

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
MARCH 25, 2019**

**CALL TO ORDER**

The Regular Meeting of the Essex County Schools of Technology of Education will be called to order at 6:00 p.m. on Monday, March 25, 2019, by President, Rev. Edwin Leahy, OSB.

**OPENING STATEMENT**

Adequate notice of this meeting was provided in compliance with the Open Public Meetings Act and published in the Star Ledger on February 19, 2019 and in El Coqui on February 21, 2019.

**PLEDGE OF ALLEGIANCE**

Present: Mr. Salvatore Carnovale, Ms. Adrienne Davis, Ms. Dr. Chris T. Pernell  
Fr. Edwin D. Leahy  
Absent: Ms. LeeSandra Medina, Ms. Jennifer Carrillo-Perez  
Also Present: Dr. James M. Pedersen, Superintendent  
Bernetta Davis, Business Administrator  
Mr. Murphy Durkin, Board Attorney  
Ms. Kimberly Browne-Smeraldo, Treasurer  
Mary Ann Sweeney, Sr. Administrative Assistant to the Board

**COMMUNICATION**

**PUBLIC COMMENT WITH REGARD TO RESOLUTIONS**

**REPORT OF THE SUPERINTENDENT OF SCHOOLS**

**REPORT OF THE BUSINESS ADMINISTRATOR**

**1. HIB Monthly Report – February, 2019**

School	Allegations			Verified	
	Feb.	18-19 cumulative		Feb. 18-19 cumulative	
Newark Tech	1	3	-	1	1
Payne Tech	1	5	-	1	5
West Caldwell	0	1	-	0	0
<b>Total</b>	<b>2</b>	<b>9</b>	<b>-</b>	<b>2</b>	<b>6</b>

(Discussion of any HIB incident is restricted to closed session.)

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**POINTS OF PRIDE**

- Newark Tech

Congrats to the Newark Tech Debate Team for being Finalists at the Pennsbury Falcon Invitational Debate Tournament this past weekend, in Fairless Hills, PA. The team of sophomores, Doussou Toure and Tatiyyanah Nelums, took 2nd overall losing a close 2-1 decision to Calvert Hall College HS, Baltimore, MD in the final round in a field of 57 teams from 7 states. The Terriers need just one more win to make the state tournament.

Newark Tech's Robotics team won the tech challenge at the FTC Central East Robotic Tournament where NT students built a bridge without nails or glue.

- Payne Tech

Congratulations to Monica Howze who won first place for at the NJ Poetry Out Loud now she will compete at the national level for the NJ Poetry Out Loud Finals.

Thank you to the Payne Tech Culinary Team for their excellent work at our Black History Month luncheon. Mr. Patierno, Mr. Encarnacion, Ms. Olivo and Mr. Derkacs, students for all of your hard in preparing to serve 1300+ students/staff.

- West Caldwell Tech

On Saturday, February 23<sup>rd</sup> WCT's Culinary students competed in the 2019 NJ ProStart Management and Culinary Arts competition at the Campbell's Soup World Headquarters in Camden, NJ. The students worked very hard for several months preparing for the competition. Some of the dishes they created included a watermelon gazpacho, seafood paella and churros with chocolate. Students also created a fictions restaurant from designing the menu to staffing it.

On Wednesday, February 27th, eighteen students of the Animal Science program presented public presentations to a panel of County 4-H representatives who evaluated them on their public speaking abilities. Students presented on a variety of agriculture related topics including Climate Change, Meaning of Flowers, Invasive Species, and Endangered Animals. After presenting a public speech, all of these students were recognized by the Essex County 4-H program of the Rutgers Cooperative Extension Service as outstanding members in good standing with the 4-H program.

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**SUSPENSIONS** (enclosure)

As required, a confidential list of student suspensions for the month of February, 2019 at each school is provided for board member review. Any discussion is restricted to closed session.

**Resolution #19-381: Approval of Regular Board Meeting Minutes February 11, 2019** (enclosure)

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board approves the Essex County Schools of Technology Board of Education Minutes of the Regular Board Meeting of February 11, 2019.

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy  
                     Nays:      None  
                     Absent:    Ms. Medina, Ms. Carrillo-Perez

**FINANCE**

**FINANCE RESOLUTIONS**

**Resolution #19-382: Approval of the Board Secretary and Treasurer's Reports for the Period Ending 1-31, 2019** (enclosure)

On the motion of Dr. Pernell, seconded by Ms. Davis, the Board acknowledges receipt of the Certification from the Business Administrator that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A23-2.11(a) and (b), and that sufficient funds are available to meet the District Board of Education's financial obligations for the remainder of the fiscal year and that therefore upon the recommendation of the Board Secretary, Treasurer and Superintendent of Schools it is recommended that the Secretary's and Treasurer's Reports for the period ending January 31, 2019, showing a cash balance of \$26,212,725.54 be approved, a copy of which is attached hereto and incorporated herein as if fully set forth.

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy  
                     Nays:      None  
                     Absent:    Ms. Medina, Ms. Carrillo-Perez

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**Resolution #19-383: Transfer of Funds, January, 2019 (enclosure)**

WHEREAS, Bernetta Davis, Business Administrator for the District, has determined that it is in the best interest of the District if certain inter-district fund transfers occur for the month of January, 2019, so as to prevent certain line item accounts going into a deficit. Ms. Davis has advised the Superintendent of Schools that these transfers are appropriate and in accordance with the appropriate statute governing same; now

On the motion of Mr. Carnovale, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Business Administrator and the Superintendent of Schools the Board approves the transfer of accounts pursuant to the attached Report of Transfers for the month of January, 2019, a copy of which are attached hereto and incorporated herein as if fully set forth.

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy  
                     Nays:      None  
                     Absent:    Ms. Medina, Ms. Carrillo-Perez

**Resolution #19-384: Authorize Payment of Bills – March 22, 2019**

WHEREAS, Bernetta Davis, Business Administrator for the District, has reviewed bills presented to the District for payment in the amount of \$7,710,196.51 through March 22, 2019 and has determined that the bills on the enclosed bills list are required to be paid by the District and that same are in accordance with contracts and/or agreements entered into by the District. Ms. Davis hereby represents to the Board that there are sufficient funds within the District to make these payments and that said payments will not adversely affect the financial position of the District; now

On the motion of Dr. Pernell, seconded by Ms. Davis, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board approves the payment of the March 22, 2019, bill's list in the sum of \$7,710,196.51, a copy of which is attached hereto and incorporated herein as if fully set forth.

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy  
                     Nays:      None  
                     Absent:    Ms. Medina, Ms. Carrillo-Perez

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**Resolution #19-385: Acceptance of 2017-2018 Corrective Action Plan, as recommended by Samuel Klein and Co. (enclosure)**

WHEREAS, the Comprehensive Annual Financial Report and Auditor's Management Report require in part that the District prepare and implement a Corrective Action Plan so as to address certain items as set forth in the involved report. At the direction of the Superintendent of Schools, the Business Administrator, Bernetta Davis, has prepared a Corrective Action Plan, which plans have been reviewed and approved by the Superintendent; now

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board does accept the Corrective Action Plan, as prepared by the Business Administrator, Bernetta Davis, as follows:

FINDING/ RECOMMENDATION NUMBER	FINDING	METHOD OF IMPLEMENTATION	INDIVIDUAL RESPONSIBLE FOR IMPLEMENTATION	COMPLETION DATE OF IMPLEMENTATION
2018-1	We noted that several of the Monthly Treasurer's Reports reported the same Cash Balance as the previous month with regard to the trust and agency Fund.	Reports will be reviewed and agreed to the proper General ledger account for correctness before submittal.	Comptroller	12/31/2018
2018-2	Net cash resources exceeded three months average expenditures.	Part of the \$96 Mill of capital project funds were used to purchase equipment and supplies for the new Payne Tech school, see attached list. The expenses were not recorded in fund 60/enterprise fund where expenses are usually recorded.  When the money is transferred from fund 60/enterprise account to fund 30/capital account to reimburse it for the expenses purchased it will lower the school food service fund balance to a level at or below 3 months average expenditures.	Comptroller	June 30, 2019

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2018-3	Of a sample of ten (10) receipts, eight (8) receipts we could not determine if the monies were turned over in a reasonable period of time.	To ensure that monies are turned over and deposited in a reasonable period of time procedures and forms will be reviewed and updated to include transaction dates.	Comptroller & Business Admin.	4/1/2019
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A copy of these plans are attached hereto and incorporated herein, as if fully set forth. In accordance with N.J.S.A. 18A:23-5, this plan shall also be read into the record at the Public Session of the Board Meeting.

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy  
                      Nays:      None  
                      Absent:      Ms. Medina, Ms. Carrillo-Perez

**Resolution #19-386:      Adopt Budget 2019-2020**

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, that the sum of money deemed necessary by the Essex County Vocational Technical Schools Board of Education, State of New Jersey, to run the Essex County Vocational Technical Schools for the year July 1, 2019 to June 30, 2020 be fixed at \$53,163,390.00 and that it shall be submitted to the County Superintendent of Schools for approval. Of the \$53,163,390.00 the projected revenues from other sources would be \$47,713,390.00 and the County share would be \$5,450,000.00.

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy  
                      Nays:      None  
                      Absent:      Ms. Medina, Ms. Carrillo-Perez

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**Resolution #19-387: Authorization for the District to Enter into an Agreement with the Port of Authority of NY/NJ as same relates to the Administration of Funds for Construction Pre-Apprenticeship Program Partnership Grant in the Sum of \$100,000.00 per Year for a Three (3) Year Period, Commencing 2019 through 2022**

WHEREAS, John Dolan, Director of CTE/Grant Administrator, has advised the Superintendent that the the Port Authority of NY/NJ (the "Port Authority") has requested that the District be the Lead Grantee in the administration and implementation of a Pre Apprenticeship Program for Construction Trades Programs wherein the Port Authority would fund the sum of \$50,000/semester for a total of \$100,000.00 per year for each year of the Grant. As Lead Grantee of the Grant, the District would receive 4.00% of the grant funds received as an administrative fee for implementing the Grant; now

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board hereby authorizes the District to enter into an Agreement with the Port Authority of NY/NJ for the administration and implementation of a Pre Apprenticeship Program for Construction Trades Programs for the sum of \$50,000/semester for a total of \$100,000.00/year for a three (3) year period.

BE IT FURTHER RESOLVED, that Bernetta Davis, Business Administrator, is hereby authorized by the District to execute the appropriate Agreement on behalf of the District, subject to Board Counsel's review and approval of same; and

BE IT FURTHER RESOLVED, that John P. Dolan, Jr., Director of CTE and Bernetta Davis, Business Administrator will serve as Co-Representatives for the District and hereby represent to the Board that there are sufficient funds within the Partnership Agreement to fully fund all activities and that said activities are an appropriate expenditure of Partnership Agreement funds.

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy  
                     Nays:      None  
                     Absent:      Ms. Medina, Ms. Carrillo-Perez

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**Resolution #19-388: Authorize Transportation Services Agreement with Essex Regional Educational Services Commission (ECESC), 2019-2020 School Year**  
(enclosure)

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED, that upon recommendation of the Superintendent of Schools the Board approves the Agreement between the Board of Education of the Essex County Vocational Technical Schools and the Essex Regional Educational Services Commission (ESESC) for transportation services provided to the Essex County Vocational Technical School District students for the period of July 1, 2019 to June 30, 2020, a copy of the proposed form of contract is attached hereto and incorporated herein as if fully set forth.

BE IT FURTHER RESOLVED, that this contract is being awarded without competitive bid in that same is with another school district and is therefore exempt from the bidding requirements as set forth in 18A:18A et al.; and

BE IT FURTHER RESOLVED, that Bernetta Davis, Business Administrator for the District, is hereby authorized by the District to execute the above referenced Agreement and any and all additional documentation, if any, to facilitate same; and

BE IT FURTHER RESOLVED, that the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy  
Nays: None  
Absent: Ms. Medina, Ms. Carrillo-Perez



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**Resolution #19-389: Authorization for the District to Enter into a Three (3) Year License Agreement with ePlus Technology Inc. in an Amount Not to Exceed \$94,721.00 Local Funds**

WHEREAS, as a result of various cyber security issues experienced by the District, Martin Wilson, Supervisor of Technology, advised the Superintendent that it would be in the best interest of the District, if the District entered into a License Agreement with ePlus Technology Inc (“ePlus”) for the installation of the Total Email Protection Bundle which includes technology commonly referred to as Barracuda. ; and

WHEREAS, Mr. Wilson further advised the Superintendent that the total cost for the above referenced License Agreement is the sum of \$94,721.00 for a three (3) year period commencing March 26, 2019 and concluding on March 25, 2022. Said License Agreement can be purchased through Hunterdon County ESC Technology Supplies & ACC #18-02, which the District is a member; and

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby authorizes the District to enter into a three (3) year License Agreement with ePlus Technology Inc. through Hunterdon County ESC Technology Supplies & ACC #18-02 for an amount not to exceed \$94,721.00 in accordance with the Quote submitted by ePlus which is attached hereto and incorporated herein as if fully set forth.

BE IT FURTHER RESOLVED, that no payments are to be made to ePlus without the District’s receipt of a fully executed Licensed Agreement, which said License Agreement must be reviewed and approved by Board Counsel.

BE IT FURTHER RESOLVED that Ms. Bernetta Davis, Business Administrator further represents to the Board that there are sufficient funds within the District’s local funds to fully fund the award of this License Agreement, without adverse effect to the District’s financial stability.

BE IT FURTHER RESOLVED, that political contribution disclosure forms, if required, shall be provided to the District within ten (10) days after the date of this Resolution; and

BE IT FURTHER RESOLVED, that the Board hereby directs the Board Secretary to publish the awarding of this contract in accordance with the appropriate Statute, if required.

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy  
                     Nays:      None  
                     Absent:      Ms. Medina, Ms. Carrillo-Perez

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**Resolution #19-390: Authorization for the District Enter into a Three (3) Year License Agreement with TechXtend in an Amount Not to Exceed \$117,157.80 Local Funds**

WHEREAS, as a result of various cyber security issues experienced by the District, Martin Wilson, Supervisor of Technology, has advised the Superintendent that it would be in the best interest of the District, if the District entered into a License Agreement with TechXtend for the installation of the Sophos Central Intercept X Advanced and Sophos XG 230 Rev.2 EnterpriseProtect Plus; and

WHEREAS, Mr. Wilson further advised the Superintendent that the total cost for the above referenced License Agreement is the sum of \$117,157.80 for a three (3) year period. The term of the Sophos Central Intercept X Advanced would commence on March 19, 2019 and conclude on March 18, 2022. The term of the Sophos XG 230 Rev.2 EnterpriseProtect Plus would commence April 1, 2019 and conclude March 31, 2022. Said License Agreement can be purchased through the PEPPM Technology Bidding and Purchasing Program (PEPPM) #528897-251, which the District is a member; and

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Board hereby authorizes the District to enter into a three (3) year License Agreement with TechXtend for an amount not to exceed \$117,157.80 in accordance with the Quote submitted by TechXtend which is attached hereto and incorporated herein as if fully set forth.

BE IT FURTHER RESOLVED, that no payments are to be made to TechXtend without the District's receipt of a fully executed License Agreement, which said Licensed Agreement must be reviewed and approved by Board Counsel.

BE IT FURTHER RESOLVED, that Ms. Bernetta Davis, Business Administrator, further represents to the Board that there are sufficient funds within the District's local funds to fully fund the award of this License Agreement, without adverse effect to the District's financial stability.

BE IT FURTHER RESOLVED, that political contribution disclosure forms, if required, shall be provided to the District within ten (10) days after the date of this Resolution; and

T BE IT FURTHER RESOLVED, the District is purchasing the Sophos equipment through TechXtend as a third part provider of Sophos utilizing the PEPPM Technology Bidding and Purchasing Program (PEPPM) #528897-251 . The District is a member of PEPPM and is therefore exempt from bidding as per N.J.S.A. 18A:18A-10.

BE IT FURTHER RESOLVED, that the Board hereby directs the Board Secretary to publish the awarding of this contract in accordance with the appropriate Statute, if required.

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy  
                     Nays:      None  
                     Absent:      Ms. Medina, Ms. Carrillo-Perez

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**Resolution #19-391: Appointment of Samuel Klein as 2018-2019 Outside Auditors for the District in a sum not to exceed \$37,750.00.**

WHEREAS, there is a need and/or a requirement within the District for an outside auditor and Bernetta Davis, Business Administrator has determined that the best entity to perform the auditing services for the District is Samuel Klein and Company located in Newark, NJ. Samuel Klein and Co. has agreed to provide the required auditing and/or related services to the District for the sum not to exceed \$37,750.00. Ms. Davis has determined that this fee is fair, reasonable and customary for the services to be provided; and

WHEREAS, Ms. Davis, hereby represents to the Board that there are sufficient funds within the District to fully fund all payments pursuant to the above-referenced Agreement and that said payments will not adversely affect the District's financial stability. Ms. Davis further represents to the Board that this contract is being awarded without a competitive bid in that same is for Professional Services and is therefore exempt pursuant to N.J.S.A. 18A:18A-5 and N.J.S.A. 18A:18A-3; and

WHEREAS, Samuel Klein and Company has submitted the appropriate political contribution disclosure forms pursuant to Chapter 271 of the laws of 2005; now

On the motion of Dr. Pernell, seconded by Ms. Davis, BE IT RESOLVED that that upon the recommendation of the Superintendent of Schools, the Board hereby authorizes the District to enter into a Professional Services Contract with Samuel Klein and Company for the 2018-2019 school year in a sum not to exceed \$37,750.00. A form of Contract to be entered into by and between the District and Samuel Klein and Company is appended hereto and incorporated herein by reference as if fully set forth. No payments are to be made to Samuel Klein and Company without the District's receipt of a fully executed contract in a form agreeable to Board Counsel as well as documentation evidencing that Samuel Klein and Company has provided the District with the appropriate insurance in accordance with the contract.

BE IT FURTHER RESOLVED that Ms. Davis, Business Administrator/Board Secretary is hereby authorized by the Board to execute the above-referenced Contract on behalf of the District; and

BE IT FURTHER RESOLVED that the Board further hereby directs the Board Secretary to publish notice of the award of the Contract pursuant to N.J.S.A. 18A:18A-5(a) 1 and N.J.A.C. 5:34-9.5(c), if required.

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy  
                     Nays:      None  
                     Absent:      Ms. Medina, Ms. Carrillo-Perez

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**Resolution #19-392: Approve Speech Related Services Agreement with Cumberland Therapy Services, LLC, a subsidiary of Pediatric Therapy Services, LLC (d/b/a The Stepping Stones Group), for the remainder of the 2019-2020 School Year, Not to Exceed \$30,000 Local Funds**

WHEREAS, Dr. Patricia Clark-Jeter has advised the Superintendent of Schools that the state law requires and Individuals With Disabilities Act (IDEA) requires that the district provides speech/related services and/or instruction to eligible students within the District during the maternity leave of the district's speech pathologist; and

WHEREAS, Dr. Patricia Clark-Jeter had determine that an additional individual and/or entity to provide services as referenced above is Cumberland Therapy Services, LLC, a subsidiary of Pediatric Therapy Services, LLC (d/b/a The Stepping Stones Group), whose employees and/or service providers are qualified to provide speech related services and that their fees are customary and reasonable within their profession of (\$85.00 per hour, not to exceed \$30,000); and

On the Motion of Dr. Pernell, seconded by Ms. Davis, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Board hereby authorizes the District to enter into an Agreement with the Cumberland Therapy Services, LLC, a subsidiary of Pediatric Therapy Services, LLC (d/b/a The Stepping Stones Group) in an amount not to exceed \$30,000.00, Local Funds.

BE IT FURTHER RESOLVED, that no payments are to be made to The Stepping Stones Group without the District being in receipt of a fully executed Agreement which has been reviewed and approved by Board Counsel.

BE IT FURTHER RESOLVED, that Ms. Davis, Business Administrator/Board Secretary is hereby authorized by the Board to execute the above-referenced Contract on behalf of the District.

BE IT FURTHER RESOLVED, that the above referenced agreement is being awarded without competitive bid in that Bernetta Davis, Board Secretary, is a qualified purchasing agent and therefore same is exempt based upon the monetary amount.

Roll Call:    Yeas:        Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy  
                 Nays:        None  
                 Absent:     Ms. Medina, Ms. Carrillo-Perez

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**Resolution #19-393: Authorization for the District to Renew its Medical Plan with School Employee's Health Benefit Program (SEHBP") commencing January 1, 2019 through December 31, 2019, at a Estimated Premium of \$5,500,000.00, Local Funds**

WHEREAS, IMAC Insurance Agency, the District's insurance broker/consultant, has reviewed various options with regard to the District's employee medical program for the 2019 year. Joseph Maurillo, of IMAC Insurance Agency, has advised that after his review, he recommends that the District renew its medical benefits with the School Employees' Health Benefits Program for the 2019 year; and

WHEREAS, Bernetta Davis, Business Administrator, represents to the Board that there are sufficient funds within the District to pay all premiums for the involved Medical Plan in the amount of \$5,500,000.00 and that said payment will not adversely affect the District's financial position; now

On the motion of Dr. Pernell, seconded by Mr. Carnovale, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board authorizes the District to execute the appropriate documentation to renew the medical plan with School Employees' Health Benefits Program for the period effective nunc pro tunc to January 1, 2019 through December 31, 2019, at an annual premium of \$5,500,000.00.

BE IT FURTHER RESOLVED, that the Board authorizes Bernetta Davis, Business Administrator, to execute any and all documentation legally required to effectuate the involved renewals; and

BE IT FURTHER RESOLVED that the Board further hereby directs the Board Secretary to publish notice of the award of the Contract pursuant to N.J.S.A. 18A:18A-5(a) 1 and N.J.A.C. 5:34-9.5(c), if required.

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy  
                     Nays:      None  
                     Absent:    Ms. Medina, Ms. Carrillo-Perez

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**Resolution #19-394: Approve Professional Day Requests**

On the motion of Mr. Carnovale, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby approves the following Professional Day Requests. If the cost of a Professional Day is funded by a Grant the respective Grant Supervisor represents to the Board that these costs are an appropriate expenditure of Grant funds and that there are sufficient funds within the Grant to fully fund same. If the cost is from local funds Bernetta Davis, Business Administrator, hereby represents to the Board that there are sufficient funds for the payment and that said payment will not adversely affect the financial stability of the District.

<b>Date of Event</b>	<b>Workshop/Conference</b>	<b>Staff Member(s) Participating</b>	<b>Mileage Reimbursement, if Applicable</b>	<b>Cost to Board/Registration Fee</b>
3/22/2019	Facing the Future 27	Jennifer Guevara	\$0.31/mi	\$195.00 Funded by IDEA
4/12/2019	2019 Tenure and Seniority	Carmen Maldonado	\$0.31/mi	\$325.00 Funded by Local funds
4/16/19-4/18/19	Adobe Illustrator CC2019 Training	Jennifer Preziotti Gamble & Beverly Morales	\$0.31/mi	\$1,800.00 Funded by Perkins
4/28/19 - 4/30/19	National Summit for Educational Equity	Grisel Morales	\$0.31/mi	\$2,236.71 Funded by Perkins
4/30/2019	2019 STC Forum in Newark: Advancing Culturally-Relevant Real World Learning	Dicxiana Carbonell	\$0.31/mi	\$237.40 Funded by Local funds
5/2/2019	Restorative Discipline: Help Your Students Improve Their Behavior and Strengthen Learning	Brian E. Murray	\$0.31/mi	\$259.00 Funded by ESEA
5/6/19 & 5/7/19	NJ ISTE Certification	Dicxiana Carbonell	\$0.31/mi	\$749.00 Funded by ESEA
5/8/2019	Workplace Literacy: Prepare Students for the Reading and Writing Challenges of the Work World	Victoria A. Garrison	\$0.31/mi	\$259.00 Funded by ESEA
5/29/2019	NJTESOL	Angelina Martinez	\$0.31/mi	\$239.00 Funded by ESEA

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5/30/2019	NJTESOL	Maria Jones & Carlos Caban	\$0.31/mi	\$478.00 Funded by ESEA
5/30/19 & 5/31/19	NJTESOL	Enrique Lomba	\$0.31/mi	\$319.00 Funded by ESEA
5/31/2019	NJTESOL	Khadija Mellakh & Omayra Vargas	\$0.31/mi	\$478.00 Funded by ESEA
6/24/19-6/28/19	40-Hour Health & Safety for Hazardous Waste Site Personnel	Angel Gonzalez	\$0.31/mi	\$850.00 (Registration) \$1407.60 (Compensation) Funded by Perkins

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy  
Nays: None  
Absent: Ms. Medina, Ms. Carrillo-Perez

**Resolution #19-395: Resolution for a Closed Session**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_ at \_\_\_\_\_ p.m., the Board approves the following resolution:

~~BE IT RESOLVED that the Essex County Schools of Technology Board of Education shall at this time recess this meeting and conduct a closed meeting concerning personnel issues and other matters which involve exceptions set forth in the Open Public Meetings Act, and are matters which this Body hereby determines are of such a nature that they cannot be discussed at an open meeting. This Body is at this time unable to determine when the matters under discussion can be disclosed to the public. However, this Body will make such a disclosure when circumstances permit.~~

~~Personnel matters are scheduled to be discussed during this closed session~~

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy  
Nays: None  
Absent: Ms. Medina, Ms. Carrillo-Perez

**Resolution #19-396: Return to a Regular Session**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_ at \_\_\_\_\_ p.m., the Board returned to the regular session meeting.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy  
Nays: None  
Absent: Ms. Medina, Ms. Carrillo-Perez

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
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**PERSONNEL**

**PERSONNEL RESOLUTIONS**

**Resolution #19-397: Retirement of Employee(s)**

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby accepts the retirement of the following employees effective February 28, 2018.

<u>Employee</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Martin Wilson	Supervisor of IT	District	06/30/2019
Patricia Parisi	Guidance Counselor	Payne Tech	06/30/2019

Roll Call:    Yeas:     Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy  
                 Nays:     None  
                 Absent:   Ms. Medina, Ms. Carrillo-Perez

**Resolution #19-398:        Appoint New Employee(s), 2018-2019 School Year**

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following individual(s) for the 2018-2019 school year contingent upon the submission of all appropriate paperwork, New Jersey certification in the instructional area (if applicable), a successful criminal history check and passing the medical physical examination. Employment shall be governed by the respective Collective Bargaining Agreement.

BE IT FURTHER RESOLVED, the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

<u>Name/Position</u>	<u>Type of Position</u>	<u>Location</u>	<u>Level/Step</u>	<u>Base Salary</u>	<u>Effective Date</u>
Felix Torres*, Teacher of Electrical Trades	10-Month	Payne	Level 1, Step 12	\$65,108	02/19/2019-06/30/2019
Yosselin Sanchez, Teacher of Mathematics	10 Month	Payne	Level 1, Step 3	\$54,000	03/01/2019-06/30/2019

**Additional Information:** On February 21, 2019, Mary Ann Sweeney, at the direction of the Superintendent, polled the Board via email and recorded that five (5) of the six (6) Board members voted to approve the inclusion of this item on the agenda.



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Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy  
                     Nays:      None  
                     Absent:      Ms. Medina, Ms. Carrillo-Perez

**Resolution #19-399:      Appoint Instructors for Academic Support on Saturdays, 2018-19  
School Year–ESEA Title I Grant Funds, not to exceed \$ 882.00 per  
instructor**

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves the following staff members to participate in the Academic Support on Saturdays for students in AP English Literature & Composition for a maximum of three (3) hours per Saturday for a maximum of twenty one (21) hours, March 23, 2019-May 11, 2019 at the rate of \$42.00 per hour, in accordance with the agreement between the collective bargaining unit and the Board of Education. All classes will be conducted at the Newark Tech Campus. Assignment of staff will be based on availability of funds and student enrollment. Classes with low enrollment will be consolidated or terminated, resulting in a reduction of staff needed.

BE IT FURTHER RESOLVED that the Supervisor of Program Accountability hereby represents to the Board that there are sufficient funds within the ESEA FY19 Title I grant to fund the appropriate portion of the instruction and that said payments are an appropriate expenditure of grant funds.

Jackie Shoop

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy  
                     Nays:      None  
                     Absent:      Ms. Medina, Ms. Carrillo-Perez

**Resolution #19-400:      Appointment of the Treasurer of School Monies**

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board appoints Mrs. Kimberley Browne-Smeraldo as Treasurer of School Monies for the 2018-19 school year, at an annual compensation of \$8,000.00, effective October 1, 2018.

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy  
                     Nays:      None  
                     Absent:      Ms. Medina, Ms. Carrillo-Perez

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**Resolution #19-401: Appoint Staff to Facilitate the Spring One-Day Workshops on April 17, 2019, in an Amount Not to Exceed \$1,480.00 Local Funds**

WHEREAS, Deyka Torres, Adult School Supervisor, has advised the Superintendent that offering an evening of workshops will allow for greater service and connection to the Essex County community, and increase interest in future Adult School program offerings.

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED, that upon recommendation of the Superintendent of Schools the Board hereby appoints the following individuals as instructors for the Spring One-Day Workshops.

Assignment for instructors will be for a maximum for one and one half hours (1 ½ ) of instruction and half an hour (1/2) of preparation, at the 2018-19 contract rate, in accordance with the agreement between the collective bargaining unit and the Board of Education. Based on the enrollment in the program (minimum of 10 students with one facilitator), workshops are subject to cancellation and/or modification by the administration.

<b>Extreme Couponing</b> Lyndsey Bright (\$42/hr, CBA contract rate)	<b>Machine Sewing 101</b> Jennifer Prezziotti (\$42/hr, CBA contract rate)
<b>Upcycling: Refashioning &amp; Repurposing</b> Jennifer Prezziotti (\$42/hr, CBA contract rate)	<b>Hitting Buttons: Intro to Competitive Fighting Games</b> Christian Tanion (\$42/hr, CBA contract rate)
<b>Minor Home Plumbing Repair</b> Paul Onder (\$42/hr, CBA contract rate)	<b>Communication/Relationship Development Skills</b> Taliah Joyner/Cynthia Toro * Minimum of 20 students (\$42/hr, CBA contract rate)
<b>Cake-pops</b> Angelina Martinez (\$42/hr, CBA contract rate)	<b>Creative Cake Design</b> Kathy Ali (\$42/hr, CBA contract rate)
<b>Creaming Method with Chocolate Chip Cookies</b> Victoria Atfield (\$42/hr, CBA contract rate)	<b>Essential Plated Desserts</b> Eddie Encarnacion (\$42/hr, CBA contract rate)
Gentle Yoga and Meditation for Stress Reduction Meredith Pressler (\$42/hr, CBA contract rate)	<b>Physical Conditioning and Body Awareness</b> Micah Gary-Fryer (\$42/hr, CBA contract rate)
<b>Introduction to Bachata Dancing</b> Nidia Plaza (\$42/hr, CBA contract rate)	<b>Science Experiments and Demonstration for Families</b> Jon Rosenthal (\$42/hr, CBA contract rate)
<b>Literary Theory: The Basics</b> Martin Asiner (\$42/hr, CBA contract rate)	<b>Social Media Safety, Branding, and Best Practices</b> Jenabu Williams (CBA contract rate)

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**Resolution #19-402:        Substitute/Long Term Replacement**

WHEREAS, situations arise where teachers are out an extended period of time due to medical, personal or Family Leave reasons; and

WHEREAS, it is critical to maintain the consistency of instruction by certified long-term replacement (substitute) teachers; and

WHEREAS, the Board has approved long-term content area certified replacements at a per diem rate of \$250, equal to a first year teacher at the BA Level; now

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves (listed below) as a “substitute” teacher at a rate of \$250 per day beginning on April 1, 2019 through April 18, 2019

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District’s local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

<b><u>Name/Position</u></b>	<b><u>Location</u></b>
James Gallina	Payne Tech
Jorge Tuesta	West Caldwell
Rosanna Braden	Payne Tech
Ephraim Rene	Payne Tech
Latasha Thompson	Payne Tech

Roll Call:    Yeas:     Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy  
                 Nays:     None  
                 Absent:   Ms. Medina, Ms. Carrillo-Perez

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
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**Resolution #19-403:        Substitute/Long Term Replacement**

WHEREAS, situations arise where teachers are out an extended period of time due to medical, personal or Family Leave reasons; and

WHEREAS, it is critical to maintain the consistency of instruction by certified long-term replacement (substitute) teachers; and

WHEREAS, the Board has approved long-term content area certified replacements at a per diem rate of \$250, equal to a first year teacher at the BA Level; now

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools Dr. Pernell, Board hereby approves (listed below) as a “substitute” teacher at a rate of \$250 per day beginning on April 27, 2019 through May 6, 2019

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District’s local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

<b><u>Name/Position</u></b>	<b><u>Location</u></b>
James Gallina	Payne Tech
Jorge Tuesta	West Caldwell
Rosanna Braden	Payne Tech
Ephraim Rene	Payne Tech
Latasha Thompson	Payne Tech

Roll Call:    Yeas:    Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy  
                 Nays:    None  
                 Absent:   Ms. Medina, Ms. Carrillo-Perez

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**CURRICULUM**

**CURRICULUM REVISIONS**

**Resolution #19-404: Field Trips**

On the motion of Mr. Carnovale, seconded by Dr. Pernell, BE IT RESOLVED that upon the review and approval of Dixiana Carbonell, Assistant Superintendent for Curriculum and Instruction, the Superintendent of Schools recommends that the Board approve the following Field Trips. If the cost of a Field Trip is funded by a Grant, the respective Grant Supervisor represents to the Board that these costs are an appropriate expenditure of Grant funds and that there are sufficient funds within the Grant to fully fund same. If the cost is from local funds Bernetta Davis, Business Administrator, hereby represents to the Board that there are sufficient funds for the payment and that said payments will not adversely affect the financial stability of the District:

Person In Charge	Date/Time	Trip	Cohort/Campus	# Students	Cost to Board
<b>CO-CURRICULAR (NON-ATHLETIC)</b>					
Gail Riccardi (2 Chaperones)	3/1/19 (7:30am-3:00pm)	Mercer Technology (Sypek)* – Pennington, NJ	PT & WCT Skills USA	4	\$0
Anthony Rock (1 Chaperone)	3/1/19 (11:30am) - 3/2/19 (10:00pm)	Lakeland Westchester Classic Debate Competition – Fishkill, NY	NT Debate	12	\$1627.73 Funded by Local Funds
Sandra Romaniello	3/4/19 (11:30am) - 3/6/19 (10:00am)	Harrah's Waterfront Conference Center for DECA* – Atlantic City, NJ	WCT DECA	2	\$170.67 Funded by Local Funds
Gail Riccardi	3/8/19 (3:00pm) - 3/9/19 (3:00pm)	Fairfield Inn* – Deptford, NJ	PT & WCT Skills USA	9	\$1144.62 Funded by Local Funds
Gail Riccardi (2 Chaperones)	3/14/19 (3:00pm) – 3/15/19 (3:00pm)	Fairfield Inn* – Deptford, NJ	PT, WCT & NT Skills USA	27	\$2162.06 Funded by Local Funds
Alison Patterson (2 Chaperones)	3/18/19 (8:30am-1:30pm)	Stockton University – Galloway, NJ	PT National Honor Society	30	\$0

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Gail Riccardi (1 Chaperone)	3/19/19 (7:30am- 3:00pm)	Masonry Institute* – Bordentown, NJ	PT Skills USA	8	\$0
Dan Delcher	3/21/19 (7:30am) – 3/22/19 (11:00am)	NJCCC Environmental Exchange* – Brigantine, NJ	WCT Green Council	6	\$350.00 Funded by PIAEE Funds
Anthony Rock	3/22/19 (11:00am- 10:00pm) & 3/23/19 (7:00am- 8:00pm)	NJ District Tournament – Morristown, NJ	NT Debate	12	\$500.00 Funded by Local Funds
Bill McCullough (1 Chaperone)	3/23/19 (7:30am- 2:30pm)	Sussex County Technical School – Sparta, NJ	NT Robotics	2	\$0
Gail Riccardi (2 Chaperones)	3/23/19 (7:30am- 3:00pm)	Sussex County Technology* – Sparta, NJ	PT, WCT & NT Skills USA	21	\$0
Chabwera Phillips (5 Chaperones)	3/30/19 (8:15am- 11:30am)	Community Food Bank of NJ – Hillside, NJ	WCT National Honor Society	60	\$0
Alison Patterson (1 Chaperone)	4/8/19 (8:15am- 1:00pm)	The College of New Jersey - Ewing, NJ	PT National Honor Society	20	\$0
Alison Patterson (1 Chaperone)	4/29/19 (10:30am- 2:00pm)	Princeton University – Princeton, NJ	PT National Honor Society	20	\$0
Ann Steinbach (1 Chaperone)	5/17/19 (8:00am- 2:00pm)	Goldman Sachs – Jersey City, NJ	NT Junior Achievement	16	\$0
Simone Cameron (1 Chaperone)	5/17/19 (8:15am- 2:00pm)	Goldman Sachs – Jersey City, NJ	PT Junior Achievement	20	\$0
Joelle Dellavolpe (2 Chaperones)	5/21/19 (10:00am- 1:45pm)	Penn Station – Newark, NJ	WCT Key Club	30	\$0
Simone Cameron (3 Chaperones)	5/22/19 (8:30am- 5:00pm)	Six Flags Great Adventure – Jackson, NJ	PT FBLA	40	\$0
Carol Nawrocki (2 Chaperones)	5/23/19 (9:00am- 1:30pm)	New York City Public Library - New York, NY	NT Book Club	25	\$0
Kaitlyn Meyer (1 Chaperone)	5/30/19 (7:30am- 1:30pm)	Ocean County College - Toms River, NJ	PT Drama Club	13	\$0

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Daphne Smith (1 Chaperone)	5/30/19 (8:15am-1:45pm)	Montclair State University – Montclair, NJ	PT Dare to Dream Student Leadership Team	15	\$0
Leona Kumagai (3 Chaperones)	6/5/19 (8:00am-1:30pm)	Princeton University – Princeton, NJ	PT Anime Club/Art Honor Society	35	\$0
Kaitlyn Meyer (1 Chaperone)	6/13/19 (8:30am-4:30pm)	Phantom of the Opera – New York, NY	PT Drama Club	12	\$0
<b>GUIDANCE SERVICES (ACADEMICS PROGRAM)</b>					
Carmen Marquez (1 Chaperone)	3/9/19 (7:30am-1:00pm)	Brookdale Community College* – Lincroft, NJ	PT English Class	10	\$0
Sandy Barrionuevo & Terrilisa Bauknight	3/19/19 (1:25pm-4:05pm)	Leroy Smith Public Safety Building – Newark, NJ	PT Social Studies Department	14	\$0
Jennifer Guevara (4 Chaperones)	3/29/19 (10:00am-1:30pm)	Grammy Museum Experience at Prudential Center* – Newark, NJ	WCT Transition Center	25	\$185.00 Funded by IDEA Funds
Maria Moura (2 Chaperones)	3/29/19 (9:00am-3:00pm)	American Museum of Natural History* – New York, NY	PT Special Needs Department	30	\$396.00 Funded by IDEA Funds
Andrew Turner (2 Chaperones)	3/29/19 (8:15am-12:45pm)	Montclair State University - Montclair, NJ	NT Guidance Department	30	\$0
Viviana Rojas (11 Chaperones)	4/1/19 (8:30am-2:00pm)	El Repertorio Espanol - New York, NY	PT Spanish II Class	128	\$0
Andrew Turner (5 Chaperones)	4/3/19 (8:45a-12:45pm)	State Theater - New Brunswick, NJ	NT Guidance Department	51	\$570.00 Funded by Local Funds
Bill McCullough (1 Chaperone)	4/9/19 (8:30am-11:30am)	TAGO – Newark, NJ	NT Juniors and Seniors	20	\$0
Angelina Martinez (2 Chaperones)	4/9/19 (8:30am-2:00pm)	Museum of Jewish Heritage – New York, NY	NT World Literacy ESL	31	\$0
Jennifer Guevara (3 Chaperones)  One chaperone per day per student	4/10/19- 6/14/19 (8:00am-3:00pm)  Dates and time vary based on internship schedule	Marshalls – West Caldwell, NJ  West Caldwell Library – West Caldwell, NJ  Caldwell University – Caldwell, NJ TJ Maxx – West Caldwell, NJ	WCT Transition Center	8	\$0

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Chabwera Phillips	4/17/19 (12:00pm-5:00pm)	American Airlines Theatre* – New York, NY	WCT American Literacy Class	10	\$434.50 Funded by Local Funds
Carmen Marquez (5 Chaperones)	4/18/19 (8:15am-12:45pm)	Pax Amicus Theatre - Budd Lake, NJ	PT English Literary Survey	47	\$918.00 Funded by Local funds
Stephanie Sanchez (2 Chaperones)	4/18/19 (8:30am-1:00pm)	Margaret William Theatre – Jersey City, NJ	PT Spanish Class	26	\$0
Lourdes Orellana (7 Chaperones)	4/18/19 (8:30am-1:00pm)	Margaret Williams Theatre – Jersey City, NJ	PT Spanish Class	83	\$1577.00 Funded by Local Funds
Marcia Phillips (3 Chaperones)	5/2/19 (8:00am-3:00pm)	Castle Shakespeare Repertory – Budd Lake, NJ	NT 9 <sup>th</sup> Grade English Class	46	\$1456.00 Funded by Local Funds
Marianne Cavallo (11 Chaperones)	5/8/19 (8:30am-2:00pm)	Special Olympics Track and Field - Bloomfield, NJ	WCT Transition Center	24	\$0
Jorge Tuesta (1 Chaperone)	5/8/19 (8:00am-3:30pm)	El Repertorio Espanol New York, NY	WCT AP Spanish Class	15	\$375.00 Funded by Local Funds
Marcia Phillips (4 Chaperones)	5/29/19 (8:30am-3:00pm)	The Met Cloisters – New York, NY	NT Teal Center & AP World History Class	53	\$570.00 Funded by Local Funds
Marianne Rubino (3 Chaperones)	5/31/19 (12:15pm-2:45pm)	Community Food Bank - Hillside, NJ	PT Special Education Department	40	\$0
Sandy Barrionuevo-Fernandez (2 Chaperones)	6/3/19 (8:00am-1:30pm)	National September 11 Memorial & Museum – New York, NY	PT Global Studies Class	30	\$0
Khadijah Mellakh (5 Chaperones)	6/7/19 (7:30am-4:00pm)	Longwood Gardens - Kennett Square, PA	NT ESL Class	50	\$754.00 Funded by Local Funds
Marcia Phillips (11 Chaperones)	6/7/19 (6:00pm-1:00am)	Six Flags Great Adventure – Jackson, NJ	NT Senior Class	154	\$0
Stephanie Bird (6 Chaperones)	6/7/19 (5:30pm-1:00am)	Six Flags Great Adventure – Jackson, NJ	WCT Senior Class	60	\$2405.00 Funded by Local Funds
Stephanie Bird (6 Chaperones)	6/10/19 (7:30am-6:00pm)	Morey's Piers Education Extravaganza- Wildwood, NJ	WCT Senior Class	63	\$0
Ayisha Ingram-Robinson (45 Chaperones)	6/11/19 (9:30am-1:30pm)	Brookdale Park – Bloomfield, NJ	WCT All Students	352	\$0



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<b>CAREER &amp; TECHNICAL EDUCATION (STRUCTURED LEARNING EXPERIENCES)</b>					
Cassandra Howard (1 Chaperone)	3/1/19 (8:00am-1:00pm)	PSI Testing Center* – Secaucus, NJ	NT Allied Health/CNA Program	20	\$0
Brett Boon	3/12/19 (9:00am-3:00pm)	FCCLA Culinary Arts Competition at Middlesex County College* – Edison, NJ	WCT Culinary Arts	6	\$0
Brenda Pepper (2 Chaperones)	3/12/19 (7:00am-1:00pm)	Ocean County College* – Toms River, NJ	PT Visual and Performing Arts	30	\$0
Sandra Romaniello (1 Chaperone)	3/13/19 (8:00am-2:00pm)	Microsoft – Bridgewater, NJ (*Previously Approved – Location Changed)	WC Business/DECA	20	\$0
Victoria Atfield	3/16/19 (6:45am-2:45pm)	Camden County Technical School – Sicklerville, NJ	WCT Culinary Arts	3	\$0
Sandra Romaniello (1 Chaperone)	3/18/19 (9:00am-1:30pm)	St. Joseph School – East Orange, NJ	WCT Business/DECA	20	\$0
Kevin Fremgen	3/20/19 (9:15am-1:30pm)	West Caldwell Technology – West Caldwell, NJ	NT Business	5	\$0
Sandra Romaniello (1 Chaperone)	3/28/19 (10:00am-1:30pm)	AT&T – Bedminster, NJ	WCT Business/DECA	16	\$0
Pasquale Pannullo (4 Chaperones)	3/29/19 (8:00am-12:00pm)	Readings Terminal Market – Philadelphia, PA	WCT Retail Careers	46	\$0
Dan Delcher	3/30/19 (7:00am-3:00pm)	Junior Breeder Livestock Symposium- New Brunswick, NJ	WCT FFA	10	\$132.00 Funded by Local Funds
Simone Cameron (2 Chaperones)	4/3/19 (8:30am-12:00pm)	FedEx Ship Center – Newark, NJ	PT Business	30	\$0
Dan Delcher	4/7/19 (6:00am-3:00pm)	FFA/4-H Horse Evaluation Event – Logan Township, NJ	WCT FFA	4	\$0
Dave Scaler (1 Chaperone)	4/9/19 (9:00am-12:15pm)	FAPS INC – Port Newark, NJ	NT Automotive Technology	12	\$0
Dan Delcher	4/11/19 (7:30am-1:00pm)	Spring Career Development Event Contests – New Brunswick, NJ	WCT FFA	4	\$0

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Sandra Romaniello	4/17/19 (8:00am-1:30pm)	Hawkins Street School – Newark, NJ	WCT Business/DE CA	20	\$0
Sandra Romaniello (1 Chaperone)	4/27/19 (7:00am) - 5/1/19 (10:40am)	ICDC Orange County Convention Center & Hilton Orlando Hotel – Orlando, FL	WCT Business/DE CA	2	\$2370.00 Funded by Local Funds
Wonda E. Davis	4/29/19 (8:00am-12:00pm)	Murray Hill Office Center – New Providence, NJ	PT Cosmetology	9	\$0
Dan Delcher	4/30/19 (6:00am-3:00pm)	PA Career Development Event Day – Lebanon, PA	WCT FFA	8	\$0
Lisa Ackershoek (1 Chaperone)	5/1/19 (8:30am-12:00pm)	FedEx Ship Center – Newark, NJ	PT Business	14	\$0
Eddie Encarnacion (1 Chaperone)	5/2/19 (8:00am-1:10pm)	Walnut Hill College – Philadelphia, PA	PT Culinary Arts	20	\$0
Jennifer Preziotti (2 Chaperones)	5/3/19 (8:20am-1:20pm)	Whitney Museum of American Art – New York, NY	PT Art and Design	34	\$335.00 Funded by Local Funds
Dan Delcher (1 Chaperone)	5/6/19 (8:00am-2:00pm)	Stephens State Park – Hackettstown, NJ	WCT FFA	20	\$0
Axel Perez (1 Chaperone)	5/6/19 (3:15pm-6:30pm) 5/7/19 (7:00am-3:30pm) 5/9/19 (8:00am-2:00pm)	Passaic Community College - Paterson, NJ	PT Robotics	18	\$0
Nick Zarra & James Simonsen	5/13/19 (8:30am-1:00pm)	End Grain Lumber – Bloomfield, NJ	WCT Construction	12	\$0
Nick Zarra & James Simonsen	5/17/19 (8:30am-12:00pm)	Old Fashion Window – Newark, NJ	WCT Construction	12	\$0
Wonda E. Davis	5/18/19 (8:00am-2:00pm)	Passaic County Technical Institute – Wayne, NJ	PT Cosmetology	9	\$0
Anthony Perez (2 Chaperones)	5/23/19 (8:00am-1:45pm)	10 Day Film Festival: Burlington Regal Cinema – Burlington, NJ	PT Film	31	\$0

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Gail Riccardi (1 Chaperone)	5/31/19 (7:30am- 2:00pm)	Montclair State University - Montclair, NJ	PT Web Design	20	\$550.00 Funded by Local Funds
Gail Riccardi (2 Chaperones)	6/3/19 (9:00am- 2:00pm)	Panasonic – Newark, NJ	PT Web Design/Busin ess	19	\$0
Dan Delcher (1 Chaperone)	6/6/19 (8:00am- 2:00pm)	HIEE School Sustainability Symposium – Morris Plains, NJ	WCT FFA	20	\$0
Nick Zarra & James Simonsen	6/7/19 (8:30am- 12:30pm)	Riephoff Sawmill – Allentown, NJ	WCT Construction	12	\$0

\* On February 21, 2019, Mary Ann Sweeney, at the direction of the Superintendent, polled the Board via email and recorded that five (5) of the six (6) Board members voted to approve the inclusion of this item on the agenda.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy  
Nays: None  
Absent: Ms. Medina, Ms. Carrillo-Perez

**Resolution #19-405: Fire Drill Reports, February, 2019 (enclosure)**

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board accepts the attached Fire Drill Reports submitted by the Principals of each school within the District for the month of February, 2019.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy  
Nays: None  
Absent: Ms. Medina, Ms. Carrillo-Perez

**Resolution #19-406: Security Drill Reports, February, 2019 (enclosure)**

On the motion of Dr. Pernell, seconded by Mr. Carnovale, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board accepts the attached Security Drill Reports submitted by the Principals of each school within the District for the month of February, 2018.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy  
Nays: None  
Absent: Ms. Medina, Ms. Carrillo-Perez

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**Resolution #19-407: Approve 10-Month and 12-Month Employee Calendars 2019-2020 School Year (enclosure)**

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby approves the attached 2019-2020 school calendars for ten and twelve month employees.

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy  
                     Nays:      None  
                     Absent:    Ms. Medina, Ms. Carrillo-Perez

**Resolution #19-408: Appoint Columbia University Student Intern**

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board approves Julian Coltre, who is currently enrolled at Columbia University, to be approved to write about and observe Payne Tech's Culinary Arts Program from March 2019 – May 2019 in the District, at no cost to the Board.

BE IT FURTHER RESOLVED, the Assistant Superintendent of Curriculum & Instruction, Dixiana Carbonell, hereby verifies that Mr. Coltre has the necessary paperwork and educational requirements.

BE IT FURTHER RESOLVED that upon the recommendation of the Superintendent of Schools, the Board hereby directs Eric Love, Principal and Thomas Patierno, Culinary Arts Teacher at the Payne Tech Campus to oversee Mr. Coltre so as to ensure that he adheres to all the policies and/or procedures within the District.

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy  
                     Nays:      None  
                     Absent:    Ms. Medina, Ms. Carrillo-Perez

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**Resolution #19-409: Appoint Montclair State University Student Intern**

On the motion of Dr. Pernell, seconded by Ms. Davis, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board approves Rebecca Cruz, enrolled at Montclair State University, to complete her Internship for Applied Linguistics in the District, from September 2019 – December 2019, at no cost to the Board.

BE IT FURTHER RESOLVED, the Assistant Superintendent of Curriculum & Instruction, Dixiana Carbonell, hereby verifies that Ms. Cruz has the necessary paperwork and educational requirements.

BE IT FURTHER RESOLVED that upon the recommendation of the Superintendent of Schools, the Board hereby directs Enrique Lomba, Supervisor of ESL and Khadijah Mellakh, ESL Teacher at Essex County Newark Tech to oversee Ms. Cruz so as to ensure that he adheres to all the policies and/or procedures within the District.

Roll Call:	Yeas:	Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy
	Nays:	None
	Absent:	Ms. Medina, Ms. Carrillo-Perez

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**Resolution 19-410: Board Policy, First Reading**

On the motion of Mr. Carnovale, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board approves the first reading of the following Board Policies:

<u>POLICY NAME</u>	<u>FILE CODE</u>	<u>STATUS</u>
Health and Physical Education (Policy) (Revised-Mandated)	2422	Draft
Practice and Pre-Season Heat-Acclimation for School Sponsored Athletics and Extra-Curricular Activities (Policy) (Revised)	2431.3	Draft
Educational Program Evaluation (Policy) (Revised-Mandated)	2610	Draft
Commercial Driver's License Controlled Substance and Alcohol Use Testing (Policy) (Revised-Mandated)	4219	Draft
Eligibility of Resident/Nonresident Students (Policy and Regulation) (Revised-Mandated)	5111	Draft
Administering an Opioid Antidote (Policy and Regulation) (New-Mandated)	5330.04	Draft
Service Animals (Revised)	5337	Draft
Transgender Students (Policy) (New-Mandated)	5756	Draft
School District Security (Policy and Regulation) (Revised-Mandated)	7440	Draft
Procurement Procedures for School Nutrition Programs (Policy) (Revised-Mandated)	8561	Draft
Memorials (Policy) (Revised)	8860	Draft

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**The following Policy and Regulation Guides –**

**Replace “Electronic Violence and Vandalism Reporting System (EVVRS)” with “Student Safety Data System (SSDS)”**

Unsafe School Choice Option (Policy) (Revised-Mandated)	2415.06	Draft
Special Education – Free and Appropriate Public Education (Regulation) (Revised-Mandated)	2460.08	Draft
Substance Abuse (Regulation) (Revised-Mandated)	5530	Draft
Student Discipline/Code of Conduct (Policy and Regulation) (Revised-Mandated)	5600	Draft
Removal of Students for Firearms Offenses (Policy and Regulation)	5611	Draft
Assaults on District Board of Education of Education Members or Employees (Policy and Regulation) (Revised-Mandated)	5612	Draft
Removal of students for Assaults with Weapons Offenses (Policy and Regulation) (Revised-Mandated)	5613	Draft
Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (Policy and Regulation) (Revised-Mandated)	8461	Draft

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy  
                      Nays:      None  
                      Absent:      Ms. Medina, Ms. Carrillo-Perez

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**BUILDINGS AND GROUNDS**

**BUILDINGS AND GROUNDS RESOLUTIONS**

**Resolution #19-411:           Authorization for the District to Establish an Admission Fee to Various Athletic Sporting Events at Various District Facilities**

WHEREAS, Gerhard Sanchez, Director of Athletics, has advised the Superintendent that he believes it would be in the best interest of the District if the District were to establish a fee schedule for admission to various athletic sporting events. The Superintendent concurs with Mr. Sanchez's recommendation and believes that a fee of \$3.00 for adults and \$2.00 for students and senior citizens is appropriate and customary through the county.

On Motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Board hereby authorizes the District to establish admission fees to various sporting events at the rate of \$3.00 for adults and \$2.00 for students/senior citizens.

BE IT FURTHER RESOLVED, that the Superintendent shall determine, in his sole discretion, which athletic sporting events shall charge admission fees.

BE IT FURTHER RESOLVED, that Gerhard Sanchez, Director of Athletics, shall oversee the collection of any admission fees so as to ensure that same are collected and deposited in accordance with District policy.

Roll Call:       Yeas:       Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy  
                  Nays:       None  
                  Absent:    Ms. Medina, Ms. Carrillo-Perez



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**Resolution #19-412: Authorize the Use of On-Site Surface Parking at Essex County Donald M. Payne, Sr. School of Technology by Roseville Outreach Community Corp. on April 13, 2019**

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED THAT upon the recommendation of the Superintendent of Schools, the Essex County Vocational Technical Schools Board of Education, "the Board", hereby authorizes the use of on-site surface parking at Essex County Donald M. Payne Sr. School of Technology by Roseville Outreach Community Corp ("ROCC") on Saturday, April 13, 2019 for attendees of the ROCC sponsored Jason Curry and Jazz Correlation Concert, Students' Jazz Session/Workshop and Art Exhibit; and

BE IT FURTHER RESOLVED that at least two (2) Perimeter Security Guard(s) will be assigned during the event on April 13, 2019. The Board has agreed to waive charging any and all fees which may be associated with providing staffing at the event; and

BE IT FURTHER RESOLVED that the ROCC shall provide the District with the appropriate Insurance Policies in limits as to be determined by the District which said policies shall name the District and all other individuals and/or entities as required by the Board as lost payees and shall remain in full force and effect for the time frame as referenced above. It is an expressed condition that the District receives the Insurance Certificates prior to the event. The ROCC shall hold the District harmless from any consequences occurring from or connected with the approval of the use of this school

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy  
                     Nays:      None  
                     Absent:      Ms. Medina, Ms. Carrillo-Perez

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**Resolution 19-413: Authorization for the District to Enter into a Memorandum of Understanding with Roseville Community Charter School and Lady Liberty Academy Charter School as same relates to Sheltering and Mass Care at the Essex County Donald M. Payne Sr. School of Technology, at No Cost to the District**

WHEREAS, Gabriel Rispoli, Director of Security, has advised the Superintendent that it would be in the best interest of the District if the District were to enter into Memorandums of Understanding with Roseville Community Charter School and Lady Liberty Academy Charter School for sheltering and mass care in the case of an emergency.

On the motion of Mr. Carnovale, seconded by Dr. Pernell, BE IT RESOLVED THAT upon the recommendation of the Superintendent of Schools, the District is hereby authorized to enter into Memorandums of Agreement with Roseville Community Charter School and Lady Liberty Academy Charter School for sheltering and mass care at Essex County Donald M. Payne Sr. School of Technology ("Payne Tech") and a Memorandum of Agreement wherein Payne Tech can utilize sheltering and mass care facilities at Roseville Community Charter School and Lady Liberty Academy Charter School at no cost to the District.

BE IT FURTHER RESOLVED, that Gabriel Rispoli, Director of Security, is hereby authorized by the District to execute the above referenced Memorandums of Agreement, which Agreements must be reviewed and approved by Board Counsel.

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy  
                     Nays:      None  
                     Absent:    Ms. Medina, Ms. Carrillo-Perez

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**Resolution 19-414: Approve District Fundraiser Requests**

On the motion of Mr. Carnovale, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby authorizes students of the Newark Tech Campus to hold dress-down days on the following dates to raise funds to help pay for various student events for the 2018-19 school year:

<b>Person in Charge</b>	<b>Anticipated Date(s)</b>	<b>Fundraiser</b>	<b>Organization/ School</b>	<b>Funds to be Used Towards</b>
Todd Romano	3-25 – 4-26, 2019	Apparel sale	Newark Tech Boy's Baseball Team	Boys Varsity Baseball Team
Anthony Perez	4-12-2019	Dress Down day	Film Club members Payne Tech	Club member trips/film festivals
Alison Patterson	4-18-2019	Dress Down day	National Honor Society (NHS) Payne Tech	NHS students/Autism Society

Roll Call:      Yeas:      Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy  
                     Nays:      None  
                     Absent:      Ms. Medina, Ms. Carrillo-Perez

**OLD BUSINESS**

**NEW BUSINESS**

**PUBLIC COMMENT**

**ANNOUNCEMENTS**

Our **Board of School Estimate Meeting** is scheduled to be held in the Conference Room, Administrative Offices, LeRoy Smith, Jr. Public Safety Building, 60 Nelson Place, 1<sup>st</sup> (first) floor, Newark, New Jersey, at **2:00 p.m.**, on **Tuesday, March 26, 2019**.

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Our next **Regular Board Meeting** is scheduled to be held in the Board Room, Administrative Offices, LeRoy Smith, Jr. Public Safety Building, 60 Nelson Place, 14<sup>th</sup> floor, Sheila Oliver Conference Center, Newark, New Jersey, at 6:00 p.m., on **Monday, April 15, 2019**.

**ADJOURNMENT**

**Resolution #19-415: Adjournment**

On the motion of Dr. Pernell, seconded by Ms. Davis, the Board adjourns the meeting at 7:02 p.m.

Roll Call:	Yeas:	Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy
	Nays:	None
	Absent:	Ms. Medina, Ms. Carrillo-Perez