

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
BOARD OF EDUCATION
REGULAR MEETING MINUTES
DECEMBER 17, 2018**

CALL TO ORDER

The Regular Meeting of the Essex County Schools of Technology of Education was called to order at 6:08 p.m. on Monday, December 17, 2018, by President, Rev. Edwin Leahy, OSB.

OPENING STATEMENT

Adequate notice of this meeting was provided in compliance with the Open Public Meetings Act and published in the Star Ledger on November 9, 2018 and in El Coqui on November 8, 2018.

PLEDGE OF ALLEGIANCE

ROLL CALL – Board Secretary, Lori Tanner

Present: Mr. Salvatore Carnovale, Ms. Adrienne Davis, Ms. LeeSandra Medina
Ms. Jennifer Carrillo-Perez, Fr. Edwin D. Leahy
Absent: Dr. Chris T. Pernell
Also Present: Dr. James M. Pedersen, Superintendent
Bernetta Davis, Business Administrator
Mr. Murphy Durkin, Board Attorney
Ms. Kimberly Browne-Smeraldo, Treasurer
Mary Ann Sweeney, Sr. Administrative Assistant to the Board

COMMUNICATION

PUBLIC COMMENT WITH REGARD TO RESOLUTIONS

REPORT OF THE SUPERINTENDENT OF SCHOOLS

REPORT OF THE BUSINESS ADMINISTRATOR

1. HIB Monthly Report – November, 2018

School	Allegations			Verified	
	Nov.	18-19 cumulative		Nov.	18-19 cumulative
Newark Tech	0	1	-	0	0
Payne Tech	1	4	-	1	4
West Caldwell	0	0	-	0	0
Total	1	5	-	1	4

(Discussion of any HIB incident is restricted to closed session.)

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POINTS OF PRIDE

- Newark Tech

The Faculty and Staff of Newark Tech collected and donated \$320.00 for the Nations Largest Dress Down Day JEANS FOR TROOPS in honor of Veteran's Day

Newark Tech students performed in honor of Hispanic Heritage Month.

- Payne Tech

Culinary Arts students assisted with the Essex County Superintendents roundtable meeting, attended by Dr. Lamont Repollet, Commissioner of the State of NJ Department of Education.

Our Payne Tech student Erika Padilla was awarded with the Team Work Award.

- West Caldwell Tech

West Caldwell Tech's District School Fair was held on Saturday, November 3rd. There were 148 Registered Perspective Students, who brought additional family members leading to over 300 visitors. The Perspective Students come to us from 18 different communities. 50% of Students from Newark. 75% (111) of Perspective Students are in the 8th Grade, 16.2% (24) in 7th Grade, and 8.8% (13) in grades lower or higher than our target grades. Over 75 Current West Caldwell Tech Students came to represent our school. While more students previously assisted with set-up and promotions. 43 Teachers, Paraprofessionals, Staff, and Administrators came to represent our school. While another 15 more Faculty members assisted with set-up and promotions. The event was a huge success!

On Sunday, November 13th West Caldwell Tech's Robotics team traveled to Bayonne, joining 22 other teams in our division to battle it out. This time the team headed into the tournament rounds as the #1 seed! In the final match of the finals, our alliance (pair of 2 robots) scored 220 points (our robot scored 140 of those points) to clinch the win. With about 14,000 robots competing around the world, this is currently one of the highest scores! West Caldwell Tech also won an award for programming that day!

SUSPENSIONS (enclosure)

As required, a confidential list of student suspensions for the month of October, 2018 at each school is provided for board member review. Any discussion is restricted to closed session.

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Resolution #19-280: Approval of Regular Board Meeting Minutes November 26, 2018 (enclosure)

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board approves the Essex County Schools of Technology Board of Education Minutes of the Regular Board Meeting of November 26, 2018.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Fr. Leahy
 Nays: None
 Abstain: Ms. Carillo-Perez, Ms. Medina
 Absent: Dr. Pernell

**FINANCE
FINANCE RESOLUTIONS**

Resolution #19-281: Approval of the Board Secretary and Treasurer's Reports for the Period Ending 10-31-18 (enclosure)

On the motion of Ms. Medina, seconded by Ms. Davis, the Board acknowledges receipt of the Certification from the Business Administrator that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A23-2.11(a) and (b), and that sufficient funds are available to meet the District Board of Education's financial obligations for the remainder of the fiscal year and that therefore upon the recommendation of the Board Secretary, Treasurer and Superintendent of Schools it is recommended that the Secretary's and Treasurer's Reports for the period ending October 31, 2018, showing a cash balance of \$24,804,891.62 be approved, a copy of which is attached hereto and incorporated herein as if fully set forth.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Ms. Carrillo-Perez, Fr. Leahy
 Nays: None
 Absent: Dr. Pernell

Resolution #19-282: Transfer of Funds, November, 2018 (enclosure)

WHEREAS, Bernetta Davis, Business Administrator for the District, has determined that it is in the best interest of the District if certain inter-district fund transfers occur for the month of November, 2018 , so as to prevent certain line item accounts going into a deficit. Ms. Davis has advised the Superintendent of Schools that these transfers are appropriate and in accordance with the appropriate statute governing same; now

On the motion of Mr. Carnovale, seconded by Ms. Perez, BE IT RESOLVED that upon the recommendation of the Business Administrator and the Superintendent of Schools the Board approves the transfer of accounts pursuant to the attached Report of Transfers for the month of November, 2018, a copy of which is attached hereto and incorporated herein as if fully set forth.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Ms. Carrillo-Perez, Fr. Leahy
 Nays: None
 Absent: Dr. Pernell

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Resolution #19-283: Authorize Payment of Bills – December 14, 2018

WHEREAS, Bernetta Davis, Business Administrator for the District, has reviewed bills presented to the District for payment in the amount of \$3,120,089.04, through December 14, 2018 and has determined that the bills on the enclosed bills list are required to be paid by the District and that same are in accordance with contracts and/or agreements entered into by the District. Ms. Davis hereby represents to the Board that there are sufficient funds within the District to make these payments and that said payments will not adversely affect the financial position of the District; now

On the motion of Ms. Davis, seconded by Ms. Medina, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board approves the payment of the December 14, 2018, bill's list in the sum of \$3,621,590.32, a copy of which is attached hereto and incorporated herein as if fully set forth.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Ms. Carrillo-Perez, Fr. Leahy
 Nays: None
 Absent: Dr. Pernell

Resolution 19-284: Authorization of Acceptance of the Whole Kids Foundation Honey Bee Grant Program, FY 2019 for a Total Grant Amount of \$ 1,800.00.

WHEREAS, John P. Dolan, Jr., Director of CTE/Grant Administrator, has advised the Superintendent that Ms. Amarilyis Olivo-Mockabee has submitted a grant application and said application has been selected for funding by the Whole Kids Foundation Grant Program in the total grant amount of \$ 1800.00.

WHEREAS, John Dolan, Director of CTE/Grant Administrator, has advised the Superintendent that the funds are separated into two categories, discretionary and non-discretionary funds in which the Foundation has provided directly to the teacher non-discretionary supplies in the value amount of \$1,500.00 to begin the Honey Bee Program and the District has been awarded discretionary funding in the amount of \$300.00 to be utilized in accordance with the guidelines of said grant application, now

On the motion of Mr. Carnovale, seconded by Ms. Medina, BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board of Education does hereby authorize Ms. Amarilyis Olivo-Mockabee, to accept the non-discretionary funds valued at \$1,500.00 and discretionary funds in the amount of \$300.00 from the Honey Bee Grant Program for the school year 2018-19 for the total value amount of \$1,800.00.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Ms. Carrillo-Perez, Fr. Leahy
 Nays: None
 Absent: Dr. Pernell

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Resolution #19-285: Establish Schedule of Fees for the Use of School Facilities at Newark Tech and West Caldwell Tech

WHEREAS, the Board believes the school facilities of this district should be made available for community purposes, provided that such use does not interfere with the education and co-curricular programs of the school district. In accordance with District Policy 7510, Use of School Facilities, the Board hereby approves the following schedule of fees for the use of the Essex County Newark and West Caldwell Schools of Technology. All rentals are subject to Board approval.

Rental rates when school buildings are open:

\$500.00 per hour (Minimum 5-hour rental includes set-up and breakdown/cleanup)	Two (2) Security Guards One (1) Black Seal Licensed Custodian Actual usage time plus average of one (1) hour set up time and (1) hour breakdown/clean up, depending upon the event.
\$170.00 per hour	Per additional Security Guard and Black Seal Licensed Custodian Additional Security Guards and Black Seal Licensed Custodians may be required at the discretion of the district, depending upon the event.

Saturday rental rates:

\$650.00 per hour (Minimum 5-hour rental Includes set-up and breakdown/cleanup)	Two (2) Security Guards One (1) Black Seal Licensed Custodian Actual usage time plus average of one (1) hour set up time and (1) hour breakdown/clean up, depending upon the event
\$170.00 per hour	Per additional Security Guard and Black Seal Licensed Custodian Additional Security Guards and Black Seal Licensed Custodians may be required at the discretion of the district depending upon the event

In addition to the above, if the District determines in their sole discretion that additional security personnel are required, the Essex County Sheriff's Department shall determine the level of security, which shall be provided through the Essex County Sheriff's Department. All payments to the Essex County Sheriff's Department shall be made directly by the organization utilizing the facility.

Roll Call:	Yeas:	Mr. Carnovale, Ms. Davis, Ms. Medina, Ms. Carrillo-Perez, Fr. Leahy
	Nays:	None
	Absent:	Dr. Pernell

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Resolution #19-286: Amendment to Resolution #16-427 so as to Reflect that Vailsburg Park is hereby Replaced with Westside Park

WHEREAS, on April 18, 2016, the Board passed resolution #16-427 which set forth in part that the district is authorized to enter a license agreement for use of Weequahic Park and Vailsburg Park with the County of Essex. A copy of this resolution is attached hereto and incorporated within as if fully set forth; and

WHEREAS, subsequent to the passage of this resolution the district and the county determined that it would be in the best interest of both parties if Vailsburg Park was replaced by Westside Park.

On the motion of Ms. Perez, seconded by Ms. Davis, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board hereby amends resolution #16-427 so as to reflect Vailsburg Park is hereby replaced by Westside Park. All of the terms and conditions of resolution #16-427 remain in full force and effect and are not hereby amended by this resolution

BE IT FURTHER RESOLVED, that the Superintendent is hereby authorized to submit any and all correspondence and documentation to the appropriate party advising of the amendment in accordance with this resolution.

Additional Information: On November 30, 2018, Lori Tanner, at the direction of the Superintendent, polled the Board via email and recorded that five (5) of the six (6) Board members voted to approve the inclusion of this item on the agenda.

Roll Call:	Yeas:	Mr. Carnovale, Ms. Davis, Ms. Medina, Ms. Carrillo-Perez, Fr. Leahy
	Nays:	None
	Absent:	Dr. Pernell

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**Resolution #19-287: Approve Partnership between the Essex County Schools of
Technology Adult School Program and Women Build Too
commencing on January 1, 2019 through June 30, 2019.**

WHEREAS, John P. Dolan, Jr., Director of Career & Technical Education, has advised the Superintendent that it is in the best interest of the District enter into a partnership with Women Build Too. Mr. Dolan has further advised the Superintendent that the professional services partnership will provide an increase the Adult School Program offerings, access to additional enrollment of adult learners, assist in securing external funding, collaboratively develop customized adult vocational training programs and assist in establishing agreements with other community-based agencies.

WHEREAS, Mr. Dolan has further advised the Superintendent that Women Build Too will provide instruction and materials associated with services provided, including equipment, tools, instructional materials and teacher salaries.

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board approves professional services partnership between the District and Women Build Too for the provision of professional services commencing on January 1, 2019 through June 30, 2019 in an amount not to exceed \$5,000.00. No payments are to be made to Women Build Too unless the Agreement is reviewed and approved by Board counsel and the District is in possession of a copy of same.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Ms. Carrillo-Perez, Fr. Leahy
 Nays: None
 Absent: Dr. Pernell

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
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Resolution #19-288: **Authorization for the District to Settle Grievance Filed by the Essex County Vocational Technical Education Association Regarding Dental Premium Deductions Under Docket No. Ar-2019-014**

WHEREAS, on or about April 1, 2017, the District enrolled in the State Health Benefits program. Subsequent to enrollment, the District continued to deduct dental premiums from the members of the Essex County Vocational Technical Education Association (the "Association"). The Association filed a grievance which set forth in part that the District violated Chapter 78. The District disputed the Association's position which resulted in an Arbitrator being appointed and a hearing held on November 27, 2018.

WHEREAS, during all relevant timeframes set forth above, the District and the Association continued to engage in settlement discussions in the hopes of amicable resolving same. These discussions resulted in an agreement that the Grievance would be settled wherein the District would reimburse the members of the Association for any dental deduction contributions for 2018. The District would retain any deductions made by the Association in 2017. Board Counsel reviewed this settlement with the Superintendent of Schools and the Business Administrator who are in agreement with the involved settlement.

On Motion of Ms. Perez, seconded by Ms. Medina, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Board hereby authorizes Board Counsel to settle grievance under docket no. AR-2019-14 wherein the Association will be reimbursed for any dental deduction contributions for 2018 and the District will retain any deductions made by the Association in 2017.

BE IT FURTHER RESOLVED, that the terms of the settlement shall be memorialized in a Stipulation of Settlement, agreeable to Board Counsel, which shall include but not be limited to a dismissal of the involved grievance with prejudice, no admission of wrong doing, mutual releases as same relates to the subject matter of the grievance, and other standard provisions.

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby authorized by the District to execute the Stipulation of Settlement and other documents, if any, required to facilitate the involved settlement.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Ms. Carrillo-Perez, Fr. Leahy
 Nays: None
 Absent: Dr. Pernell

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Resolution #19-289: **Authorization for the Law Offices of Connell Foley LLP To File an Offer of Judgment in the Sum of \$300,000.00 as Same Relates to Litigation Captioned Tricon Enterprises, Inc. V. Essex County Vocational Technical Schools Board Of Education Under Docket No. Esx-L-85-17**

WHEREAS, Tricon Enterprises, Inc. instituted an action in the Superior Court of New Jersey, Essex County Law Division, captioned Tricon Enterprises, Inc. v. Essex County Vocational Technical Schools Board of Education under docket no. ESX-L-85-17. The law offices of Connell Foley LLP are representing the District with regard to this litigation.

On Motion of Ms. Medina, seconded by Ms. Davis, BE IT RESOLVED that upon the recommendations of the Superintendent of Schools, the District hereby authorizes the law offices of Connell Foley LLP to file an offer of Judgment in accordance with R. 4:58-1 in the sum of \$300,000.00.

BE IT FURTHER RESOLVED, that Bernetta Davis, Business Administrator, represented to the Board that there are sufficient funds within the District to fund the offer of settlement, if in the event same is accepted in accordance with the appropriate Rules.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Ms. Carrillo-Perez, Fr. Leahy
 Nays: None
 Absent: Dr. Pernell

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
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Resolution #19-290: Approve Professional Day Requests

On the motion of Ms. Davis, seconded by Ms. Medina, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby approves the following Professional Day Requests. If the cost of a Professional Day is funded by a Grant the respective Grant Supervisor represents to the Board that these costs are an appropriate expenditure of Grant funds and that there are sufficient funds within the Grant to fully fund same. If the cost is from local funds Bernetta Davis, Business Administrator, hereby represents to the Board that there are sufficient funds for the payment and that said payment will not adversely affect the financial stability of the District.

Date of Event	Workshop/Conference	Staff Member(s) Participating	Mileage Reimbursement, if Applicable	Cost to Board/Registration Fee
12/2/18 - 12/4/2018	NJASL Fall Conference* Long Branch, NJ	Carol Nawrocki/Mary Stratton	\$0.31/mi	\$495.00 (Cost of Hotel for 2 teachers) Funded by Local Funds
1/23/2019	The Makerbot Certification Program** Brooklyn, NY	Max Nixon	\$0.31/mi	\$199.00 Funded by Perkins
2/12 - 2/13/2019	Society for Technology in Education*** Oradell, NJ	Mary Stratton	\$0.31/mi	\$795.00 Funded by ESEA

*Registration cost previously approved on 11/26/18.

** Board approved on 11-26-18 for a different date.

*** Board approved on 10-22-18 for different dates.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Ms. Carrillo-Perez, Fr. Leahy
 Nays: None
 Absent: Dr. Pernell

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
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Resolution #19-290A: Approve Professional Day Requests

On the motion of Ms. Davis, seconded by Ms. Perez, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby approves the following Professional Day Requests. If the cost of a Professional Day is funded by a Grant the respective Grant Supervisor represents to the Board that these costs are an appropriate expenditure of Grant funds and that there are sufficient funds within the Grant to fully fund same. If the cost is from local funds Bernetta Davis, Business Administrator, hereby represents to the Board that there are sufficient funds for the payment and that said payment will not adversely affect the financial stability of the District.

Date of Event	Workshop/Conference	Staff Member(s) Participating	Mileage Reimbursement, if Applicable	Cost to Board/Registration Fee
1/14/2019	Do More for Students by Doing Less for Students Piscataway, NJ	Patrice Wojcik	\$0.31/mi	\$269.00 Funded by IDEA

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Ms. Carrillo-Perez, Fr. Leahy
 Nays: None
 Absent: Dr. Pernell

Resolution #19-291: Resolution for a Closed Session

On the motion of Mr. Carnovale, seconded by Ms. Davis, at 6:17 p.m., the Board approves the following resolution:

BE IT RESOLVED that the Essex County Schools of Technology Board of Education shall at this time recess this meeting and conduct a closed meeting concerning personnel issues and other matters which involve exceptions set forth in the Open Public Meetings Act, and are matters which this Body hereby determines are of such a nature that they cannot be discussed at an open meeting. This Body is at this time unable to determine when the matters under discussion can be disclosed to the public. However, this Body will make such a disclosure when circumstances permit.

Personnel matters are scheduled to be discussed during this closed session

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Ms. Carrillo-Perez, Fr. Leahy
 Nays: None
 Absent: Dr. Pernell

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Resolution #19-292: Return to a Regular Session

At 6:33 p.m., the Board returned to the regular session meeting.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Ms. Carrillo-Perez, Fr. Leahy
 Nays: None
 Absent: Dr. Pernell

PERSONNEL

PERSONNEL RESOLUTIONS

Resolution # 19-293: Resignation of Employee(s)

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby accepts the resignation of the following employees effective:

<u>Employee</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Karla Rivera	Psychologist	West Caldwell	11/28/2018
Nicholas Fardin	Teacher of English	Payne Tech	11/30/2018

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Ms. Carrillo-Perez, Fr. Leahy
 Nays: None
 Absent: Dr. Pernell

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
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Resolution #19-293A: Substitute/Long Term Replacement

WHEREAS, situations arise where teachers are out an extended period of time due to medical, personal or Family Leave reasons; and

WHEREAS, it is critical to maintain the consistency of instruction by certified long-term replacement (substitute) teachers; and

WHEREAS, the Board has approved long-term content area certified replacements at a per diem rate of \$250, equal to a first year teacher at the BA Level; now

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves the below-mentioned individual as a “substitute” teacher at a rate of \$250 per day beginning on January 14, 2019 through January 31, 2019.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District’s local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

<u>Name/Position</u>	<u>Location</u>
Felix Torres	Payne Tech

Roll Call:	Yeas:	Mr. Carnovale, Ms. Davis, Ms. Medina, Ms. Carrillo-Perez, Fr. Leahy
	Nays:	None
	Absent:	Dr. Pernell

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
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Resolution #19-294: Appoint Vice-Principal, Newark Tech Campus

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED that upon the unanimous endorsement of the Vice-Principal interview committee and the recommendation of the Superintendent of Schools the Board hereby appoints Jenabu Williams to the 10-month position of Vice-Principal at the Newark Tech Campus effective ~~September 1, 2018~~ January 2, 2019. The salary will be \$102,586.00, in accordance with the current Collective Bargaining Agreement by and between the District and the Administrators and Supervisors' Association.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.
the financial position of the District.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Ms. Carrillo-Perez, Fr. Leahy
 Nays: None
 Absent: Dr. Pernell

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
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Resolution #19-295: Approve Stipend for Jenabu Williams for Masters Plus 30 Graduate Credits, Local Funds

WHEREAS, the current Collective Bargaining Agreement by and between the Board and the Administrators and Supervisors Association sets forth in part at Article XXIII, paragraph E, the following:

- E. Those bargaining members with a masters plus thirty (30) graduate credits from an accredited university shall receive an annual stipend of \$4, 583.00...
(amount for 2018-2019 school year)

WHEREAS, the Superintendent, has verified that Jenabu Williams, Vice Principal of Newark Tech, as set forth below, submitted official documentations and is therefore entitled to the involved salary provision.

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board hereby approves the stipend for a Masters Plus 30 graduate credits in the amount of \$4,583.00 per annum for Jenabu Williams, to be paid retroactively effective ~~September 1, 2018~~ January 2, 2019, in accordance with the current collective bargaining agreement by and between the Board and the Essex County Vocational Administrators and Supervisors Association.

BE IT FURTHER RESOLVED that Business Administrator, Bernetta Davis, hereby represents to the Board that there are sufficient funds within the District to fully fund all payments and that said payment will not adversely affect the financial position of the District.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Ms. Carrillo-Perez, Fr. Leahy
 Nays: None
 Absent: Dr. Pernell

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
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Resolution #19-296: Amend Resolution #19-267

WHEREAS, on November 1, 2018 the Board passed resolution #19-267 which in part approved Carmen Morales as Principal at Newark Tech for the 2018-19 School year; and

WHEREAS, after the passage of resolution #19-087, it was determined that the correct start date should be January 2, 2019; now

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby amends resolution #19-267 to accurately reflect the correct start date for Carmen Morales as January 2, 2019. All other terms and conditions of resolution #19-087 shall remain in full force and effect and are not amended as a result of this resolution.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Ms. Carrillo-Perez, Fr. Leahy
 Nays: None
 Absent: Dr. Pernell

Resolution #19-297: Appoint Consumer Bowl Coaches for the 2018-2019 School Year in an Amount Not to Exceed \$2,014.00, Local Funds

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following staff members as the Consumer Bowl Coach in order to prepare students for the Annual High School Consumer Bowl Competition for a maximum of fifteen (15) hours per staff member at the rate of \$35.19 per hour (2018-2019 contract rate), in accordance with collective bargaining unit and the Board of Education. The total amount to be paid to each staff member shall not exceed the sum of \$527.85.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Sheena Chapman – Newark Tech Campus
Lisa Ackershoeck – Payne Tech Campus

Patricia Schaffer – West Caldwell Tech Campus

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Ms. Carrillo-Perez, Fr. Leahy
 Nays: None
 Absent: Dr. Pernell

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Resolution #19-298: Unused Sick Days Pay in an Amount Not to Exceed \$13,655.57

WHEREAS, the following staff members who were previously employed by the District, whose employment was governed by a Collective Bargaining Agreement, which in part provided for payment of unused sick days in an amount not to exceed \$15,000.00 provided the employee adhered to the terms and conditions set forth therein. Michael Venezia, Director of Human Resources, has determined that they are entitled to payment for unused sick days in that they have been employed by the District for more than fifteen (15) years and that as of retirement or death they have accrued days and are entitled to payment of 1:4 of these days at their most current daily per diem, not to exceed the sum of \$15,000.00.

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board approves the payment of unused sick days to the following former employees of the District who have retired, in accordance with the Collective Bargaining Agreement by and between the Board of Education and the Association or employment with the District provided that any payment to a former employee does not exceed the sum of \$15,000.00.

Michael Venezia, Director of Human Resources, has represented to the Board that there are sufficient funds within the District to satisfy all payments due hereunder and that said payments will not adversely affect the District's financial position.

	Retirement				
	Date	Sick Days		Daily	Terminal
Employee		Accrued	1:4 Days	Pay Rate	Leave Payment Allowed
Estate of Jerry Barker	Deceased	197.5	49.5	\$275.87	\$ 13,655.57

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Ms. Carrillo-Perez, Fr. Leahy
Nays: None
Absent: Dr. Pernell

Resolution #19-299: Amend Prior Appointment

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board amends its action of the October 22, 2018 appointment (Resolution #19-196) of John Dolan previously approved as Interim Principal of Newark Tech. It should be reflected that Mr. Dolan should receive a retroactive payment of \$4,192.42. All other terms and conditions of resolution #19-196A shall remain in full force and effect and are not amended as a result of this resolution.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Ms. Carrillo-Perez, Fr. Leahy
Nays: None
Absent: Dr. Pernell

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
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Resolution #19-300: Appoint Staff for 2018 Summer School, for additional 26-hours of work in an Amount Not to Exceed \$1,508.00 From Local Funds

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby approves Enrique Lomba to be approved for an additional twenty Six (26) hours during the summer for additional job responsibilities.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fund the sum of \$1,508.00 and that said payments will not adversely affect the financial position of the District.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Ms. Carrillo-Perez, Fr. Leahy
 Nays: None
 Absent: Dr. Pernell

Resolution #19-301: Substitute/Long Term Replacement

WHEREAS, situations arise where teachers are out an extended period of time due to medical, personal or Family Leave reasons; and

WHEREAS, it is critical to maintain the consistency of instruction by certified long-term replacement (substitute) teachers; and

WHEREAS, the Board has approved long-term content area certified replacements at a per diem rate of \$250, equal to a first year teacher at the BA Level; now

On the motion of Ms. Davis, seconded by Mr. Canovale, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves (listed below) as a "substitute" teacher at a rate of \$250 per day beginning on January 2, 2019 through January 31, 2019

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

<u>Name/Position</u>	<u>Location</u>
James Gallina	Payne Tech
Jorge Tuesta	West Caldwell
James Casalino	Newark Tech
Rosanna Braden	Payne Tech
Ephraim Rene	Payne Tech

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Ms. Carrillo-Perez, Fr. Leahy
 Nays: None
 Absent: Dr. Pernell

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
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Resolution #19-302: Rescind Prior Appointment

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board rescinds its action of the November 27, 2018 appointment (Resolution #19-252A) of Devon Groce previously approved as Teacher of Nursing Assistant at Newark Tech.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Ms. Carrillo-Perez, Fr. Leahy
 Nays: None
 Absent: Dr. Pernell

Resolution #19-303: Appoint Coaches and Clubs for the 2018-2019 School Year

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following individuals to the coaching assignment(s) for the 2018-2019 school year at an annual stipend as set forth in accordance with the Agreement between the Collective Bargaining Unit and the Board of Education.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

<u>Location/Position</u>	<u>Employee</u>	<u>Annual Stipend</u>
Payne Tech – Choir Club	Brandon McCune	\$1,678
Payne Tech – Yoga Club	Meredith Pressler	\$1,678
Payne Tech – Video Club	Anthony Perez	\$1,678
Payne Tech – Bible Club	Aura Guerra	\$1,678
Payne Tech – GLSEN	Micah Gary-Fryer	\$1,678
Payne Tech – Step Club	Allison Patterson	\$1,678
Payne Tech – Art Club	Viviana Rojas	\$1,678
Payne Tech – Video Game Club	Timothy Cuccolo	\$1,678
Payne Tech – Winter Athletic Coordinator	Jessica Rodriguez Gonzalez	\$3,500
Newark Tech – Winter Athletic Coordinator	Eddie Encarnacion	\$3,500
NT/PT Floater – Winter Athletic Coordinator	Paul Jargiello	\$3,500
West Caldwell – Winter Athletic Coordinator	Nick Perna	\$3,500

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Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Ms. Carrillo-Perez, Fr. Leahy
 Nays: None
 Absent: Dr. Pernell

**Resolution #19-304: Authorize the District to Terminate the Employment of Switzer Holly,
Teacher of Spanish, Effective as of January 31, 2019**

WHEREAS, Switzer Holly was hired by the District on October 1, 2018 as a Teacher of Spanish. The Superintendent has determined that it was in the best interest of the District if Mr. Holly employment with the District was terminated; now

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby authorizes the termination of the employment of Switzer Holly, Teacher of Spanish, effective as of January 31, 2019.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Ms. Carrillo-Perez, Fr. Leahy
 Nays: None
 Absent: Dr. Pernell

**Resolution #19-305: Appoint Staff to Facilitate the District's Adult School Program for the
2018-2019 School Year, in an Amount Not to Exceed \$120,000.00 Local
and \$108,000.00 Grant Funds**

WHEREAS, John Dolan, Director of Career & Technical Education and Adult Basic Education Grant Supervisor, has advised the Superintendent that the Adult Basic Skills & Integrated English Literacy Grant (the "Grant") encourages and/or requires in part that the District implement an Adult Basic Education Program; and,

WHEREAS, John Dolan, Adult Basic Education Grant Supervisor and Bernetta Davis, Business Administrator hereby represents to the Board that there are sufficient funds within the grant and District Matching Funds to fully fund all payments and that said payments are an appropriate expenditure of the District and Grant funds.

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED, that upon recommendation of the Superintendent of Schools the Board hereby appoints the following individuals as instructors to the Adult Basic Education Program for the 2018-2019 school year.

Assignment for **Adult Basic Education Instructors, GED LA, Social Studies, Science, Math** below will be for a maximum of four and one half hours (4½) per evening, at the rate of \$42.00 per hour (2018-2019 contract rate), in accordance with the agreement between the collective bargaining unit and the Board of Education. Based on the enrollment in the program, schedules are subject to modification by the administration.

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Social Studies

Lynsey D. Bright (Sub)

Bookkeeping

** Gorki Marcelo

Carpentry

** Chenicqua Sims

Assignment for **School Career Counselors** below will be for a maximum of three (3) hours per evening at the rate of \$42.00 per hour (2018-2019 contract rate), in accordance with the agreement between the collective bargaining unit and the Board of Education. Based on the needs of the program, schedules are subject to modification by the administration.

Guidance Counselor

Marbely Perez (Sub)

**Non District employee

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Ms. Carrillo-Perez, Fr. Leahy
 Nays: None
 Absent: Dr. Pernell

Resolution #19-306: Appoint Parent Outreach Translator for the 2018-2019 School Year – ESEA, Title III Grant Funds

On the motion of Ms. Davis, seconded by Mr. Carnvoale, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves the following staff as the parent outreach translator at the monthly Parent Teacher Student Association meetings. Assignment will be for up to maximum of one and half (1.5) hours per meeting for a total of up to eighteen (18) meetings for the 2018-19 school year in all the schools at the rate of \$35.19 or \$24.11 per hour in accordance with the agreement between the collective bargaining unit and the Board of Education.

BE IT FURTHER RESOLVED that the Supervisor of Program Accountability hereby represents to the Board that there are sufficient funds within the ESEA FY19 Title III grant to fund the program and that said payments are an appropriate expenditure of grant funds.

Omayra Vargas

Substitutes

Jorge Truesta

Rosa Hermida

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Ms. Carrillo-Perez, Fr. Leahy
 Nays: None
 Absent: Dr. Pernell

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**Resolution #19-307: Appoint Paraprofessional for Credit Accrual Program Before School,
2018-2019 School Year –ESEA, Title IV Grant Funds**

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves Nadia Plaza as a paraprofessional to work in the credit accrual program in mathematics for English Learners before school for one period per day, five days a week, 7:30 – 8:10 am, for the 2018-2019 school year at the rate of \$26.11 per period, in accordance with the agreement between the collective bargaining unit and the Board of Education. Assignment of staff will be based on student enrollment. If enrollment is low the class will be terminated.

BE IT FURTHER RESOLVED that the Supervisor of Program Accountability hereby represents to the Board that there are sufficient funds within the ESEA FY19 Title IV grant to fund the appropriate portion of the instruction and that said payments are an appropriate expenditure of grant funds.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Ms. Carrillo-Perez, Fr. Leahy
 Nays: None
 Absent: Dr. Pernell

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Resolution #19-308: Appoint Proctors and Coordinator for the TerraNova Test, Local Funds

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following staff members, as set forth below, to serve as proctors for the TerraNova Test for prospective incoming students on Saturday, December 8, 2018, Saturday, January 26, 2019 and March 9, 2019, at the rate of \$42.00 per hour, in accordance with the Agreement between the collective bargaining unit and the Board of Education. In the event of inclement weather, alternative dates will be selected. Proctors will be assigned on as needed basis by principal and may not be required on all the testing days. The total sum to be paid to each staff member shall not exceed the sum of \$441.00.

BE IT FURTHER RESOLVED that the proctors as set forth below are to be utilized on an as-need basis, depending on the amount of prospective students who participate in the testing program. As a condition of payment to any and all proctors a list of all prospective students who participated in the testing and the proctors shall be submitted to the Superintendent of Schools or his designee.

BE IT FURTHER RESOLVED that the Business Administrator/Board Secretary hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

The assignment for proctors will be for a maximum of three and one-half (3½) hours per Saturday, except for those of special education students, who may be required to proctor until the test is completed.

West Caldwell

Patrice Wojcik
Stephanie Bird
Jorge Tuesta

Payne Tech

Brian Johnson
Watson Calixte

Newark Tech

Nazmoon Khan
Jackie Shoop

The assignment for **Coordinator** will be for a maximum of five (5) hours per Saturday. The total sum to be paid to each staff member shall not exceed the sum of \$630.00.

West Caldwell Tech

Chabwera Phillips

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Ms. Carrillo-Perez, Fr. Leahy
 Nays: None
 Absent: Dr. Pernell

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**Resolution #19-309: Appoint Instructors for Academic Support After School,
2018-2019 School Year –ESEA, Title I Grant Funds**

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves the following instructor to work in the Academic Support program for struggling students in Language Arts after school for up to one (1) hour per day, four days a week, 3:00 – 4:00 pm, for the 2018-2019 school year at the rate of \$42.00 per hour, in accordance with the agreement between the collective bargaining unit and the Board of Education. Assignment of staff will be based on availability of funds and student enrollment. Classes with low enrollment will be consolidated or terminated, resulting in a reduction of staff needed. Instructors who are approved for multiple programs can only work in one at a time.

BE IT FURTHER RESOLVED that the Supervisor of Program Accountability hereby represents to the Board that there are sufficient funds within the ESEA FY19 Title I grant to fund the appropriate portion of the instruction and that said payments are an appropriate expenditure of grant funds.

Payne Tech Campus

Luis Rodriguez – Mathematics
Heather Suzel (Substitute)

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Ms. Carrillo-Perez, Fr. Leahy
 Nays: None
 Absent: Dr. Pernell

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**Resolution #19-310: Appoint Instructors for Curriculum Development/Alignment
and Scope and Sequence, in an Amount Not to
Exceed \$600.00 Local Funds**

WHEREAS, Anibal Ponce, Supervisor of Adult School, has advised the Superintendent that curriculum design, revision, and alignment to the NJ Student Learning Standards (NJSLS) is needed in the areas below for the 2018-19 school year.

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board hereby appoints the following staff members to participate in the Curriculum Development, Revision, and Re-Alignment for the academic courses as set forth below.

Curriculum work assignment for staff below will be fifteen (15) hours per area at the rate of \$35.19 (2018-19) per hour, in accordance with the agreement between the collective bargaining unit and the Board of Education.

Program (\$35.19/hr.) : Scope and Sequence/ Program Alignment @ 15hrs
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Axel Perez

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Ms. Carrillo-Perez, Fr. Leahy
 Nays: None
 Absent: Dr. Pernell

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**Resolution #19-311-: Appoint Academic Advisors for Immigrant Students for the 2018-2019
School Year – ESEA, Title III Immigrant Grant Funds**

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves the following staff as academic advisors to immigrant students. Immigrant students are defined as students who are aged 3 through 21, were not born in any state and have not been attending one or more schools in any one or more states for more than 3 full academic years. Advisors will meet with students' instructors, monitor and communicate academic progress of students with parents, create learning plan for students, hold individual and /or group meetings before and/or afterschool and promote participation in school life/culture. Assignment will be on an as needed basis for up to two (2) hours per week for a maximum of sixteen weeks at the rate of \$42.00 per hour in accordance with the agreement between the collective bargaining unit and the Board of Education.

BE IT FURTHER RESOLVED that the Supervisor of Program Accountability hereby represents to the Board that there are sufficient funds within the ESEA FY19 Title III Immigrant grant to fund the program and that said payments are an appropriate expenditure of grant funds.

Newark Tech

Jackie Shoop

Payne Tech

Carmen Marquez

Roll Call:	Yeas:	Mr. Carnovale, Ms. Davis, Ms. Medina, Ms. Carrillo-Perez, Fr. Leahy
	Nays:	None
	Absent:	Dr. Pernell

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Resolution #19-312: Unused Vacation Days Pay in an Amount Not to Exceed \$3,272.40

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board approves the payment of unused vacation days to Oge Denis in the amount of \$3,272.40.

BE IT FURTHER RESOLVED that Michael Venezia, Director of Human Resources, has represented to the Board that there are sufficient funds within the District to satisfy all payments due hereunder and that said payments will not adversely affect the District's financial position.

Employee	Retirement Date	Vacation Days Accrued	Daily Pay Rate	Payment Allowed
Oge Denis	11/05/2018	6	\$545.40	\$3,272.40

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Ms. Carrillo-Perez, Fr. Leahy
 Nays: None
 Absent: Dr. Pernell

Resolution #19-313: Authorization for the District to Enter Into a Settlement Agreement With Nicholas Fardin, a Teacher Within The District

WHEREAS, certain issues were raised by the District regarding Nicholas Fardin ("Mr. Fardin") which resulted in Board Counsel and the Superintendent of Schools having various discussions with Mr. Fardin's counsel. These discussions resulted in a Settlement Agreement which sets forth in part that Mr. Fardin resign as a teacher within the District effective November 30, 2018. Board Counsel has advised the Superintendent of Schools that he believes it would be in the best interest of the District to enter into the Settlement Agreement.

On Motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Board hereby authorizes the District to execute the Settlement Agreement and General Release of Claims dated November 19, 2018 (the "Settlement Agreement") with regard to Mr. Fardin's employment with the District. A copy of the Settlement Agreement and General Release of Claims is attached hereto and incorporated herein as if fully set forth which Settlement Agreement has been approved by Board Counsel.

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby authorized by the District to execute the Settlement Agreement and other documents, if any, required to facilitate the involved settlement.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Ms. Carrillo-Perez, Fr. Leahy
 Nays: None
 Absent: Dr. Pernell

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Resolution #19-313A: Appoint Parent Trainer(s) for Parents of Students with Disabilities for the 2018-2019 School Year in an Amount Not to Exceed \$5,000.00 IDEA-2019 Grant Funds

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following staff members as the Parent Trainer for Parents of Students with Disabilities for the 2018-2019 school year. Assignment will be for a maximum of five (5) hours per month after school at the rate of \$42.00 per hour (2018-2019 contract rate), in accordance with the Agreement between the Collective Bargaining Unit and the Board of Education. The total amount to be paid to each staff member shall not exceed the sum of \$2,100.00.

BE IT FURTHER RESOLVED that the Supervisor of Special Education, hereby verifies that there are sufficient funds within the IDEA-2019 grant to fully fund all payments and that said payments are an appropriate expenditure of grant funds.

Marianne Cavallo

Suzanne Sabatino

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Ms. Carrillo-Perez, Fr. Leahy
 Nays: None
 Absent: Dr. Pernell

Resolution #19-313B: Appoint Option 2 Student Performance Evaluator, 2018-2019 School Year, in an Amount Not to Exceed \$3,024.00, Local Funds

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following staff member to monitor and determine that participating students in the Technology Enhanced Active Learning Center (TEAL Center) at the Newark Tech Campus have achieved the instructional objective in Music within the Option 2 curricula. The assignment will be for up to four (4) periods per week for eighteen weeks during Semester 1 of the 2018-2019 school year, at the rate of \$42.00 per period in accordance with the Agreement between the Collective Bargaining Unit and the Board of Education. Total amount to be paid to staff member shall not exceed \$3,024.00. This agreement is for the presently scheduled class only and may not be used as a precedent for future Option 2 classes.

Rosemarie Ogozalek – Music

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Ms. Carrillo-Perez, Fr. Leahy
 Nays: None
 Absent: Dr. Pernell

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CURRICULUM

CURRICULUM RESOLUTIONS

Resolution #19-314: Field Trips

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED that upon the review and approval of Dixiana Carbonell, Assistant Superintendent for Curriculum and Instruction, the Superintendent of Schools recommends that the Board approve the following Field Trips. If the cost of a Field Trip is funded by a Grant, the respective Grant Supervisor represents to the Board that these costs are an appropriate expenditure of Grant funds and that there are sufficient funds within the Grant to fully fund same. If the cost is from local funds Bernetta Davis, Business Administrator, hereby represents to the Board that there are sufficient funds for the payment and that said payments will not adversely affect the financial stability of the District:

Person In Charge	Date/Time	Trip	Cohort/Campus	# Students	Cost to Board
CO-CURRICULAR (NON-ATHLETIC)					
Anthony Rock (1 Chaperone)	12/7/2018 (7:00 a.m. – 11:00 p.m.)	Ridge High School – Basking Ridge, NJ	NT Debate	10	\$920.00 Funded by Local funds
Joelle Dellavolpe (2 Chaperones)	12/20/2018 (10:00 a.m. – 1:45 p.m.)	Children's Hospital – Pompton Plains, NJ	WC Key Club	30	\$0
Anthony Rock (1 Chaperone)	1/4/2019 & 1/5/2019 (3:00 p.m. – TBD)	Rutgers University – Newark, NJ	NT Debate	14	\$1460.00 Funded by Local Funds
Michael Varone	1/7/12/19 (7:15 a.m. – 3:30 p.m.)	Northern Regional Conference – Wayne, NJ	NT HOSA	10	\$300.00 Funded by Local funds
Lisa Ackershoek (1 Chaperone)	1/15/2019 (7:30 a.m. – 2:30 p.m.)	Fairleigh Dickinson University – Florham Park	PT Consumer Bowl –	14	\$0

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Anthony Rock (1Chaperone)	1/18/2019 Thru 1/21/2018 (Leaving 1/18/2019 3:00 p.m. Pick up 1/21/1 TBD)	Lexington Invitational Burlington Marriot – Burlington, MA	NT Debate	16	\$5454.08 Funded by Local Funds
Sandi Romaniello (1Chaperone)	1/24/2019 (10:00 a.m. – 1:45 p.m.)	AT&T – Bedminster, NJ	WC DECA	20	\$0
Lisa Ackershoek Christina Lami (8 Chaperones)	1/25/2019 (9:15 a.m. – 1:30 p.m.)	Dave and Busters – Wayne, NJ	PT Senior Class	100	\$0
GUIDANCE SERVICES (ACADEMICS PROGRAM)					
Marcia Phillips (3 Chaperones)	1/15/2019 (9:00 a.m. – 2:30 p.m.)	Repertorio Espanol – New York, NY	NT TEAL	41	\$1050.00 Funded by Local Funds
Jennifer Guevara (1 Chaperone)	1/15/2019 (8:45 a.m. – 11:45 p.m.)	Career Closet NJCW – Livingston, NJ	WC Transition Center	4	\$0
Simone Cameron (1 Chaperone)	1/17/2019 (7:45 a.m. – 1:00 p.m.)	Rutgers University – Piscataway, NJ Competition	PT Global Logistics/SCM	4	\$0
Denise Calimano (4 Chaperones)	1/29/2019 (7:30 a.m. – 12:30 p.m.)	Rutgers University – Piscataway, NJ	PT Guidance	50	\$0
Brenda Pepper (3 Chaperones)	2/12/2019 (8:00 a.m. – 2:00 p.m.)	South Orange Performing Arts – South Orange, NJ	PT VPA/Language Arts –	40	\$0
CAREER & TECHNICAL EDUCATION (STRUCTURED LEARNING EXPERIENCES)					
Mark Beckett	12/5/2018 (8:30 a.m. – 12:00 p.m.)	Essex County Hall of Records – Newark, NJ	WC VPA - Music	10	\$0
Mark Beckett (1Chaperone)	12/18/2018 (1:00 p.m. – 2:15 p.m.)	West Caldwell Care Center – West Caldwell, NJ	WC VPA - Music	25	\$0

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Thomas Patierno	12/12/2018 (9:00 a.m. – 2:00 p.m.)	Jewish Vocational Services Annual Holiday Social – Livingston, NJ	PT Culinary Arts	6	\$0
Chetram Singh (2 Chaperones)	12/13/2018 (11:15 a.m. – 3:00 p.m.)	Essex County Donald M. Payne Sr. Tech – Newark, NJ	NT Allied Health	5	\$0
Joelle Dellavolpe (2 Chaperones)	1/4/2019 (8:00 a.m. – 1:45 p.m.)	Metropolitan Museum of Art – New York, NY	WC AP Design	17	\$180.00 Funded by Local Funds
William McCullough (1 Chaperone)	1/9/2019 (8:30 a.m. – 12:00 p.m.)	Zago Manufacturing – Newark, NJ	NT Engineering	20	\$0
Gail Riccardi	2/22/2019 (8:00 a.m. – 1:30 p.m.)	Stevens Institute of Technology – Hoboken, NJ	PT Web Design	11	\$0
Gail Riccardi (2 Chaperones)	3/11/2019 (8:00 a.m. – 1:30 p.m.)	Celgene Corporate Headquarters – Summit, NJ	PT Web Design/ Business	30	\$0
Wonda Davis (7 Chaperones)	3/12/2019 – (8:00 a.m. – 3:00 p.m.)	Jacob Javits Convention – New York, NY	PT Cosmetology	69	\$2,667.00 Funded by Local Funds

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Ms. Carrillo-Perez, Fr. Leahy
Nays: None
Absent: Dr. Pernell

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Resolution #19-314A: Field Trips

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED that upon the review and approval of Dixiana Carbonell, Assistant Superintendent for Curriculum and Instruction, the Superintendent of Schools recommends that the Board approve the following Field Trips. If the cost of a Field Trip is funded by a Grant, the respective Grant Supervisor represents to the Board that these costs are an appropriate expenditure of Grant funds and that there are sufficient funds within the Grant to fully fund same. If the cost is from local funds Bernetta Davis, Business Administrator, hereby represents to the Board that there are sufficient funds for the payment and that said payments will not adversely affect the financial stability of the District:

Person In Charge	Date/Time	Trip	Cohort/Campus	# Students	Cost to Board
CO-CURRICULAR (NON-ATHLETIC)					
Michael Varone	1/12/19 (7:15 a.m. – 3:30 p.m.)	Northern Regional Conference – Wayne, NJ	NT HOSA	10	\$300.00 Funded by Local funds
Lamar Robinson	1/14/19 & 1/15/19 (4:00 p.m. – 8:00 p.m.)	Essex County Court House – Newark, NJ	PT Mock Trial Club	10	\$0
Marianne Cavallo (1 Chaperone)	1/23/19 (8:30 a.m. – 1:30 p.m.)	Annual Essex County Project Homeless Connect Day - Branch Brook Park Roller Skating Center – Newark, NJ	WC Transition Center	20	\$0
GUIDANCE SERVICES (ACADEMICS PROGRAM)					
Lourdes Orellana (2 Chaperones)	3/20/2019 (8:30 a.m. – 2:30 p.m.)	Repertorio Espanol – New York, NY	NT AP Spanish Language and Culture	24	\$750.00 Funded by Local Funds
Viviana Rojas (2 Chaperone)	4/30/2019 (8:30 a.m. – 2:00 p.m.)	Repertorio Espanol – New York, NY	PT Spanish I and AP AP Spanish	30	\$750.00 Funded by Local Funds

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Ms. Carrillo-Perez, Fr. Leahy
Nays: None
Absent: Dr. Pernell

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Resolution #19-315: Fire Drill Reports, November, 2018 (enclosure)

On the motion of Mr. Carnovale, seconded by Ms. Perez, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board accepts the attached Fire Drill Reports submitted by the Principals of each school within the District for the month of November, 2018.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Ms. Carrillo-Perez, Fr. Leahy
 Nays: None
 Absent: Dr. Pernell

Resolution #19-316: Security Drill Reports, November, 2018 (enclosure)

On the motion of Ms. Medina, seconded by Mr. Carnovale, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board accepts the attached Security Drill Reports submitted by the Principals of each school within the District for the month of November, 2018.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Ms. Carrillo-Perez, Fr. Leahy
 Nays: None
 Absent: Dr. Pernell

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
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Resolution 19-317: Board Policy, First Reading

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board approves the first reading of the following Board Policy:

<u>POLICY NAME</u>	<u>FILE CODE</u>	<u>STATUS</u>
Outstanding Food Service Charges (Policy-Revised)	8550	Draft

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Ms. Carrillo-Perez, Fr. Leahy
 Nays: None
 Absent: Dr. Pernell

Resolution #19-318: Authorization for the District to Accept a Donation in the Sum of \$500.00 by Brothers Making a Difference to West Caldwell Tech's Robotics Program

WHEREAS, Brothers Making a Difference, with offices located in Bloomfield, NJ, has offered a donation in the amount of \$500.00 to the Essex County West Caldwell Tech's Robotics program; now

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the board hereby authorizes the District to accept a donation from Brothers Making a Difference, in the sum of \$500.00 to the West Caldwell Tech Robotics program.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Ms. Carrillo-Perez, Fr. Leahy
 Nays: None
 Absent: Dr. Pernell

Resolution #19-319: Accept Donation of Various Supplies for Payne Tech Construction Program

On the motion of Mr. Carnovale, seconded by Ms. Medina, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Board hereby accepts the donation of certain miscellaneous tools and related amenities for training purposes in the construction program within the District.

BE IT FURTHER RESOLVED, that as a condition of the Board's acceptance of the donation as set forth above and that prior to any of the donated items being utilized by the District that said donated items be inspected by the appropriate personnel so as to ensure that same function in a safe and unhazardous manner.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Ms. Carrillo-Perez, Fr. Leahy
 Nays: None
 Absent: Dr. Pernell

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BUILDINGS AND GROUNDS

BUILDINGS AND GROUND RESOLUTIONS

**Resolution #19-320: Use of Essex County West Caldwell Tech Gym by the Essex County
Division of Community Action to host the 2019 New Jersey High School
Consumer Bowl - Essex County Competition**

On the motion of Ms. Medina, seconded by Ms. Davis, BE IT RESOLVED, that upon recommendation of the Superintendent of Schools, the Essex County Vocational Technical Schools District Board of Education hereby authorizes the use of the Essex County West Caldwell Tech Gym by the Essex County Division of Community Action to host the 2019 High School Consumer Bowl – Essex County Competition. The competition will take place on Friday, February 8, 2019 from 9:00 am to 2:00 pm and the inclement weather date is Tuesday, February 12, 2019 from 9:00 am to 2:00 pm.

BE IT FURTHER RESOLVED that one (1) District Security Guard and one (1) Black Seal licensed custodian will be assigned to Essex County West Caldwell Tech during the use of the gym facilities. Those who are District employees will be compensated in accordance with their respective collective bargaining agreements. The Board has agreed to waive charging any and all fees which may be associated with providing staffing at competition.

BE IT FURTHER RESOLVED that the County of Essex shall provide the District with the appropriate Insurance Policies in limits as to be determined by the District which said policies shall name the District and all other individuals and/or entities as required by the Board as lost payees and shall remain in full force and effect for the time frame as referenced above. It is an expressed condition that the District receives the Insurance Certificates prior to any use. The County of Essex shall hold the District harmless from any consequences occurring from or connected with the approval of the use of this school facility.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Ms. Carrillo-Perez, Fr. Leahy
 Nays: None
 Absent: Dr. Pernell

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Resolution #19-321: Approval of Fundraisers

On the motion of Mr. Carnovale, seconded by Ms. Medina, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby authorizes students of the Newark Tech Campus to hold dress-down days on the following dates to raise funds to help pay for various student events for the 2018-19 school year:

Person in Charge	Anticipated Date(s)	Fundraiser	Organization/ School	Funds to be Used Towards
Jennifer Prezotti	12/10/18 – 1/18/19	Make and sell snowmen out of socks	Something Unique Club, Payne Tech	Class supplies and student activities
Vivian Rojas	12/20/18		Art Club Payne Tech	To create a gallery exhibition for Black History Month and Women's Month
Joelle DellaVolpe	1/2 – 1/9, 2019	Sale of Tea Shirts	Basketball Team West Caldwell Tech	Basketball team activities and league costs
Jessica Gonzalez	1/7 – 2/1/2019	Chinese New Year Gram	Multicultural Club Payne Tech	Multicultural Club supplies
Joelle DellaVolpe	1/15 – 2/15, 2019	Soles4Souls fundraiser Collecting shoes for those in need.	Key Club Members West Caldwell Tech	Shoes given to those in need
Brad Howard Bill Rogers	1/24/2019	Basketball skill contest, games, scrimmage	Boys and Girls Basketball Teams Payne Tech	Basketball teams will use to offset training and league costs
Kaitlyn Meyer	1/25/2019	Dress-Down day	Drama Club Payne Tech	Drama Club class supplies and activities
Kaitlyn Meyer	2/1 – 2/14/2019	Sale of Chocolate and roses	Drama Club Payne Tech	Drama Club Spring trip

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Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Ms. Carrillo-Perez, Fr. Leahy
 Nays: None
 Absent: Dr. Pernell

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ANNOUNCEMENTS

Our next **Regular Board Meeting** is scheduled to be held in the Board Room, Administrative Offices, LeRoy Smith, Jr. Public Safety Building, 60 Nelson Place, 14th floor, Sheila Oliver Conference Center, Newark, New Jersey, at 6:00 p.m., **on Monday, January 14, 2019.**

ADJOURNMENT

Resolution #19-322: Adjournment

On the motion of Ms. Perez, seconded by Ms. Medina, the Board adjourns the meeting at 6:48pm p.m.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Ms. Carrillo-Perez, Fr. Leahy
 Nays: None
 Absent: Dr. Pernell