

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
BOARD OF EDUCATION
REGULAR MEETING MINUTES
NOVEMBER 26, 2018**

CALL TO ORDER

The Regular Meeting of the Essex County Schools of Technology of Education was called to order at 6:30 p.m. on Monday, November 26, 2018, by President, Rev. Edwin Leahy, OSB.

OPENING STATEMENT

Adequate notice of this meeting was provided in compliance with the Open Public Meetings Act and published in the Star Ledger on November 9, 2018 and in El Coqui on November 8, 2018.

PLEDGE OF ALLEGIANCE

ROLL CALL – Board Secretary, Lori Tanner

Present: Mr. Salvatore Carnovale, Ms. Adrienne Davis, Dr. Chris T. Pernell
Fr. Edwin D. Leahy
Absent: Ms. LeeSandra Medina Ms. Jennifer Carrillo-Perez
Also Present: Dr. James M. Pedersen, Superintendent
Bernetta Davis, Business Administrator
Mr. Murphy Durkin, Board Attorney
Ms. Kimberly Browne-Smeraldo, Treasurer
Mary Ann Sweeney, Sr. Administrative Assistant to the Board

COMMUNICATION

PUBLIC COMMENT WITH REGARD TO RESOLUTIONS

REPORT OF THE SUPERINTENDENT OF SCHOOLS

REPORT OF THE BUSINESS ADMINISTRATOR

1. HIB Monthly Report – October, 2018

School	Allegations			Verified	
	Oct.	17-18 cumulative		Oct. 17-18 cumulative	
Newark Tech	1	1	-	0	0
Payne Tech	2	3	-	2	3
West Caldwell	0	0	-	0	0
Total	3	4	-	2	3

(Discussion of any HIB incident is restricted to closed session.)

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POINTS OF PRIDE

- Newark Tech

On October 12, 2018 representatives from the Cooperman College Scholars program presented to our 11th graders. Cooperman College Scholars is a program that supports academically talented, highly motivated students with financial need from Essex County, New Jersey, in their efforts to attain a four-year college degree. The program provides a three week Summer Academy, a scholarship to attend college, as well as mentoring and other resources to ease the transition to college and support each Scholar's success.

On Saturday, October 20, 2018 the girls Volleyball team represented Newrk Tech at the Breast Cancer Awareness Walk

- Payne Tech

Payne Tech School Counselor Mrs. Denise Calimano sponsored our Making Strides against Breast Cancer fundraiser and raised \$410.00.

Payne Tech hosted the Newark Arts Festival Exhibit Voices of the City featuring our Payne Tech music students and our culinary students catered the event.

Payne Tech Shantel Ashmead was nominated by NJ.com as one of the top freshmen that has been outstanding during Volleyball season 2018.

- West Caldwell Tech

On October 26th the Essex County Division of Cultural and Historical Affairs and the Citizen Committee of Presby Memorial Iris Garden hosted the Annual Gardens Aglow Event. West Caldwell Tech students carved 30 pumpkins for the event.

On October 27th WCT's Robotic Club had a 16 team tournament at Pingry High School. The students built a great robot, and did pretty well at the competition, winning 3 out of 5 matches to end the qualification rounds as the 4th seed

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SUSPENSIONS (enclosure)

As required, a confidential list of student suspensions for the month of October, 2018 at each school is provided for board member review. Any discussion is restricted to closed session.

Resolution #19-239: Approval of Regular Board Meeting Minutes October 22, 2018 (enclosure)

On the motion of Dr. Pernell, seconded by Ms. Davis, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board approves the Essex County Schools of Technology Board of Education Minutes of the Regular Board Meeting of October 22, 2018.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy
 Nays: None
 Abstain: None
 Absent: Ms. Medina, Ms. Carrollo-Perez

Resolution #19-240: Approval of Annual Reorganization Meeting Minutes November 1, 2018
(enclosure)

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board approves the Annual Reorganization Minutes of the November 1, 2018 meeting.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Fr. Leahy
 Nays: None
 Abstain: Dr. Pernell
 Absent: Ms. Medina, Ms. Carrollo-Perez

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FINANCE

FINANCE RESOLUTIONS

Resolution #19-241: Approval of the Board Secretary and Treasurer's Reports for the Period Ending 9-30-18 (enclosure)

On the motion of Dr. Pernell, seconded by Mr. Carnovale, the Board acknowledges receipt of the Certification from the Business Administrator that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A23-2.11(a) and (b), and that sufficient funds are available to meet the District Board of Education's financial obligations for the remainder of the fiscal year and that therefore upon the recommendation of the Board Secretary, Treasurer and Superintendent of Schools it is recommended that the Secretary's and Treasurer's Reports for the period ending September 30, 2018, showing a cash balance of \$19,215,864.67 be approved, a copy of which is attached hereto and incorporated herein as if fully set forth.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy
 Nays: None
 Absent: Ms. Carrillo-Perez, Ms. Medina

Resolution #19-242: Transfer of Funds, September, 2018 (enclosure)

WHEREAS, Bernetta Davis, Business Administrator for the District, has determined that it is in the best interest of the District if certain inter-district fund transfers occur for the month of September, 2018 , so as to prevent certain line item accounts going into a deficit. Ms. Davis has advised the Superintendent of Schools that these transfers are appropriate and in accordance with the appropriate statute governing same; now

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Business Administrator and the Superintendent of Schools the Board approves the transfer of accounts pursuant to the attached Report of Transfers for the month of September, 2018, a copy of which is attached hereto and incorporated herein as if fully set forth.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy
 Nays: None
 Absent: Ms. Carrillo-Perez, Ms. Medina

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Resolution #19-243: Authorize Payment of Bills – November 21, 2018

WHEREAS, Bernetta Davis, Business Administrator for the District, has reviewed bills presented to the District for payment in the amount of \$3,120,089.04, through November 16, 2018 and has determined that the bills on the enclosed bills list are required to be paid by the District and that same are in accordance with contracts and/or agreements entered into by the District. Ms. Davis hereby represents to the Board that there are sufficient funds within the District to make these payments and that said payments will not adversely affect the financial position of the District; now

On the motion of Dr. Pernell, seconded by Mr. Carnovale, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board approves the payment of the November 21, 2018, bill's list in the sum of \$3,120,089.04, a copy of which is attached hereto and incorporated herein as if fully set forth.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy
Nays: None
Absent: Ms. Carrillo-Perez, Ms. Medina

Resolution #19-244: Authorize Acceptance of Original Grant and the Amendment to the Submission of FY-2019 Individuals With Disabilities Education Act (IDEA) Grant Application

WHEREAS the District is authorized to apply for the Individuals with Disabilities Education Act (IDEA) FY-2019 grant funds, in the amount of \$533, 781.00. The District was thereafter awarded grant funds in this amount.

WHEREAS, the New Jersey Department of Education requires that in the event grant funds that were approved the prior year but not utilized by the District be included as FY-2018 carry-over funds in the current application. Dr. Patricia Clark-Jeter, grant director has advised the Superintendent that there are carry-over funds in the amount of \$228,239.00 and has therefore requested that the above-reference grant applications be amended so to include this amount; now

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board hereby authorizes the acceptance of the original application and the amendment to the application for funds to the State Department of Education for the FY-2019 Individuals With Disabilities Act (IDEA) grant, from the sum of \$533,781 to \$762,020 so as to include the FY-2018 carry-over funds of \$228,239.00.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy
Nays: None
Absent: Ms. Carrillo-Perez, Ms. Medina

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Resolution #19-245: Acceptance of Year 2 of DCO Energy, LLC Proposal for Term of January 1, 2019 – December 31, 2019, for Facility Management Services for Essex County Donald M. Payne, Sr. School of Technology, in an Amount Not to Exceed \$961,652.00, Local Funds

WHEREAS, on October 19, 2017 in response to the Board's request for bid proposals relative to Facility Management Services for Essex County Donald M. Payne, Sr. Vocational Technical School Campus ("Payne Tech"), DCO Energy, LLC ("DCO") submitted a Cost Proposal Sheet with Costs for Years 1 through 5; and;

WHEREAS, on November 1, 2017 the Board passed Resolution #18-202 authorizing the District to enter into an agreement with DCO wherein DCO shall provide Facility Management Services for Essex County Donald M. Payne, Sr. School of Technology in an amount not to exceed \$1,105,471.00 for Year 1. An Agreement was subsequently entered into by and between the District and DCO. Although the proposal accepted by the District set forth a 5% increase, through inadvertence or mistake, this Agreement did not include a provision for payment to DCO for facilitating subcontractors.; and

WHEREAS, Bernetta Davis, Business Administrator, has advised the Superintendent that DCO has provided overall satisfactory service in accordance with the Contract as referenced above and that it would be in the best interest of the District if the District were to enter into a one (1) year contract with DCO in the sum not to exceed Nine Hundred Sixty One Thousand Six Hundred and Fifty-Two Dollars (\$961,652.00) in accordance with the terms and conditions of the current contract, with the exception that said Contract shall include a provision for a 5% increase regarding DCO's facilitation of subcontractors, for Year 2 of DCO's Proposal; and

On the motion of Mr. Carnovale, seconded by Dr. Pernell, BE IT RESOLVED, that upon recommendation of the Superintendent, the Board hereby authorizes Bernetta Davis, Business Administrator to execute the appropriate documentation on behalf of the District so as to enter into a one (1) year contract as referenced above, which contract shall commence on January 1, 2019 through December 31, 2019 in an amount not to exceed \$961,652.00; and

BE IT FURTHER RESOLVED, that the Board hereby authorizes the District to amend the Agreement by and between the District and DCO, pursuant to Resolution #18-202 so as to incorporate consideration to be paid to DCO with regard to their facilitation of subcontractors. Said amendment is subject to Board Counsel's review and approval; and

BE IT FURTHER RESOLVED, that Bernetta Davis, Business Administrator, is hereby authorized to execute the Agreement, and the amendment referenced above, on behalf of the District; and

BE IT FURTHER RESOLVED, that DCO has submitted the appropriate political contribution disclosure forms pursuant to Chapter 271 of the laws of 2005; and

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BE IT FURTHER RESOLVED, that the Business Administrator is hereby directed to ensure that the appropriate insurance certificates are obtained prior to the commencement of the renewal term in accordance with the contract; and

BE IT FURTHER RESOLVED, that Bernetta Davis Business Administrator, hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District; and

BE IT FURTHER RESOLVED that the Board further hereby directs the Board Secretary to publish notice of the award of the Contract pursuant to N.J.S.A. 18A:18A-5(a) 1 and N.J.A.C. 5:34-9.5(c), if required.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy
 Nays: None
 Absent: Ms. Carrillo-Perez, Ms. Medina

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Resolution #19-246: Amendment to Resolution # 18-303B to Extend the Termination Date of the Contract dated April 14, 2018 by and between the District and Sterling Security Services from December 31, 2018 to March 5, 2019

WHEREAS, on March 5, 2018, the Board passed Resolution # 18-303B authorizing the District to enter into an Agreement with Sterling Security Services ("Sterling") for a one (1) year Contract to provide exterior perimeter security at the Payne Tech campus; and

WHEREAS, subsequent to the passage of Resolution # 18-303B, an Agreement was entered into with Sterling and the District which stated, through inadvertence or mistake, that the Agreement would commence April 14, 2018 and continuing until December 31, 2018 when said Agreement should have stated continuing until March 5, 2019; now

THEREFORE, on the motion of Dr. Pernell, seconded by Ms. Davis, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board hereby authorizes the District to amend the Agreement with Sterling to reflect that said Agreement shall continue until March 5, 2019. All other terms and conditions of the Agreement shall remain in full force and effect.

BE IT FURTHER RESOLVED, that Bernetta Davis, Business Administrator, is hereby authorized to execute the above referenced Addendum on behalf of the District, subject to Board Counsel's review and approval

BE IT FURTHER RESOLVED, that the Board further hereby directs the Board Secretary to publish notice of the award of the Contract pursuant to N.J.S.A. 18A:18A-5(a)(1) and N.J.A.C. 5:34-9.5(c), if required.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy
Nays: None
Absent: Ms. Carrillo-Perez, Ms. Medina

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**Resolution #19-247: Renewal of Maxor Prescription Plan for
January 1, 2019 to December 31, 2019, at a Premium Not to Exceed
\$1,113,846.00, Local Funds**

WHEREAS, Bernetta Davis, Business Administrator, has reviewed Prescription Plans submitted by Maxor, Phoenix Benefit Manager and SEHBP with Mr. Joseph Maurillo of IMAC Insurance, the District's insurance consultant and broker of record. Mr. Maurillo has determined that it would be in the best interest of the District to continue with the Prescription Plan with Maxor. Ms. Davis concurs with Mr. Maurillo's determination.

WHEREAS, Ms. Davis reviewed the above with the Superintendent who, after said review, concurs that it would be in the best interests of the District to renew the current Prescription Plan with Maxor for January 1, 2019 to December 31, 2019. Ms. Davis has further advised the Superintendent that the renewal of the Prescription Plan is not required to be competitively bid and that same is exempt pursuant to N.J.S.A. 18A:18A-5.

WHEREAS, Ms. Davis has further represented that there are sufficient funds within the District to pay all premiums for the involved Prescription Plan in the amount of \$1,113,846.00 and that said payment will not adversely affect the District's financial position.

On the motion of Mr. Carnovale, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board authorizes the renewal of the District's current Prescription Plan with Maxor, for the period January 1, 2019 through December 31, 2019, through IMAC Insurance Management & Consulting, 540 Mill Street, Belleville, New Jersey 07109, as our broker of record, at an annual premium of \$1,113,846.00 which represents a 10.03% rate reduction from the prior period.

BE IT FURTHER RESOLVED, that the Board authorizes the Business Administrator to execute any and all documentation legally required to effectuate the involved renewals.

BE IT FURTHER RESOLVED that the Board further hereby directs the Board Secretary to publish notice of the award of the Contract pursuant to N.J.S.A. 18A:18A-5(a) 1 and N.J.A.C. 5:34-9.5(c), if required.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy
 Nays: None
 Absent: Ms. Carrillo-Perez, Ms. Medina

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Resolution #19-248: Approve Professional Day Requests

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby approves the following Professional Day Requests. If the cost of a Professional Day is funded by a Grant the respective Grant Supervisor represents to the Board that these costs are an appropriate expenditure of Grant funds and that there are sufficient funds within the Grant to fully fund same. If the cost is from local funds Bernetta Davis, Business Administrator, hereby represents to the Board that there are sufficient funds for the payment and that said payment will not adversely affect the financial stability of the District.

Date of Event	Workshop/Conference	Staff Member(s) Participating	Mileage Reimbursement, if Applicable	Cost to Board/Registration Fee
11/27/18 – 11/30/18	ACTE Career Tech Vision Conference San Antonio, TX	Dr. Cathleen Smith	\$0.31/mi	\$2,700.05 (total) Funded by Perkins
11/30/2018	The Makerbot Certification Program Brooklyn, NY	Max Nixon	\$0.31/mi	\$199.00 Funded by Perkins
12/2/18 - 12/4/18	NJASL Fall Conference Long Branch, NJ	Mary Stratton	\$0.31/mi	\$202.00 Funded by ESEA
12/7/2018	Making Best Use of Google Classroom to Strengthen your Science Instruction West Orange, NJ	Patricia Schaffer	\$0.31/mi	\$259.00 Funded by IDEA
12/10/2018	Special Education Laws Made Simple Tom's River, NJ	Dr. Patricia Clark-Jeter	\$0.31/mi	\$359.00 Funded by IDEA
12/10/12/2018	Special Education Laws Made Simple, Tom's River, NJ	Taliah Joyner	\$0.31/mi	\$349.00 Funded by IDEA
12/12/2018	Making Best of Personalized Learning to Powerfully Support Student Success West Orange, NJ	Jennifer Doss	\$0.31/mi	\$259.00 Funded by IDEA

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12/13/2018	Powerful, Practical Strategies for Reaching "I Don't Care!" and Underperforming Students to Increase West Orange, NJ	Stephanie Bird	\$0.31/mi	\$269.00 Funded by ESEA
2/1/2019	Strategies....Strengthen your Writing Instruction to Significantly Increase Students' Writing Skills {Grades 6-12} West Orange, NJ	Stephanie Bird	\$0.31/mi	\$269.00 Funded by ESEA

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy
Nays: None
Absent: Ms. Carrillo-Perez, Ms. Medina

Resolution #19-249: Resolution for a Closed Session

On the motion of _____ seconded by _____ at _____ p.m., the Board approves the following resolution:

~~BE IT RESOLVED that the Essex County Schools of Technology Board of Education shall at this time recess this meeting and conduct a closed meeting concerning personnel issues and other matters which involve exceptions set forth in the Open Public Meetings Act, and are matters which this Body hereby determines are of such a nature that they cannot be discussed at an open meeting. This Body is at this time unable to determine when the matters under discussion can be disclosed to the public. However, this Body will make such a disclosure when circumstances permit.~~

~~Personnel matters are scheduled to be discussed during this closed session~~

Resolution #19-250: Return to a Regular Session

On the motion of _____ seconded by _____ at _____ p.m., the Board returned to the regular session meeting.

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PERSONNEL

PERSONNEL RESOLUTIONS

PERSONNEL RESOLUTIONS

Resolution #19-251: Resignation of Employee(s)

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby accepts the resignation of the following employee(s) effective December 31, 2018.

<u>Employee</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Louis Pellecia	Instructor	Payne Tech	12/31/2018

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy
 Nays: None
 Absent: Ms. Carrillo-Perez, Ms. Medina

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Resolution #19-252: Appoint New Employee(s), 2018-2019 School Year, Local and Grant Funds

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following individual(s) for the 2018-2019 school year contingent upon the submission of all appropriate paperwork, New Jersey certification in the instructional area (if applicable), a successful criminal history check and passing the medical physical examination. Employment shall be governed by the respective Collective Bargaining Agreement.

BE IT FURTHER RESOLVED, the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

BE IT FURTHER RESOLVED Mr. Bickram Singh, Supervisor of Program Accountability, hereby represents to the Board that all payments to be made pursuant to the below-indicated salary shall be paid through the ESEA FY19 Title I grant, and that said payment is an appropriate expenditure of Grant funds and that there are sufficient funds within the grant to fully fund same.

<u>Name/Position</u>	<u>Type of Position</u>	<u>Location</u>	<u>Level/Step</u>	<u>Base Salary</u>	<u>Effective Date</u>
Maria Madera Paraprofessional	10-Month	Payne Tech	Step 4	\$27,650.00	11/1/2018 – 6/30/2019
Stephanie Maldonado Secretary	12-Month	Central Office	Step 10	\$49,450.00*	12/1/2018- 6/30/2019

*50% of salary, \$24,725.00, grant funded by ESEA.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy
Nays: None
Absent: Ms. Carrillo-Perez, Ms. Medina

**Resolution #19-253: Approve Salary Adjustment, Dixiana Carbonell, 2018-2019
School Year at \$158,000.00, Local Funds.**

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent, Dixiana Carbonell's salary shall be adjusted to \$158,000.00 effective as of July 1, 2018 through June 30, 2019. This contract has been approved by the County Superintendent of Passaic. A copy of Ms. Carbonell's Contract is attached hereto and incorporated herein as if fully set forth.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy
Nays: None
Absent: Ms. Carrillo-Perez, Ms. Medina

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Resolution #19-254: Substitute/Long Term Replacement

WHEREAS, situations arise where teachers are out an extended period of time due to medical, personal or Family Leave reasons; and

WHEREAS, it is critical to maintain the consistency of instruction by certified long-term replacement (substitute) teachers; and

WHEREAS, the Board has approved long-term content area certified replacements at a per diem rate of \$250, equal to a first year teacher at the BA Level; now

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves (listed below) as a “substitute” teacher at a rate of \$250 per day beginning on December 1, 2018 through December 21, 2018

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District’s local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

<u>Name/Position</u>	<u>Location</u>
James Gallina	Payne Tech
Jorge Tuesta	West Caldwell
James Casalino	Newark Tech
Rosanna Braden	Payne Tech

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy
 Nays: None
 Absent: Ms. Carrillo-Perez, Ms. Medina

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Resolution #19-255: Appoint Instructor to Teach an Extra Period, 2018-2019 School Year, in an Amount Not to Exceed \$7,339.00 from Local Funds

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following instructor for teaching an extra class/period during the 2018-2019 school year. The instructor shall be compensated for teaching the extra period in accordance with the Agreement between the Collective Bargaining Unit and the Board of Education

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

<u>Name</u>	<u>Course</u>	<u>Location</u>	<u>Length Of Period</u>	<u>Amount</u>
Ercan, Alyssa	U.S. History I	Newark Tech	40 min	\$7,339.00

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy
Nays: None
Absent: Ms. Carrillo-Perez, Ms. Medina

Resolution #19-256: Approve Family Leave of Absence, Employee #5327

WHEREAS, Employee #5327, has requested an intermittent leave of absence in accordance with the Family Medical Leave Act of 1993 and the New Jersey Family Leave Act of 1989. Employee #5327 qualifies for the involved leave in accordance with both statutes.

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves a Family Leave of Absence for Employee #5327, from October 29, 2018 through November 30, 2018 with benefits in accordance with the Family Medical Leave Act. Employee #5327 will substitute accrued paid leave of absence by utilizing accumulated days.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy
Nays: None
Absent: Ms. Carrillo-Perez, Ms. Medina

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Resolution #19-257: Approve Family Leave of Absence, Employee #6286

WHEREAS, Employee #6286, has requested an intermittent leave of absence in accordance with the Family Medical Leave Act of 1993 and the New Jersey Family Leave Act of 1989. Employee #6286 qualifies for the involved leave in accordance with both statutes.

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves a Family Leave of Absence for Employee #6286, from December 17, 2018 through March 15, 2019 with benefits in accordance with the Family Medical Leave Act. Employee #6286 will substitute accrued paid leave of absence by utilizing accumulated days.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy
 Nays: None
 Absent: Ms. Carrillo-Perez, Ms. Medina

Resolution #19-258: Salary Level Advancement (2018-2019 School Year)

WHEREAS, the current collective bargaining agreement by and between the Board and the Essex County Vocational Education Association, set forth in part at Article Thirty, section A, paragraph 3 states the following:

3. All teachers anticipating advancement from one level to the next must declare such to the Superintendent in writing before March 1 of the year prior to advancement, and present documentation prior to November 1 of the year the advancement becomes effective, and after appropriate documentation shall be paid retroactively to September 1 of that year.

WHEREAS, the Superintendent of Schools has verified that the following individuals as set forth below submitted the appropriate documentation as referenced above within the required timeframe and are therefore entitled to the noted salary advancement, now

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby approves the salary advancement for the following staff members retroactive to September 1, 2018, in accordance with the Agreement between the Collective Bargaining Unit and the Board of Education.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy
 Nays: None
 Absent: Ms. Carrillo-Perez, Ms. Medina

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BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

<u>Employee</u>	<u>Position</u>	<u>Location</u>	<u>From</u>	<u>To</u>
Justin Bevilacqua	Teacher of Mathematics	West Caldwell	\$56,799 Level 2, Step 4	\$61,445 Level 3, Step 4
Robert Hebenstreit	Teacher of Social Studies	Payne Tech	\$55,150 Level 1, Step 5	\$57,498 Level 2, Step 5
Christina Lami	Teacher of Social Studies	Payne Tech	\$55,150 Level 1, Step 5	\$57,498 Level 2, Step 5
Giuseppe Tesaro	Teacher of Mathematics	West Caldwell	\$65,273 Level 2, Step 10	\$70,436 Level 3, Step 10
Kaitlyn Meyer	Teacher of English	Payne Tech	\$56,799 Level 2, Step 4	\$61,445 Level 3, Step 4
Katherine Lizardo	Teacher of English	Payne Tech	54,500 Level 1, Step 4	56,799 Level 2, Step 4
Sandy Barrionuevo	Teacher of Social Studies	Payne Tech	59,108 Level 2, Step 6	63,939 Level 3, Step 6

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy
Nays: None
Absent: Ms. Carrillo-Perez, Ms. Medina

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
BOARD OF EDUCATION
REGULAR MEETING MINUTES
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Resolution #19-259: Approve Stipend for Anibal Ponce for Masters Plus 30 Graduate Credits, Local Funds

WHEREAS, the current Collective Bargaining Agreement by and between the Board and the Administrators and Supervisors Association sets forth in part at Article XXIII, paragraph E, the following:

- E. Those bargaining members with a masters plus thirty (30) graduate credits from an accredited university shall receive an annual stipend of \$4, 583.00...
(amount for 2018-2019 school year)

WHEREAS, the Superintendent, has verified that Anibal Ponce, Vice Principal of Newark Tech, as set forth below, submitted official documentations and is therefore entitled to the involved salary provision.

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board hereby approves the stipend for a Masters Plus 30 graduate credits in the amount of \$4,583.00 per annum for Anibal Ponce, to be paid retroactively effective September 1, 2018, in accordance with the current collective bargaining agreement by and between the Board and the Essex County Vocational Administrators and Supervisors Association.

BE IT FURTHER RESOLVED that Business Administrator, Bernetta Davis, hereby represents to the Board that there are sufficient funds within the District to fully fund all payments and that said payment will not adversely affect the financial position of the District.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy
Nays: None
Absent: Ms. Carrillo-Perez, Ms. Medina

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
BOARD OF EDUCATION
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Resolution #19-260: Appoint Coaches for the 2018-2019 School Year

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following individuals to the coaching assignment(s) for the 2018-2019 school year at an annual stipend as set forth in accordance with the Agreement between the Collective Bargaining Unit and the Board of Education.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

<u>Location/Position</u>	<u>Employee</u>	<u>Annual Stipend</u>
Payne Tech – Asst. Coach Girls Basketball	Pablo Rodriguez	\$9,180.00
Payne Tech – Head Coach Spring Track	Michael Gallo	\$10,200.00
Payne Tech – Asst. Coach Spring Track	Richard Derkacs	\$9,180.00
Payne Tech – Asst. Coach Spring Track	Simone Cameron	\$9,180.00
Payne Tech – Head Coach Boys Volleyball	Brian Johnson	\$10,200.00
Payne Tech – Asst. Coach Boys Volleyball	Natasha Batista	\$9,180.00
Payne Tech – Asst. Coach Boys Volleyball	Miguel O'Conner	\$9,180.00
Payne Tech Scholars Club	Casey Boyle	\$1,678.00

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy
 Nays: None
 Absent: Ms. Carrillo-Perez, Ms. Medina

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
BOARD OF EDUCATION
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**Resolution #19-261: Appoint Nurse for After School Program, 2018-19 School Year
 Local Funds**

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves the following nurses to work in the Academic Support program after school for up to one (1) hour per day, four days a week, 3:00 – 4:00 pm, for the 2018-2019 school year at the rate of \$42.00 per hour, in accordance with the agreement between the collective bargaining unit and the Board of Education. Assignment of staff will be based on availability of funds and student enrollment. Classes with low enrollment will be consolidated or terminated, resulting in a reduction of staff needed. Instructors who are approved for multiple programs can only work in one at a time.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Amanda Gordon-Payne Tech

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy
 Nays: None
 Absent: Ms. Carrillo-Perez, Ms. Medina

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
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**Resolution #19-262: Appoint Instructors for Academic Support After School,
2017-2018 School Year –ESEA, Title I Grant Funds**

On the motion of Ms. Davis, seconded by Dr. Pernell,, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves the following instructors to work in the Academic Support program for struggling students in Mathematics and Language Arts after school for up to one (1) hour per day, four days a week, for the 2017-2018 school year at the rate of \$40.97 per hour, in accordance with the agreement between the collective bargaining unit and the Board of Education. Assignment of staff will be based on availability of funds and student enrollment. Classes with low enrollment will be consolidated or terminated, resulting in a reduction of staff needed. Instructors who are approved for multiple programs can only work in one at a time.

BE IT FURTHER RESOLVED that the Supervisor of Program Accountability hereby represents to the Board that there are sufficient funds within the ESEA FY18 Title I grant to fund the appropriate portion of the instruction and that said payments are an appropriate expenditure of grant funds.

North 13 Tech Campus

Rosa Goncalves - Mathematics
Alison Paterson-Language Arts

Newark Tech

Marcia Scille-Language Arts
Deyka Torres-Mathematics

Bloomfield Tech

Sokol Ajazi – Mathematics

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy
 Nays: None
 Absent: Ms. Carrillo-Perez, Ms. Medina

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
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Resolution #19-263: Appoint Staff to Facilitate the District's Adult School Program for the 2018-2019 School Year, in an Amount Not to Exceed \$120,000.00 Local and \$108,000.00 Grant Funds

WHEREAS, John Dolan, Director of Career & Technical Education and Adult Basic Education Grant Supervisor, has advised the Superintendent that the Adult Basic Skills & Integrated English Literacy Grant (the "Grant") encourages and/or requires in part that the District implement an Adult Basic Education Program; and,

WHEREAS, John Dolan, Adult Basic Education Grant Supervisor and Bernetta Davis, Business Administrator hereby represents to the Board that there are sufficient funds within the grant and District Matching Funds to fully fund all payments and that said payments are an appropriate expenditure of the District and Grant funds.

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED, that upon recommendation of the Superintendent of Schools the Board hereby appoints the following individual as instructor to the Adult Basic Skilled Trades and Vocational Education Program for the 2018-2019 school year.

Assignment for **Adult Skilled Trades and Vocational Education Instructors** below will be for a maximum of four and one half (4.5) hours per evening x 18 sessions = 81 hours, **starting January Semester** at the rate of \$42.00 per hour (2018-2019 contract rate), in accordance with the agreement between the collective bargaining unit and the Board of Education. Based on the enrollment in the program, schedules are subject to modification by the administration.

Welding Instructor

** Timothy Clarke

Replacing

Thomas Sedillo

**Non District employees

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy
 Nays: None
 Absent: Ms. Carrillo-Perez, Ms. Medina

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
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**Resolution #19-264: Authorization to Approve Test Administrators or Proctors for 2018-19
 Not to exceed \$10,000.00, Local Funds**

WHEREAS, in the course of the school year students may take various state-wide or commercially developed standardized assessments, it may be necessary for staff to be assigned to serve as test administrators or proctors during their prep time.

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED that upon the motion of the Superintendent, the Board hereby approves various staff in all schools to serve as test administrators or proctors, if necessary for the 2018-19 school year. Staff will be compensated at the rate for class coverage in accordance with the agreement between the collective bargaining unit and the Board of Education.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy
 Nays: None
 Absent: Ms. Carrillo-Perez, Ms. Medina

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
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**Resolution #19-265: Appoint Work Study Students, in an Amount Not to Exceed \$1200.00
Local Funds**

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board hereby appoints the following students to participate in the 2018-19 Work Study Program at the rate of \$8.60 per hour, the current minimum wage as determined by the State of New Jersey's Department of Labor. The extent of staffing, length and duration of employment for the various assignments will depend on the needs of any given program as well as funding.

Assignment for the following student will be from November 20, 2018 through June 30, 2019 for a maximum of six (6) hours per week. The total amount to be paid to each student shall not exceed the sum of \$1200.00.

Newark Tech

Ashley Majia- COE Office NT

BE IT FURTHER RESOLVED, any student within the District that will be employed shall not have access to any confidential information contained by the District. The Superintendent of Schools is hereby directing those individuals supervising students to make certain that the appropriate safeguards are in place to ensure that these students are not provided access to any confidential information.

BE IT FURTHER RESOLVED, the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy
 Nays: None
 Absent: Ms. Carrillo-Perez, Ms. Medina

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
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Resolution #19-266: Rescind Prior Appointment

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board rescinds its action of the October 22, 2018 appointment (Resolution #19-201) of Tatiana Javis previously approved as Payne Tech's Assistant Coach for Girls Basketball. All other terms and conditions of resolution #19-201 shall remain in full force and effect and are not amended as a result of this resolution.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy
 Nays: None
 Absent: Ms. Carrillo-Perez, Ms. Medina

Resolution #19-267: Rescind Resolution #19-194

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board rescinds its action of the October 22, 2018 to reflect correct salary for Brian Buchanan. The Board passed resolution #19-026 which approved Brian Buchanan as a Teacher of Physics for the 2018-19 School year. All other terms and conditions of resolution #19-026 shall remain in full force and effect and are not amended as a result of this resolution.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy
 Nays: None
 Absent: Ms. Carrillo-Perez, Ms. Medina

Resolution #19-268: Rescind Resolution #19-195

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board rescinds its action of the October 22, 2018 to reflect correct salary for Alexandra Antione. The Board passed resolution #19-026 which approved Alexandra Antione as a Teacher of Mathematics for the 2018-19 School year. All other terms and conditions of resolution #19-026 shall remain in full force and effect and are not amended as a result of this resolution.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy
 Nays: None
 Absent: Ms. Carrillo-Perez, Ms. Medina

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
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Resolution #19-269: Professional Development for Nurses PSNI SNAP Program, in an amount not to exceed \$1,110.00, Local Funds

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby approves the following staff to participate in professional development training on PSNI SNAP Program for Nurses for up to six (6) hours on Thursday, November 8, 2018, 9:00 – 3:00. Staff will be compensated at the rate of \$42.00 per hour (2018-19 contract rate), in accordance with the agreement between their Collective Bargaining Unit and the Board of Education. The total amount to be paid to each Nurse shall not exceed the sum of \$252.00.

Amanda Gordon	Cheryl Hamilton
Dionne Pace	Bonnie Rogers

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy
 Nays: None
 Absent: Ms. Carrillo-Perez, Ms. Medina

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CURRICULUM

CURRICULUM RESOLUTIONS

Resolution #19-270: Field Trips

On the motion of Mr. Carnovale, seconded by Dr. Pernell, BE IT RESOLVED that upon the review and approval of Dixiana Carbonell, Assistant Superintendent for Curriculum and Instruction, the Superintendent of Schools recommends that the Board approve the following Field Trips. If the cost of a Field Trip is funded by a Grant, the respective Grant Supervisor represents to the Board that these costs are an appropriate expenditure of Grant funds and that there are sufficient funds within the Grant to fully fund same. If the cost is from local funds Bernetta Davis, Business Administrator, hereby represents to the Board that there are sufficient funds for the payment and that said payments will not adversely affect the financial stability of the District:

Person In Charge	Date/Time	Trip	Cohort/Campus	# Students	Cost to Board
CO-CURRICULAR (NON-ATHLETIC)					
Erica Zarra	11/14/2018 (10:00 a.m. – TBD)	Essex County Payne Tech – Newark, NJ	WC Student Council	8	\$0
Carol Nawrocki	11/15/2018 (7:15 a.m. – 1:30 p.m.)	Passaic County Tech Institute – Wayne, NJ	PT SKILLS USA	4	\$100.00 Funded by Local Funds
Dan Delcher	(8:00 a.m. – 1:30 p.m.)		WC SKILLS USA0		\$175.00 Funded by Local Funds
Michael Varone (2 Chaperones)	11/16/2018 (7:15 a.m. – 2:00 p.m.)	Brookdale Community College – Lincroft, NJ	NT HOSA	27	\$900.00 Funded by Local Funds
Anthony Rock (1 Chaperone)	11/16/2018 – 11/18/2018 (Leaving 11/16/2018 4:00 p.m. Pick up 11/18/18 TBD)	St. Joseph's University – Philadelphia, PA	NT Debate	14	\$3,631.16 Funded by Local funds
Chabwera Phillips	11/28/2018 (9:15 a.m. –	Montclair University – Upper Montclair, NJ	WC National Honor Society	40	\$0

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(3 Chaperones)	12:00 p.m.)				
	12/6/2018 (10:30 a.m. – 2:00 p.m.)	New York University – New York		40	
	12/7/2018 (10:00 a.m. – 1:30 p.m.)	Rutgers New Brunswick – Piscataway, NJ		45	
	1/22/2019 (8:00 a.m. – 1:30 p.m.)	Rowan University – Glassboro, NJ		45	
Anthony Rock (2 Chaperone)	11/30/18 12/1/18 12/2/18 (12:30 p.m. – 6:30 p.m.)	Mamaroneck High School – Mamaroneck, NY	NT Debate	16	\$2070.00 Funded by Local Funds
Casey Boyle	12/8/2018 (7:00 a.m. – 5:30 p.m.)	Bronx High School of Science – Bronx, NJ	PT Model UN Club	12	\$0
Robert Lorenzo	12/9/2018 (7:00 a.m. – 4:00 p.m.)	Livingston High School – Livingston, NJ	WC Robotics	10	\$0
Gerhard Sanchez (3 Chaperones)	12/13/2018 – 12/15/2018 (Leaving 12/13/2018 6:00 p.m. Pick up 12/15/18 3:00 p.m.)	Basketball Tournament – Lanham, MD	NT Girls Basketball	15	\$1,415.67 Funded by Local Funds
Sandi Romaniello (3 Chaperones)	12/20/2018 (8:00 a.m. – 2:00 p.m.)	Caldwell University – Caldwell, NJ	WC Freshmen	30	\$0
Dr. Cathleen DelaPaz (2 Chaperones)	(8:20 a.m. – 2:30 p.m.)		PT 9 th Gr. LPS	25	
Andrew Turner (2 Chaperones)	(8:30 a.m. – 2:15 p.m.)		NT Male Empowerment	30	

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Marcia Phillips (19 Chaperones)	5/15/2019 (7:00 p.m. – 11:00 p.m.)	The Westmount Country Club – Woodland Park, NJ	NT Senior Class	200	\$0
GUIDANCE SERVICES (ACADEMICS PROGRAM)					
Marcia Scille (4 Chaperones)	11/20/2018 (6:00 a.m. – 2:00 p.m.)	Salem Witch Museum – Salem, MA	NT American Lit.	49	\$0
Terrillsa Bauknight (1 Chaperone)	12/4/2018 (8:30 a.m. – 2:00 p.m.)	Garden State Dolby Cinema 16 Max – Paramus, NJ	PT Global Statistics	15	\$0
Simone Cameron (1 Chaperone)	12/6/2018 (8:30 a.m. – 11:30 a.m.)	Glendale Warehouse & Distribute – Edison, NJ	PT Global Logistic	22	\$0
Marianne Cavallo (9 Chaperones)	12/7/2018 (8:30 a.m. – 1:45 p.m.)	Railmen for Children Train – Hoboken, NJ	WC Transition Center	26	\$0
Marbely Perez- Serrano (3 Chaperones)	12/7/2018 (9:30 a.m. – 12:45 p.m.)	William Paterson University – Wayne, NJ	NT 11 th Grade	40	\$0
Carmen Marquez (3 Chaperones)	12/20/2018 (8:30 a.m. – 2:00 p.m.)	Shakespeare Theater of New Jersey – Madison, NJ	PT English Lit. Survey	43	\$741.00 Funded by Local Funds
Andrew Turner (2 Chaperones)	1/18/2019 (9:00 a.m. – 1:00 p.m.)	Princeton University Theater – Princeton, NJ	NT Guidance	28	\$495.00 Funded by Local Funds
Suzanne Sabatino (4 Chaperones)	3/11/2019 (8:00 a.m. – 2:45 p.m.)	The College of New Jersey – Ewing, NJ	PT CST/Special Needs	20	\$0
Stephanie Bird (6 Chaperones)	5/13/2019 (9:00 a.m. – 1:30 p.m.)	Mayo Performing Arts Center – Morristown, NJ	WC 10 th Gr. Language Arts	77	\$800.00
Amy George Carmen Marquez (3 Chaperones)	6/7/2019 (8:10 a.m. – 1:10 p.m.)	Holocaust Museum – New York, NY	PT English – Literary Survey	47	\$0
CAREER & TECHNICAL EDUCATION (STRUCTURED LEARNING EXPERIENCES)					
Amarilys Olivo Mockabee (1 Chaperone)	10/24/2018 (8:30 a.m. – 1:30 p.m.)	Hudson Community College – Jersey City, NJ	PT Culinary/Farm to Table	7	\$0
Simone Cameron (1 Chaperone)	11/14/2018 (9:30 a.m. – 12:00 p.m.)	Port Newark Container Terminar – Newark, NJ	PT Business Academy	22	\$0
James Chaffee (1 Chaperone)	11/28/2018 (8:30 a.m. – 12:00 p.m.)	Newark Fire Department – Newark, NJ	PT Emergency Management	19	\$0

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Gail Riccardi (2 Chaperones)	11/30/2018 (8:30 a.m. – 1:30 p.m.)	PSE&G Headquarters – Newark, NJ	PT Web Design/Business	30	\$0
Gail Riccardi (1 Chaperones)	12/5/2018 (9:00 a.m. – 2:00 p.m.)	Panasonic – Newark, NJ	PT Web Design/Business	9	\$0
Amarilys Olivo Mockabee (2 Chaperones)	12/5/2018 (8:45 a.m. – 11:30 a.m.)	The Beth Green House – Newark, NJ	PT Green House Management & Food Citizenship	26	\$0
Bryan Raiford (1 Chaperone)	12/9/2018 (7:30 a.m. – 5:30 p.m.)	Livingston High School – Livingston, NJ	NT Robotics	10	\$0
Amir Ressaissi (1 Chaperone)	12/13/2018 (3:00p.m. – 6:30 p.m.)	The Waterfront – Newark, NJ	PT Robotics	20	\$0
Rosemarie Ogozalek (2 Chaperones)	3/8/2019 & 3/22/2019 (8:00 a.m. – 2:00 p.m.)	STREB – Brooklyn, NY	VPA Music	30	\$0
Victoria Atfield (2 Chaperones)	4/10/2019 (7:45 a.m. – 1:00 p.m.)	Walnut Hill College – Philadelphia, PA	WC Culinary Arts	25	\$0

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy
Nays: None
Absent: Ms. Carrillo-Perez, Ms. Medina

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
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Resolution #19-271: Fire Drill Reports, October, 2018 (enclosure)

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board accepts the attached Fire Drill Reports submitted by the Principals of each school within the District for the month of October, 2018.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy
 Nays: None
 Absent: Ms. Carrillo-Perez, Ms. Medina

Resolution #19-272: Security Drill Reports, October, 2018 (enclosure)

On the motion of Mr. Carnovale, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board accepts the attached Security Drill Reports submitted by the Principals of each school within the District for the month of October, 2018.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy
 Nays: None
 Absent: Ms. Carrillo-Perez, Ms. Medina

Resolution #19-273: Authorize Guest Speaker, Michael Riordan, at Essex County Payne Tech

On the motion of Dr. Pernell, seconded by Ms. Davis, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Board hereby authorizes for Mr. Michael Riordan to speak to the Law & Public Safety students at Essex County Payne Tech during the 2018-19 school year, at no cost to the District.

BE IT FURTHER RESOLVED, that the District hereby directs the instructor of the Law & Public Safety class where Mr. Riordan will speak, to supervise Mr. Riordan at all times and to ensure that he is not left unsupervised with any class and/or students. The instructor of the Law & Public Safety class shall further obtain the written approval from the Superintendent of Schools of all dates and times in which Mr. Riordan shall speak.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy
 Nays: None
 Absent: Ms. Carrillo-Perez, Ms. Medina

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
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Resolution #19-274: Authorize Submission of Comprehensive Maintenance Plan (Enclosure)

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required “ maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for various school facilities of the Essex County Schools of Technology School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid, now

On the motion of Mr. Carnovale, seconded by Dr. Pernell, BE IT RESOLVED, that the Essex County Schools of Technology Board of Education hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan to the County Office to be in compliance with the Department of Education requirements.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy
 Nays: None
 Absent: Ms. Carrillo-Perez, Ms. Medina

Resolution #19-275: Approve QSAC Statement of Assurance, District Information and Score Summary for 2017-18 (Enclosure)

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves the 2017-18 QSAC Statement of Assurance (SOA), District information and Scoring Summary for submission to the NJ Department of Education

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy
 Nays: None
 Absent: Ms. Carrillo-Perez, Ms. Medina

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
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Resolution #19-276: Authorize Single Session Day for All Students on December 12, 2018

WHEREAS, the Superintendent believes that it would be in the best interest of the District if students of the district were given an additional single session day in the month of December, 2018 so that certain school/building level needs can be addressed; now

On the motion of Dr. Pernell, seconded by Ms. Davis, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board hereby authorizes an additional Single Session day on December 12, 2018, so that certain building-related needs can be addresses by faculty and staff of the district.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy
Nays: None
Absent: Ms. Carrillo-Perez, Ms. Medina

BUILDINGS AND GROUNDS

BUILDINGS AND GROUND RESOLUTIONS

Resolution #19-277: Approval of Fundraisers

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby authorizes students of the Newark Tech Campus to hold dress-down days on the following dates to raise funds to help pay for various student events for the 2017-18 2018-19 school year:

Person in Charge	Anticipated Date(s)	Fundraiser	Organization/ School	Funds to be Used Towards
Chabwera Phillips	10/2018 – 5/2019	Various dress-down days	National Honor Society West Caldwell	NHS student activities, t-shirts, induction ceremony supplies
Jennifer Prezotti	11/12 – 11/21, 2018	Sale of sweaters and pumpkins (made by students)	Fashion/Something Unique students Payne Tech	Something Unique club
Joelle DellaVolpe	11/26 – 11/30, 2018	Sale of doughnuts	Key Club students West Caldwell	Key Club student activities

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Stephanie Bird	12/18/18 – June, 2019	Sale of snacks after school	Senior Class West Caldwell	Senior Prom
Stephanie Bird	2/4 – 2/14, 2019	Valentine's Day dance	Senior Class West Caldwell	Senior Class activities

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy
Nays: None
Absent: Ms. Carrillo-Perez, Ms. Medina

Resolution #19-278: Authorization for the Port Authority of NY/NJ to Utilize Film Footage Obtained by them during an Open House at Payne Tech

WHEREAS, the Port Authority of NY/NJ (the Port) had an Open House at Payne Tech at which time certain film footage was taken to be utilized in future promotional events by the Port. The Port has requested that the district allow them to use certain of the footage. Dr. James Pedersen, Superintendent of Schools, has reviewed the footage and believes that it shows the district in a good light and would therefore be beneficial to the district. No student images are within the footage.

On the motion of Dr. Pernell, seconded by Ms. Davis, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Board hereby authorizes the Port Authority of NY/NJ to utilize the film footage taken at the Open House at Payne Tech, for promotional purposes only.

BE IT FURTHER RESOLVED, that Bernetta Davis, Business Administrator, is hereby authorized to execute and agreement in relation to the above referenced event, on behalf of the District, which said subject to Board Counsel's review and approval.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy
Nays: None
Absent: Ms. Carrillo-Perez, Ms. Medina

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
BOARD OF EDUCATION
REGULAR MEETING MINUTES
NOVEMBER 26, 2018**

ANNOUNCEMENTS

Our next **Regular Board Meeting** is scheduled to be held in the Board Room, Administrative Offices, LeRoy Smith, Jr. Public Safety Building, 60 Nelson Place, 14th floor, Sheila Oliver Conference Center, Newark, New Jersey, at 6:00 p.m., **on Monday, December 17, 2018.**

ADJOURNMENT

Resolution #19-279: Adjournment

On the motion of Dr. Pernell, seconded by Ms. Davis, the Board adjourns the meeting at 7:03 p.m.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Fr. Leahy
 Nays: None
 Absent: Ms. Carrillo-Perez, Ms. Medina