

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
AUGUST 6, 2018**

**CALL TO ORDER**

The Regular Meeting of the Essex County Schools of Technology of Education will be called to order at 6:00 p.m. on Monday, August 6, 2018, by President, Rev. Edwin Leahy, OSB.

**OPENING STATEMENT**

Adequate notice of this meeting was provided in compliance with the Open Public Meetings Act and published in the Star Ledger on November 6, 2017 and in El Coqui on November 9, 2017.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL** -- Board Secretary, Lori Tanner

Present: Mr. Salvatore Carnovale, Ms. Adrienne Davis, Ms. LeeSandra Medina Ms. Jennifer Carrillo-Perez, Dr. Chris T. Pernell  
Absent: Fr. Edwin D. Leahy  
Also Present: Dr. James M. Pedersen, Superintendent  
Bernetta Davis, Business Administrator  
Mr. Murphy Durkin, Board Attorney  
Mary Ann Sweeney, Sr. Administrative Assistant to the Board

**COMMUNICATION**

**PUBLIC COMMENT WITH REGARD TO RESOLUTIONS**

**REPORT OF THE SUPERINTENDENT OF SCHOOLS**

**REPORT OF THE BUSINESS ADMINISTRATOR**

**Resolution #19-063: Approval of Regular Board Meeting Minutes July 2, 2018** (enclosure)

On the motion of Dr. Pernell, seconded by Ms. Perez, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board approves the Essex County Schools of Technology Board of Education Minutes of the Regular Board Meeting of July 2, 2018.

Roll Call: Yeas: Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis  
Nays: None  
Abstain: Ms. Medina, Dr. Pernell  
Absent: Fr. Leahy

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**FINANCE**

**FINANCE RESOLUTIONS**

**Resolution #19-064: Approval of the Board Secretary and Treasurer's Reports for the Period Ending 5-31-18(enclosure)**

On the motion of Mr. Carnovale, seconded by Dr. Pernell, the Board acknowledges receipt of the Certification from the Business Administrator that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A23-2.11(a) and (b), and that sufficient funds are available to meet the District Board of Education's financial obligations for the remainder of the fiscal year and that therefore upon the recommendation of the Board Secretary, Treasurer and Superintendent of Schools it is recommended that the Secretary's and Treasurer's Reports for the period ending May 31, 2018, showing a cash balance of \$23,830,103.83 be approved, a copy of which is attached hereto and incorporated herein as if fully set forth.

Roll Call:      Yeas:      Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Ms. Medina, Dr. Pernell  
                     Nays:      None  
                     Absent:      Fr. Leahy

**Resolution #19-065: Transfer of Funds, May, 2018 (enclosure)**

WHEREAS, Bernetta Davis, Business Administrator for the District, has determined that it is in the best interest of the District if certain inter-district fund transfers occur for the month of May, 2018 , so as to prevent certain line item accounts going into a deficit. Ms. Davis has advised the Superintendent of Schools that these transfers are appropriate and in accordance with the appropriate statute governing same; now

On the motion of Mr. Carnovale, seconded by Ms. Medina, BE IT RESOLVED that upon the recommendation of the Business Administrator and the Superintendent of Schools the Board approves the transfer of accounts pursuant to the attached Report of Transfers for the month of May, 2018, a copy of which is attached hereto and incorporated herein as if fully set forth.

Roll Call:      Yeas:      Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Ms. Medina, Dr. Pernell  
                     Nays:      None  
                     Absent:      Fr. Leahy

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**Resolution #19-066: Authorize Payment of Bills – June 30, 2018**

WHEREAS, Bernetta Davis, Business Administrator for the District, has reviewed bills presented to the District for payment in the amount of \$2,437,963.46, through June 30, 2018 and has determined that the bills on the enclosed bills list are required to be paid by the District and that same are in accordance with contracts and/or agreements entered into by the District. Ms. Davis hereby represents to the Board that there are sufficient funds within the District to make these payments and that said payments will not adversely affect the financial position of the District; now

On the motion of Ms. Medina, seconded by Ms. Perez, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board approves the payment of the June 30, 2018, bill's list in the sum of \$2,437,963.46, a copy of which is attached hereto and incorporated herein as if fully set forth.

Roll Call:      Yeas:      Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Ms. Medina, Dr. Pernell  
                     Nays:      None  
                     Absent:      Fr. Leahy

**Resolution #19-067: Authorize Payment of Bills – July 31, 2018**

WHEREAS, Bernetta Davis, Business Administrator for the District, has reviewed bills presented to the District for payment in the amount of \$201,280.15, through July 31, 2018 and has determined that the bills on the enclosed bills list are required to be paid by the District and that same are in accordance with contracts and/or agreements entered into by the District. Ms. Davis hereby represents to the Board that there are sufficient funds within the District to make these payments and that said payments will not adversely affect the financial position of the District; now

On the motion of Dr. Pernell, seconded by Mr. Carnovale, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board approves the payment of the July 31, 2018, bill's list in the sum of \$201,280.15, a copy of which is attached hereto and incorporated herein *as* if fully set forth.

Roll Call:      Yeas:      Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Ms. Medina, Dr. Pernell  
                     Nays:      None  
                     Absent:      Fr. Leahy

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**Resolution #19-068: Authorize Acceptance of Funds for the Elementary and Secondary Education Act (ESEA) 2018 Grant Application**

WHEREAS, Mr. Bickram Singh, Supervisor of Program Accountability, has submitted an application for the Elementary and Secondary Education Act Grant, in the amount of \$1,804,264.00; and

WHEREAS, as a result of the above-reference application, the New Jersey Department of Education has awarded the District a grant in the sums as set forth below; now

On the motion of Dr. Pernell, seconded by Mr. Carnovale, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the district accepts funds from the State Department of Education for the Elementary and Secondary Education Act (ESEA) Grant for the period starting July 1, 2018 and ending on June 30, 2019, in the amount of \$1,804,264.00, as follows.

Title I Part A	-	\$1,612,221.00
Title IIA	-	\$59,160.00
Title III	-	\$33,127.00
Title III Immigrant	-	\$8,126.00
Title IV Part A	-	<u>\$91,630.00</u>
<b>TOTAL:</b>		<b>\$1,804,264.00</b>

Roll Call:    Yeas:     Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Ms. Medina, Dr. Pernell  
              Nays:     None  
              Absent:   Fr. Leahy

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**Resolution #19-069: Teacher Salaries Paid by the Elementary and Secondary Education Act (ESEA) Grant, in an Amount Not to Exceed \$1,018,108.00**

WHEREAS, Bickram Singh, Supervisor of the Elementary and Secondary Education Act (ESEA) Grant had advised the Superintendent of Schools that an appropriate expenditure of grant funds is the payment of various staff members' salaries and benefits, provided said salary and benefits meet the requirements as set forth in the involved grants. Mr. Singh has further advised the Superintendent that various instructors and/or employees within the District salaries and/or benefits qualified to be up to 100% paid through the ESEA grant; and

WHEREAS, Bickram Singh, Supervisor of the ESEA grant hereby represents to the Board that there are sufficient funds within the Grant to pay the salaries and/or benefits as set forth below and that said payments are an appropriate expenditure of grant funds; now

On the motion of Ms. Medina, seconded by Ms. Perez, BE IT RESOLVED, that upon recommendation of the Superintendent of Schools the Board hereby approves the following staff members' salaries and/or benefits to be paid through the ESEA grant for the 2018-19 school year.

Instructor	Subject	Location	% funded	Salary (Title 1)
Leona Kumagai	Math	PT	100	\$ 62,786.00
Brian Johnson	English	PT	100	\$ 57,736.00
Christina Timothy	English	PT	100	\$ 55,150.00
Peter Gambino	Math	PT	100	\$ 55,150.00
Eileen Shinn	Math	NT	100	\$ 91,348.00
Martin Asiner	English	NT	100	\$ 111,110.00
Kevin Fremgen	Math	NT	100	\$ 101,377.00
Karen Santucci	English	NT	100	\$ 100,053.00
Zack Arenstein	Math	WC	100	\$ 60,500.00
Sub-Total				\$ 695,210.00
Benefits				\$ 215,515.00
TOTAL				\$ 910,725.00

Employee	Position	Location	% funded	Salary (Title 1)
Nina Koshy	Secretary	C.O	50	\$ 24,559.00
Dolores Wallace	Parent Coordinator	District	100	\$ 47,543.00
Yvette Mendez	Paraprofessional	NT	100	\$ 27,650.00
Sub-Total				\$ 99,752.00
Benefits				\$ 7,631.00
TOTAL				\$ 107,383.00

Roll Call: Yeas: Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Ms. Medina, Dr. Pernell  
Nays: None  
Absent: Fr. Leahy

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**Resolution #19-070: Authorize Acceptance of 50 Licenses from Unity Cross Platform Game Engine Grant, FY 2018, equaling approximately \$ 17, 500.00**

WHEREAS, Mr. Salvatore Lima, STEM Supervisor, has advised the Superintendent that Tim Cuccolo, STEM Gaming teacher, has submitted a grant application and has been awarded gaming licenses from Unity Cross Platform Game Engine to be used to enhance the Gaming Program curriculum.

WHEREAS, as a result of the above-referenced successful application the District has been awarded 50 student licenses totaling approximately \$17, 500.00.

On the motion of Mr. Carnovale, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board of Education does authorize Mr. Tim Cuccolo, Grant Administrator, to accept the grant from Unity, FY-2018, for the period commencing July 1, 2018 and ending June 30, 2019, in the amount of \$17,500.00.

Roll Call:      Yeas:      Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Ms. Medina, Dr. Pernell  
                     Nays:      None  
                     Absent:      Fr. Leahy

**Resolution #19-071: Authorize Student Activity Funds for Additional Clubs West Caldwell Tech**

WHEREAS, Ms. Ayisha Ingram-Robinson, Principal of West Caldwell Tech, has submitted a request to the Superintendent for Board approval to establish new student activity funds for the following new clubs, where funds will be raised by students and used for student activities.

On the motion of Mr. Carnovale, seconded by Ms. Medina, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board hereby authorizes Ms. Ingram-Robinson to establish Student Activity Funds for the following clubs at West Caldwell Tech.

BE IT FURTHER RESOLVED that Mr. Ahmed Mohamed, Comptroller for the District, is authorized by the District to establish and maintain accounts for the below mentioned clubs, in accordance with District policies and procedures.

Dance/Step	Drama	Key Club
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Students Against Destructive Decisions (SADD)

Roll Call:      Yeas:      Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Ms. Medina, Dr. Pernell  
                     Nays:      None  
                     Absent:      Fr. Leahy

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**Resolution 19-072: Establish Nutrition Program Prices for the 2018-2019 School Year**

On the motion of Dr. Pernell, seconded by Ms. Perez, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board establishes the following nutrition program prices for the 2018-2019 school year as follows:

	<u>Breakfast</u>	<u>Lunch</u>
Paid Students	\$1.40	\$2.90
Reduced Student	\$0.30	\$0.40
Adult	\$1.90	\$3.40
A la Carte	Market Prices	

Roll Call:    Yeas:    Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Ms. Medina, Dr. Pernell  
              Nays:    None  
              Absent:    Fr. Leahy

**Resolution #19-073: Two Year Renewal of Horizon Dental Plan for the July 1, 2018 to June 30, 2019 School Year and July 1, 2019 to June 30, 2020 School Year at an Annual Premium of \$187,479.00**

WHEREAS, the Business Administrator, has reviewed the Dental Plan with Horizon BCBS, through Mr. Joseph Maurillo of IMAC Insurance, the District's broker of record. The Business Administrator, after consulting with Mr. Maurillo, has determined that the current Dental Plan is acceptable; and

WHEREAS, Bernetta Davis, Business Administrator, reviewed the above with the Superintendent of Schools who, after said review, concurs that it would be in the best interests of the District to renew the current Dental Plan. The Business Administrator has further advised the Superintendent of Schools that the renewal of the Dental Plan is not required to be competitively bid and that same is exempt pursuant to N.J.S.A. 18A:18A-5; and

WHEREAS, the Business Administrator has further represented that there are sufficient funds within the District to pay all premiums for the involved Dental Plan in the amount of \$187,479.00 and that said payment will not adversely affect the District's financial position; now

On the motion of Ms. Medina, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board authorizes the renewal of the District's current Dental Plan with Horizon Dental, for the period July 1, 2018 through June 30, 2019 and July 1, 2019 to June 30, 2020 through IMAC Insurance Management & Consulting 540 Mill Street, Belleville, New Jersey 07109, as our broker of record, at an annual premium of approximately \$187,479.00.

Roll Call:    Yeas:    Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Ms. Medina, Dr. Pernell  
              Nays:    None  
              Absent:    Fr. Leahy

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**Resolution #19-074: Approval of Professional Services Contract by and between Connell Foley, LLP  
Outside Counsel, in an Amount Not to Exceed \$10,000.00, Capital Funds**

WHEREAS, the Board has a need to acquire and engage the services of Connell Foley, LLP, outside counsel, for legal services associated with various general construction projects which might arise throughout the school year, and

WHEREAS, Connell Foley, LLP with offices located at 56 Livingston Avenue, Roseland, NJ 07068 ("Connell") has confirmed that Connell will provide the services as outside counsel at the rate of \$150.00 per hour subject to a limitation on such fees in an amount not to exceed Ten Thousand Dollars (\$10,000.00) in the aggregate, plus costs: and

WHEREAS, Mark L. Fleder is the attorney who is designated as the supervising attorney; now

THEREFORE, on the motion of Ms. Medina, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board approves the appointment of Connell Foley, LLP as outside counsel and authorizes Bernetta Davis, Business Administrator, to enter into a Professional Services Contract, on behalf of the Board with Connell, as described herein, consistent with the term of this Resolution; A form of Contract to be entered into by and between the District and Connell is appended hereto and incorporated herein by reference as if fully set forth. No payments are to be made to Connell without the District's receipt of a fully executed contract in a form agreeable to Board Counsel.

BE IT FURTHER RESOLVED, Connell has submitted the appropriate political contribution disclosure forms pursuant to Chapter 271 of the laws of 2005; and

BE IT FURTHER RESOLVED, Bernetta Davis, Business Administrator, hereby verifies that there are sufficient funds within the District's capital funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

BE IT FURTHER RESOLVED, that the Business Administrator is hereby directed to ensure that the appropriate insurance certificates are obtained prior to the commencement of the renewal term in accordance with the contract; and

BE IT FURTHER RESOLVED that the authorized fee for services rendered are not to exceed the sum of Ten Thousand Dollars (\$10,000.00) in the aggregate, plus costs, without the prior written approval of the Board; and

BE IT FURTHER RESOLVED, that this Contract is being awarded without competitive bidding, in that said Contract is for Professional Services and is exempt pursuant to N.J.S.A. 18A:18A-5(a)(1); and

BE IT FURTHER RESOLVED, that N.J.S.A. 18A:18A-5(a)(1) requires that the resolution authorizing the award of Contracts for Professional Services without competitive bids must be publicly advertised and accordingly, the Business Administrator is directed to make public this Resolution in accordance with applicable law.

Roll Call:      Yeas:      Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Ms. Medina, Dr. Pernell  
                     Nays:      None  
                     Absent:      Fr. Leahy



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**Resolution #19-075: Approval of Professional Services Contract by and between Connell Foley, LLP, Outside Counsel, in an Amount Not to Exceed \$25,000.00, Capital Funds**

WHEREAS, the Board has a need to acquire and engage the services of Connell Foley, LLP, outside counsel, for legal services associated with the construction project known as “Renovations and Additions of the Essex County West Caldwell School of Technology”, and

WHEREAS, Connell Foley, LLP with offices located at 56 Livingston Avenue, Roseland, NJ 07068 (“Connell”) has confirmed that Connell will provide the services as outside counsel at the rate of \$150.00 per hour subject to a limitation on such fees in an amount not to exceed Twenty-Five Thousand Dollars (\$25,000.00) in the aggregate, plus costs: and

WHEREAS, Mark L. Fleder is the attorney who is designated as the supervising attorney; and

NOW, THEREFORE, on the motion of Mr. Carnovale, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board approves the appointment of Connell Foley, LLP as outside counsel and authorizes Bernetta Davis, Business Administrator, to enter into a Professional Services Contract, on behalf of the Board with Connell, as described herein, consistent with the term of this Resolution; A form of Contract to be entered into by and between the District and Connell is appended hereto and incorporated herein by reference as if fully set forth. No payments are to be made to Connell without the District’s receipt of a fully executed contract in a form agreeable to Board Counsel.

BE IT FURTHER RESOLVED, Connell has submitted the appropriate political contribution disclosure forms pursuant to Chapter 271 of the laws of 2005; and

BE IT FURTHER RESOLVED, Bernetta Davis, Business Administrator, hereby verifies that there are sufficient funds within the District’s capital funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

BE IT FURTHER RESOLVED, that the Business Administrator is hereby directed to ensure that the appropriate insurance certificates are obtained prior to the commencement of the renewal term in accordance with the contract; and

BE IT FURTHER RESOLVED that the authorized fee for services rendered are not to exceed the sum of Twenty Five Thousand Dollars (\$25,000.00) in the aggregate, plus costs, without the prior written approval of the Board; and

BE IT FURTHER RESOLVED, that this Contract is being awarded without competitive bidding, in that said Contract is for Professional Services and is exempt pursuant to N.J.S.A. 18A:18A-5(a)(1); and

BE IT FURTHER RESOLVED, that N.J.S.A. 18A:18A-5(a)(1) requires that the resolution authorizing the award of Contracts for Professional Services without competitive bids must be publicly advertised and accordingly, the Business Administrator is directed to make public this Resolution in accordance with applicable law. Roll Call:

Yeas: Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Ms. Medina, Dr. Pernell

Nays: None

Absent: Fr. Leahy

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**Resolution #19-076: Amendment to Resolution #15-349 Appointing Connell Foley, LLP, Outside Counsel, for an Additional Sum Not to Exceed \$250,000.00, Capital Funds**

WHEREAS, on February 12, 2015, the Board passed Resolution # 15-349 appointing Connell Foley, LLP (“Connell”) as outside counsel so as to assist the District in various matters involving the demolition and site plan for the District’s new school facilities commonly known as the Essex County Donald M. Payne, Sr. Vocational Technical School construction project (“New School Facilities Project”). The Agreement set forth in part that the compensation is not to exceed the sum of \$75,000.00.

WHEREAS, subsequent to the passage of Resolution #15-349, M. Murphy Durkin, Board Counsel and Dr. James Pedersen, Superintendent, have determined that it would be in the best interest of the District if the Agreement be reflected to increase the not to exceed amount to the sum of \$250,000.00 in that there are certain issues that need to be addressed with regard to the final construction issues of the New School Facilities Project; and

NOW, THEREFORE, on the motion of Dr. Pernell, seconded by Ms. Medina, BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board hereby approves the amendment to Resolution #15-349 so as to increase the Not to Exceed amount to \$250,000.00. All other provisions of Resolution #15-349 are unaffected by this resolution and shall remain in full force and effect, including but not limited to all terms and conditions of the Legal Services Agreement entered into by and between the District and Connell.

BE IT FURTHER RESOLVED, Bernetta Davis, Business Administrator, hereby verifies that there are sufficient funds within the District’s capital funds to fully fund all payments and that said payments will not adversely affect the financial position of the District; and

BE IT FURTHER RESOLVED, that Bernetta Davis, Business Administrator, is hereby directed to ensure that the appropriate insurance certificates are obtained prior to the commencement of the renewal term in accordance with the contract; and

BE IT FURTHER RESOLVED, that this Contract is being awarded without competitive bidding, in that said Contract is for Professional Services and is exempt pursuant to N.J.S.A. 18A:18A-5(a)(1); and

BE IT FURTHER RESOLVED, that N.J.S.A. 18A:18A-5(a)(1) requires that the resolution authorizing the award of Contracts for Professional Services without competitive bids must be publicly advertised and accordingly, the Business Administrator is directed to make public this Resolution in accordance with applicable law.

Roll Call:      Yeas:      Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Ms. Medina, Dr. Pernell  
                     Nays:      None  
                     Absent:      Fr. Leahy

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**Resolution #19-077:     Authorization to Approve District Alarm Maintenance Service Agreement  
with Johnston Communications in an amount not to exceed \$64,000.00  
Local Funds**

WHEREAS, Bernetta Davis, Business Administrator, recommends that the district approves alarm maintenance/monitoring service for alarm communications system with Johnston Communications for the time period August 1, 2018 through July 31, 2019 in an amount not to exceed \$64,000.00. Ms. Davis has reviewed this matter with the Superintendent who concurs with the necessity of the alarm maintenance/monitoring service renewal.

WHEREAS, Ms. Davis has further represented that there are sufficient funds within the District to fully fund the district alarm maintenance/monitoring service in an amount not to exceed \$64,000.00 from Johnston Communications. The district is a member of the New Jersey Cooperative Bidding Program through Essex Regional Educational Services Commission and Educational-Data. Johnston Communications Johnston Communications has been awarded a bid through Educational Data Services Bid #7498 titled MSRP-School Security Equipment therefore the services are exempt from bidding.

On the motion of Ms. Medina, seconded by Ms. Perez, BE IT RESOLVED that upon the motion of the Superintendent, the Board hereby authorizes the District to renew district alarm maintenance service with Johnston Communications at a cost not to exceed \$64,000.00. A copy of the quotation relative to the annual maintenance/monitoring charges is attached hereto and incorporated herein as if fully set forth.

Roll Call:     Yeas:     Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Ms. Medina, Dr. Pernell  
                  Nays:     None  
                  Absent:   Fr. Leahy

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**Resolution#19-078: Authorization to Approve District Camera/Ocularis/Server Maintenance Service Agreement with Johnston Communications in an amount not to exceed \$34,500.00, Local Funds**

WHEREAS, Bernetta Davis, Business Administrator, recommends that the district approves Camera/Ocularis/Server maintenance service for all cameras and recorders in all schools with Johnston Communications for the time period August 1, 2018 through July 31, 2019 in an amount not to exceed \$34,500.00. Ms. Davis has reviewed this matter with the Superintendent who concurs with the necessity of the Camera/Ocularis/Server maintenance service.

WHEREAS, Ms. Davis has further represented that there are sufficient funds within the District to fully fund the district Camera/Ocularis/Server maintenance service in an amount not to exceed \$34,500.00 from Johnston Communications. The district is a member of the New Jersey Cooperative Bidding Program through Essex Regional Educational Services Commission and Educational-Data. Johnston Communications has been awarded a bid through Educational Data Services Bid #7498 titled MSRP-School Security Equipment therefore the services are exempt from bidding.

On the motion of Ms. Perez, seconded by Dr. Pernell, BE IT RESOLVED that upon the motion of the Superintendent, the Board hereby authorizes the District to approve district Camera/Ocularis/Server maintenance service with Johnston Communications at a cost not to exceed \$34,500.00. A copy of the quotation relative to the annual maintenance charges is attached hereto and incorporated herein as if fully set forth.

Roll Call:      Yeas:      Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Ms. Medina, Dr. Pernell  
                     Nays:      None  
                     Absent:      Fr. Leahy

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**Resolution #19-079:     Authorization to Purchase 48 Dell Laptop Computers at a cost not to exceed \$41,403.00, Grant Funds**

WHEREAS, Bickram Singh, Supervisor of Program Accountability, have advised the Superintendent that it would be in the best interest of the district to continue the one to one laptop program at the West Caldwell Tech Campus for students with the purchase of forty eight (48) Dell computers. The supervisor has advised the Superintendent that an appropriate use of grant funds is the purchase of the above referenced computers. After the Superintendent's review, he concurs with supervisor's recommendation.

On the motion of Ms. Medina, seconded by Mr. Carnovale, BE IT RESOLVED that upon the motion of the Superintendent of Schools, the Board hereby authorizes the District to purchase forty eight (48) new Dell Laptop computers at a cost not to exceed \$41,403.00. A copy of the agreement relative to the purchase of the involved computers along with a list of same is attached hereto and incorporated herein as if fully set forth.

BE IT FURTHER RESOLVED, Bickram Singh, Supervisor of Program Accountability hereby represents to the Board that all payments to be made pursuant to the above referenced agreement shall be paid through the Title I grant and that said payments are an appropriate expenditure of Grant funds and that there are sufficient funds within the grant to fully fund same.

Roll Call:     Yeas:     Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Ms. Medina, Dr. Pernell  
                  Nays:     None  
                  Absent:   Fr. Leahy

**Resolution #19-080:     Authorize New Jersey State Interscholastic Athletic Association (NJSIAA) Membership, FY 2018-19, at a Total Cost Not to Exceed \$6,450.00, Local Funds**

On the motion of Ms. Perez, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby authorizes the District to enroll each of its three (3) campuses as members of the New Jersey State Interscholastic Athletic Association (NJSIAA) to participate in the approved inter-school programs sponsored by NJSIAA, for the 2018-19 school year, at a total cost of \$6,450.00 for all three (3) schools.

BE IT FURTHER RESOLVED, that Bernetta Davis, Business Administrator, hereby represents to the Board that there are sufficient funds within the District to fully fund the above-referenced expenditure, which said expenditure will not adversely affect the financial position of the District.

Roll Call:     Yeas:     Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Ms. Medina, Dr. Pernell  
                  Nays:     None  
                  Absent:   Fr. Leahy

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**Resolution #19-081: Authorize Super Essex Conference (SEC)/Essex County Athletic Directors Association Joint Partnership Membership, FY-2018-19, in an Amount Not to Exceed \$8,250.00, Local Funds**

On the motion of Dr. Pernell, seconded by Ms. Medina, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby authorizes the District to enroll its Newark Tech, Payne Tech and West Caldwell Tech Campuses as members of the Super Essex Conference to participate in the approved inter-school programs sponsored by NJSIAA, for the 2018-19 school year, at a total cost of \$8,250.00 for all three (3) schools.

BE IT FURTHER RESOLVED, that Bernetta Davis, Business Administrator, hereby represents to the Board that there are sufficient funds within the District to fully fund the above-referenced expenditure, which said expenditure will not adversely affect the financial position of the District.

Roll Call:      Yeas:      Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Ms. Medina, Dr. Pernell  
                     Nays:      None  
                     Absent:      Fr. Leahy

**Resolution #19-082: Authorize the NJ Technical Athletic League/Essex County Athletic Directors Association Joint Partnership Membership, FY-2018-19, in an Amount Not to Exceed \$1,200.00, Local Funds**

On the motion of Ms. Perez, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby authorizes the District to enroll its Newark Tech, Payne Tech and West Caldwell Tech Campuses as members of the NJ Athletic League to participate in the approved inter-school programs sponsored by NJSIAA, for the 2018-19 school year, at a total cost of \$1,200.00 for all three (3) schools.

BE IT FURTHER RESOLVED, that Bernetta Davis, Business Administrator, hereby represents to the Board that there are sufficient funds within the District to fully fund the above-referenced expenditure, which said expenditure will not adversely affect the financial position of the District.

Roll Call:      Yeas:      Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Ms. Medina, Dr. Pernell  
                     Nays:      None  
                     Absent:      Fr. Leahy

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
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**Resolution #19-083: Approve Professional Day Requests**

On the motion of Mr. Carnovale, seconded by Ms. Medina, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby approves the following Professional Day Requests. If the cost of a Professional Day is funded by a Grant the respective Grant Supervisor represents to the Board that these costs are an appropriate expenditure of Grant funds and that there are sufficient funds within the Grant to fully fund same. If the cost is from local funds Bernetta Davis, Business Administrator, hereby represents to the Board that there are sufficient funds for the payment and that said payment will not adversely affect the financial stability of the District.

<b>Date of Event</b>	<b>Workshop/Conference</b>	<b>Staff Member(s) Participating</b>	<b>Mileage Reimbursement, if Applicable</b>	<b>Cost to Board/Registration Fee</b>
8/13/18-08/14/18	Basic: Introduction to Restorative Practices; Basic: Using Circles Effectively New York, NY	Dr. Patricia Clark-Jeter	\$0.31/mi	\$400.00 Funded by ESEA
2018-2019 SY	Includes: Membership, 5 Full Day Cohort PDs, 2 Mini Conferences, Special Education CST Procedures Manual, & Mentor	Dr. Patricia Clark-Jeter	\$0.31/mi	\$2,500.00 Funded by IDEA

Roll Call:      Yeas:      Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Ms. Medina, Dr. Pernell  
                      Nays:      None  
                      Absent:      Fr. Leahy

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
BOARD OF EDUCATION  
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**Resolution #19-083A: Approve Professional Day Requests**

On the motion of Dr. Pernell, seconded by Ms. Medina, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby approves the following Professional Day Requests. If the cost of a Professional Day is funded by a Grant the respective Grant Supervisor represents to the Board that these costs are an appropriate expenditure of Grant funds and that there are sufficient funds within the Grant to fully fund same. If the cost is from local funds Bernetta Davis, Business Administrator, hereby represents to the Board that there are sufficient funds for the payment and that said payment will not adversely affect the financial stability of the District.

Date of Event	Workshop/Conference	Staff Member(s) Participating	Mileage Reimbursement, if Applicable	Cost to Board/Registration Fee
8-17-18	CPR Instruction Course Fairfield, CT	Danielle Stanton	\$0.31/mi	\$299.00 Funded by Local Funds

Roll Call:    Yeas:     Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Ms. Medina, Dr. Pernell  
                 Nays:     None  
                 Absent:    Fr. Leahy

**Resolution #19-084: Resolution for a Closed Session**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_ at \_\_\_\_\_ p.m., the Board approves the following resolution:

~~BE IT RESOLVED that the Essex County Schools of Technology Board of Education shall at this time recess this meeting and conduct a closed meeting concerning personnel issues and other matters which involve exceptions set forth in the Open Public Meetings Act, and are matters which this Body hereby determines are of such a nature that they cannot be discussed at an open meeting. This Body is at this time unable to determine when the matters under discussion can be disclosed to the public. However, this Body will make such a disclosure when circumstances permit.~~

~~Personnel matters are scheduled to be discussed during this closed session~~

Roll Call:    Yeas:     Mr. Carnovale, Ms. Carrillo Perez, Ms. Davis, Ms. Medina, Dr. Pernell  
                 Nays:     None  
                 Absent:    Fr. Leahy



**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
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**Resolution #19-085: Return to a Regular Session**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_ at \_\_\_\_\_ p.m., the Board returned to the regular session meeting.

ROLL CALL:	Mr. Carnovale	_____	Ms. Medina	_____
	Dr. Pernell	_____	Ms. Davis	_____
	Ms. Carrillo-Perez	_____	Fr. Leahy	_____

**PERSONNEL**

**PERSONNEL RESOLUTIONS**

**Resolution #19-086: Resignation of Employee(s)**

On the motion of Dr. Pernell, seconded by Ms. Perez, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby accepts the resignation of the following employee.

<u>Employee</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Celina Smith	School Psychologist	West Caldwell	9/30/2018

Roll Call:    Yeas:    Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Ms. Medina, Dr. Pernell  
                  Nays:    None  
                  Absent: Fr. Leahy

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
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**Resolution #19-087:     Appoint New Employee(s), 2018-2019 School Year**

On the motion of Dr. Pernell, seconded by Ms. Perez, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following individual(s) for the 2018-2019 school year contingent upon the submission of all appropriate paperwork, New Jersey certification in the instructional area (if applicable), a successful criminal history check and passing the medical physical examination. Employment shall be governed by the respective Collective Bargaining Agreement.

BE IT FURTHER RESOLVED, the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

<u>Name/Position</u>	<u>Type of Position</u>	<u>Location</u>	<u>Level/Step</u>	<u>Base Salary</u>	<u>Effective Date</u>
Claudia Velez Teacher of Spanish	10-Month	West Caldwell	Level 1, Step 7	\$57,736	09/01/18- 6/30/19
Maryanne Fam Teacher of Mathematics	10-Month	Newark Tech	Level 3, Step 7	\$65,470	09/01/2018- 06/30/2019
Craig Zimmerman Teacher of Mathematics	10-Month	Payne Tech	Level 3, Step 11	\$72,978	09/01/2018- 06/30/2019
Natasha Batista Teacher of Social Studies	10-Month	West Caldwell	Level 1, Step 8	\$58,792	09/01/2018- 06/30/2019
Matthew Velez Systems Network Administrator	12-Month	District	Step 1	\$44,000	07/23/2018- 06/30/2019
Angelina Martinez Teacher of Spanish	10-Month	Newark Tech	Level 2, Step 13	\$72,418	09/01/2018- 06/30/2019
Amanda Gordon Registered Nurse	10-Month	Payne Tech	Level 2, Step 8	\$61,596	09/01/2018- 06/30/2019

**Additional Information:** On July 18, 2018, Mary Ann Sweeney, at the direction of the Superintendent, polled the Board via email and recorded that five (5) of the six (6) Board members voted to approve the inclusion of this item on the agenda.

Roll Call:     Yeas:     Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Ms. Medina, Dr. Pernell  
                   Nays:     None  
                   Absent:   Fr. Leahy

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
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**Resolution #19-088: Authorization for the District to Increase the Current Salaries of Various Non-Union Employees**

WHEREAS, the Superintendent has determined that it would be in the best interest of the District if certain employees whose employment is not governed by a Collective Bargaining Agreement (“CBA”) receive a 2.60% increase in their salaries; and

WHEREAS, the Superintendent further believes that it would be in the District’s best interest to give the above referenced increase so as to retain qualified employees within the District in that same contribute to the efficiency of running the District; and

WHEREAS, Bernetta Davis, Business Administrator, has advised the District that there are sufficient funds within the District to fully fund the involved payments and that said funding will not affect the financial stability of the District.

NOW, THEREFORE, on the motion of Dr. Pernell, seconded by Ms. Perez, BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board approves the increase of 2.60% of the salaries, effective as of July 1, 2018, of John Dolan and Bruce Scrivo, non-union employees for the District, in accordance with the list referenced attached hereto and incorporated herein as if fully set forth and

BE IT FURTHER RESOLVED, that the Board hereby directs Board Counsel to prepare the appropriate Employment Agreements setting forth the above referenced increase. Said Employment Agreements should be effective subsequent to the expiration of the prior Employment Agreements involving each employee. All of the terms and conditions of the prior Employment Agreements shall not be modified or amended by this Resolution; and

BE IT FURTHER RESOLVED, that the Board hereby authorizes the Superintendent and/or Business Administrator to execute the above referenced Employment Agreements on behalf of the Board.

**Additional Information:** On July 18, 2018, Mary Ann Sweeney, at the direction of the Superintendent, polled the Board via email and recorded that five (5) of the six (6) Board members voted to approve the inclusion of this item on the agenda.

Roll Call:      Yeas:      Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Ms. Medina, Dr. Pernell  
                     Nays:      None  
                     Absent:      Fr. Leahy

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
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**Resolution #19-089:      Appointment of Bruce Scrivo to Director of Facilities and Grounds,  
Local funds**

On the motion of Dr. Pernell, seconded by Ms. Perez, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby appoints Bruce Scrivo to the 12-month position of Director of Facilities and Grounds for the district, with a salary increase of \$10,000.00, effective August 1, 2018.

BE IT FURTHER RESOLVED that the Business Administrator, Bernetta Davis, hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Roll Call:      Yeas:      Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Ms. Medina, Dr. Pernell  
                 Nays:      None  
                 Absent:      Fr. Leahy

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
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**Resolution #19-090:     Appoint Co-Curricular Coaches and Advisors, 2018-2019 School Year**

On the motion of Dr. Pernell, seconded by Ms. Perez, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following individuals to the extracurricular assignment(s) for the 2018-2019 school year at an annual stipend as set forth in accordance with the Agreement between the Collective Bargaining Unit and the Board of Education.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

<u>Location/Position</u>	<u>Employee</u>	<u>Annual Stipend</u>
Newark Tech – Girls JV Volleyball	Rapheleita Spence	\$9,180.00
Newark Tech – Cheerleading	Diana Carvalheiro	\$9,180.00
Newark Tech – Girls JV Basketball	Jalessa Lewis	\$9,180.00
Newark Tech – Varsity Bowling	Kevin Fremgen	\$10,200.00
Newark Tech – Boys Soccer	Moses Nil Tackie	Volunteer
Payne Tech – Varsity Boys Volleyball	Brian Johnson	\$10,200.00
Payne Tech – Varsity Softball	Michael Garry	\$10,200.00
West Caldwell - JV Boys Soccer	Jorge Tuesta	\$9,180.00
West Caldwell – Varsity Boys Basketball	Robert Cole	\$10,200.00
West Caldwell – JV Boys Basketball	Ali Aryakia	\$9,180.00
West Caldwell – JV Girls Basketball	Joelle Dellavolpe	\$9,180.00
West Caldwell – Varsity Boys Volleyball	Ali Aryakia	\$10,200.00
West Caldwell – JV Boys Volleyball	Justin Bevilacqua	\$9,180.00

Roll Call:     Yeas:     Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Ms. Medina, Dr. Pernell  
                  Nays:     None  
                  Absent:   Fr. Leahy

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
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**Resolution #19-091: Appoint 2018 Special Education Summer Child Study Team, in an Amount Not to Exceed \$13,860**

On the motion of Dr. Pernell, seconded by Ms. Perez, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following staff members, as set forth below, to be employed during the summer to perform services.

Assignment for staff below will be for a maximum of twenty (20) days for five and one-half (5½) hours per day, from July 5<sup>th</sup> 2018 through August 31<sup>st</sup> 2018, at the rate of \$42.00 per hour (2018-2019 contract rate), in accordance with the Agreement between the Collective Bargaining Unit and the Board of Education. The total sum to be paid to each staff member shall not exceed the sum of \$4,620 funded through IDEA FY 2019

Learning Consultant

Glendora Simonson

Joseph DiGiacomo

Social Worker

Marianne Rubino

Roll Call:      Yeas:      Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Ms. Medina, Dr. Pernell  
                     Nays:      None  
                     Absent:      Fr. Leahy

**Resolution #19-092: Appoint Automated External Defibrillator (AED) Coordinator for the 2018-2019 School Year in an Amount Not to Exceed \$1,800.00 Local Funds**

On the motion of Dr. Pernell, seconded by Ms. Perez, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby appoints Lisa Albano as the AED Coordinator, including the athletic program, for the 2018-2019 school year. Compensation for hours required outside of the school day will not exceed \$1,800.00 per annum at the hourly rate of \$35.19 per hour (2018-2019 contract rate), in accordance with the Agreement between the Collective Bargaining Unit and the Board of Education.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Roll Call:      Yeas:      Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Ms. Medina, Dr. Pernell  
                     Nays:      None  
                     Absent:      Fr. Leahy

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
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**Resolution #19-093:           Appoint Staff for 2018 Summer Services, for additional 18-hours of work in an Amount Not to Exceed \$756.00 From Local Funds**

WHEREAS, on June 4, 2018, the Board passed resolution #18-457 which, in part, approved Beverly Morales for a maximum of forty (40) hours of employment during the summer for various district printing jobs and;

WHEREAS, subsequent to passing resolution #18-457 it was determined that additional hours would be needed to complete district printing jobs; now

On the motion of Dr. Pernell, seconded by Ms. Perez, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby appoints Beverly Morales to be employed for an additional eighteen (18) hours during the summer for additional printing services.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fund the sum of \$756.00 and that said payments will not adversely affect the financial position of the District.

BE IT FURTHER RESOLVED that extra work requires additional 18-hours in an amount not to exceed \$756.00 for Beverly Morales to be approved for the Summer Print Management.

Roll Call:	Yeas:	Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Ms. Medina, Dr. Pernell
	Nays:	None
	Absent:	Fr. Leahy

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
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**Resolution #19-094: Authorize Staff to Return Before Opening of School on As-Needed Basis**

On the motion of Dr. Pernell, seconded by Ms. Perez, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby approves the following staff to work between July 1-August 31, 2018, on an as needed basis in getting our schools ready for the first day of school and to be acclimated to their new roles and/or responsibilities for the 2018-19 school year.

Staff will be compensated at their respective per diem rate (2018-19 contract rate), not to exceed regular monthly salary per employee, as listed below, in accordance with the agreement between their Collective Bargaining Unit and the Board of Education.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Joseph DiVincenzo, \$10,883.30  
Carmen Morales, \$11,341.60  
Anibal Ponce, \$10,258.60

Emily Bonilla, \$10,883.30  
Salvatore Lima, \$11,323.00

Roll Call:    Yeas:     Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Ms. Medina, Dr. Pernell  
              Nays:     None  
              Absent:   Fr. Leahy



**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
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**Resolution #19-095:     Appoint Staff to Instruct and/or Implement the 2018 Summer School Programs, Grant and Local Funds**

On the motion of Dr. Pernell, seconded by Ms. Perez, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following staff members, as set forth below, to be employed during the summer to perform services as needed. The extent of staffing, length and duration of employment for the various assignments will depend on the number of students that participate as well as funding.

1. **Substitute Teacher for 2018 Summer Programs** (Grant or Local funded, depending on program)

Assignment for substitute staff below will be on an as-needed basis from June 25, 2018 through August 6, 2018 for four and one-half (4½) hours per day, at the rate of \$40.97 per hour (2017-18 contract rate) and \$42.00 per hour (2018-2019 contract rate), in accordance with the Agreement between the Collective Bargaining Unit and the Board of Education.

Thomas Patierno  
Ephraim M. Rene

2. **Instructor for 2018 Summer Programs** (Grant funded)

Assignment for instructional staff below will be on an as-needed basis from July 9, 2018 through August 6, 2018 for four and one-half (4½) hours per day, at the rate of \$42.00 per hour (2018-2019 contract rate), in accordance with the Agreement between the Collective Bargaining Unit and the Board of Education.

Marybeth Landis

BE IT FURTHER RESOLVED that the ESEA Grant Supervisor, Bickram Singh hereby represents to the Board that there are sufficient funds within the ESEA FY19 Title I grant for all payment and that said payment is an appropriate expenditure of grant funds.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Roll Call:     Yeas:     Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Ms. Medina, Dr. Pernell  
                  Nays:     None  
                  Absent:   Fr. Leahy

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
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**Resolution #19-096: On-going Support and Professional Development training for New Teachers for 2018-19 school year, ESEA Title 2A, Grant Funds**

On the motion of Dr. Pernell, seconded by Ms. Perez, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby approves all new teachers, their respective mentors and/or coaches and administrators to participate in ongoing professional development training for a maximum of two (2) hours per month for up to six (6) months as part of the district's effort to support and retain effective teachers. Administrators and other identified district staff will provide the training. Teachers including presenters will be compensated at the rate of \$35.19 per hour and administrators at the rate of \$58.00 per hour (2018-2019 contract rate), in accordance with the agreement between their respective Collective Bargaining Unit and the Board of Education. The total amount to be paid to each instructor and administrator shall not exceed the sum of \$425.00 and \$696.00 respectively.

BE IT FURTHER RESOLVED that the ESEA Grant Supervisor hereby represents to the Board that there are sufficient funds within the ESEA Title IIA grant for all payment and that said payment is an appropriate expenditure of grant funds.

Roll Call:      Yeas:      Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Ms. Medina, Dr. Pernell  
                     Nays:      None  
                     Absent:      Fr. Leahy

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
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**Resolution #19-097: Professional Development training on Using the Naviance Platform, in an amount not to exceed \$1,908.00, ESEA Title 2A, Grant Funds**

On the motion of Dr. Pernell, seconded by Ms. Perez, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby approves the following staff to participate in professional development training on Using the Naviance Platform for up to six (6) hours on Tuesday, August 7, 2018, 8:30 – 3:30. Staff will be compensated at the rate of \$35.19 per hour (2018-19 contract rate), in accordance with the agreement between their Collective Bargaining Unit and the Board of Education. The total amount to be paid to each instructor shall not exceed the sum of \$212.00.

BE IT FURTHER RESOLVED that the ESEA Grant Supervisor, Bickram Singh hereby represents to the Board that there are sufficient funds within the ESEA Title IIA grant for all payment and that said payment is an appropriate expenditure of grant funds.

Gerald Pagano	Mary Crincoli	Harvey Ritter
Patricia Parisi	Andrew Turner	
Tennille Raney	Glendora Simonson	
Marianne Rubino	Denise Calimano	

Roll Call:	Yeas:	Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Ms. Medina, Dr. Pernell
	Nays:	None
	Absent:	Fr. Leahy

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
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**Resolution #19-098: Appoint Staff Members to School Improvement Panel for the 2018-2019 School Year in an Amount Not to Exceed \$4,576.00 Local Funds**

WHEREAS, the State of New Jersey Department of Education requires that each school have a School Improvement Panel (ScIP). This panel is to be selected by the District's Administrative staff and Teacher's Association. The Superintendent of Schools was thereafter provided with a list of District employees to serve on the involved panel and was further advised that each employee consented to serving on the panel during released time.

On the motion of Dr. Pernell, seconded by Ms. Perez, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby approves the following staff members to participate in the School Improvement Panel (ScIP) for the 2018-2019 school year. Members of the panel will participate during released time, however, for employees in the Essex County Vocational Education Association, compensation will be for a maximum of ten (10) hours for the school year for activities conducted outside of the regular school day at the rate of \$35.19 per hour (2018-2019 contract rate), in accordance with the Agreement between the Collective Bargaining Unit and the Board of Education. Total amount to be paid to each staff member shall not exceed the sum of \$352.00.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

<u>Payne Tech</u>	<u>Newark Tech</u>	<u>W. Caldwell Tech</u>
Eric Love	Oge Denis	Ayisha Ingram-Robinson
Emily Bonilla	Anibal Ponce	Joseph DiVincenzo
Salvatore Lima	Karen Santucci	Daniel Delcher
Carmen Morales	Deyka Torres	Justin Bevilacqua
Jessica Gonzalez	Toni Ann Lavelle	Patricia C. Schaffer
Dorota Miedziedz	Amor Ausan	
Victoria Garrison	Kelly Warnock	
Terrilisa Bauknight		
Lisa Albano		

Roll Call:	Yeas:	Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Ms. Medina, Dr. Pernell
	Nays:	None
	Absent:	Fr. Leahy

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
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**Resolution #19-099:     Mentors and Coaches for Novice Teachers 2018-2019 School Year**

On the motion of Dr. Pernell, seconded by Ms. Perez, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby approves the following tenure teachers as a potential Mentor or Coach for new teachers in the district for the 2018-2019 school year. Mentors and coaches are required to submit monthly reports in a timely manner on the topics addressed during the mentoring or coaching process.

**Payne Tech**

Keith Stiehler  
Lisa Ackershoek  
Victoria Garrison  
Carlos Caban  
Leona Kumagai  
Thomas Patierno  
James Chaffee

**West Caldwell Tech Campus**

Daniel Delcher  
Stephanie Bird  
Joelle Dellavolpe  
Michael Gallo

**Newark Tech Campus**

Karen Santucci  
Edward Finnis

BE IT FURTHER RESOLVED that only those teachers selected for a mentoring or coaching assignment will be entitled to the appropriate level of reimbursement as set forth below.

**Mentors**

Provisional Teachers with a Certificate of Eligibility with Advanced Standing (CEAS) - \$550.00  
Provisional Teacher with a Certificate of Eligibility (CE-Alternate Route) - \$1,000.00

**Coaches**

New Teachers with Standard Certificate (up to three-month assignment, as needed) - \$165.00 (\$55 per month)

Roll Call:	Yeas:	Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Ms. Medina, Dr. Pernell
	Nays:	None
	Absent:	Fr. Leahy

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY  
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**Resolution #19-100:     Appoint Diane Carvalheiro, Temporary Secretary – Main Office at the Newark Tech Campus, Local Funds**

WHEREAS, the Superintendent has determined that it would be in the best interest of the district to hire a temporary replacement secretary, hourly per diem, from June 25, 2018 - August 31, 2018 for the 12-month secretary, currently out on maternity leave. The District posted this position within the District and further advertised same.

WHEREAS, the Business Administrator, Bernetta Davis, hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

On the motion of Dr. Pernell, seconded by Ms. Perez, BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board hereby appoints Diane Carvalheiro to serve as a temporary Secretary at the Main Office at the Newark Tech Campus effective 6/25/2018 – 6/30/2018, \$25.47 (2017-2018 contract rate) and 7/1/2018 – 8/31/2018, \$26.11 (2018-2019 contract rate.)

BE IT FURTHER RESOLVED, the length and duration of the temporary assignment shall terminate on August 31, 2018.

BE IT FURTHER RESOLVED, that upon the recommendation of the Superintendent, the Board approves the submission to the County Superintendent the application for authorization for emergent hiring and that the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of NJSA 18A:6-7.1 et. seq., NJSA 18A:39-17 et. seq., NJSA 18A:6-4.13 et. seq.

Roll Call:	Yeas:	Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Ms. Medina, Dr. Pernell
	Nays:	None
	Absent:	Fr. Leahy

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**Resolution #19-101: Unused Sick Days Pay in an Amount Not to Exceed \$15,000.00**

WHEREAS, the following staff member was previously employed by the District, and whose employment in part provided for payment of unused sick days in an amount not to exceed \$15,000.00. Michael Venezia, Director of Human Resources, has determined that the staff member is entitled to payment for unused sick days of 1:4 of these days at his most current daily per diem rate, not to exceed the sum of \$15,000.00; now

BE IT FURTHER RESOLVED, the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payment will not adversely affect the financial position of the District.

Employee	Retirement Date	Sick Days		Terminal Leave Payment Allowed
		Accrued	1:4 Days	
Nicholas F. Cucolo	06/30/2018	380	95	\$15,000.00

Roll Call:      Yeas:      Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Ms. Medina, Dr. Pernell  
                  Nays:      None  
                  Absent:    Fr. Leahy

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**CURRICULUM**

**CURRICULUM RESOLUTIONS**

**Resolution #19-102: Field Trips**

On the motion of Mr. Carnovale, seconded by Ms. Medina, BE IT RESOLVED that upon the review and approval of Dixiana Carbonell, Assistant Superintendent for Curriculum and Instruction, the Superintendent of Schools recommends that the Board approve the following Field Trips. If the cost of a Field Trip is funded by a Grant, the respective Grant Supervisor represents to the Board that these costs are an appropriate expenditure of Grant funds and that there are sufficient funds within the Grant to fully fund same. If the cost is from local funds Bernetta Davis, Business Administrator, hereby represents to the Board that there are sufficient funds for the payment and that said payments will not adversely affect the financial stability of the District:

Person In Charge	Date/Time	Trip	Cohort/Campus	# Students	Cost to Board
<b>CO-CURRICULAR (NON-ATHLETIC)</b>					
Sandra Romaniello	10/13/2017 & 3/1/2019  (10:00 a.m. – 2:00 p.m.)	DECA Colt Fall Leadership Conference	N13 Future Business Leaders of America	10	\$20.00 Balance Funded by Local Funds <b>Retro</b>
Sandra Romaniello (1 Chaperone)	10/23/2018 (8:45 a.m. – 1:30 p.m.)	Sandy Lane Nursery School Nursery – Belleville	WCT DECA	20	\$0
<b>GUIDANCE SERVICES (ACADEMICS PROGRAM)</b>					
Maria Pallis (2 Chaperones)	4/5/2018 (8:45 a.m. – 11:45ap.m.)	Kean University Wilkins Theatre - Union	WCT World Lit.		\$234.00 Funded by Local Funds <b>Retro</b>
Jennifer Guevara (3 Chaperones)	September 2018 Thru June 2019	Marshall's – West Caldwell West Caldwell Library – West Caldwell Caldwell University - Caldwell, Ah Pizz - Montclair Job Haines – Bloomfield Montclair Art Museum -Montclair YMCA Montclair	WCT Transition Center	8	\$0



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Marianne Cavallo Jennifer Guevara (2 Chaperones)	September 2018 Thru June 2019	Interviews for Possible Jobs- Essex County, NJ Job Readiness	WCT Transition Center	24	\$0
Marianne Cavallo (3 Chaperones)	September 2018 Thru June 2019	Community Based Instruction: <ul style="list-style-type: none"> <li>• DMV – Wayne</li> <li>• Barnes &amp; Noble – Livingston</li> <li>• Christmas Tree Stores, Five Below, Dollar Store, Best Buy, Wal-Mart &amp; Target -</li> <li>Rockaway/Boonton /East Hanover</li> <li>• Barnes-n-Noble – Woodland Park</li> <li>• Stop and Shop, TD Bank, West Caldwell Library- West Caldwell</li> <li>• Newark Main Library - Newark</li> <li>• Kmart, Dollar Store, Whole Foods – West Orange</li> </ul>	WCT Transition Center	26	\$0
Jennifer Guevara (2 Chaperones)	10/10/2018 (8:15 a.m. – 1:30 p.m.)	Disability Mentoring Day - East Hanover	WCT Transition Center	8	\$0
Marianne Cavallo (6 Chaperones)	<b>2018</b> 9/20, 10/18, 11/15, & 12/20 <b>2019</b> 1/17, 2/21, 3/21, 4/18, 5/16 & 6/13  (8:45 a.m. – 11:15 a.m.)	St. John's Soup Kitchen – Newark	WCT Transition Center	24	\$0

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Marianne Cavallo (5 Chaperones)	<b>2018</b> 9/26, 10/24, 11/28, & 12/12 <b>2019</b> 1/23, 2/27, 3/27, 4/17 & 5/22  (10:00 a.m. – 11:15 a.m.)	Stepping Stones School – Roseland	WCT Transition Center	24	\$0
<b>CAREER &amp; TECHNICAL EDUCATION (STRUCTURED LEARNING EXPERIENCES)</b>					
Amir Ressaissi	<ul style="list-style-type: none"> <li>8/18/2018 (8:00 a.m. – 4:00 p.m.)</li> <li>9/8/2018 (8:30 a.m. – 2:30 p.m.)</li> </ul>	<ul style="list-style-type: none"> <li>New Jersey Institute of Technology – Newark</li> <li>Livingston High School – Livingston</li> </ul>	PT Robotics Team	3  10	\$0

Roll Call:      Yeas:      Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Ms. Medina, Dr. Pernell  
                      Nays:      None  
                      Absent:      Fr. Leahy

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**Resolution #19-103: Board Policy/Regulation, First Reading**

On the motion of Dr. Pernell, seconded by Ms. Perez, BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board approves the first reading of the following Board Policies/Regulations:

<u>POLICY/REGULATION NAME</u>	<u>FILE CODE</u>	<u>STATUS</u>
Equal Employment/Anti-Discrimination Practices (Policy and Regulation) (Revised-Mandated)	1550	Draft
Disclosure and Review of Applicant's Employment History (Policy and Regulation) (New-Mandated)	1613	Draft
Athletic Competition (Policy) (Revised-Mandated)	2431	Draft
Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (Regulation) (Revised-Mandated)	2431.2	Draft
Varsity Letters for Interscholastic Extracurricular Activities (New Policy-Mandated)	2431.8	Draft
Harassment, Intimidation and Bullying (Policy) (Revised-Mandated)	5512	Draft
Harassment, Intimidation and Bullying (Regulation) Abolish	5512	Draft
Student Suicide Prevention (Policy and Regulation) (Revised-Mandated)	5350	Draft
Student Smoking (Policy) (Revised-Mandated)	5533	Draft
Passive Breath Alcohol Sensor Device (Policy) (Revised-Mandated)	5535	Draft
Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (Policy and Regulation) (Revised-Mandated)	5561	Draft
Reporting Potentially Missing or Abused Children (Policy) (Revised-Mandated)	8462	Draft
Procurement Procedures for School Nutrition Programs (Policy) (Revised-Mandated)	8561	Draft

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Roll Call: Yeas: Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Ms. Medina, Dr. Pernell  
Nays: None  
Absent: Fr. Leahy

**Resolution #19-104: Board Policy/Regulation, First Reading**

On the motion of Dr. Pernell, seconded by Ms. Perez, BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board approves the first reading of the following Board Policies/Regulations:

<u>POLICY/REGULATION NAME</u>	<u>FILE CODE</u>	<u>STATUS</u>
Military Leave (Policy) (Revised)	3437	Draft
Military Leave (Policy) (Revised)	4437	Draft
High School Transcripts (Regulation)(Revised-Mandated)	5460.1	Draft
Educational Adequacy of Capital Projects (Regulation) (Revised)	7101	Draft
Lead Testing of Water in Schools (Policy) (New)	7425	Draft
School District Security (Policy and Regulation) (Revised-Mandated)	7440	Draft
Electronic Surveillance in School buildings and on School Grounds (Policy and Regulation) (Revised-Mandated)	7441	Draft
Breakfast Offer Versus Serve (OVS) (Policy) (Revised-Mandated)	8507	Draft
Bus Driver/Bus Aide Responsibility (Policy) (Revised-Mandated)	8630	Draft
Emergency School Bus Procedures (Regulation) (Revised-Mandated)	8630	Draft
Use of Electronic Signatures (Policy) (New)	9242	Draft

Roll Call: Yeas: Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Ms. Medina, Dr. Pernell  
Nays: None  
Absent: Fr. Leahy

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**OLD BUSINESS**

**NEW BUSINESS**

**PUBLIC COMMENT**

**ANNOUNCEMENTS**

Our next **Regular Board Meeting** is scheduled to be held in the Board Room, Administrative Offices, LeRoy Smith, Jr. Public Safety Building, 60 Nelson Place, 14<sup>th</sup> floor, Sheila Oliver Conference Center, Newark, New Jersey, at 6:00 p.m., on Monday, August 27, 2018.

**ADJOURNMENT**

**Resolution #19-105: Adjournment**

On the motion of Dr. Pernell, seconded by Ms. Perez, the Board adjourns the meeting at 6:24 p.m.

Roll Call:	Yeas:	Mr. Carnovale, Ms. Carrillo-Perez, Ms. Davis, Ms. Medina, Dr. Pernell
	Nays:	None
	Absent:	Fr. Leahy