

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
BOARD OF EDUCATION
REGULAR MEETING MINUTES
DECEMBER 16, 2019**

CALL TO ORDER

The Regular Meeting of the Essex County Schools of Technology of Education was called to order at 6:14 p.m. on Monday, December 16, 2019, by President, Rev. Edwin Leahy, OSB.

OPENING STATEMENT

Adequate notice of this meeting was provided in compliance with the Open Public Meetings Act and published in the Star Ledger on November 7, 2019 and in El Coqui on November 7, 2019.

PLEDGE OF ALLEGIANCE

ROLL CALL – Board Secretary, Lori Tanner

Present: Mr. Salvatore Carnovale, Dr. Chris T. Pernell, Ms. Adrienne Davis,
Fr. Edwin D. Leahy
Absent: Ms. Jennifer Carrillo-Perez, Ms. LeeSandra Medina
Also Present: Dr. James M. Pedersen, Superintendent
Ms. Bernetta Davis, Business Administrator
Ms. Lori Tanner, Board Secretary
Mr. Murphy Durkin, Board Attorney
Ms. Kimberly Browne-Smeraldo, Treasurer
Mary Ann Sweeney, Sr. Administrative Assistant to the Board

COMMUNICATION

PUBLIC COMMENT WITH REGARD TO RESOLUTIONS

REPORT OF THE SUPERINTENDENT OF SCHOOLS

REPORT OF THE BUSINESS ADMINISTRATOR

1. HIB Monthly Report – November, 2019

School	Allegations			Verified	
	Nov.	19-20 cumulative		Nov.	19-20 cumulative
Newark Tech	2	2	-	1	1
Payne Tech	1	2	-	1	1

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West Caldwell	1	2	-	1	1
Total	4	6	-	3	3

(Discussion of any HIB incident is restricted to closed session.)

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POINTS OF PRIDE

- Newark Tech

On Wednesday, November 20th, 12 Allied Health students attended the Health and Wellness Expo at Essex County College.

The Newark Tech Student Council partnered with the St. James Social Service Corporation to donate Thanksgiving non-perishable food items. Our students were encouraged to bring in 2-3 canned food items with them to school on Friday, November 22, 2019. The donations were sorted, bagged and boxed so they can easily be picked up. The goal of this annual initiative is to connect our students with community stakeholders who are making a difference in the lives of individuals who may be less fortunate than they are.

- Payne Tech

Congratulations to our senior, Naomi Gonzalez for being selected for the 2019 Senior All-Star Girls Volleyball Game.

We were honored to have Dr. Michael Fowlin, aka Mykee, perform “You Don’t Know Me Until You Know Me,” a show about diversity, inclusion, tolerance, and personal accountability. Mykee Fowlin is a psychologist, poet, and performer. All students and staff were able to connect with at least one idea presented by Dr. Fowlin.

- West Caldwell Tech

The West Caldwell Tech Robotics Team participated in a 26-team tournament at Millburn High School. They won all 5 of their qualification matches, beating teams such as Millburn, Glen Ridge, Private School Dwight Englewood, and 23 others to finish as the #1 seed. This will greatly help our league ranking when they come out later in the season.

The students of West Caldwell Tech presented a Talent Showcase that included performances from teachers and students on November 27, 2019. The next West Caldwell Tech Talent Showcase will be performed at 11:00 am on Friday December 20, 2019.

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Resolution #20-256: Approval of Regular Board Meeting Minutes November 18, 2019

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board approves the Essex County Schools of Technology Board of Education Minutes of the Regular Board Meeting of November 18, 2019.

Roll Call: Yeas: Mr. Carnovale, Dr. Pernell, Ms. Davis
 Abstain: Fr. Leahy
 Nays: None
 Absent: Ms. Carrillo-Perez, Ms. Medina

FINANCE

FINANCE RESOLUTIONS

Resolution #20-257: Approval of the Board Secretary and Treasurer's Reports for the Period Ending 10/31/2019 (enclosure)

On the motion of Ms. Davis, seconded by Mr. Carnovale, the Board acknowledges receipt of the Certification from the Business Administrator that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A23-2.11(a) and (b), and that sufficient funds are available to meet the District Board of Education's financial obligations for the remainder of the fiscal year and that therefore upon the recommendation of the Board Secretary, Treasurer and Superintendent of Schools it is recommended that the Secretary's and Treasurer's Reports for the period ending October 31, 2019, showing a cash balance of \$27,330,963.03 be approved, a copy of which is attached hereto and incorporated herein as if fully set forth.

Roll Call: Yeas: Mr. Carnovale, Dr. Pernell, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: Ms. Carrillo-Perez, Ms. Medina

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Resolution #20-258: Transfer of Funds, October, 2019 (enclosure)

WHEREAS, Bernetta Davis, Business Administrator for the District, has determined that it is in the best interest of the District if certain inter-district fund transfers occur for the month of October, 2019, so as to prevent certain line item accounts going into a deficit. Ms. Davis has advised the Superintendent of Schools that these transfers are appropriate and in accordance with the appropriate statute governing same; now

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Business Administrator and the Superintendent of Schools the Board approves the transfer of accounts pursuant to the attached Report of Transfers for the month of October, 2019, a copy of which is attached hereto and incorporated herein as if fully set forth.

Roll Call: Yeas: Mr. Carnovale, Dr. Pernell, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: Ms. Carrillo-Perez, Ms. Medina

Resolution #20-259: Authorize Payment of Bills – December 13, 2019

WHEREAS, Bernetta Davis, Business Administrator for the District, has reviewed bills presented to the District for payment in the amount of \$4,716,352.14 through December 13, 2019 and has determined that the bills on the enclosed bills list are required to be paid by the District and that same are in accordance with contracts and/or agreements entered into by the District. Ms. Davis hereby represents to the Board that there are sufficient funds within the District to make these payments and that said payments will not adversely affect the financial position of the District; now

On the motion of Mr. Carnovale seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board approves the payment of the December 13, 2019, bill's list in the sum of \$4,716,352.14 , a copy of which is attached hereto and incorporated herein as if fully set forth.

Roll Call: Yeas: Mr. Carnovale, Dr. Pernell, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: Ms. Carrillo-Perez, Ms. Medina

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Resolution #20-260: Approve Brett DiNovi & Associates, L.L.C. Agreement With the District in an amount not to exceed \$5,000.00, Local Funds (enclosure)

WHEREAS, the District is required to provide program evaluation and behavioral consultation for students and training on positive behavioral supports to special education staff within the District. Dr. Patricia Clark-Jeter, Director of Student-Related Services, has determined that the best individual and/or entity to provide the services as referenced above is Brett DiNovi & Associates, L.L.C., whose employees and/or principals are qualified to provide these services and that their fees are customary and reasonable within their profession (i.e.: \$125.00/hr. for a behavioral consultant and \$57.50/hr. for clinical associates); now

On the motion of Dr. Pernell, seconded by Ms. Davis, BE IT RESOLVED, that up von recommendation of the Superintendent of Schools the Board approves a contract with Brett DiNovi & Associates LLC, in an amount not to exceed \$5,000 to provide various professional services to the District, including but not limited to program evaluation and behavioral consultation to various students in the district pursuant to the terms of agreement, a proposed form of which is attached hereto and incorporated herein as if fully set forth. No payments are to be made to Brett DiNovi Associates without the District's receipt of the fully executed contract.

BE IT FURTHER RESOLVED, that Dr. Patricia Clark-Jeter, the Director of Student-Related Services the hereby represents to the Board that there are sufficient funds within the Local Special Education budget to fully fund all payments and that said payments are an appropriate expenditure of local funds.

BE IT FURTHER RESOLVED that Brett DiNovi & Associates LLC has submitted or will submit within ten (10) days of the passage of this resolution proof of insurance coverage in the amounts required by the Board; and

BE IT FURTHER RESOLVED, that political contribution disclosure forms are not required of Brett DiNovi & Associates LLC, pursuant to Chapter 271 of the laws of 2005, in that the contract is under the statutory threshold; and

BE IT FURTHER RESOLVED that this Contract is being awarded without competitive bidding, in that said Contract is for professional services and is exempt pursuant to N.J.S.A. 18A:18A-5(a).

BE IT FURTHER RESOLVED, that the Board hereby directs the Board Secretary to publish the awarding of this contract in accordance with the appropriate Statute, if required.

Roll Call: Yeas: Mr. Carnovale, Dr. Pernell, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: Ms. Carrillo-Perez, Ms. Medina

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Resolution #20-261: Authorization for the District to Enter into an Agreement with Creating Connections LLC, in an amount not to exceed \$6,000, 2019-20 School Year, IDEA Funded

WHEREAS, the District submitted an application for the 2020 IDEA grant and was subsequently approved by the New Jersey Department of Education provide support services and programs to students with disabilities that includes addressing student's Social and Emotional Learning; and

WHEREAS, Dr. Patricia Clark-Jeter, Director of Student-Related Services, has advised the Superintendent of Schools that the Grant funds can be used for the implementation of Social and Emotional Learning supports and that the best entity to implement this program on behalf of the District is Creating Connections LLC; now

On the motion of Dr. Pernell, seconded by Ms. Davis, BE IT RESOLVED, that upon recommendation of the Superintendent of Schools the Board approves a contract with Creating Connections LLC, in an amount not to exceed \$6,000 to provide various professional services to the District, including training staff and working directly with students to build self-esteem and foster self-awareness, self-management, social awareness, relationship skills, and responsible decision making in the district pursuant to the terms of agreement, a proposed form of which is attached hereto and incorporated herein as if fully set forth. No payments are to be made to Creating Connections LLC without the District's receipt of the fully executed contract.

BE IT FURTHER RESOLVED, that Dr. Patricia Clark-Jeter, the Director of Student-Related Services hereby represents to the Board that there are sufficient funds within the IDEA grant to fully fund all payments and that said payments are an appropriate expenditure of grant funds; and

BE IT FURTHER RESOLVED that Creating Connections LLC has submitted or will submit within ten (10) days of the passage of this resolution proof of insurance coverage in the amounts required by the Board; and

BE IT FURTHER RESOLVED, that political contribution disclosure forms are not required of Creating Connections LLC, Inc., pursuant to Chapter 271 of the laws of 2005, in that the contract is under the statutory threshold; and

BE IT FURTHER RESOLVED that this Contract is being awarded without competitive bidding, in that said Contract is for professional services and is exempt pursuant to N.J.S.A. 18A:18A-5(a); and

BE IT FURTHER RESOLVED, that the Board hereby directs the Board Secretary to publish the awarding of this contract in accordance with the appropriate Statute, if required.

Roll Call: Yeas: Mr. Carnovale, Dr. Pernell, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: Ms. Carrillo-Perez, Ms. Medina

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Resolution #20-262: Teacher Salaries Paid by the Elementary and Secondary Education Act (ESEA) Grant, in an Amount Not to Exceed \$78,559.00

WHEREAS, Bickram Singh, Supervisor of the Elementary and Secondary Education Act (ESEA) Grant had advised the Superintendent of Schools that an appropriate expenditure of grant fund is the payment of various staff members' salaries and benefits, provided said salary and benefits meet the requirements as set forth in the involved grant. Mr. Singh has further advised the Superintendent that the instructor's salary and/or benefits are qualified to be for up to 100% through the ESEA Title 2A grant under class size reduction; and

WHEREAS, Bickram Singh, Supervisor of the ESEA grant hereby represents to the Board that there are sufficient funds within the Grant to pay the salaries and/or benefits as set forth below and that said payments are an appropriate expenditure of grant funds; now

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED, that upon recommendation of the Superintendent of Schools the Board hereby approves the following staff member's salary and/or benefits to be paid through the ESEA Title 2A grant for the 2019-20 school year. However, the salary will be prorated and is subject to negotiation.

Instructor	Subject	Location	% funded	Salary (Title 2A)
Pamela Rule (Replacing Omayra Vargas)	ESL	NT	100	\$ 72,976.00
Benefits				\$ 5,583.00
TOTAL				\$ 78,559.00

Roll Call: Yeas: Mr. Carnovale, Dr. Pernell, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: Ms. Carrillo-Perez, Ms. Medina

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Resolution #20-262A: Authorization for the District to Enter into Special Education Reimbursement Agreements with Various Sending Districts at No Cost to the District

On the Motion of Mr. Carnovale, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Board hereby authorizes the District to enter into Special Education Reimbursement Agreements with various sending Districts, at no cost to the District.

BE IT FURTHER RESOLVED, that Bernetta Davis is hereby authorized to execute the above referenced Agreements on behalf of the District, subject to Board Counsel's review and approval. A proposed form of Special Education Reimbursement Agreement is attached hereto and incorporated herein as if fully set forth.

Roll Call: Yeas: Mr. Carnovale, Dr. Pernell, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: Ms. Carrillo-Perez, Ms. Medina

Resolution #20-263: Approve Professional Day Requests

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby approves the following Professional Day Requests. If the cost of a Professional Day is funded by a Grant the respective Grant Supervisor represents to the Board that these costs are an appropriate expenditure of Grant funds and that there are sufficient funds within the Grant to fully fund same. If the cost is from local funds Bernetta Davis, Business Administrator, hereby represents to the Board that there are sufficient funds for the payment and that said payment will not adversely affect the financial stability of the District.

Date of Event	Workshop/Conference	Staff Member(s) Participating	Mileage Reimbursement, if Applicable	Cost to Board/Registration Fee
1/13/2020	Garden State Google Summit Lakewood, NJ	Sally Sutton, Jennifer Preziotti-Gamble, Tyler Santora, Brian Johnson	\$0.35/mi	\$700.00 Funded by ESEA
1/30/2020	Making The Best Use of Google Classroom to Strengthen Your Math Instruction West Orange, NJ	Kevin Jagiatkowski	\$0.35/mi	\$279.00 Funded by ESEA
2/4/2020	2020 School Law	Casey Boyle	\$0.35/mi	\$235.00

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	Conference Edison, NJ			Funded by Local funds
3/27/2020	FLENJ 2020 Annual Conference Iselin, NJ	Stephanie Sanchez	\$0.35/mi	\$185.00 Funded by Local funds
3/27/2020	FLENJ 2020 Annual Conference Iselin, NJ	Maria Mayor	\$0.35/mi	\$185.00 Funded by ESEA
5/28/2020	NJTESOL/NJBE New Brunswick, NJ	Khadija Mellakh*	\$0.35/mi	\$234.00 Funded by ESEA
5/29/2020	NJTESOL/NJBE New Brunswick, NJ	Jacqueline Shoop*	\$0.35/mi	\$234.00 Funded by ESEA
5/28/2020- 5/29/2020	NJTESOL/NJBE New Brunswick, NJ	Enrique Lomba	\$0.35/mi	\$314.00 Funded by ESEA

*Request previously Board approved with an incorrect date.

Roll Call: Yeas: Mr. Carnovale, Dr. Pernell, Ms. Davis, Fr. Leahy
Nays: None
Absent: Ms. Carrillo-Perez, Ms. Medina

Resolution #20-264: Resolution for a Closed Session

On the motion of Ms. Davis seconded by Mr. Carnovale at 6:21 p.m., the Board approves the following resolution:

BE IT RESOLVED that the Essex County Schools of Technology Board of Education shall at this time recess this meeting and conduct a closed meeting concerning personnel issues and other matters which involve exceptions set forth in the Open Public Meetings Act, and are matters which this Body hereby determines are of such a nature that they cannot be discussed at an open meeting. This Body is at this time unable to determine when the matters under discussion can be disclosed to the public. However, this Body will make such a disclosure when circumstances permit.

Personnel matters are scheduled to be discussed during this closed session

Roll Call: Yeas: Mr. Carnovale, Dr. Pernell, Ms. Davis, Fr. Leahy
Nays: None
Absent: Ms. Carrillo-Perez, Ms. Medina

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Resolution #20-265: Return to a Regular Session

On the motion of Ms. Davis seconded by Mr. Carnovale at 6:30 p.m., the Board returned to the regular session meeting.

Roll Call: Yeas: Mr. Carnovale, Dr. Pernell, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: Ms. Carrillo-Perez, Ms. Medina

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PERSONNEL

PERSONNEL RESOLUTIONS

Resolution #20-266: Amend Resolution #20-220

WHEREAS, on November 18, 2019 the Board passed resolution #20-220 which, in part, approved Louis Capasso's retirement date for 12/31/2019; and

WHEREAS, subsequent to passing resolution #20-220, Mr. Capasso informed the Superintendent that he needed to amend his retirement date approved at the November 18, 2019 to 2/28/2020; now

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby amends the date of retirement for Louis Capasso to February 28, 2020.

<u>Employee</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Louis Capasso	Maintenance	District	02/28/2020

Roll Call: Yeas: Mr. Carnovale, Dr. Pernell, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: Ms. Carrillo-Perez, Ms. Medina

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Resolution #20-267: Appoint New Employee(s), 2019-2020 School Year, in an Amount Not to Exceed \$173,560.00, Local Funds

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following individual(s) for the 2019-2020 school year contingent upon the submission of all appropriate paperwork, New Jersey certification in the instructional area (if applicable), a successful criminal history check and passing the medical physical examination. Employment shall be governed by the respective Collective Bargaining Agreement.

BE IT FURTHER RESOLVED, the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Name/Position	Type of Position	Location	Level/Step	Base Salary	Effective Date
Kimberly Logan	Paraprofessional	W Caldwell	Step 11	\$32,800	1/2/2020
Paul Onder	Teacher of Plumbing	Payne	Level 2, Step 12	\$69,237	12/17/2019
Edwin Oyola	Teacher of Engineering	Newark	Level 1, Step 17	\$76,673	02/10/2020
Maria Melissa Rodriguez Santos*	Bi-Lingual Aide	Newark Tech	Step 4	\$27,650	12/2/2019
Ruth Sanchez	Paraprofessional	Payne	Step 9	\$30,690	1/16/2020

*On November 26, 2019 Mary Ann Sweeney, at the direction of the Board Secretary, polled the Board via email and recorded that four (4) of the six (6) Board members approved the inclusion of this item on the agenda.

Roll Call: Yeas: Mr. Carnovale, Dr. Pernell, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: Ms. Carrillo-Perez, Ms. Medina

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Resolution #20-268: Authorization for Adjustment to Various Non-Union Employees Salary

WHEREAS, the Superintendent of Schools has determined that it would be in the best interest of the District if various non-union employees' salaries were adjusted so as to be in-line with their functions and responsibilities. The Superintendent of Schools believes that these adjustments are in the best interest of the District so as to maintain continuity within the District.

On the Motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the following employees' salaries are adjusted accordingly:

Name of Non-Union Employee	Current Salary	Adjusted Salary
Dicxiana Carbonell, Asst. Superintendent of Schools*	\$158,000.00	\$158,700.00, effective as of July 1, 2019
Bernetta Davis, Business Administrator*	\$126,075.00	\$133,575.00, effective as of July 1, 2019
Elaine Rodriguez, Administrative Assistant	\$100,722.00	\$112,722.00, effective as of December 16, 2019
Carmen Maldonado, Administrative Assistant	\$68,067.00	\$70,067.00, effective as of December 16, 2019

BE IT FURTHER RESOLVED, that Bernetta Davis, Business Administrator, hereby represents to the Board that there are sufficient funds within the District to fund the above referenced adjustments to salaries and that said payments will not adversely affect the financial stability of the District.

*Subject to County Superintendent's approval.

Roll Call: Yeas: Mr. Carnovale, Dr. Pernell, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: Ms. Carrillo-Perez, Ms. Medina

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Resolution #20-269: Substitute/Long Term Replacement, in an Amount Not to Exceed \$20,000.00, Local Funds

WHEREAS, situations arise where teachers are out an extended period of time for reasons including, but not limited to, to medical, personal or Family Leave reasons; and

WHEREAS, it is critical to maintain the consistency of instruction by certified long-term replacement (substitute) teachers; and

WHEREAS, the Board has approved long-term content area certified replacements at a per diem rate of \$250, equal to a first-year teacher at the BA Level; now

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves (listed below) as a “substitute” teacher at a rate of \$250 per day beginning on January 2, 2020 through February 28, 2020.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District’s local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

James Gallina Jorge Tuesta LaTasha Thompson Ephraim Rene
Kathleen Corvino (Guidance)

Roll Call: Yeas: Mr. Carnovale, Dr. Pernell, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: Ms. Carrillo-Perez, Ms. Medina

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Resolution #20-270: Appoint Morning Monitors, 2019-20 School Year. in an Amount Not to Exceed \$12,000.00, Local Funds

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following staff member as PM Bus Monitor for the 2019-2020 school year for a minimum of one-half (1/2) hour and a maximum of one (1) hour before and after the school day based on need at the rate of \$26.11 per hour, in accordance with the respective Agreement between the Collective Bargaining Unit and the Board of Education.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

West Caldwell Tech Campus

Zach Arenstein
Guissepe Tesauro

Roll Call: Yeas: Mr. Carnovale, Dr. Pernell, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: Ms. Carrillo-Perez, Ms. Medina

Resolution #20-271: Rescind Prior Appointments

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board rescinds its action of the approving Jania Sims as Head Girls Basketball Coach at Newark Tech, Jalessa Lewis as Assistant Girls Basketball coach at Newark Tech and Aldo Nolasco as Assistant Winter Track Coach at Newark Tech.

Roll Call: Yeas: Mr. Carnovale, Dr. Pernell, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: Ms. Carrillo-Perez, Ms. Medina

Resolution #20-272: Appoint Co-Curricular Coaches and Advisors, 2019-2020 School Year, in an Amount Not to exceed \$5,000.00 Local Funds

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following individuals to the extracurricular assignment(s) for the 2019-2020 school year at an annual stipend as set forth in accordance with the Agreement between the Collective Bargaining

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Unit and the Board of Education.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Employee	Location	Position	Stipend
Chatel Gaston	West Caldwell	Step Team	\$2,516.00
Casey Boyle	Payne	Scholar Club	\$1,678.00
Thazina Cook	Payne	Girls' Basketball Coach	Volunteer
Finahiya Zeigler	Payne	Cheer Coach	Volunteer
Jalessa Lewis	Newark Tech	Head Girls' Varsity Basketball Coach	\$10,200.00
Aldo Nolasco	Newark Tech	JV (asst) Girls' Basketball Coach	\$9,180.00
Anthony Rock	Newark Tech	Assistant (freshman) Girls Basketball Coach	\$9,180.00
Herbert Ramos	Newark Tech	Assistant Winter Track Coach	\$9,180.00

Roll Call: Yeas: Mr. Carnovale, Dr. Pernell, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: Ms. Carrillo-Perez, Ms. Medina

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Resolution #20-273: Appoint Co-Curricular Coaches and Advisors, 2019-2020 School Year, in an Amount Not to exceed \$15,000.00, paid for by the Victoria Foundation Grant

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following individuals to the extracurricular assignment(s) for the 2019-2020 school year at an hourly rate of \$42.00 per hour as set forth in accordance with the Agreement between the Collective Bargaining Unit and the Board of Education.

WHEREAS, Emily Bonilla, Supervisor of the Victoria Foundation grant hereby represents to the Board that there are sufficient funds within the Grant to pay the amounts as set forth below and that said payments are an appropriate expenditure of grant funds.

Employee	Location	Position	Rate	Not to Exceed
Brendan Pepper	Payne	Spring Musical Director	\$42.00 per hour	\$4,788.00
Mark Beckett	Payne	Spring Musical Technical Director	\$42.00 per hour	\$4,788.00
Brandon McCune	Payne	Spring Music Coordinator	\$42.00 per hour	\$2,184.00
Micah Gary-Fryer	Payne	Spring Musical Choreographer	\$42.00 per hour	\$2,184.00

Roll Call: Yeas: Mr. Carnovale, Dr. Pernell, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: Ms. Carrillo-Perez, Ms. Medina

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Resolution #20-274: Approve Guidance Counselors, Nurses, SAC, CST members to conduct Presentations Outside of School Day , in an amount not to exceed \$10,000.00

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board hereby appoints Guidance Counselors, Nurses, SACs, CST Members of the district, to conduct presentations to students, parents, and community organizations outside of the school day, effective July 1, 2019 – June 30, 2020. Pay will be \$42.00 per hour. Presentations topics include FAFSA, Naviance, PowerSchool, Harassment, Intimidation, & Bullying, and Substance Awareness Parent Workshops; grade-level meetings; and recruitment presentations to perspective incoming students at various community schools or organizations.

BE IT FURTHER RESOLVED, the Business Administrator hereby verifies that there is sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Roll Call: Yeas: Mr. Carnovale, Dr. Pernell, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: Ms. Carrillo-Perez, Ms. Medina

Resolution #20-275: Appoint Automated External Defibrillator (AED) Coordinator for the 2019-2020 School Year in an Amount Not to Exceed \$2,000.00 Local Funds

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby appoints Lisa Albano as the AED Coordinator, including the athletic program, for the 2019-2020 school year. Compensation for hours required outside of the school day will not exceed \$2,000.00 per annum at the hourly rate of \$35.19 per hour (2018-2019 contract rate), in accordance with the Agreement between the Collective Bargaining Unit and the Board of Education.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Roll Call: Yeas: Mr. Carnovale, Dr. Pernell, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: Ms. Carrillo-Perez, Ms. Medina

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
BOARD OF EDUCATION
REGULAR MEETING MINUTES
DECEMBER 16, 2019**

Resolution #20-276: Approve Staff Member to Instruct District Coaches in the area of Cardio Pulmonary Resuscitation ("CPR"), Not to exceed \$1,300.00 Local Funds

WHEREAS, pursuant to the rules and regulations of the New Jersey State Interscholastic Athletic Association ("NJSIAA") all coaches of member schools are required to be certified in the administration of CPR; and

WHEREAS, Lisa Albano is certified by the appropriate authorities to provide instruction relative to the administration of CPR and have provided the District with documentation evidencing same; and

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby approves Lisa Albano as instructors of CPR to all coaches within the District for the 2019-2020 school year. Assignment will be for a combined total of thirty (30) hours, at the rate of \$35.19 per hour.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Roll Call: Yeas: Mr. Carnovale, Dr. Pernell, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: Ms. Carrillo-Perez, Ms. Medina

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
BOARD OF EDUCATION
REGULAR MEETING MINUTES
DECEMBER 16, 2019**

**Resolution #20-277: Appoint Instructors for Academic Support After School,
Mathematics, 2019-20 School Year, in an Amount Not to Exceed
\$12,600.00, ESEA, Title I and Title IV, Grant Funds**

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves the following instructors to work in the Academic Support program for students in Mathematics after school for up to one (1) hour per day, four days a week, 3:00 – 4:00 pm, for the 2019-2020 school year at the rate of \$42.00 per hour (subject to negotiation), in accordance with the agreement between the collective bargaining unit and the Board of Education. Assignment of staff will be based on availability of funds and student enrollment. Classes with low enrollment will be consolidated or terminated, resulting in a reduction of staff needed. Instructors who are approved for multiple programs can only work in one at a time. Instructors are required to submit invoices by the 15th of the succeeding month for compensation to be processed. Instructors can only work in one program during the same instructional time.

BE IT FURTHER RESOLVED that the Supervisor of Program Accountability hereby represents to the Board that there are sufficient funds within the ESEA FY20 Title I and Title IV grants to fund the appropriate portion of the instruction and that said payments are an appropriate expenditure of grant funds.

Payne Tech Campus

Miriam Diaz

Newark Tech

Ray Sawyer

Kevin Agnew

Roll Call: Yeas: Mr. Carnovale, Dr. Pernell, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: Ms. Carrillo-Perez, Ms. Medina

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
BOARD OF EDUCATION
REGULAR MEETING AGENDA
DECEMBER 16, 2019**

**Resolution #20-278: Appoint Instructors for Academic Support After School, Science
2019-20 School Year, in an Amount Not to Exceed \$13,440.00
ESEA, Title I Grant Funds**

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves the following instructors to work in the Academic Support program for students in Science after school for up to one (1) hour per day, four days a week, 3:00 – 4:00 pm, for the 2019-2020 school year at the rate of \$42.00 per hour (subject to negotiation), in accordance with the agreement between the collective bargaining unit and the Board of Education. Assignment of staff will be based on availability of funds and student enrollment. Classes with low enrollment will be consolidated or terminated, resulting in a reduction of staff needed. Instructors who are approved for multiple programs can only work in one at a time. Instructors are required to submit invoices by the 15th of the succeeding month for compensation to be processed. Instructors can only work in one program during the same instructional time.

BE IT FURTHER RESOLVED that the Supervisor of Program Accountability hereby represents to the Board that there are sufficient funds within the ESEA FY20 Title I grant to fund the appropriate portion of the instruction and that said payments are an appropriate expenditure of grant funds.

Payne Tech Campus

Heather Suzel

Newark Tech

Brian Buchanan

West Caldwell

Gale Bohnarczyk

Mildred A. Nyawade

Roll Call:	Yeas:	Mr. Carnovale, Dr. Pernell, Ms. Davis, Fr. Leahy
	Nays:	None
	Absent:	Ms. Carrillo-Perez, Ms. Medina

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
BOARD OF EDUCATION
REGULAR MEETING AGENDA
DECEMBER 16, 2019**

Resolution #20-279: Appoint Instructors for After School Academic Enrichment 2019-20 School Year, IDEA Funded

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves the following instructors to work in the Academic Support program for students in Mathematics and Language Arts after school for up to one (1) hour per day, four days a week, 2:55 – 3:55 pm, for the 2019-2020 school year at the rate of \$42.00 per hour (subject to negotiation), in accordance with the agreement between the collective bargaining unit and the Board of Education. Assignment of staff will be based on availability of funds and student enrollment. Classes with low enrollment will be consolidated or terminated, resulting in a reduction of staff needed. Instructors who are approved for multiple programs can only work in one at a time. Instructors are required to submit invoices by the 15th of the succeeding month for compensation to be processed. Instructors can only work in one program during the same instructional time.

BE IT FURTHER RESOLVED that the Dr. Patricia Clark-Jeter, Director of Student-Related Services hereby represents to the Board that there are sufficient funds within the 2019-2020 IDEA grant to fund the appropriate portion of the instruction and that said payments are an appropriate expenditure of grant funds.

Payne Tech Campus

Terillisa Bauknight
Egbert Burke
Maria Moura
Meredith Pressler
Daphne Smith
Craig Zimmerman

Roll Call:	Yeas:	Mr. Carnovale, Dr. Pernell, Ms. Davis, Fr. Leahy
	Nays:	None
	Absent:	Ms. Carrillo-Perez, Ms. Medina

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
BOARD OF EDUCATION
REGULAR MEETING AGENDA
DECEMBER 16, 2019**

**Resolution #20-280: Appoint Proctors for the TerraNova Test for Incoming 9th Graders,
In an Amount Not to Exceed \$4,851.00, Local Funds**

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following staff members, as set forth below, to serve as proctors for the TerraNova Test for prospective incoming students on Saturday, December 7, 2019, January 11 and February 22, 2020 for a maximum of three and one-half (3½) hours per Saturday except for those of special education and English Learner students, who may be required to proctor until the test is completed. Proctors will be compensated at the rate of \$42.00 per hour, in accordance with the Agreement between the collective bargaining unit and the Board of Education. Proctors are to be assigned by need determined by the principal. The total sum to be paid to each staff member shall not exceed the sum of \$441.00, except for the proctors of special education and English learner students.

BE IT FURTHER RESOLVED that the proctors as set forth below are to be utilized on an as-need basis, depending on the amount of prospective students who participate in the testing program. As a condition of payment to any and all proctors a list of all prospective students who participated in the testing and the proctors shall be submitted to the Superintendent of Schools or his designee.

BE IT FURTHER RESOLVED that the Business Administrator/Board Secretary hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Payne Tech

Kevin Jagniatkowski
Wanda Davis
Angelina Martinez
Christina Timothy
Max Nixon
Craig Zimmerman
Angel Gonzalez
Heather Suzel

Miriam Diaz-Mathematics

Newark Tech

Ray Sawyer-Mathematics
Kevin Agnew-Mathematics

Roll Call: Yeas: Mr. Carnovale, Dr. Pernell, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: Ms. Carrillo-Perez, Ms. Medina

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
BOARD OF EDUCATION
REGULAR MEETING AGENDA
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Resolution #20-280A: Appoint Administrators for the Terra Nova Test, in an amount not to exceed \$2,610.00, Local Funds

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following staff members to serve as administrators for the Terra Nova Test for prospective incoming students on Saturday, December 7, 2019, January 11 and February 22, 2020 at the rate of \$58.00 per hour, in accordance with the Agreement between the collective bargaining unit and the Board of Education. In the event of inclement weather, alternative dates will be selected. The total sum to be paid to each staff member shall not exceed the sum of \$870.00.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

The assignment of administrators will be for a maximum of five (5) hours per Saturday.

<u>Payne Tech</u>	<u>Newark Tech</u>	<u>West Caldwell Tech</u>
Eric Love	Carmen Morales	Ayisha Robinson

Roll Call:	Yeas:	Mr. Carnovale, Dr. Pernell, Ms. Davis, Fr. Leahy
	Nays:	None
	Absent:	Ms. Carrillo-Perez, Ms. Medina

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
BOARD OF EDUCATION
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DECEMBER 16, 2019**

**Resolution #20-281: Appoint Instructors to Teach an Extra Period, 2019-2020
School Year, in an Amount Not to Exceed \$3,670.00, Local Funds**

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following instructor for extra teaching assignments during the 2019-20 school year. The instructor shall be compensated for teaching the extra period in accordance with the Agreement between the Collective Bargaining Unit and the Board of Education, subject to negotiation.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Name	Course	Location	Length of Period	Amount
Scott Clark	Visual & Performing Arts	W. Caldwell	40-mins	\$3,669.50

Roll Call: Yeas: Mr. Carnovale, Dr. Pernell, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: Ms. Carrillo-Perez, Ms. Medina

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
BOARD OF EDUCATION
REGULAR MEETING AGENDA
DECEMBER 16, 2019**

**Resolution #20-282: Amend Appointment of Patrice Wojcik to Teach an Extra Period,
2019-2020 School Year, in an Amount Not to Exceed \$7,500.00,
Local Funds**

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby amends previous appointment the following instructor for extra teaching assignments during the 2019-20 school year. The instructor shall be compensated for teaching the extra period in accordance with the Agreement between the Collective Bargaining Unit and the Board of Education, subject to negotiation.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Name	Course	Location	Length of Period	Amount
Patrice Wojcik	British Literature	W. Caldwell	40 mins	\$7,339.00

Roll Call: Yeas: Mr. Carnovale, Dr. Pernell, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: Ms. Carrillo-Perez, Ms. Medina

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
BOARD OF EDUCATION
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Resolution #20-283: Appoint Master Schedulers, 2019-20 School Year, in an Amount Not to Exceed \$6,090.00 Local Funds

On the motion of Ms. Davis, and seconded by Mr. Carnovale, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following staff to develop the Master Schedules (teachers and students). The assignment must be completed by July 31, 2019 and compensation will be for a maximum of thirty-five (35) hours at the rate of \$58.00 per hour (2018-2019 contract rate, subject to negotiations), in accordance with the Agreement between the Collective Bargaining Unit and the Board of Education. The total amount to be paid to the staff member shall not exceed the sum of \$2,030.00.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Carmen Morales – Newark Tech
Salvatore Lima – Payne Tech
Ayisha Ingram-Robinson – West Caldwell Tech

Roll Call: Yeas: Mr. Carnovale, Dr. Pernell, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: Ms. Carrillo-Perez, Ms. Medina

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
BOARD OF EDUCATION
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Resolution #20-284: Authorization for the District to Settle Grievance Filed by the Essex County Vocational Technical Education Association under Docket No.: AR-2019-565

WHEREAS, the Essex County Vocational Technical Education Association ("ECVTEA") filed a grievance with Public Employment Relations Commission ("PERC") which was thereafter given docket no. AR-2019-565. The involved grievance alleged in part that the District breached provisions of the Collective Bargaining Agreement by not allowing employees the ability to opt-out of dental and prescription benefits. An Arbitrator was thereafter appointed and an arbitration hearing date was scheduled for December 12, 2019.

WHEREAS, during the pendency of the arbitration hearing, the ECVTEA and M. Murphy Durkin, Board Counsel, determined that it was in the best interest of their respective clients to enter into a Settlement Agreement wherein all claims shall be settled for the payment of the sum of \$2,587.07. A copy of the proposed Settlement Agreement is attached hereto and incorporated herein as if fully set forth.

On the Motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Board hereby authorizes the District to settle the grievance filed by the ECVTEA under Docket No. AR-2019-565 for the sum of \$2,587.07 in accordance with the terms as set forth in the attached Settlement Agreement.

BE IT FURTHER RESOLVED, that M. Murphy Durkin, Board Counsel, is hereby authorized by the District to execute the Settlement Agreement on behalf of the District.

Roll Call: Yeas: Mr. Carnovale, Dr. Pernell, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: Ms. Carrillo-Perez, Ms. Medina

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
BOARD OF EDUCATION
REGULAR MEETING AGENDA
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CURRICULUM

CURRICULUM RESOLUTIONS

Resolution #20-285: Field Trips

On the motion of Dr. Pernell, seconded by Ms. Davis, BE IT RESOLVED that upon the review and approval of Dixiana Carbonell, Assistant Superintendent for Curriculum and Instruction, the Superintendent of Schools recommends that the Board approve the following Field Trips. If the cost of a Field Trip is funded by a Grant, the respective Grant Supervisor represents to the Board that these costs are an appropriate expenditure of Grant funds and that there are sufficient funds within the Grant to fully fund same. If the cost is from local funds Bernetta Davis, Business Administrator, hereby represents to the Board that there are sufficient funds for the payment and that said payments will not adversely affect the financial stability of the District:

Person in Charge	Date/Time	Trip	Cohort/Campus	# of Students	Cost to Board
CO-CURRICULAR (NON-ATHLETICS)					
Erica Zarra	12/4/19 (11:00am-2:00pm)	Donald M. Payne Tech - Newark, NJ	WCT Student Council	13	\$0
Anthony Rock*	12/6/19 (12:30pm- 10:00pm) 12/7/19 (6:45am-9:00pm) 12/8/19 (6:45am-2:00pm)	New York Fall Debate Faceoff - Mamaronek, NY	NT Debate	13	\$1780.00 Funded by Local Funds
Bill McCullough	12/8/19 (7:30am-3:45pm)	Livingston High School - Livingston, NJ	NT Robotics	14	\$0
Anthony Rock*	12/13/19 (12:30pm-9:30pm) 12/14/19 (7:15am-4:00pm)	Ridge Debates at Ridge High School- Basking Ridge, NJ	NT Debate	4	\$765.00 Funded by Local Funds
Gail Riccardi (2 Chaperones)	1/14/20 (2:00pm-5:30pm)	Abington Avenue School - Newark, NJ	PT SkillsUSA	3	\$0

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
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Anthony Rock	1/17/20 (3:30pm) - 1/20/20 (12:00pm)	Boston Marriott Burlington - Boston, MA	NT Debate	12	\$4,277.23 Funded by Local Funds
Chabwera Phillips (10 Chaperones)	1/21/20 (9:30am-12:00pm)	Branch Brook Park Skating Rink - Newark, NJ	WCT Senior Class	93	\$0
Bill McCullough	2/8/20 (7:30am-3:45pm)	South Orange Middle School - South Orange, NJ	NT Robotics	14	\$0
Sandra Romaniello (3 Chaperones)	2/21/20 (8:20am-1:30pm)	Stevens Institute of Technology - Hoboken, NJ	WCT DECA, Student Council & Key Club	30	\$0
Ann Steinbach (2 Chaperones)	3/20/20 (8:00am-2:00pm)	South 17th Street School - Newark, NJ	NT Junior Achievement/Bu siness	18	\$0
Marcia Phillips (10 Chaperones)	5/13/20 (7:00pm-11:00pm)	Westmount Country Club - Woodland Park, NJ	NT Senior Class	163	\$0
GUIDANCE SERVICES (ACADEMIC PROGRAMS)					
Daphne Smith* (6 Chaperones)	12/9/19 (8:30am-1:30pm)	Metropolitan Museum of Art - New York, NY	PT British Literature	58	\$744.00 Funded by Local Funds
MaryBeth Landis & Grisel Morales	12/11/19 (8:15am-12:30pm)	Donald M. Payne Tech - Newark, NJ	WCT Seniors	8	\$0
MaryBeth Landis & Grisel Morales	12/11/19 (8:15am-12:30pm)	Donald M. Payne Tech - Newark, NJ	NT Seniors	6	\$0
Khadija Mellakh (5 Chaperones)	1/10/20 (8:00am-3:30pm)	Metropolitan Museum of Art - New York, NY	NT World Language	45	\$988.00 Funded by Local Funds

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
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Trevor Johnson	1/18/20 (7:00am-3:00pm)	Monmouth Regional School - Tinton Falls, NJ	NT Physics	6	\$0
Anthony Rock & Jennifer Ramos (5 Chaperones)	1/23/20 (8:00am-1:30pm)	College of Physicians of Philadelphia/Mutter Museum - Philadelphia, PA	NT Biology/US History I	47	\$528.00 Funded by Local Funds
Chabwera Phillips (3 Chaperones)	1/29/20 (12:35pm-4:30pm)	Broadway Theatre (West Side Story) - New York, NY	WCT English	27	\$924.50 Funded by Local Funds
Jonathan Rosenthal	2/20/20 (4:15pm-7:15pm)	Picatinny Arsenal - Wharton, NJ	WCT Science	10	\$0
Amy George & Carmen Marquez (5 Chaperones)	4/29/20 (8:30am-1:30pm)	Pax Amicus Castle Theater - Budd Lake, NJ	PT English	50	\$0
Marianne Cavallo (14 Chaperones)	5/6/20 (8:30am-2:00pm)	Special Olympics Track and Field at Brookdale Park - Bloomfield, NJ	WCT Transition Center	24	\$0
CAREER & TECHNICAL EDUCATION (STRUCTURED LEARNING EXPERIENCES)					
Emily Bonilla (2 Chaperones)	12/4/19 (8:45am-11:30am)	Holiday Tree Lighting at the Hall of Records - Newark, NJ	PT Music/Choir	20	\$0
Vincent Lester & Wendell DeWeever	12/6/19 (7:45am-1:30pm)	NJIT - Newark, NJ	NT Pre- Engineering	20	\$0
Brett Boon	12/12/19 (9:00am-1:50pm)	West Essex Rehabilitation Center - Montclair, NJ	WCT Culinary Arts	6	\$0

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
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Sandra Romaniello (2 Chaperones)	1/2/20 (7:45am-1:45pm)	DECA Regional Competition at Kean University-Union, NJ	WCT DECA	12	\$180.00 Funded by Local Funds
Brett Boon (2 Chaperones)	1/7/20 (7:00am-1:30pm)	Culinary Institute of America - Hyde Park, NJ	WCT Culinary Arts	15	\$661.73 Funded by Local Funds
Simone Cameron (2 Chaperones)	1/16/20 (8:00am-1:30pm)	Rutgers University - Piscataway, NJ	PT Global Logistics	20	\$0
Lisa Ackershoek (2 Chaperones)	1/23/20 (9:00am-1:30pm)	Federal Reserve - New York, NY	PT Business	23	\$0
Eddie Encarnacion (2 Chaperones)	1/29/20 (9:00am-1:00pm)	Bergen Community College - Paramus, NJ	PT Culinary Arts/Farm to Table	20	\$0
Thomas Patierno (3 Chaperones)	1/31/20 (8:00am-2:00pm)	Project Homeless 2020 at Branch Brook Park - Newark, NJ	PT Culinary Arts	30	\$0
Sandra Romaniello (3 Chaperones)	2/4/20 (2:20pm-9:35pm)	Prudential Center - Newark, NJ	WCT Business & DECA	35	\$0
Dennis Salmanowitz (1 Chaperone)	2/26/20 (11:00am-2:00pm)	Local 24 Plumbers - West Caldwell, NJ	NT Welding	10	\$0

Additional Information: *On November 25, 2019 Mary Ann Sweeney, at the direction of the Board Secretary, polled the Board via email and recorded that four (4) of the six (6) Board members approved the inclusion of this item on the agenda.

Roll Call: Yeas: Mr. Carnovale, Dr. Pernell, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: Ms. Carrillo-Perez, Ms. Medina

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
BOARD OF EDUCATION
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Resolution #20-285A: Field Trips

On the motion of Dr. Pernell, seconded by Ms. Davis, BE IT RESOLVED that upon the review and approval of Dixiana Carbonell, Assistant Superintendent for Curriculum and Instruction, the Superintendent of Schools recommends that the Board approve the following Field Trips. If the cost of a Field Trip is funded by a Grant, the respective Grant Supervisor represents to the Board that these costs are an appropriate expenditure of Grant funds and that there are sufficient funds within the Grant to fully fund same. If the cost is from local funds Bernetta Davis, Business Administrator, hereby represents to the Board that there are sufficient funds for the payment and that said payments will not adversely affect the financial stability of the District:

Anthony Rock	1/10/20-1/12/20 (1:30pm-12:30pm)	Newark Invitational at Rutgers University – Newark, NJ	NT Debate	13	\$1480.00 Funded by Local Funds
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Roll Call: Yeas: Mr. Carnovale, Dr. Pernell, Ms. Davis, Fr. Leahy
Nays: None
Absent: Ms. Carrillo-Perez, Ms. Medina

Resolution #20-286: Fire Drill Reports, November, 2019 (enclosure)

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board accepts the attached Fire Drill Reports submitted by the Principals of each school within the District for the month of November, 2019.

Roll Call: Yeas: Mr. Carnovale, Dr. Pernell, Ms. Davis, Fr. Leahy
Nays: None
Absent: Ms. Carrillo-Perez, Ms. Medina

Resolution #20-287: Security Drill Reports, November, 2019 (enclosure)

On the motion of Dr. Pernell, seconded by Ms. Davis, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board accepts the attached Security Drill Reports submitted by the Principals of each school within the District for the month of November, 2019.

Roll Call: Yeas: Mr. Carnovale, Dr. Pernell, Ms. Davis, Fr. Leahy
Nays: None
Absent: Ms. Carrillo-Perez, Ms. Medina

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
BOARD OF EDUCATION
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Resolution #20-288: Board Policy, Second Reading

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board approves the second and final reading of the following Board Policies:

<u>POLICY NAME</u>	<u>FILE CODE</u>	<u>STATUS</u>
Earned Sick Leave Law (New-Mandated) (Policy and Regulation)	1642	Final
Teaching Staff Member/School District Reporting Responsibilities (Policy) (Revised - Mandated)	3159	Final
Teaching Staff Members, Use, Possession, or Distribution of Substances (Policy and Regulation) (Revised-Mandated)	3218	Final
Support Staff Members, Use, Possession, or Distribution of Substances (Policy and Regulation) (Revised-Mandated)	4218	Final
Reimbursement of Federal and Other Grant Expenditures (Policy and Regulation) (Revised-Mandated)	6112	Final
School District Security (Policy and Regulation) (Revised-Mandated)	7440	Final
Student Transportation (Policy) (Revised- Mandated)	8600	Final
Student Transportation (Regulation) (Revised) Bus Driver/Bus Aide Responsibility (Policy) (Revised-Mandated)	8600	Final
Emergency School Bus Procedures (Regulation) (Revised-Mandated)	8630	Final
Transportation of Special Needs Students (Policy) (Revised-Mandated)	8670	Final
Parent Organization (Policy) (Revised)	9210	Final

Roll Call: Yeas: Mr. Carnovale, Dr. Pernell, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: Ms. Carrillo-Perez, Ms. Medina

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
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Resolution #20-289: Authorization for the District to Accept a Piano from Vila Verde Restaurant as a Donation to the District

WHEREAS, Vila Verde Restaurant has advised John Dolan, Director of CTE, that they wish to donate a piano to the District, which they believe has a value of \$1,000.00; and

WHEREAS, Mr. Dolan has spoken with the Superintendent of Schools who advised that the Music Technology program could utilize the involved piano; now

On the Motion of Dr. Pernell, seconded by Ms. Davis, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board hereby authorizes the District to accept the donation of a Piano from Vila Verde Restaurant which is to be utilized by the District's Music Technology program and/or other purpose.

BE IT FURTHER RESOLVED, that as a condition of the Board's acceptance of the donation as set forth above, Vila Verde Restaurant shall provide documentation to the Board sufficient to the Board's counsel evidencing that they are the owner of the Piano and that there are no liens and/or other encumbrances; and

BE IT FURTHER RESOLVED, that prior to any of the donated equipment being utilized by the District that said equipment be inspected by the appropriate personnel so as to ensure that same is functional in a safe and un-hazardous manner.

Roll Call: Yeas: Mr. Carnovale, Dr. Pernell, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: Ms. Carrillo-Perez, Ms. Medina

Resolution # 20-290: Uniform State Memorandum Of Agreement Between Education and Law Enforcement Officials, 2019-2020

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED, that upon recommendation of the Superintendent of Schools, the Board approves the Memorandum of Agreement Between Education and Law Enforcement Officials - as required annually by the Department of Law and Public Safety and the Department of Education, in conformance with N.J.A.C. 6:29-10.1 and 6:29-10.3(b)14, a copy of which is attached hereto and incorporated herein as if fully set forth.

Roll Call: Yeas: Mr. Carnovale, Dr. Pernell, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: Ms. Carrillo-Perez, Ms. Medina

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
BOARD OF EDUCATION
REGULAR MEETING AGENDA
DECEMBER 16, 2019**

BUILDINGS AND GROUNDS

BUILDINGS AND GROUNDS RESOLUTIONS

**Resolution #20-291: Use of Essex County Payne Tech Gym by the Essex County Division of
Community Action to Host the 2020 New Jersey High School
Consumer Bowl - Essex County Competition**

On the motion of Mr. Carnovale seconded by Ms. Davis, BE IT RESOLVED, that upon recommendation of the Superintendent of Schools, the Essex County Vocational Technical Schools District Board of Education hereby authorizes the use of the Essex County Payne Tech Gym by the Essex County Division of Community Action to host the 2020 High School Consumer Bowl – Essex County Competition. The competition will take place on Wednesday, February 5, 2020 from 9:00 am to 2:00 pm and the inclement weather date is Monday, February 10, 2020, from 9:00 am to 2:00 pm. The Board has agreed to waive charging any and all fees which may be associated with providing staffing at competition.

BE IT FURTHER RESOLVED that the County of Essex shall provide the District with the appropriate Insurance Policies in limits as to be determined by the District which said policies shall name the District and all other individuals and/or entities as required by the Board as lost payees and shall remain in full force and effect for the time frame as referenced above. It is an expressed condition that the District receives the Insurance Certificates prior to any use. The County of Essex shall hold the District harmless from any consequences occurring from or connected with the approval of the use of this school facility.

Roll Call: Yeas: Mr. Carnovale, Dr. Pernell, Ms. Davis, Fr. Leahy
 Nays: None
 Absent: Ms. Carrillo-Perez, Ms. Medina

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
BOARD OF EDUCATION
REGULAR MEETING AGENDA
DECEMBER 16, 2019**

Resolution #20-292: Approve District Fundraiser Requests

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby authorizes students to hold fundraisers on the following dates to raise funds to help pay for various student events for the 2019-20 school year:

Person in Charge	Anticipated Date(s)	Fundraiser	Organization/ School	Funds to be Used Towards
Chabwera Phillips	12/19/19	Dance	National Honor Society W. Caldwell Tech	Class activities/events
Jessica Gonzalez	1/6/20 – 1/24/20	Chinese New Year grams	Multicultural Club Payne Tech	Multicultural Club activities/events
Jessica Gonzalez	3/6/20	Dress-down day	Multicultural Club Payne Tech	Multicultural Club activities/events
Kaitlyn Meyer	4/8/20	Talent show	National Honor Society Payne Tech	NHS Induction ceremony/give back to school community

Roll Call: Yeas: Mr. Carnovale, Dr. Pernell, Ms. Davis, Fr. Leahy
Nays: None
Absent: Ms. Carrillo-Perez, Ms. Medina

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ANNOUNCEMENTS

Our next **Regular Board Meeting** is scheduled to be held in the Board Room, Administrative Offices, LeRoy Smith, Jr. Public Safety Building, 60 Nelson Place, 14th floor, Sheila Oliver Conference Center, Newark, New Jersey, at 6:00 p.m., on **Monday, January 13, 2020**.

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
BOARD OF EDUCATION
REGULAR MEETING AGENDA
DECEMBER 16, 2019**

ADJOURNMENT

Resolution #20-293: Adjournment

On the motion of Ms. Davis, seconded by Mr. Carnovale, the Board adjourns the meeting at 6:45 p.m.

Roll Call:	Yeas:	Mr. Carnovale, Dr. Pernell, Ms. Davis, Fr. Leahy
	Nays:	None
	Absent:	Ms. Carrillo-Perez, Ms. Medina