now

On the motion of Ms. Davis, seconded by Ms. Medina, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby authorizes the termination of the employment of Fanes Casimir, Systems Network Administrator, with cause effective as of September 5, 2019.

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy  
                     Nays:      None  
                     Absent:     Ms. Carrillo-Perez, Dr. Pernell

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
OCTOBER 21, 2019**

**Resolution #20-163: Authorize the District to Eliminate the Part Time Position of School Psychologist and the Termination of Harvey Ritter, Part-Time School Psychologist, Effective as of October 11, 2019**

WHEREAS, Harvey Ritter was hired by the District on September 1, 2017 as a School Psychologist, in a part time capacity. Subsequent of the hiring of Mr. Ritter, the District hired additional employees which resulted in the District no longer needing the part-time position of School Psychologist. Therefore, the Superintendent of Schools has determined that it was in the best interest of the District to eliminate the part time position of School Psychologist and to terminate the employment of of Mr. Ritter; now

On the motion of Ms. Davis, seconded by Ms. Medina, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board hereby authorizes the elimination of the position of the part time school psychologist and termination of Harvey Ritter, part time School Psychologist, effective as of October 11, 2019.

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy  
                     Nays:      None  
                     Absent:     Ms. Carrillo-Perez, Dr. Pernell

**Resolution #20-164: Amend Resolution #20-134C**

WHEREAS, the Board passed Resolution # 20-0134C which in part authorized teachers to teach an extra period for the 2019-2020 school year; and

WHEREAS, subsequent to passing resolution #20-134C it was determined that the “Length of Period” noted for employee Janina Wojcik was inaccurate; now

On the motion Ms. Davis, seconded by Ms. Medina, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Board hereby amends Resolution #20-134C to accurately reflect Janina Wojcik’s length of period as 40 Min Q1, Q3, and Q4. All other terms and conditions of Resolution #20-134C remain in full force and effect and are not amended and/or altered by this resolution.

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy  
                     Nays:      None  
                     Absent:     Ms. Carrillo-Perez, Dr. Pernell

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
OCTOBER 21, 2019**

**Resolution #20-165: Appoint Co-Curricular Coaches and Advisors, 2019-2020 School Year**

On the motion of Ms. Davis, seconded by Ms. Medina, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following individuals to the extracurricular assignment(s) for the 2019-2020 school year at an annual stipend as set forth in accordance with the Agreement between the Collective Bargaining Unit and the Board of Education.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District’s local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Employee	Location	Position	Stipend
Kevin Fremgen	Newark	Varsity, Bowling	\$10,200
Dennis Salmanowitz	Newark	Bowling	Volunteer
Jania Sims	Newark	Varsity, Girls Basketball	\$10,200
Jalessa Lewis	Newark	JV Girls Basketball	\$9,180
Robert Robinson	Newark	Asst. Boys Basketball	\$9,180
Rashid Taylor	Newark	Asst Boys Basketball	\$9,180
Tim White	Newark	Varsity, Winter Track	\$10,200
Danielle Todman	Newark	Asst. Winter Track	\$9,180
Aldo Nolasco	Newark	Asst. Winter Track	\$9,180
Beverly Morales	Payne	Varsity, Bowling	\$10,200
Tobias Smith	Payne	Asst. Boys Basketball	\$9,180
Tom Patierno	Payne	Asst. Boys Basketball	\$9,180
Sharif Hair	Payne	Boys Basketball	Volunteer
Kelvin Brown	Payne	Boys Basketball	Volunteer
Latasha Thompson	Payne	Asst. Girls Basketball	\$9,180
Pablo Rodriguez	Payne	Asst Girls Basketball	\$9,180
Mike Gallo	Payne	Varsity, Winter Track	\$10,200
Simone Cameron	Payne	Asst. Winter Track	\$9,180
Brandon Rajkovich	Payne	Asst. Winter Track	\$9,180
Giuseppe Tesauo	West Caldwell	Varsity, Bowling	\$10,200
Johanna Valencia	West Caldwell	Volleyball	Volunteer
Kevin Horton	West Caldwell	Asst. Boys Basketball	\$9,180
Michal Corbitt	West Caldwell	Boys Basketball	Volunteer
Richard Woods	West Caldwell	Boys Basketball	Volunteer
Joelle Dellavolpe	West Caldwell	Asst. Girls Basketball	\$9,180
Angelina Martinez	Newark	Athletic Coordinator	\$3,500

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy  
                      Nays:      None  
                      Absent:     Ms. Carrillo-Perez, Dr. Pernell

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
OCTOBER 21, 2019**

**Resolution #20-166: Rescind Prior Resolution**

On the motion of Ms. Davis, seconded by Ms. Medina, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board rescinds its action at the September 23, 2019 Board meeting, the approving resolution #20-134R, appointing morning monitors.

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy  
                      Nays:      None  
                      Absent:     Ms. Carrillo-Perez, Dr. Pernell

**Resolution #20-167: Appoint Morning Monitors**

On the motion of Ms. Davis, seconded by Ms. Medina, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following staff members as Morning Monitors for a minimum of one-half (1/2) hour and a maximum of one (1) hour prior to start of the school day based on need at the rate of \$35.19 per hour for a teacher and \$26.11 for paraprofessional in accordance with the agreement between the Collective Bargaining Unit and the Board of Education.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there sufficient funds within the District’s local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Employee	Location
Marquita Hobbs	West Caldwell
Marianne Cavallo	West Caldwell
Brett Boon	West Caldwell
Ali Arykia	West Caldwell
John Haraka	Payne
Eddie Encarncion	Payne
Lisa Albano	Payne
Amy George	Payne
Mark Iacampo	Payne
Gerald Pagano	Payne
Marcia Phillips	Newark
Karen Santucci	Newark
Nick Zarra	Newark

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy  
                      Nays:      None  
                      Absent:     Ms. Carrillo-Perez, Dr. Pernell

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
OCTOBER 21, 2019**

**Resolution #20-168: Approve Family Leave of Absence**

WHEREAS, Employee(s), has requested an intermittent leave of absence in accordance with the Family Medical Leave Act of 1993 and the New Jersey Family Leave Act of 1989. The Employee(s) qualifies for the involved leave in accordance with both statutes.

On the motion of Ms. Davis, seconded by Ms. Medina, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves an intermittent Family Leave of Absence for Employee(s), with benefits in accordance with the Family Medical Leave Act. Employee(s) will substitute accrued paid leave of absence by utilizing accumulated days.

Employee #	Start of Leave	Date of Return
6170	November 4, 2019	September 1, 2020
5917	December 6, 2019	February 18, 2020
5941	November 12, 2019	September 1, 2020

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy  
                      Nays:      None  
                      Absent:     Ms. Carrillo-Perez, Dr. Pernell

**Resolution #20-169: Appoint Instructors to Teach an Extra Period, 2019-2020  
School Year, in an Amount Not to Exceed \$1,900.00, Local  
Funds**

On the motion of Ms. Davis, seconded by Ms. Medina, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following instructor for extra teaching assignments during the 2019-20 school year. The instructor shall be compensated for teaching the extra period in accordance with the Agreement between the Collective Bargaining Unit and the Board of Education, subject to negotiation.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District’s local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Name	Course	Location	Length of Period	Amount
Nasser Masri	Allied Health	Newark	50-Mins	\$1,834.75

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy  
                      Nays:      None  
                      Absent:     Ms. Carrillo-Perez, Dr. Pernell



**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
OCTOBER 21, 2019**

**Resolution #20-170: Appoint Teachers for Saturday Detention 2019-2020 School Year, In an Amount Not to Exceed \$9,700.00 Local Funds**

On the motion of Ms. Davis, seconded by Ms. Medina, BE IT RESOLVED that upon the recommendation of the interim superintendent of schools the Board hereby appoints the following staff members to participate in Saturday Detention from October 2019 through June 2020, for a maximum of four (4) hours per Saturday, from 8:30 a.m. to 12:30 p.m., at the rate of \$35.19 per hour, in accordance with the agreement between the collective bargaining unit and the Board of Education. One staff member from each school will participate in each Saturday Detention.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District

Jessica Gonzalez      Michael Gallo

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy  
                     Nays:      None  
                     Absent:     Ms. Carrillo-Perez, Dr. Pernell

**Resolution #20-171: Appoint Student Learning Center Monitors in an Amount Not to Exceed \$27,000.00, Local Funds**

On the motion of Ms. Davis, seconded by Ms. Medina, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following staff members as the Student Learning Center Monitor, before or after school, to monitor students in the usage of computer related projects or assignments during the 2019-2020 school year, for four (4) days per week not to exceed one and one-half (1½) hours per day of combined hours between staff members, at the rate of \$35.19 per hour (2019-2020 contract rate), in accordance with the Agreement between the Collective Bargaining Unit and the Board of Education. The total amount to be paid to each staff member shall not exceed the sum of \$6,600.00.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Christina Lami  
Heather Suzel

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy  
                     Nays:      None  
                     Absent:     Ms. Carrillo-Perez, Dr. Pernell

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
OCTOBER 21, 2019**

**CURRICULUM**

**CURRICULUM RESOLUTIONS**

**Resolution #20-172: Field Trips**

On the motion of Mr. Carnovale, seconded by Ms. Medina, BE IT RESOLVED that upon the review and approval of Dixiana Carbonell, Assistant Superintendent for Curriculum and Instruction, the Superintendent of Schools recommends that the Board approve the following Field Trips. If the cost of a Field Trip is funded by a Grant, the respective Grant Supervisor represents to the Board that these costs are an appropriate expenditure of Grant funds and that there are sufficient funds within the Grant to fully fund same. If the cost is from local funds Bernetta Davis, Business Administrator, hereby represents to the Board that there are sufficient funds for the payment and that said payments will not adversely affect the financial stability of the District:

<b>Person In Charge</b>	<b>Date/Time</b>	<b>Trip</b>	<b>Cohort/Campus</b>	<b># Students</b>	<b>Cost to Board</b>
<b>CO-CURRICULAR (NON-ATHLETIC)</b>					
Casey Boyle (2 Chaperones)	10/25/19 (11:20am-1:30pm)	Seton Hall University (School of Diplomacy) – South Orange, NJ	<b>PT Payne Scholars Club</b>	31	\$0
Simone Cameron	10/28/19 (8:00am-2:00pm)	Kean University – Union, NJ	<b>PT FBLA</b>	6	\$210.00 Funded by Local
Sandy Barrionuevo (19 Chaperones)	10/28/19 (8:00am- 2:30pm)	Branchburg Sports Complex – Branchburg, NJ	<b>PT Senior Class</b>	200	\$0
Gail Riccardi	10/31/19 (7:30am-1:30pm)	Northern Region Leadership Conference: NJ SkillsUSA Day – Wayne, NJ	<b>PT SkillsUSA</b>	4	\$125.00 Funded by Local
Casey Boyle (2 Chaperones)	11/15/19 (11:20am-1:30pm)	Seton Hall University School of Diplomacy – South Orange, NJ	<b>PT Payne Scholars Club</b>	31	\$0
Casey Boyle	11/16/19 (7:15am-4:00pm)	Franklin High School – Somerset, NJ	<b>PT Model UN Club</b>	14	\$0
Casey Boyle (2 Chaperones)	2/21/20 (11:20am-1:30pm)	Seton Hall University School of Diplomacy – South Orange, NJ	<b>PT Payne Scholars Club</b>	31	\$0

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
OCTOBER 21, 2019**

Casey Boyle (2 Chaperones)	3/27/20 (11:20am-1:30pm)	Seton Hall University School of Diplomacy – South Orange, NJ	<b>PT Payne Scholars Club</b>	31	\$0
Chabwera Phillips (9 Chaperones)	5/28/19 (5:00pm- 11:00pm)	Empire Cruises – New York, NY	<b>WCT Seniors</b>	97	\$0
<b>GUIDANCE SERVICES (ACADEMICS PROGRAM)</b>					
Jennifer Ramos (2 Chaperones)	10/8/19 (8:45am-1:15pm)	Robert Treat Hotel – Newark, NJ	<b>NT Teal Center</b>	10	\$0
Andrew Turner (4 Chaperones)	10/22/19 (8:45am-11:00pm)	New Jersey City University: College Fair – Jersey City, NJ	<b>NT Juniors</b>	49	\$0
Patricia Clark-Jeter (19 Chaperones)	10/24/19 (10:00am- 11:30am)	Donald M. Payne Tech – Newark, NJ	<b>WCT Juniors &amp; Seniors</b>	188	\$0
Marianne Rubino (2 Chaperones)	10/29/19 (12:15pm- 2:45pm)	Community Foodbank – Hillside, NJ	<b>PT Sophomores &amp; Juniors</b>	32	\$0
Kelli Warnock (4 Chaperones)	11/4/19 (9:30am-12:00pm)	NJPAC – Newark, NJ	<b>NT 10<sup>th</sup> &amp; 12<sup>th</sup> Grade History Student</b>	50	\$0
Carmen Marquez (4 Chaperones)	11/12/19 (8:15am-1:00pm)	Pax Amicus Theater – Budd Lake, NJ	<b>PT English Literary Survey</b>	55 54	\$1044. 00 Funded by Local Funds
Terrilisa Durham Bauknight (12 Chaperones)	11/14/19 (8:30am-1:30pm)	AMC Theater – New Brunswick, NJ	<b>PT 10<sup>th</sup> &amp; 12<sup>th</sup> Grade US History II &amp; Global Studies</b>	135	\$0
Andrew Turner (38 Chaperones)	11/21/19 (8:45am-1:30pm)	NJIT – Newark, NJ	<b>NT Juniors and Seniors</b>	375	\$0
Marcia Phillips (5 Chaperones)	11/26/19 (9:30am-2:15pm)	AMC Theater – Paramus, NJ	<b>NT Teal 9<sup>th</sup> &amp; 10<sup>th</sup> Graders</b>	53	\$0

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
OCTOBER 21, 2019**

<b>CAREER &amp; TECHNICAL EDUCATION (STRUCTURED LEARNING EXPERIENCES)</b>					
Cassandra Howard-Mason	9/30/19 & 10/1/19 (10:00am-3:00pm)  10/15/19 & 10/16/19 (12:30pm-3:00pm)  10/23/19, 10/25/19, 10/30/19, 10/31/19, 11/14/19, 11/15/19, 12/5/19, 12/6/19, 12/10/19 & 12/11/19 (8:00am-3:00pm)  12/13/19 & 12/16/19 (12:00pm-3:00pm)  1/3/20 & 1/6/20 (10:00am-3:00pm)	Arbor Glen Center – Cedar Grove, NJ	<b>NT CNA</b>	9-10 students per day	\$0
Emily Bonilla (1 Chaperone)	10/23/19 (8:30am-4:00pm)	Atlantic City Convention Center – Atlantic City, NJ	<b>PT TV/Video Production</b>	4	\$0
Nasser Masri (1 Chaperone)	10/25/19 (6:30am-3:30pm)	NJ HOSA Fall Leadership Conference at Middlesex County Tech – East Brunswick, NJ	<b>NT 12<sup>th</sup> and 11<sup>th</sup> Grade HOSA Officers</b>	19	\$735.0 0 Funded by Local Funds
Amir Ressaissi (1 Chaperone)	10/26/19 (7:00am-5:00pm)	Donald M. Payne Tech – Newark, NJ	<b>PT Robotics</b>	20	\$0
Robert Lorenzo	10/26/19 (7:15am-4:00pm)	Donald M. Payne Tech – Newark, NJ	<b>WCT Robotics</b>	10	\$0
Robert Lorenzo	11/3/19 (7:15am-4:00pm)	Millburn High School – Millburn, NJ	<b>WCT Robotics</b>	10	\$0

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
OCTOBER 21, 2019**

Casey Boyle (4 Chaperones)	11/4/19 (9:15am-1:30pm)	NJPAC: Prudential Hall – Newark, NJ	<b>PT Film/TV and Payne Scholars Club</b>	48	\$0
Amir Ressaissi (1 Chaperone)	11/16/19 (7:30am-5:00pm)	Cliffside Park High School – Cliffside Park, NJ	<b>PT Robotics</b>	20	\$0
Gail Riccardi (2 Chaperones)	11/21/19 (9:00am-1:30pm)	Panasonic – Newark, NJ	<b>PT Business/Web/Vi deo</b>	30	\$0
Frank DeHerde (2 Chaperones)	12/3/19 (9:00am-2:00pm)	Essex County Police Department – Cedar Grove, NJ	<b>PT Law and Public Safety</b>	26	\$0
Frank DeHerde (2 Chaperones)	12/4/19 (9:00am-2:00pm)	Essex County Police Department – Cedar Grove, NJ	<b>PT Law and Public Safety</b>	26	\$0
Amir Ressaissi (1 Chaperone)	12/8/19 (7:30am-5:00pm)	Livingston High School – Livingston, NJ	<b>PT Robotics</b>	20	\$0
Joelle DellaVolpe	12/17/19 (9:30am-1:30pm)	Moving Image – Astoria, NY	<b>WCT AP Design</b>	4	\$0
Amir Ressaissi (1 Chaperone)	1/26/20 (7:30am-5:00pm)	Emerson Junior Senior High School – Emerson, NJ	<b>PT Robotics</b>	20	\$0
Amir Ressaissi (1 Chaperone)	2/8/20 (7:30am-5:00pm)	South Orange Middle School – South Orange, NJ	<b>PT Robotics</b>	20	\$0
Amir Ressaissi (1 Chaperone)	3/15/20 (7:30am-5:00pm)	Columbia High School – Maplewood, NJ	<b>PT Robotics</b>	20	\$0
Victoria Atfield (1 Chaperone)	4/2/20 (3:30pm-9:00pm)	Liberty House Restaurant – Jersey City, NJ	<b>WCT Culinary Arts</b>	10	\$0
Victoria Atfield (1 Chaperone)	4/9/20 (7:45am-1:00pm)	Walnut Hill College – Philadelphia, PA	<b>WCT Culinary Arts</b>	20	\$0
Eddie Encarnacion (1 Chaperone)	4/22/20 (7:30am-2:30pm)	Walnut College – Philadelphia, PA	<b>PT Culinary Arts/ Farm to Table</b>	25	\$0

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
OCTOBER 21, 2019**

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy  
                     Nays:      None  
                     Absent:     Ms. Carrillo-Perez, Dr. Pernell

**Resolution #20-173: Fire Drill Reports, September, 2019 (enclosure)**

On the motion of Mr. Carnovale, seconded by Ms. Medina, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board accepts the attached Fire Drill Reports submitted by the Principals of each school within the District for the month of September, 2019.

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy  
                     Nays:      None  
                     Absent:     Ms. Carrillo-Perez, Dr. Pernell

**Resolution #20-174: Security Drill Reports, September, 2019 (enclosure)**

On the motion of Mr. Carnovale, seconded by Ms. Medina, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board accepts the attached Security Drill Reports submitted by the Principals of each school within the District for the month of September, 2019.

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy  
                     Nays:      None  
                     Absent:     Ms. Carrillo-Perez, Dr. Pernell

**Resolution #20-175: Approve QSAC Self Evaluation of the District Performance Review (DPR) for 2019-20 (Enclosure)**

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves the 2019-20 QSAC self-evaluation of the District Performance Review (DPR) of the five components, Instruction & Program, Operations, Governance, Fiscal and Personnel for submission to the NJ Department of Education.

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy  
                     Nays:      None  
                     Absent:     Ms. Carrillo-Perez, Dr. Pernell

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
OCTOBER 21, 2019**

**BUILDINGS AND GROUNDS**

**BUILDINGS AND GROUNDS RESOLUTIONS**

**Resolution 20-176: Authorize the Use of Essex County Donald M. Payne Sr., School of Technology by Essex County Police Academy for County Corrections Graduation on November 14, 2019 and Graduation Practice November 12 and 13, 2019**

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED THAT upon the recommendation of the Superintendent of Schools, the Essex County Vocational Technical Schools Board of Education, “the Board”, hereby authorizes the use of Essex County Donald M. Payne Sr. School of Technology (“Payne Tech”) by Essex County Police Academy (“ECPA”) on Tuesday, November 12, 2019 and Wednesday, November 13, 2019 from 4:00 pm to 8:00 pm for County Corrections Graduation Practice; and on Thursday, November 14, 2019 from 5:00 p.m. until 9:00 p.m. for ECPA Graduation;

BE IT FURTHER RESOLVED that at least eight (8) Security Guards and two (2) Custodians will be assigned during the graduation and practice events. The Board has agreed to waive charging a fee for the use of the building for the events; and

BE IT FURTHER RESOLVED that the ECPA shall provide the District with the appropriate Insurance Policies in limits as to be determined by the District which said policies shall name the District and all other individuals and/or entities as required by the Board as lost payees and shall remain in full force and effect for the time frame as referenced above. It is an expressed condition that the District receives the Insurance Certificates prior to the event. The ECPA shall hold the District harmless from any consequences occurring from or connected with the approval of the use of this school.

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy  
                     Nays:      None  
                     Absent:     Ms. Carrillo-Perez, Dr. Pernell

**Resolution #20-177: Authorize Blood Drive at West Caldwell Campus (Bloomfield location)**

On the motion of Mr. Carnovale, seconded by Ms. Medina, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby authorizes the West Caldwell DECA students to hold a blood drive through Community Blood Services of New Jersey at the Bloomfield location, in the cafeteria, November 26, 2019 from 8:45am – 1:30pm, to be overseen by Mrs. Sandra Romaniello, DECA Advisor, at no cost to the Board.

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy  
                     Nays:      None  
                     Absent:     Ms. Carrillo-Perez, Dr. Pernell

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
OCTOBER 21, 2019**

**Resolution #20-178: Use of Payne Tech Gymnasium and Cafeteria by First Tech Challenge (NJ Chapter)**

On the motion of Ms. Medina seconded by Mr. Carnovale, BE IT RESOLVED, that upon recommendation of the Superintendent, the Essex County Vocational Technical Schools Board of Education hereby authorizes the use of the Payne Tech Gymnasium by First Tech Challenge (NJ Chapter) on Saturday, October 26, 2019 from 7:00 am to 5:00 pm to host the First Tech Challenge (“FTC”) robotics competition for school districts located in northern New Jersey. Students representing Payne Tech and Newark Tech will participate in the FTC competition. The facility set up will be on Friday, October 25, 2019 from 4:00 pm to 7:00 pm.

BE IT FURTHER RESOLVED that at least four (4) District Security Guard and two (2) Black Seal licensed custodian will be assigned to Payne Tech during the event and the Board has agreed to waive charging any and all fees which may be associated with providing staffing at the event; and

BE IT FURTHER RESOLVED that the First Tech Challenge shall provide the District with the appropriate Insurance Policies in limits as to be determined by the District which said policies shall name the District and all other individuals and/or entities as required by the Board as lost payees and shall remain in full force and effect for the time frame as referenced above. It is an expressed condition that the District receives the Insurance Certificates prior to any use. First Tech Challenge shall hold the District harmless from any consequences occurring from or connected with the approval of the use of this school facility.

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy  
                     Nays:      None  
                     Absent:     Ms. Carrillo-Perez, Dr. Pernell



**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
OCTOBER 21, 2019**

**Resolution #20-179: Authorize the Use of Payne Tech by Sigma Community Enrichment Initiative to Host the 6th Annual Male Empowerment Conference on December 14, 2019.**

On the motion of Mr. Carnovale seconded by Ms. Davis, BE IT RESOLVED THAT upon the recommendation of the Superintendent of Schools, the Essex County Vocational Technical Schools District Board of Education, “the Board”, hereby authorizes the use of Payne Tech by the Sigma Community Enrichment Initiative (“SCEI”) to Host the 6<sup>th</sup> Annual Male Empowerment Conference on December 14, 2019 from 8:00 am until 3:00 pm.

BE IT FURTHER RESOLVED that at least eight (8) District Security Guard(s) and two (2) Black Seal licensed custodial staff will be assigned to Payne Tech during the event on Saturday, December 14, 2019. The Board has agreed to waive charging any and all fees which may be associated with providing staffing at the event; and

BE IT FURTHER RESOLVED that the SCEI shall provide the District with the appropriate Insurance Policies in limits as to be determined by the District which said policies shall name the District and all other individuals and/or entities as required by the Board as lost payees and shall remain in full force and effect for the time frame as referenced above. It is an expressed condition that the District receives the Insurance Certificates prior to the event. The SCEI shall hold the District harmless from any consequences occurring from or connected with the approval of the use of this school facility.

**Resolution #20-180: Approve District Fundraiser Requests**

On the motion of Ms. Davis, seconded by Ms. Medina, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby authorizes students of the Newark Tech Campus District to hold ~~dress-down days on the following dates~~ fundraisers to raise funds to help pay for various student events for the 2019-20 school year:

<b>Person in Charge</b>	<b>Anticipated Date(s)</b>	<b>Fundraiser</b>	<b>Organization/School</b>	<b>Funds to be Used Towards</b>
Natasha Batista	October 25, 2019	Dig Pink game – sale of pink cupcakes and cookies at volleyball game	Girls’ Volleyball Team, Payne Tech	To be split between breast cancer research/girls’ summer camp

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy  
                      Nays:      None  
                      Absent:     Ms. Carrillo-Perez, Dr. Pernell

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
OCTOBER 21, 2019**

**Resolution #20-180A: Approve District Fundraiser Requests**

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby authorizes students of the District to hold ~~dress-down days~~ fundraisers on the following dates to raise funds to help pay for various student events for the 2019-20 school year:

<b>Person in Charge</b>	<b>Anticipated Date(s)</b>	<b>Fundraiser</b>	<b>Organization/School</b>	<b>Funds to be Used Towards</b>
Terrilisa Durham Bauknight	October 15 – October 31, 2019	Sale of candy and Halloween Dance	Student Council members Payne Tech	Portion of funds to UNICEF, walker (purchased for PT student, American Cancer Society)
Sandy Barrionuevo	October 23 and November 4, 2019	Snack and beverage concession stand (at first round of girls' volleyball tournament)	Senior Class Payne Tech	Senior Class activities/events
Natasha Batista	October 25, 2019	Dig Pink game – sale of pink cupcakes and cookies at volleyball game	Girls' Volleyball Team, Payne Tech	To be split between breast cancer research/girls' summer camp
Amir Ressaissi	October 26, 2019	Lunch and concession stand sales (at Robotics competition at Payne Tech)	Robotics Class Payne Tech	Robotics Class activities
Steve Woodruff	October 31, 2019	Dress-down day	Various students Payne Tech	Student activities

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy  
                      Nays:      None  
                      Absent:     Ms. Carrillo-Perez, Dr. Pernell

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
OCTOBER 21, 2019**

**OLD BUSINESS**

**NEW BUSINESS**

**PUBLIC COMMENT**

**ANNOUNCEMENTS**

Our **Annual Reorganization Board Meeting** is scheduled to be held in the Board Room, Administrative Offices, LeRoy Smith, Jr. Public Safety Building, 60 Nelson Place, 14<sup>th</sup> floor, Sheila Oliver Conference Center, Newark, New Jersey, at 3:00 p.m., on **Friday, November 1, 2019**.

**ADJOURNMENT**

**Resolution #20-181: Adjournment**

On the motion of Ms. Davis, seconded by Ms. Medina, the Board adjourns the meeting at 6:38 p.m.

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy  
                     Nays:      None  
                     Absent:     Ms. Carrillo-Perez, Dr. Pernell