

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
MARCH 24, 2020**

**CALL TO ORDER**

The Regular Meeting of the Essex County Schools of Technology was called to order at 6:03 p.m. on Tuesday, March 24, 2020, by President, Rev. Edwin Leahy, OSB.

**OPENING STATEMENT**

Adequate notice of this meeting was provided in compliance with the Open Public Meetings Act and published in the Star Ledger on February 15, 2020 and in El Coqui on March 5, 2020.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL – Board Secretary, Lori Tanner**

Present: Mr. Salvatore Carnovale, Ms. Jennifer Carrillo-Perez, Ms. LeeSandra Medina, Dr. Chris T. Pernell, Ms. Adrienne Davis (all present via telephone conference)  
 Absent: Fr. Edwin D. Leahy  
 Also Present: Dr. James M. Pedersen, Superintendent  
 Ms. Bernetta Davis, Business Administrator  
 Ms. Lori Tanner, Board Secretary  
 Mr. Murphy Durkin, Board Attorney  
 Ms. Kimberly Browne-Smeraldo, Treasurer  
 Mary Ann Sweeney, Sr. Administrative Assistant to the Board  
 Scott Hlavacek, Director of Information Technologies

**COMMUNICATION**

**PUBLIC COMMENT WITH REGARD TO RESOLUTIONS**

**REPORT OF THE SUPERINTENDENT OF SCHOOLS**

**REPORT OF THE BUSINESS ADMINISTRATOR**

**1. HIB Monthly Report – February, 2020**

School	Allegations			Verified	
	Feb.	19-20 cumulative		Feb.	19-20 cumulative
Newark Tech	4	6	-	4	5
Payne Tech	0	2	-	0	1
West Caldwell	0	2	-	0	1
<b>Total</b>	<b>4</b>	<b>10</b>	<b>-</b>	<b>4</b>	<b>7</b>

(Discussion of any HIB incident is restricted to closed session.)

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**2. POINTS OF PRIDE**

- Newark Tech

Congratulations to the following on being selected as Student of the Month for the month of February 2020: 9th grade, Jorge Condo; 10th grade, Jasmine Guaitillasaca; 11th grade, Allemdy Lluberes; 12th grade, Esther Ekeh.

Congratulations to Mr. Brian Buchanan for being selected as Newark Tech's Teacher of the Month for the month of February 2020. A picture will be submitted once it is announced at the faculty meeting on March 4, 2020.

- Payne Tech

Congratulations to Senior, William Martinez, who placed first at the Poetry Out Loud Regional Competition at the South Orange Performing Arts Center where he competed against students from Essex and Union counties. He will now move on to the State Competition at the State Theater in New Brunswick where the top 12 students in the State will perform.

Payne Tech voter registration drive, and also a panel at the College Board's headquarters in Manhattan, where our students explained how civic engagement projects enhance and extend the curriculum of the AP Government and Politics courses in which our Payne Scholars have enrolled.

- West Caldwell Tech

On Tuesday, February 25, 2020 the West Caldwell Tech Culinary Arts students competed in the state ProStart competition, hosted by the NJ Restaurant Association. The students worked hard to prepare and practice for the competition and came in third (3<sup>rd</sup>) place, out of nine (9) teams.

The students of West Caldwell Tech presented "Black History: Timeline of Black Art" on Friday, February 28, 2020. The students presented a drum circle, various dances and music performances.

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**Resolution #20-360: Approval of Regular Board Meeting Minutes February 10, 2020**

On the motion of Ms. Medina, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board approves the Essex County Schools of Technology Board of Education Minutes of the Regular Board Meeting of February 10, 2020.

Roll Call:      Yeas:        Mr. Carnovale, Dr. Pernell, Ms. Perez, Ms. Medina, Ms. Davis  
                  Abstain:    None  
                  Nays:        None  
                  Absent:     Fr. Leahy

**FINANCE**

**FINANCE RESOLUTIONS**

**Resolution #20-361: Approval of the Board Secretary and Treasurer's Reports for the Period Ending 1/31/2020 (enclosure)**

On the motion of Mr. Carnovale, seconded by Ms. Medina, the Board acknowledges receipt of the Certification from the Business Administrator that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A23-2.11(a) and (b), and that sufficient funds are available to meet the District Board of Education's financial obligations for the remainder of the fiscal year and that therefore upon the recommendation of the Board Secretary, Treasurer and Superintendent of Schools it is recommended that the Secretary's and Treasurer's Reports for the period ending January 31, 2020, showing a cash balance of \$30,291,623.96 be approved, a copy of which is attached hereto and incorporated herein as if fully set forth.

Roll Call:      Yeas:        Mr. Carnovale, Dr. Pernell, Ms. Perez, Ms. Medina, Ms. Davis  
                  Nays:        None  
                  Absent:     Fr. Leahy

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**Resolution #20-362: Transfer of Funds, January, 201920 (enclosure)**

WHEREAS, Bernetta Davis, Business Administrator for the District, has determined that it is in the best interest of the District if certain inter-district fund transfers occur for the month of January, 201920, so as to prevent certain line item accounts going into a deficit. Ms. Davis has advised the Superintendent of Schools that these transfers are appropriate and in accordance with the appropriate statute governing same; now

On the motion of Dr. Pernell, seconded by Mr. Carnovale, BE IT RESOLVED that upon the recommendation of the Business Administrator and the Superintendent of Schools the Board approves the transfer of accounts pursuant to the attached Report of Transfers for the month of January, 201920, a copy of which is attached hereto and incorporated herein as if fully set forth.

Roll Call:      Yeas:      Mr. Carnovale, Dr. Pernell, Ms. Perez, Ms. Medina, Ms. Davis  
                  Nays:      None  
                  Absent:    Fr. Leahy

**Resolution #20-363: Authorize Payment of Bills – March 20, 2020**

WHEREAS, Bernetta Davis, Business Administrator for the District, has reviewed bills presented to the District for payment in the amount of \$9,684,660.38, through March 20, 2020 and has determined that the bills on the enclosed bills list are required to be paid by the District and that same are in accordance with contracts and/or agreements entered into by the District. Ms. Davis hereby represents to the Board that there are sufficient funds within the District to make these payments and that said payments will not adversely affect the financial position of the District; now

On the motion of Mr. Carnovale seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board approves the payment of the March 20, 2020, bill's list in the sum of \$9,684,660.38, a copy of which is attached hereto and incorporated herein as if fully set forth.

Roll Call:      Yeas:      Mr. Carnovale, Dr. Pernell, Ms. Perez, Ms. Medina, Ms. Davis  
                  Nays:      None  
                  Absent:    Fr. Leahy

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**~~Resolution #20-364: Approval of Professional Services Contract by and between DiCara Rubino Architects and the District for Architectural Services for Facility Upgrades at the Essex County Vocational Technical Schools Newark Tech Campus, in an Amount Not to Exceed \$2,200,000.00, Capital Funds~~**

~~WHEREAS, the Board has a need to acquire and engage the services of DiCara Rubino Architects (“Dicara”), for Schematic Design, Design Development and other additional services required for the addition and renovations at the Newark Tech Campus; and~~

~~WHEREAS, DiCara with offices located at 30 Galesi Drive, West Wing, Wayne, NJ 07470 will provide the architectural services as referenced at a fixed fee in the amount not to exceed Two Million Two Hundred Thousand Dollars (\$2,200,000.00) in the aggregate, plus costs;~~

~~NOW, THEREFORE, on the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board approves the appointment of DiCara as the project architect for addition and renovation at the Newark Tech Campus and authorizes Bernetta Davis, Business Administrator, to enter into a Professional Services Contract, on behalf of the Board with DiCara, as described herein, consistent with the term of this Resolution; A Revised Proposal dated January \_\_\_\_, 2020 and form of Contract to be entered into by and between the District and Dicara is appended hereto and incorporated herein by reference as if fully set forth. No payments are to be made to Dicara without the District’s receipt of a fully executed contract in a form agreeable to Board Counsel.~~

~~BE IT FURTHER RESOLVED, Dicara has submitted the appropriate political contribution disclosure forms pursuant to Chapter 271 of the laws of 2005; and~~

~~BE IT FURTHER RESOLVED, the Business Administrator, hereby verifies that there are sufficient funds within the District’s capital funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.~~

~~BE IT FURTHER RESOLVED, that the Business Administrator is hereby directed to ensure that the appropriate insurance certificates are obtained prior to the commencement of the renewal term in accordance with the contract; and~~

~~BE IT FURTHER RESOLVED that the authorized fee for services rendered are not to exceed the sum of Two Million Two Hundred Thousand Dollars (\$2,200,000.00) in the aggregate, plus costs; without the prior written approval of the Board; and~~

~~BE IT FURTHER RESOLVED, that this Contract is being awarded without competitive bidding, in that said Contract is for Professional Services and is exempt pursuant to N.J.S.A. 18A:18A-5(a)(1); and~~

~~BE IT FURTHER RESOLVED, that N.J.S.A. 18A:18A-5(a)(1) requires that the resolution authorizing the award of Contracts for Professional Services without competitive bids must be publicly advertised and accordingly, the Business Administrator is directed to make public this Resolution in accordance with applicable law.~~

ROLL CALL:	Mr. Carnovale	_____	Ms. Medina	_____
	Dr. Pernell	_____	Ms. Davis	_____
	Ms. Carrillo-Perez	_____	Fr. Leahy	_____

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**Resolution #20-365: Adopt Budget 2020-2021**

On the motion of Dr. Pernell, seconded by Mr. Carnovale, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, that the sum of money deemed necessary by the Essex County Vocational Technical Schools Board of Education, State of New Jersey, to run the Essex County Vocational Technical Schools for the year July 1, 2020 to June 30, 2021 be fixed at \$58,887,487.00 and that it was submitted to the County Superintendent of Schools for approval. Of the \$ 58,887,487.00 the projected revenues from other sources would be \$53,437,487.00 and the County share would be \$5,450,000.00.

Roll Call:      Yeas:      Mr. Carnovale, Dr. Pernell, Ms. Perez, Ms. Medina, Ms. Davis  
                  Nays:      None  
                  Absent:     Fr. Leahy

**Resolution #20-366: Authorization to Purchase One 2020 Ford Explorer XLT 4WD in an amount not to exceed \$34,464.43, Capital Funds**

WHEREAS, the Superintendent of Schools has determined that it would be in the best interest of the District if the District were to purchase one (1) 2020 Ford Explorer XLT 4WD (“Explorer”) so as to replace the current vehicle being utilized by for the District’ Director of Security (i.e.: a “1998 Jeep Cherokee”) in that said vehicle has various mechanical problems and therefore must be removed from service. The 1998 Jeep Cherokee will thereafter be utilized by the District’s Auto Mechanics program.

WHEREAS, Bernetta Davis, Business Administrator, has advised the Superintendent that the District has a 2008 Ford F150 Van that has been placed out of service by the District and can be utilized as a trade against the purchase price of the Explorer for the sum of \$750.

WHEREAS, Ms. Davis has further represented that there are sufficient funds within the District to fully fund the purchase of the 2020 Ford Explorer XLT 4WD Explorer in an amount not to exceed \$34,464.43 from Beyer Ford through the Educational Services Commission of NJ (“ESCNJ), ESC Co-op #65MCESCCPS-ESCNJ 17/18-21. The district is a member of the ESCNJ which is a Cooperative Pricing System as per 18A:18A-11 and N.J.S.A. 40A11-11(5);

On the motion of Ms. Medina, seconded by Mr. Carnovale, BE IT RESOLVED that upon the recommendation of the Superintendent, the Board hereby authorizes the District to purchase one (1) 2020 Ford Explorer XLT 4WD from Beyer Ford at a cost not to exceed \$34,464.43.

BE IT FURTHER RESOLVED that Bernetta Davis, Business Administrator is hereby authorized by the District to execute the appropriate documentation to facilitate the above purchase and conveyance of the 2008 Ford F150 van in furtherance of said purchase.

Roll Call:      Yeas:      Mr. Carnovale, Dr. Pernell, Ms. Perez, Ms. Medina, Ms. Davis

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Nays: None  
Absent: Fr. Leahy

**Resolution #20-367: Approval of Professional Services Contract by and between Connell Foley, LLP, Outside Counsel, in an Amount Not to Exceed \$25,000.00, Capital Funds**

WHEREAS, the Board has a need to acquire and engage the services of Connell Foley, LLP, outside counsel, for legal services associated with the construction project known as “Building Addition and Interior Renovations at Essex County Newark Tech Campus”, and

WHEREAS, Connell Foley, LLP with offices located at 56 Livingston Avenue, Roseland, NJ 07068 (“Connell”) has confirmed that Connell will provide the services as outside counsel at the rate of \$150.00 per hour subject to a limitation on such fees in an amount not to exceed Twenty-Five Thousand Dollars (\$25,000.00) in the aggregate, plus costs: and

WHEREAS, Mark L. Fleder is the attorney who is designated as the supervising attorney; now

On the motion of Dr. Pernell, seconded by Ms. Medina, BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board approves the appointment of Connell Foley, LLP as outside counsel and authorizes Bernetta Davis, Business Administrator, to enter into a Professional Services Contract, on behalf of the Board with Connell, as described herein, consistent with the term of this Resolution; A form of Contract to be entered into by and between the District and Connell is appended hereto and incorporated herein by reference as if fully set forth. No payments are to be made to Connell without the District’s receipt of a fully executed contract in a form agreeable to Board Counsel.

BE IT FURTHER RESOLVED, Connell has submitted the appropriate political contribution disclosure forms pursuant to Chapter 271 of the laws of 2005; and

BE IT FURTHER RESOLVED, Bernetta Davis, Business Administrator, hereby verifies that there are sufficient funds within the District’s capital funds to fully fund all payments and that said payments will not adversely affect the financial position of the District; and

BE IT FURTHER RESOLVED, that the Business Administrator is hereby directed to ensure that the appropriate insurance certificates are obtained prior to the commencement of the renewal term in accordance with the contract; and

BE IT FURTHER RESOLVED that the authorized fee for services rendered are not to exceed the sum of Twenty-Five Thousand Dollars (\$25,000.00) in the aggregate, plus costs, without the prior written approval of the Board; and

BE IT FURTHER RESOLVED, that this Contract is being awarded without competitive bidding, in that said Contract is for Professional Services and is exempt pursuant to N.J.S.A. 18A:18A-5(a)(1); and

BE IT FURTHER RESOLVED, that N.J.S.A. 18A:18A-5(a)(1) requires that the resolution authorizing the award of Contracts for Professional Services without competitive bids must be publicly advertised and

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accordingly, the Business Administrator is directed to make public this Resolution in accordance with applicable law.

Roll Call:      Yeas:        Mr. Carnovale, Dr. Pernell, Ms. Medina, Ms. Davis  
                  Abstain:    Ms. Carrillo-Perez  
                  Nays:        None  
                  Absent:     Fr. Leahy

**Resolution #20-368:      Approval for Payne Tech Commencement Exercises to be Held at Richard Codey Arena, in an Amount Not to Exceed \$7,000.00 Local Funds**

On the motion of Mr. Carnovale, seconded by Ms. Medina, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby authorizes Payne Tech Campus to hold its Commencement Exercises at Richard Codey Arena, in West Orange, New Jersey, on June 15, 2020, at a cost not to exceed \$7,000.00. All payments to be made to Codey Arena shall be funded through District's budgeted funds for commencement exercises. Bernetta Davis, Business Administrator, hereby verifies to the Board that there are sufficient funds within the District to fully fund same, without adversely affecting the financial stability of the District.

BE IT FURTHER RESOLVED, that the Board hereby authorizes Bernetta Davis, Business Administrator, to execute the Agreement on behalf of the Board and any other ancillary documents required to facilitate the Agreement.

Roll Call:      Yeas:        Mr. Carnovale, Dr. Pernell, Ms. Perez, Ms. Medina, Ms. Davis  
                  Nays:        None  
                  Absent:     Fr. Leahy

**Resolution #20 369:      Authorization to Purchase 60 Dell Desktop Computers at a Cost Not to Exceed \$65,000.00, Grant Funds**

WHEREAS, John P. Dolan, the District's Director of Adult, Career & Technical Education/Perkins Grant Administrator has advised the Superintendent that it would be in the best interest of the District to continue its efforts to upgrade its programmatic offerings for students with the purchase of sixty (60) Dell desktops. The Superintendent has reviewed this matter with Mr. Dolan, the Perkins Grant Administrator. Mr. Dolan advised the Superintendent that an appropriate use of grant funds is the purchase of the above referenced computers. After the Superintendent's review, he concurs with Mr. Dolan's recommendation.

On the motion of Dr. Pernell, seconded by Ms. Medina, BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board hereby authorizes the District to purchase sixty (60) Dell desktops computers at a cost not to exceed \$65,000.00. A copy of the agreement relative to the purchase of the involved computers along with a listing of same is attached hereto and incorporated herein as if fully set forth.



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BE IT FURTHER RESOLVED, Mr. John P. Dolan, the Perkins Grant Administrator, hereby represents to the Board that all payments to be made pursuant to the above referenced agreement shall be paid through Perkins Grant funds and that said payments are an appropriate expenditure of Grant funds and that there are sufficient funds within the grant to fully fund same.

Roll Call:      Yeas:      Mr. Carnovale, Dr. Pernell, Ms. Perez, Ms. Medina, Ms. Davis  
                  Nays:      None  
                  Absent:    Fr. Leahy

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**Resolution #20-370: Approve Professional Day Requests**

On the motion of Ms. Perez, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby approves the following Professional Day Requests. If the cost of a Professional Day is funded by a Grant the respective Grant Supervisor represents to the Board that these costs are an appropriate expenditure of Grant funds and that there are sufficient funds within the Grant to fully fund same. If the cost is from local funds Bernetta Davis, Business Administrator, hereby represents to the Board that there are sufficient funds for the payment and that said payment will not adversely affect the financial stability of the District.

<b>Date of Event</b>	<b>Workshop/Conference</b>	<b>Staff Member(s) Participating</b>	<b>Mileage Reimbursement, if Applicable</b>	<b>Cost to Board/Registration Fee</b>
3/2/20-3/4/2020	OSHA 502 Update for Construction Industry Outreach Somerset, NJ	Angel Gonzalez	\$0.35/mi	\$695.00 Funded by Perkins
5/1/20-5/3/2020	National Association of EMS Educators Level 1 Instructor Course Denville, NJ	Kelly Krohe & Jason Schnitzer	\$0.35/mi	\$790.00 Funded by Local funds
5/2/2020	LGBTQ Inclusive Curriculum Conference West Long Branch, NJ	Jessica Gonzalez	\$0.35/mi	\$199.00 Funded by ESEA
5/14/2020	Restoring Practices In The Classroom West Orange, NJ	Tatiana Koltsova	\$0.35/mi	\$279.00 Funded by ESEA
5/20/20-5/21/2020	2020 Anti-Bullying & School Safety Conference Atlantic City, NJ	Jenabu Williams	\$0.35/mi	\$199.00 Funded by ESEA
5/29/2020	New Jersey Teachers of English to Speakers of Other Languages New Brunswick, NJ	Claudia Valdez, Pamela Rule & Johanna Valencia	\$0.35/mi	\$667.00 Funded by ESEA
6/2/2020-6/5/2020	2020 NJ Association of School Business Officials Atlantic City, NJ	Bernetta Davis	\$0.35/mi	\$275.00 Funded by Local funds
6/8/2020	Annual Refresher on Health and Safety for Hazardous Waste Site Personnel	Angel Gonzalez	\$0.35/mi	\$195.00 Funded by Perkins

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	Somerset, NJ		
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Roll Call:      Yeas:      Mr. Carnovale, Dr. Pernell, Ms. Perez, Ms. Medina, Ms. Davis  
                      Nays:      None  
                      Absent:     Fr. Leahy

**Resolution #20-371: Resolution for a Closed Session**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_ at \_\_\_\_\_ p.m., the Board approves the following resolution:

~~BE IT RESOLVED that the Essex County Schools of Technology Board of Education shall at this time recess this meeting and conduct a closed meeting concerning personnel issues and other matters which involve exceptions set forth in the Open Public Meetings Act, and are matters which this Body hereby determines are of such a nature that they cannot be discussed at an open meeting. This Body is at this time unable to determine when the matters under discussion can be disclosed to the public. However, this Body will make such a disclosure when circumstances permit.~~

~~Personnel matters are scheduled to be discussed during this closed session~~

<del>ROLL CALL:</del>	<del>Mr. Carnovale</del>	<del>==</del>	<del>Ms. Medina</del>	<del>==</del>
	<del>Dr. Pernell</del>	<del>==</del>	<del>Ms. Davis</del>	<del>==</del>
	<del>Ms. Carrillo Perez</del>	<del>==</del>	<del>Fr. Leahy</del>	<del>==</del>

**Resolution #20-372: Return to a Regular Session**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_ at \_\_\_\_\_ p.m., the Board returned to the regular session meeting.

<del>ROLL CALL:</del>	<del>Mr. Carnovale</del>	<del>==</del>	<del>Ms. Medina</del>	<del>==</del>
	<del>Dr. Pernell</del>	<del>==</del>	<del>Ms. Davis</del>	<del>==</del>
	<del>Ms. Carrillo Perez</del>	<del>==</del>	<del>Fr. Leahy</del>	<del>==</del>

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**PERSONNEL**

**PERSONNEL RESOLUTIONS**

**Resolution #20-373: Appoint Instructors for Academic Support Before School, 2019-20 School Year –ESEA, in an amount not to exceed \$1,500, Title I Grant Funds**

On the motion of Mr. Carnovale, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves the following instructor to work in the Academic Support program for students in Science before school for up to one (1) hour per day, four days a week, 7:15 – 8:15 am, for the 2019-2020 school year at the rate of \$42.00 per hour (subject to negotiation), in accordance with the agreement between the collective bargaining unit and the Board of Education. Assignment of staff will be based on availability of funds and student enrollment. Classes with low enrollment will be consolidated or terminated, resulting in a reduction of staff needed. Instructors who are approved for multiple programs can only work in one during the same time. Instructor is required to submit invoices by the 15<sup>th</sup> of the succeeding month for compensation to be processed.

BE IT FURTHER RESOLVED that the Supervisor of Program Accountability hereby represents to the Board that there are sufficient funds within the ESEA FY20 Title I grant to fund the appropriate portion of the instruction and that said payments are an appropriate expenditure of grant funds.

**Newark Tech**  
Brian Buchanan

Roll Call:      Yeas:      Mr. Carnovale, Dr. Pernell, Ms. Perez, Ms. Medina, Ms. Davis  
                     Nays:      None  
                     Absent:     Fr. Leahy

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**Resolution #20-374: Appoint Instructors for Dare to Dream Student Leadership Conference in an Amount Not to Exceed \$2,520.00 IDEA FY20 Funds**

On the motion of Ms. Medina , seconded by Mr. Carnovale, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves the following staff members to participate in the NJ DOE Dare to Dream Student Leadership Conference, for the 2019-2020 school year, for a maximum of ten (10) hours at the rate of \$42.00 per hour, in accordance with the agreement between the collective bargaining unit and the Board of Education.

BE IT FURTHER RESOLVED that the Director of Student Services hereby represents to the Board that there are sufficient funds within the IDEA FY20 grant to fund the appropriate portion of the instruction and that said payments are an appropriate expenditure of grant funds.

Daphne Smith                  Suzanne Sabatino          Jennifer Guevara          Marianne Cavallo

Roll Call:      Yeas:      Mr. Carnovale, Dr. Pernell, Ms. Perez, Ms. Medina, Ms. Davis  
                 Nays:      None  
                 Absent:     Fr. Leahy

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**CURRICULUM**

**CURRICULUM RESOLUTIONS**

**Resolution #20-375: Field Trips**

On the motion of Dr. Pernell, seconded by Ms. Medina, BE IT RESOLVED that upon the review and approval of Dixiana Carbonell, Assistant Superintendent for Curriculum and Instruction, the Superintendent of Schools recommends that the Board approve the following Field Trips. If the cost of a Field Trip is funded by a Grant, the respective Grant Supervisor represents to the Board that these costs are an appropriate expenditure of Grant funds and that there are sufficient funds within the Grant to fully fund same. If the cost is from local funds Bernetta Davis, Business Administrator, hereby represents to the Board that there are sufficient funds for the payment and that said payments will not adversely affect the financial stability of the District:

<b>Person in Charge</b>	<b>Date/Time</b>	<b>Trip</b>	<b>Cohort/Campus</b>	<b># of Students</b>	<b>Cost to Board</b>
<b>CO-CURRICULAR (NON-ATHLETICS)</b>					
*Anthony Rock	2/22/2020 (9:00am-5:00pm)	Technology High School - Newark, NJ	NT Debate Club	10	\$200.00 Funded by Local Funds
Gail Riccardi & Daniel Delcher (3 Chaperones)	3/5/2020 (7:30am-3:00pm)	Mercer Technology (Sypek) - Pennington, NJ	PT, WCT & NT SkillsUSA	10	\$0
Daniel Delcher (2 Chaperones)	3/6/2020 (7:45am-2:00pm)	World Food Prize NJ Youth Institute at Rutgers University - New Brunswick, NJ	WCT FFA/4-H	15	\$0
Chabwera Phillips (10 Chaperones)	5/13/2020 (9:30am-1:30am)	Bronx Zoo - Bronx, NY	WCT Senior Class	97	\$0

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Chabwera Phillips (10 Chaperones)	5/28/2020 (5:00pm-11:00pm)	Liberty Harbor Marina - Jersey City, NJ	WCT Senior Class	97	\$0
Sandy Barrionuevo (25 Chaperones)	6/1/2020 (8:00am - 2:30pm)	Branchburg Sports Complex - Branchburg, NJ	PT Senior Class	250	\$0
Sandy Barrionuevo (20 Chaperones)	6/3/2020 (5:00pm-9:30pm)	Senior Dinner at Donald M. Payne Tech - Newark, NJ	PT Senior Class	264	\$0
Sandy Barrionuevo (25 Chaperones)	6/4/2020 (8:00am-3:30pm)	Eagle's Landing Day Camp - North Brunswick, NJ	PT Senior Class	250	\$0
Chabwera Phillips (7 Chaperones)	6/5/2020 (5:00pm) - 6/6/2020 (1:00am)	Six Flags Great Adventure - Jackson, NJ	WCT Senior Class	70	\$0
Marcia Phillips (16 Chaperones)	6/5/2020 (5:00pm) - 6/6/2020 (1:00am)	Six Flags Great Adventure - Jackson, NJ	NT Senior Class	151	\$0
<b>CAREER &amp; TECHNICAL EDUCATION (STRUCTURED LEARNING EXPERIENCES)</b>					
Joelle DellaVolpe	2/27/2020 (12:00pm-2:00pm)	Donald M. Payne Tech - Newark, NJ	WCT AP 2D Design	5	\$0
Victoria Atfield	3/7/2020 (7:00am-3:00pm)	Hudson County Community College - Jersey City, NJ	WCT Culinary	3	\$0

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Roll Call:    Yeas:     Mr. Carnovale, Dr. Pernell, Ms. Perez, Ms. Medina, Ms. Davis  
                 Nays:     None  
                 Absent:    Fr. Leahy

**Resolution #20-376: Fire Drill Reports, February, 2020 (enclosure)**

On the motion of Dr. Pernell, seconded by Ms. Medina, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board accepts the attached Fire Drill Reports submitted by the Principals of each school within the District for the month of February, 2020.

Roll Call:    Yeas:     Mr. Carnovale, Dr. Pernell, Ms. Perez, Ms. Medina, Ms. Davis  
                 Nays:     None  
                 Absent:    Fr. Leahy

**Resolution #20-377: Security Drill Reports, February, 2020 (enclosure)**

On the motion of Mr. Carnovale, seconded by Ms. Perez, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board accepts the attached Security Drill Reports submitted by the Principals of each school within the District for the month of February, 2020.

Roll Call:    Yeas:     Mr. Carnovale, Dr. Pernell, Ms. Perez, Ms. Medina, Ms. Davis  
                 Nays:     None  
                 Absent:    Fr. Leahy

**Resolution #20-378: Accept the Assessment Results for the New Jersey Students Learning Assessments-Science (NJ SLA-S) for 2018-19 school year**

On the motion of Dr. Pernell, seconded by Ms. Medina, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby accepts the results of the New Jersey Student Learning Assessment - Science (NJ SLA-S) for the 2018-19 school year as required by State regulations (*N.J.A.C. 6A:8-5.2(f)*)

Roll Call:    Yeas:     Mr. Carnovale, Dr. Pernell, Ms. Perez, Ms. Medina, Ms. Davis  
                 Nays:     None  
                 Absent:    Fr. Leahy



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**Resolution #20-379: Board Policy, Second Reading**

On the motion of Mr. Carnovale, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board approves the second and final reading of the following Board Policies:

<u>POLICY NAME</u>	<u>FILE CODE</u>	<u>STATUS</u>
Media Relations (Policy) (Revised)	9400	Draft

Roll Call:      Yeas:      Mr. Carnovale, Dr. Pernell, Ms. Perez, Ms. Medina, Ms. Davis  
                     Nays:      None  
                     Absent:     Fr. Leahy

**Resolution #20-380: Appoint Montclair State University Student Intern**

On the motion of Ms. Perez, seconded by Mr. Carnovale, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board approves Katherine Mui, who is currently enrolled at Montclair State University, to be approved to complete her 35 hours as part of her Field Course Experience at Essex County Newark Tech Campus from February 25, 2020 – April 2020 in the District, at no cost to the Board.

BE IT FURTHER RESOLVED, the Assistant Superintendent of Curriculum & Instruction, Dixiana Carbonell, hereby verifies that Ms. Mui has the necessary paperwork and educational requirements.

BE IT FURTHER RESOLVED that upon the recommendation of the Superintendent of Schools, the Board hereby directs Carmen Morales, Principal and Marcia Phillips, English Teacher at the Essex County Newark Tech Campus to oversee Ms. Mui so as to ensure that she adheres to all the policies and/or procedures within the District.

Roll Call:      Yeas:      Mr. Carnovale, Dr. Pernell, Ms. Perez, Ms. Medina, Ms. Davis  
                     Nays:      None  
                     Absent:     Fr. Leahy

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**Resolution 20-381: Authorize the Use of Essex County Donald M. Payne, Sr. School of Technology Mamie Lee Café by U.S. Census Bureau on May 6 and 11, 2020**

On the motion of Dr. Pernell seconded by Ms. Medina, BE IT RESOLVED THAT upon the recommendation of the Superintendent of Schools, the Essex County Vocational Technical Schools Board of Education, “the Board”, hereby authorizes the use of the Essex County Donald M. Payne Sr. School of Technology Mamie Lee Cafe (“Payne Tech”) by the U.S. Census Bureau (“Census”) to host training sessions for field staff on May 6 and 11, 2020 from 8:00 a.m. to 5:00 p.m.; and

BE IT FURTHER RESOLVED that at least four (4) Security Guard(s) will be assigned during the trainings. The Board has agreed to waive charging any and all fees which may be associated with providing staffing during the event; and

BE IT FURTHER RESOLVED that the Census shall provide the District with the appropriate Insurance Policies in limits as to be determined by the District which said policies shall name the District and all other individuals and/or entities as required by the Board as lost payees and shall remain in full force and effect for the time frame as referenced above. It is an expressed condition that the District receives the Insurance Certificates prior to the event. The Census shall hold the District harmless from any consequences occurring from or connected with the approval of the use of this school

Roll Call:      Yeas:      Mr. Carnovale, Dr. Pernell, Ms. Perez, Ms. Medina, Ms. Davis  
                     Nays:      None  
                     Absent:     Fr. Leahy

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**Resolution #20-382: Authorize the use of Essex County Newark Tech Gymnasium by Arts High School for Graduation Ceremony**

On the motion of Dr. Pernell, seconded by Mr. Carnovale, BE IT RESOLVED THAT upon the recommendation of the Superintendent, the Essex County Vocational Schools District Board of Education, “the Board”, hereby authorizes the use of the Essex County Newark Tech gymnasium by Arts High School for their Graduation Ceremony on Monday, June 22, 2020 from 2:00 pm to 6:00 pm (including set-up and break-down of event) and on Friday, June 19, 2020 from 2:00 pm to 4:00 pm for Graduation Ceremony Practice.

BE IT FURTHER RESOLVED that at least four (4) District Security Guard(s) and one maintenance employee will be assigned to Newark Tech during the graduation. Those District employees will be compensated in accordance with their respective collective bargaining agreements. The Board has agreed to waive charging any and all fees which may be associated with providing staffing at the Graduation Ceremony and Graduation Ceremony Practice; and

BE IT FURTHER RESOLVED that Arts High School shall provide the District with the appropriate Insurance Policies in limits as to be determined by the District which said policies shall name the District and all other individuals and/or entities as required by the Board as lost payees and shall remain in full force and effect for the time frame as referenced above. It is an expressed condition that the District receives the Insurance Certificates prior to any use of the facility. Arts High School shall hold the District harmless from any consequences occurring from or connected with the approval of the use of this school facility.

Roll Call:      Yeas:        Mr. Carnovale, Dr. Pernell, Ms. Perez, Ms. Medina, Ms. Davis  
                     Nays:        None  
                     Absent:      Fr. Leahy

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
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**Resolution #20-383: Authorize the Use of On-Site Surface Parking at Essex County Donald M. Payne, Sr. School of Technology by Upsilon Phi Chapter of Omega Psi Phi Fraternity, Inc. on August 25, 2020**

On the motion of Dr. Pernell seconded by Ms. Medina, BE IT RESOLVED THAT upon the recommendation of the Superintendent of Schools, the Essex County Vocational Technical Schools Board of Education, “the Board”, hereby authorizes the use of on-site surface parking at Essex County Donald M. Payne Sr. School of Technology (“Payne Tech”) by Upsilon Phi Chapter of Omega Psi Phi Fraternity, Inc. (“UPC”) on Tuesday, August 25, 2020 for attendees of the UPC sponsored trip to Washington, DC from 5:00 a.m. to 9:00 p.m.; and

BE IT FURTHER RESOLVED that at least two (2) Perimeter Security Guard(s) will be assigned during the time period UPC utilizes Payne Tech on-site parking on August 25, 2020. The Board has agreed to waive charging any and all fees which may be associated with providing staffing; and

BE IT FURTHER RESOLVED that the UPC shall provide the District with the appropriate Insurance Policies in limits as to be determined by the District which said policies shall name the District and all other individuals and/or entities as required by the Board as lost payees and shall remain in full force and effect for the time frame as referenced above. It is an expressed condition that the District receives the Insurance Certificates prior to the event. UPC shall hold the District harmless from any consequences occurring from or connected with the approval of the use of this school

Roll Call:      Yeas:      Mr. Carnovale, Dr. Pernell, Ms. Perez, Ms. Medina, Ms. Davis  
                     Nays:      None  
                     Absent:     Fr. Leahy

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
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**Resolution #20-384: Authorization for the District to Amend Date or Cancel Event as a Result of the COVID-19 Corona Virus Pandemic**

On the motion of Ms. Perez seconded by Mr. Carnovale, BE IT RESOLVED THAT upon the recommendation of the Superintendent of Schools, the Essex County Schools of Technology Board of Education, “the Board”, hereby authorizes the District to amend any date as set forth in any Resolution referenced above or cancel any activity and/or event as a result of the COVI-19 Corona Virus Pandemic; and

Roll Call:      Yeas:        Mr. Carnovale, Dr. Pernell, Ms. Perez, Ms. Medina, Ms. Davis  
                     Nays:        None  
                     Absent:     Fr. Leahy

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**BUILDINGS AND GROUNDS**

**BUILDINGS AND GROUNDS RESOLUTIONS**

**Resolution #20-385: Approve District Fundraiser Requests**

On the motion of Dr. Pernell, seconded by Mr. Carnovale, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby authorizes students to hold fundraisers on the following dates to raise funds to help pay for various student events for the 2019-20 school year:

<b>Person in Charge</b>	<b>Anticipated Date(s)</b>	<b>Fundraiser</b>	<b>Organization/School</b>	<b>Funds to be Used Towards</b>
Micah Gary-Fryer	4/20 – 24, 2020	First annual Pride Week Raffles, tie-dye shirt sale	GSA Payne Tech	Payne Tech GSA activities/events
Christine Cassano	5-1-2020	School wide Dress Down Day	Girls Soccer team Payne Tech	Girls soccer program activities/events

Roll Call:      Yeas:      Mr. Carnovale, Dr. Pernell, Ms. Perez, Ms. Medina, Ms. Davis  
                      Nays:      None  
                      Absent:      Fr. Leahy

**OLD BUSINESS**

**NEW BUSINESS**

**PUBLIC COMMENT**

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
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**ANNOUNCEMENTS**

Our next Regular Board Meeting is scheduled to be held in the Board Room, Administrative Offices, LeRoy Smith, Jr. Public Safety Building, 60 Nelson Place, 14<sup>th</sup> floor, Sheila Oliver Conference Center, Newark, New Jersey, at 6:00 p.m., on **Monday, April 13, 2020**.

**ADJOURNMENT**

**Resolution #20-386: Adjournment**

On the motion of Dr. Pernell seconded by Ms. Medina, the Board adjourns the meeting at 6:40 p.m.

Roll Call:      Yeas:      Mr. Carnovale, Dr. Pernell, Ms. Perez, Ms. Medina, Ms. Davis  
                     Nays:      None  
                     Absent:     Fr. Leahy