

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS  
BOARD OF EDUCATION  
REORGANIZATION MEETING AGENDA  
NOVEMBER 1, 2018**

**CALL TO ORDER**

The Reorganization Meeting of the Essex County Vocational Technical Schools Board of Education was called to order at 3:18 pm on Thursday, November 1, 2018, by the Board Secretary.

**OPENING STATEMENT**

Adequate notice of this meeting was provided in compliance with the Open Public Meetings Act and published in the Star Ledger on November 6, 2017 and in El Coqui on November 9, 2017.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL** – Board Secretary, Lori Tanner

**ROLL CALL** – Assistant Board Secretary/Business Administrator, Bernetta Davis

Present: Mr. Salvatore Carnovale, Ms. Jennifer Carillo-Perez, Ms. LeeSandra Medina,  
Ms. Adrienne Davis, Fr. Edwin D. Leahy, O.S.B

Absent: Dr. Chris T. Pernell

Also Present: Dr. James M. Pedersen Superintendent  
Mr. Murphy Durkin, Board Attorney  
Ms. Bernetta Davis, Business Administrator  
Ms. Kimberly Brown-Smeraldo, Treasurer  
Ms. Mary Ann Sweeney, Sr. Administrative Assistant to the Board

**PUBLIC COMMENT WITH REGARD TO RESOLUTIONS**

**REPORT OF THE SUPERINTENDENT**

**AGENDA ITEMS**

**Resolution #19-216: Election of the President**

The Board Secretary will receive, in order, nominations for the office of President of the Board of Education for the period November 1, 2018 through October 31, 2019.

	<u>Nominee</u>	<u>Moved By</u>	<u>Seconded By</u>
1)	<u>Fr. Edwin D. Leahy</u>	Motion by Ms. Davis	seconded by Ms. Carillo-Perez
	_____	Motion by _____	seconded by _____
3)	_____	Motion by _____	seconded by _____

Board Secretary will close nominations and conduct a roll call vote for each nominee.

**ROLL CALL VOTE FOR 1):**

ROLL CALL: Yeas: Mr. Carnovale, Ms. Carillo-Perez, Ms. Medina, Ms. Davis, Fr. Leahy  
Nays: None  
Abstain: None  
Absent: Dr. Pernell

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Fr. Edwin D. Leahy, do you accept the appointment to office of President of the Board of Education of the Essex County Vocational Technical Schools for the period November 1, 2018 through October 31, 2019.

On the motion of Ms. Davis seconded by Ms. Carillo-Perez, the Board elected Fr. Edwin D. Leahy to the office of President of the Essex County Vocational Technical Schools Board of Education for the period November 1, 2018 through October 31, 2019.

**Additional Information:** Fr. Edwin D. Leahy assumes the President's chair.

**Resolution #19-217: Election of the Vice President**

The Newly Appointed President will receive, in order, nominations for the office of Vice President of the Board of Education.

<u>Nominee</u>	<u>Moved By</u>	<u>Seconded By</u>
1) <u>Ms. Adrienne Davis</u>	Motion by Mr. Carnovale	seconded by Ms. Medina
2) _____	Motion by _____	seconded by _____
3) _____	Motion by _____	seconded by _____

The Newly Appointed President or Board Secretary will close nominations and the Board Secretary will conduct a roll call vote for each nominee.

**ROLL CALL VOTE FOR 2):**

ROLL CALL:    Yeas:     Mr. Carnovale, Ms. Carillo-Perez, Ms. Medina, Ms. Davis, Fr. Leahy  
                  Nays:     None  
                  Abstain    None  
                  Absent:    Dr. Pernell

Ms. Davis, do you accept the appointment to office of Vice President of the Board of Education of the Essex County Vocational Technical Schools for the period November 1, 2018 through October 31, 2019.

On the motion of Mr. Carnovale seconded by Ms. Medina, the Board elected Ms. Adrienne Davis to the office of Vice President of the Essex County Vocational Technical Schools Board of Education for the period November 1, 2018 through October 31, 2019.

ROLL CALL:    Yeas:     Mr. Carnovale, Ms. Carillo-Perez, Ms. Medina, Ms. Davis, Fr. Leahy  
                  Nays:     None  
                  Abstain    None  
                  Absent:    Dr. Pernell

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**Resolution #19-218: Appointment of Lori Tanner, Board Secretary**

On the motion of Ms. Davis seconded by Ms. Medina, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board approves that Lori Tanner be and is hereby appointed Board Secretary for the period commencing November 1, 2018 through the 2019 Essex County Vocational Schools Reorganizational Board Meeting at the current salary and contractual terms.

ROLL CALL:    Yeas:       Mr. Carnovale, Ms. Carillo-Perez, Ms. Medina, Ms. Davis, Fr. Leahy  
                  Nays:       None  
                  Abstain    None  
                  Absent:    Dr. Pernell

**Resolution #19-219: Appointment of Bernetta Davis, Assistant Board Secretary**

On the motion of Ms. Davis seconded by Mr. Carnovale, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board approves that Bernetta Davis be and is hereby appointed Assistant Board Secretary for the period commencing November 1, 2018 through the 2019 Essex County Vocational Schools Reorganizational Board Meeting. Mrs. Davis shall receive no additional compensation and/or benefits as a result of this appointment.

BE IT FURTHER RESOLVED, that Mrs. Davis shall only act in the capacity of Assistant Board Secretary if in the event the current Board Secretary is unable to perform her duties as secretary for any reason including but not limited to vacation or illness.

ROLL CALL:    Yeas:       Mr. Carnovale, Ms. Carillo-Perez, Ms. Medina, Ms. Davis, Fr. Leahy  
                  Nays:       None  
                  Abstain    None  
                  Absent:    Dr. Pernell

**Resolution #19-220: Appoint Board Counsel**

On the motion of Ms. Carillo-Perez seconded by Mr. Carnovale, BE IT RESOLVED, that this Board appoints Mr. M. Murphy Durkin, Board Counsel, for the period of November 1, 2018 through October 31, 2019, at the current salary and contractual terms.

ROLL CALL:    Yeas:       Mr. Carnovale, Ms. Carillo-Perez, Ms. Medina, Ms. Davis, Fr. Leahy  
                  Nays:       None  
                  Abstain    None  
                  Absent:    Dr. Pernell

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**Resolution #19-221: Appoint Members of the Board of School Estimate**

On the motion of Mr. Carnovale seconded by Ms. Medina, BE IT RESOLVED, that Ms. Adrienne Davis and Fr. Edwin D. Leahy be appointed Members of the Board of School Estimate for the period November 1, 2018 through October 31, 2019.

ROLL CALL:    Yeas:        Mr. Carnovale, Ms. Carillo-Perez, Ms. Medina, Ms. Davis, Fr. Leahy  
                  Nays:        None  
                  Abstain    None  
                  Absent:    Dr. Pernell

**Resolution #19-222: Calendar of Meetings of the Board of Education**

On the motion of Mr. Carnovale seconded by Ms. Medina, BE IT RESOLVED, that Essex County Vocational Technical Schools Board of Education Meetings will in the Board Room, Administrative Offices, LeRoy Smith, Jr. Public Safety Building, 60 Nelson Place, Sheila Oliver Conference Center, 14<sup>th</sup> floor, Newark, New Jersey, 07102, at 6:00 p.m. on the following dates, unless otherwise noted:

**Regular Meetings**

Monday, November 19, 2018	Monday, June 3, 2019
Monday, December 17, 2018	Monday, July 8, 2019
Monday, January 14, 2019	Monday, August 5, 2019
Monday, February 11, 2019	Monday, August 26, 2019
Monday, March 18, 2019	Monday, September 23, 2019
Monday, April 15, 2019	Monday, October 21, 2019
Monday, May 6, 2019	

**Annual Organization Meeting**

Friday, November 1, 2019\*

\*This meeting is scheduled for 3:00 p.m.

**Additional Information:** The Board Secretary will have the above schedule of meetings published in The Star Ledger and El Coqui.

ROLL CALL:    Yeas:        Mr. Carnovale, Ms. Carillo-Perez, Ms. Medina, Ms. Davis, Fr. Leahy  
                  Nays:        None  
                  Abstain    None  
                  Absent:    Dr. Pernell

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**Resolution #19-223: Designate Official District Newspapers**

On the motion of Ms. Davis seconded by Ms. Carillo-Perez, BE IT RESOLVED, that The Star Ledger and El Coqui be designated as the official newspaper(s) for District publications.

BE IT FURTHER RESOLVED, that the Business Administrator/Board Secretary be allowed to use one or both of these papers as may be necessary based on the situation.

ROLL CALL:    Yeas:        Mr. Carnovale, Ms. Carillo-Perez, Ms. Medina, Ms. Davis, Fr. Leahy  
                  Nays:        None  
                  Abstain    None  
                  Absent:    Dr. Pernell

**Resolution #19-224: Adopt Open Public Meetings Act**

On the motion of Mr. Carnovale seconded by Ms. Carillo-Perez, BE IT RESOLVED, that the board adopts the following in accordance with the provisions of the Open Public Meetings Act N.J.S.A. 10:4-6 et seq.:

- 1) All regular meetings of the Essex County Vocational Technical Schools Board of Education as scheduled on the dates indicated in the Calendar of Meetings will be held in the Administrative Offices, LeRoy Smith, Jr. Public Safety Building, 60 Nelson Place, 14<sup>th</sup> floor, Newark, New Jersey, 07102 unless otherwise noted.
- 2) A copy of the Calendar of Meetings will be prominently posted by the Secretary throughout the year on the bulletin board in the lobby of each Essex County Vocational Technical School buildings.
- 3) The Secretary, upon adoption of this resolution, will mail a copy of the Resolution to The Star-Ledger and El Coqui, which are designated as the official newspaper(s) for publication of legal notices; which newspapers are hereby designated to receive notices of meetings pursuant to Section 3(d) of the Open Public Meetings Act (N.J.S.A. 10:4-8); and cause dates of said meetings to be advertised in the above mentioned newspapers.
- 4) The Secretary will file a copy of this Resolution in the Essex County Clerk's Office and this Resolution shall remain on file throughout the year to November 1, 2019.  
A copy of this Resolution, or any revision thereto, or any advance written notice of any regular, special or rescheduled meeting during the above period to November 1, 2019 will be mailed to any person making written application for the same pursuant to Section 14 of the Open Public Meetings Act (N.J.S.A. 10:4-19) upon prepayment of said person of TWENTY-FIVE DOLLARS to the Secretary. Notices of meetings requested by news media in writing shall be mailed to said news media without charge. All requests for notices shall terminate on November 1st of each year, but shall be subject to renewal upon written request. Any persons needing special provisions should notify the Board Secretary a minimum of 24 hours prior to the meeting.

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ROLL CALL:   Yeas:       Mr. Carnovale, Ms. Carillo-Perez, Ms. Medina, Ms. Davis, Fr. Leahy  
                  Nays:       None  
                  Abstain   None  
                  Absent:   Dr. Pernell

**Resolution #19-225: Adopt Policies**

On the motion of Mr. Carnovale seconded by Ms. Davis, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board approves all existing policies of the Board remain in effect for one year subject to change by rules within these policies.

All policies are available for review in the District Board Office.

ROLL CALL:   Yeas:       Mr. Carnovale, Ms. Carillo-Perez, Ms. Medina, Ms. Davis, Fr. Leahy  
                  Nays:       None  
                  Abstain   None  
                  Absent:   Dr. Pernell

**PERSONNEL**

**PERSONNEL RESOLUTIONS**

**Resolution #19-226:           Appoint Principal, Newark Tech Campus**

On the motion of Ms. Davis, seconded by Ms. Medina, BE IT RESOLVED that upon the unanimous endorsement of the Principal interview committee and the recommendation of the Superintendent of Schools, the Board hereby appoints Carmen Morales to the 12-month position of Principal at the Newark Tech Campus, effective January 15, 2019. The salary will be \$121,387.00, in accordance with the current Collective Bargaining Agreement by and between the District and the Administrators and Supervisors' Association.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.  
the financial position of the District.

ROLL CALL:   Yeas:       Mr. Carnovale, Ms. Carillo-Perez, Ms. Medina, Ms. Davis, Fr. Leahy  
                  Nays:       None  
                  Abstain   None  
                  Absent:   Dr. Pernell

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**Resolution #19-227: Amend Resolution #19-196**

WHEREAS, on October 22, 2018 the Board passed resolution #19-196 which in part approved John Dolan as Interim Principal for Newark Tech; and

WHEREAS, after the passage of resolution #19-196, the Superintendent of Schools determined that the correct start date should have been October 23, 2018; now

On the motion of Ms. Davis, seconded by Ms. Medina, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby amends resolution #19-196 to accurately reflect the correct start date for John Dolan is October 23, 2018. All other terms and conditions of resolution #19-196 shall remain in full force and effect and are not amended as a result of this resolution.

ROLL CALL:      Yeas:        Mr. Carnovale, Ms. Carillo-Perez, Ms. Medina, Ms. Davis, Fr. Leahy  
                     Nays:        None  
                     Abstain      None  
                     Absent:     Dr. Pernell

Ms. Davis

**Resolution #19-228: Amend Resolution #19-197**

WHEREAS, on October 22, 2018 the Board passed resolution #19-197 which in part approved Cathleen Smith as Assistant to the Director of CTE; and

WHEREAS, after the passage of resolution #19-197, the Superintendent of Schools determined that the correct start date should have been October 23, 2018; now

On the motion of Ms. Davis, seconded by Ms. Medina BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby amends resolution #19-197 to accurately reflect the correct start date for Cathleen Smith is October 23, 2018. All other terms and conditions of resolution #19-197 shall remain in full force and effect and are not amended as a result of this resolution.

ROLL CALL:      Yeas:        Mr. Carnovale, Ms. Carillo-Perez, Ms. Medina, Ms. Davis, Fr. Leahy  
                     Nays:        None  
                     Abstain      None  
                     Absent:     Dr. Pernell

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**FINANCE**

**FINANCE RESOLUTIONS**

**Resolution #19-229: Approval of Professional Services Contract by and between ATANE Engineers, Architects and Land Surveyors, P.C for Professional Consulting and Water Sampling Services for Essex County Donald M. Payne Sr. School of Technology in an Amount not to Exceed \$12,761.60, Local Funds**

WHEREAS, the Board has a need to acquire and engage the services of ATANE Engineers, Architects and Land Surveyors, P.C. (“ATANE”, formerly known as HAKS Engineers, Architects, and Land Surveyors, DPC ), for professional consulting and water sampling services in developing a Quality Assurance Project Plan (QAPP), Lead Drinking Water Testing Sampling Plan, development of sampling documentation and provide water sampling services to comply with NJDOE lead testing regulations N.J.A.C 6A:26-12.4 for the Essex County Donald M. Payne Sr. School of Technology (“Payne Tech); and

WHEREAS, ATANE with offices located at 485E Route 1 South, Suite 200, Islin, NJ 08830 will provide Professional Consulting and Water Sampling Services as referenced above at a fixed fee in the amount not to exceed Twelve Thousand Seven Hundred Sixty-One Dollars and Sixty Cents (\$12,761.60) in the aggregate, including costs: and

NOW, THEREFORE, on the motion of Ms. Medina, seconded by Ms. Carillo-Perez, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board approves the appointment of ATANE for Professional Consulting and Water Sampling Services for Payne Tech and authorizes Bernetta Davis, Business Administrator, to enter into a Professional Services Contract, on behalf of the Board with ATANE, as described herein, consistent with the term of this Resolution. No payments are to be made to ATANE without the District’s receipt of a fully executed contract in a form agreeable to Board Counsel.

BE IT FURTHER RESOLVED, ATANE has submitted the appropriate political contribution disclosure forms pursuant to Chapter 271 of the laws of 2005; and

BE IT FURTHER RESOLVED, Bernetta Davis, Business Administrator, hereby verifies that there are sufficient funds within the District’s local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

BE IT FURTHER RESOLVED, that the Business Administrator is hereby directed to ensure that the appropriate insurance certificates are obtained prior to the commencement of the renewal term in accordance with the contract; and

BE IT FURTHER RESOLVED that the authorized fee for services rendered are not to exceed the sum of Twelve Thousand Seven Hundred Sixty-One Dollars and Sixty Cents (\$12,761.60) in the aggregate, including costs; without the prior written approval of the Board; and

BE IT FURTHER RESOLVED, that this Contract is being awarded without competitive bidding, in that said Contract is for Professional Services and is exempt pursuant to N.J.S.A. 18A:18A-5(a)(1); and

BE IT FURTHER RESOLVED, that N.J.S.A. 18A:18A-5(a)(1) requires that the resolution authorizing the award of Contracts for Professional Services without competitive bids must be publicly advertised and accordingly, the Business Administrator is directed to make public this Resolution in accordance with applicable law.



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ROLL CALL:    Yeas:        Mr. Carnovale, Ms. Carillo-Perez, Ms. Medina, Ms. Davis, Fr. Leahy  
                  Nays:        None  
                  Abstain    None  
                  Absent:    Dr. Pernell

**Resolution #19-230:    Approval of Professional Services Contract by and between Stone Gate Associates, LLC as Security and Emergency Management Consulting Services, in an Amount Not to Exceed \$19,425.00, Local Funds**

WHEREAS, the Board has a need to acquire and engage the services of Stone Gate Associates, LLC (“SGA”), for Security and Emergency Management services associated with Emergency Management Planning, Security Evaluation and Emergency Management Staff Training for the Essex County Newark School of Technology (“Newark Tech”); and

WHEREAS, SGA with offices located in Middletown, NJ has confirmed that SGA will provide the services as Security and Emergency Management Consultant for Newark Tech in an amount not to exceed Nineteen Thousand Four Hundred Twenty-Five Dollars (\$19,425.00) in the aggregate, including costs: and

NOW, THEREFORE, on the motion of Ms. Davis, seconded by Ms. Medina, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Stone Gate Associates, LLC as Security and Emergency Management Consultants and authorizes Bernetta Davis, Business Administrator , to enter into a Professional Services Contract, on behalf of the Board with SGA, as described herein, consistent with the term of this Resolution; A form of Contract to be entered into by and between the District and CRG is appended hereto and incorporated herein by reference as if fully set forth. No payments are to be made to SGA without the District’s receipt of a fully executed contract in a form agreeable to Board Counsel.

BE IT FURTHER RESOLVED, SGA has submitted the appropriate political contribution disclosure forms pursuant to Chapter 271 of the laws of 2005; and

BE IT FURTHER RESOLVED, Bernetta Davis, Business Administrator, hereby verifies that there are sufficient funds within the District’s local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

BE IT FURTHER RESOLVED, that the Business Administrator is hereby directed to ensure that the appropriate insurance certificates are obtained prior to the commencement of the renewal term in accordance with the contract; and

BE IT FURTHER RESOLVED that the authorized fee for services rendered are not to exceed the sum of Nineteen Thousand Four Hundred Twenty-Five Dollars (\$19,425.00) in the aggregate, including costs, without the prior written approval of the Board; and

BE IT FURTHER RESOLVED, that this Contract is being awarded without competitive bidding, in that said Contract is for Professional Services and is exempt pursuant to N.J.S.A. 18A:18A-5(a)(1); and

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BE IT FURTHER RESOLVED, that N.J.S.A. 18A:18A-5(a)(1) requires that the resolution authorizing the award of Contracts for Professional Services without competitive bids must be publicly advertised and accordingly, the Business Administrator is directed to make public this Resolution in accordance with applicable law.

ROLL CALL:    Yeas:        Mr. Carnovale, Ms. Carillo-Perez, Ms. Medina, Ms. Davis, Fr. Leahy  
                  Nays:        None  
                  Abstain    None  
                  Absent:     Dr. Pernell

**Resolution #19-231: Designation of Bank Depositories**

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED, that the Board designates the following banks as depositories for the Essex County Vocational Technical Schools funds for the period November 1, 2018 through October 31, 2019:

- Wells Fargo Bank (formerly known as Wachovia Bank, N.A.), 599 Bloomfield Avenue, Verona, NJ 07044
- Investors Bank, 101 JFK Parkway, Short Hills, NJ 07078
- MBIA Asset Management, 113 King Street, Armonk, New York 10504
- New Jersey Cash Management Fund (NJCMF)

ROLL CALL:    Yeas:        Mr. Carnovale, Ms. Carillo-Perez, Ms. Medina, Ms. Davis, Fr. Leahy  
                  Nays:        None  
                  Abstain    None  
                  Absent:     Dr. Pernell

**Resolution #19-232: Approval of Emergent Payment Requests**

On the motion of Mr. Carnovale, seconded by Ms. Medina, that, for the period November 1, 2018 through October 31, 2019, the Board authorizes the Business Administrator/Board Secretary to make payments between Board Meetings of those obligations, which will not adversely affect and are critical to the efficient operation of the District, with said payments being ratified at the next regularly scheduled meeting.

ROLL CALL:    Yeas:        Mr. Carnovale, Ms. Carillo-Perez, Ms. Medina, Ms. Davis, Fr. Leahy  
                  Nays:        None  
                  Abstain    None  
                  Absent:     Dr. Pernell

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**Resolution #19-233: Approval of the Third Party Administrator and Authorized Tax Shelter Annuity Providers for District's 403B Employee Contribution Plan**

On the motion of Ms. Davis, seconded by Ms. Carillo-Perez, BE IT RESOLVED, that the Board approves the following Third Party Administrator and Tax Shelter Annuity Providers for the District's 403b Employee Contribution Plan for the period November 1, 2018 through October 31, 2019.

**Third Party Administrator** - TSA Consulting Group, Inc., successor in interest to Great American Plan Administrators, Inc.  
15 Yacht Club Drive, NE, Fort Walton Beach, FL 32548

**403B Plan Providers**

- AXA Equitable Life Insurance Company
- Fidelity Investments
- Great American-Annuity Investors Life
- Lincoln Investment Planning, Inc
- Lincoln Investment Planning, Inc (Reliastar Life Insurance Co.)
- MetLife & Annuity company of Connecticut
- MetLife Resources
- Openheimer Funds
- Security Benefit Group
- VALIC

ROLL CALL:    Yeas:        Mr. Carnovale, Ms. Carillo-Perez, Ms. Medina, Ms. Davis, Fr. Leahy  
                  Nays:        None  
                  Abstain    None  
                  Absent:     Dr. Pernell

**Resolution #19-234: Authorize Payment of Bills – October 31, 2018**

WHEREAS, Bernetta Davis, Business Administrator for the District, has reviewed bills presented to the District for payment in the amount of \$135,580.55, through October 31, 2018 and has determined that the bills on the enclosed bills list are required to be paid by the District and that same are in accordance with contracts and/or agreements entered into by the District. Ms. Davis hereby represents to the Board that there are sufficient funds within the District to make these payments and that said payments will not adversely affect the financial position of the District; now

On the motion of Mr. Carnovale seconded by Ms. Carillo-Perez, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board approves the payment of the October 31, 2018, bill's list in the sum of \$135,580.55, a copy of which is attached hereto and incorporated herein as if fully set forth.

ROLL CALL:    Yeas:        Mr. Carnovale, Ms. Carillo-Perez, Ms. Medina, Ms. Davis, Fr. Leahy  
                  Nays:        None  
                  Abstain    None

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Absent: Dr. Pernell

**Resolution #19-234A: Authorization for the District to Enter into an Agreement with PERC (“Pipeline Equipment Resources Company, LLC”) or One of its Subsidiaries, in an Amount Not To Exceed \$75,000, Capital Funds**

WHEREAS, James Pedersen, the Superintendent of Schools, has determined, after consultation with the District’s architect, DiCiara and Rubino, as well as other professionals involved in the construction of the Donald M. Payne School of Technology that it would be in the best interest of the District if the District were to engage the services of PERC (“Pipeline Equipment Resource Company, LLC), or one of its subsidiaries, to evaluate and abate any issues that are present in the gas pipes so as to ensure that same has the properly odorized and functioning; now

On Motion of Ms. Medina, seconded by Mr. Carnovale, BE IT RESOLVED that upon the recommendations of the Superintendent of Schools, the Board hereby authorizes the District to enter into an Agreement with PERC (“Pipeline Equipment Resource Company, LLC), or one of its subsidiaries, to evaluate and abate any issues that are present in the gas pipes at the Donald M. Payne School of Technology so as to ensure that same are properly odorized and otherwise working properly in an amount not to exceed \$75,000, capital funds; and

BE IT FURTHER RESOLVED, that if in the event an Agreement is not entered into by and between the District and PERC in a form satisfactory to Board Counsel, M. Murphy Durkin, Esq., which Agreement must include but not be limited to, hold harmless provisions and insurance to adequately protect the District. If in the event an Agreement is not fully executed by and between the District and PERC on or before November 19, 2018, this Resolution shall be null and void having not force and effect; and

BE IT FURTHER RESOLVED, that Bernetta Davis, Business Administrator, is hereby authorized to execute any and all documentation on behalf of the District to facilitate the above Agreement. This Agreement shall be reviewed and approved by Board Counsel prior to execution; and

BE IT FURTHER RESOLVED, that this Contract is being awarded without competitive bidding, in that said Contract is for Professional Services and is exempt pursuant to N.J.S.A. 18A:18A-5(a)(1); and

BE IT FURTHER RESOLVED, that N.J.S.A. 18A:18A-5(a)(1) requires that the resolution authorizing the award of Contracts for Professional Services without competitive bids must be publicly advertised and accordingly, the Business Administrator is directed to make public this Resolution in accordance with applicable law, if required.

ROLL CALL:   Yeas:       Mr. Carnovale, Ms. Carillo-Perez, Ms. Medina, Ms. Davis, Fr. Leahy  
                  Nays:       None  
                  Abstain   None  
                  Absent:   Dr. Pernell

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**CURRICULUM**

**CURRICULUM RESOLUTIONS**

**Resolution #19-235: Approve the Revised Graduation Requirements (NJAC 6A: 8-5.1 (a))**

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board hereby approves the high school graduation requirements. The list attached hereto and incorporated herein as is fully set forth.

ROLL CALL:    Yeas:       Mr. Carnovale, Ms. Carillo-Perez, Ms. Medina, Ms. Davis, Fr. Leahy  
                  Nays:       None  
                  Abstain   None  
                  Absent:   Dr. Pernell

**BUILDING & GROUNDS**

**BUILDING & GROUNDS RESOLUTIONS**

**Resolution #19-236: Authorize the use of Newark Tech Gymnasium by Arts High School for Graduation Ceremony**

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED THAT upon the recommendation of the Superintendent, the Essex County Vocational Schools District Board of Education, “the Board”, hereby authorizes the use of the Newark Tech gymnasium by Arts High School for their Graduation Ceremony on Tuesday, June 19, 2018<sup>9</sup> from 8:00 am to 2:00 pm (including set-up and break-down of event) and on Monday, June 18, 2018<sup>9</sup> from 1:00 pm to 3:00 pm for Graduation Ceremony Practice.

BE IT FURTHER RESOLVED that at least four (4) District Security Guard(s) and two (2) custodial staff will be assigned to Newark Tech during the graduation. Those District employees will be compensated in accordance with their respective collective bargaining agreements. The Board has agreed to waive charging any and all fees which may be associated with providing staffing at the Graduation Ceremony and Graduation Ceremony Practice.

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS  
BOARD OF EDUCATION  
REORGANIZATION MEETING AGENDA  
NOVEMBER 1, 2018**

BE IT FURTHER RESOLVED that Arts High School shall provide the District with the appropriate Insurance Policies in limits as to be determined by the District which said policies shall name the District and all other individuals and/or entities as required by the Board as lost payees and shall remain in full force and effect for the time frame as referenced above. It is an expressed condition that the District receives the Insurance Certificates prior to any use of the facility. Arts High School shall hold the District harmless from any consequences occurring from or connected with the approval of the use of this school facility.

ROLL CALL:    Yeas:       Mr. Carnovale, Ms. Carillo-Perez, Ms. Medina, Ms. Davis, Fr. Leahy  
                  Nays:       None  
                  Abstain    None  
                  Absent:    Dr. Pernell

**Resolution 19-237:   Authorize the use of Essex County Payne Tech Cafeteria by Essex County Cops 4 Kids Law Enforcement Explorer Post #183, a Non-Profit Organization**

On the motion of Mr. Carnovale seconded by Ms. Davis, BE IT RESOLVED THAT upon the recommendation of the Superintendent of Schools, the Essex County Vocational Technical Schools Board of Education, “the Board”, hereby authorizes the use of the Essex County Payne Tech cafeteria by Essex County Cops 4 Kids Law Enforcement Explorer Post #183 (“Explorers”) to host an annual awards dinner on Friday, November 30, 2018 from 5:00 pm to 9:00 pm.

BE IT FURTHER RESOLVED that at least four (4) District Security Guard(s) and two (2) custodians will be assigned to Payne Tech during the event. The Board has agreed to waive charging any and all fees which may be associated with providing staffing at the awards dinner event.

BE IT FURTHER RESOLVED that Explorers shall provide the District with the appropriate Insurance Policies in limits as to be determined by the District which said policies shall name the District and all other individuals and/or entities as required by the Board as lost payees and shall remain in full force and effect for the time frame as referenced above. It is an expressed condition that the District receives the Insurance Certificates prior to any use of the facility. Explorers shall hold the District harmless from any consequences occurring from or connected with the approval of the use of this school facility.

ROLL CALL:    Yeas:       Mr. Carnovale, Ms. Carillo-Perez, Ms. Medina, Ms. Davis, Fr. Leahy  
                  Nays:       None  
                  Abstain    None  
                  Absent:    Dr. Pernell

**Resolution #19-237A:   Authorization for the District to Utilize the Second Chance Program Administered Through the Essex County Department Of Corrections, at No Cost to The District**

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS  
BOARD OF EDUCATION  
REORGANIZATION MEETING AGENDA  
NOVEMBER 1, 2018**

WHEREAS, James Pedersen, Superintendent of Schools, had various discussions with the Essex County Department of Corrections regarding their program commonly referred to as the “Second Chance”. The Superintendent of Schools determined that it would be mutually beneficial for the participants of the Second Chance program and the District, if the District were to utilize the Second Chance services with regard to the removal of certain items and/or debris at the Bloomfield Tech Campus which is currently unoccupied; now

On Motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Board hereby authorizes the District to enter into an Agreement with the Essex County Department of Corrections and/or its Second Chance program for the week of November 12, 2018 through November 16, 2018, from 2:00 - 9:00 pm for the removal of items and/or debris from the Bloomfield Tech Campus; and

BE IT FURTHER RESOLVED, that no teaching staff and/or students shall be at the Bloomfield Tech Campus during the above referenced timeframe for any reason. Bernetta Davis, Business Administrator, is hereby authorized to execute any and all documentation on behalf of the District to facilitate the above Agreement which said document must include but not be limited to the appropriate insurance requirements and hold harmless provisions. This Agreement shall be reviewed and approved by Board Counsel prior to execution.

ROLL CALL:    Yeas:       Mr. Carnovale, Ms. Carillo-Perez, Ms. Medina, Ms. Davis, Fr. Leahy  
                  Nays:       None  
                  Abstain    None  
                  Absent:    Dr. Pernell

**PUBLIC COMMENT**

**ANNOUNCEMENTS**

**Our next Regular Board Meeting is** scheduled to be held in the Board Room, Administrative Offices, LeRoy Smith, Jr. Public Safety Building, 60 Nelson Place, Sheila Y. Oliver Conference Center 14<sup>th</sup> floor, Newark, New Jersey, at 6:00 p.m., on **Monday, November 19, 2018.**

**ADJOURNMENT**

**Resolution #19-238: Adjournment**

On the motion of Ms. Medina seconded by Ms. Carillo-Perez, the Board adjourns the meeting at 3:47 p.m.

ROLL CALL:    Yeas:       Mr. Carnovale, Ms. Carillo-Perez, Ms. Medina, Ms. Davis, Fr. Leahy  
                  Nays:       None  
                  Abstain    None  
                  Absent:    Dr. Pernell