

**Essex County West Caldwell Tech  
620 Passaic Avenue  
West Caldwell, NJ 07006**

**SCHOOL-PARENT COMPACT**

*Essex County West Caldwell Tech and the parents of the students participating in activities, services, and programs funded by Title I, Part A of the Elementary and Secondary Education Act (ESEA) (participating children), agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the State's high standards.*

*This school-parent compact is in effect during school year.*

**REQUIRED SCHOOL-PARENT COMPACT PROVISIONS**

**School Responsibilities**

*At West Caldwell Tech we understand the importance of the school experience to every student and our roles as educators. Therefore, we agree to carry out the following responsibilities to the best of our ability:*

- 1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's student academic achievement standards with activities such as:**
  - A. Freshmen Orientation which is held before students' first day of classes.*
  - B. Annual Parent Meeting*
  - C. PTA Meetings*
  - D. Parental Involvement Workshop*
  - E. Training for ESL parents*
  - F. Providing educational materials, books, brochures, along with other parent resources.*
  - G. Conferences ( Parent/Teachers)*
  - H. Personal contact by phone, letters, and email.*
  - I. Training using Technology*
  - J. Establish a District-wide Parental Advisory Council*
  - K. Training on NJ Student Learning and WIDA Curricular Standards*
  - L. Providing frequent updates on Student Progress*
  
- 2. Hold parent-teacher conferences during which this compact will be discussed as it relates to the individual child's achievement. Conferences and communication include:**
  - A. Annual parent meetings*
  - B. Individual parent/teacher meeting upon request of the parent or teacher.*
  - C. Telephone conferences as needed.*
  - D. PTA meetings*

- E. *Attendance, Curriculum, Need Assessments discussed in detail at Parental Involvement Workshops.*
  - F. *Using the Power School Parent Portal*
  - G. *Mailing schedule to all parents of students*
  - H. *Providing PTA Monthly Calendar of Events*
3. **Provide parents with frequent reports on their children's progress.** Specifically, the school will communicate with parents through the following:
- A. *Providing reports on Academic Progress*
  - B. *Conducting conferences: in school, by phone, letter, home*
  - C. *District/School Website*
  - D. *Facilitating evening & morning parent meeting (at the request of parent/teacher)*
  - E. *Using Robo Call*
  - F. *Using Power School Parent Portal to access and monitor Student Progress*
  - G. *Providing information to parents in a language they can understand*
4. **Provide parents reasonable access to staff.** Specifically, staff will be available for consultation with parents.
- A. *Instructional staff will be available before and after school or by appointment.*
  - B. *Guidance staff will be available for parent conference appointment and walk-in if necessary.*
  - C. *Parent Coordinator will be available for parent appointment or walk-in if available.*
  - D. *Bi-lingual translation will be available*
5. **Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities.**
- A. *Classroom visitations*
  - B. *Grade level parent involvement activities.*
  - C. *PTA activities and workshops*
  - D. *Students programs and projects*
  - E. *Parent Programs and projects*
  - F. *Guest Speakers with translation for English Learner parents*

### **Parent Responsibilities**

**We, as parents, will support our children's learning in the following ways:**

- *Monitoring attendance.*
- *Making sure that homework is completed.*
- *Monitoring amount of television their children watch.*
- *Volunteering in my child's classroom.*
- *Participating, as appropriate, in decisions relating to my children's education.*
- *Promoting positive use of my child's extracurricular time.*

- *Staying informed about my child's education and communicating with the school by promptly reading all notices from the school or the school district either received by my child or by mail and responding, as appropriate.*
- *Serving, to the extent possible, on policy advisory groups, such as being the Title I, Part A parent representative on the school's School Improvement Team, the Title I Policy Advisory Committee, the District wide Policy Advisory Council, the State's Committee of Practitioners, the School Support Team or other school advisory or policy groups.*
- *Attending Monthly PTA/PTSA Meetings/Workshops*



## **OPTIONAL ADDITIONAL PROVISIONS**

### **Student Responsibilities**

We, as students, will share the responsibility to improve our academic achievement and achieve the State's high standards. Specifically, we will:

- *Do our homework every day and ask for help when we need to.*
- *Read at least 30 minutes every day outside of school time.*
- *Follow all Policies and Procedures as they relate to Anti Bullying Policy, Technology, Classroom, and School Policies.*
- *Follow the Academic Policy and Attendance Policy.*
- *Give to my parents or the adult who is responsible for my welfare all notices and information received by me from my school every day.*

### **Additional Required School Responsibilities**

The **West Caldwell Tech** will:

1. Involve parents in the planning, review, and improvement of the school's parental involvement policy, in an organized, ongoing, and timely way.
2. Involve parents in the joint development of any school wide program plan, in an organized, ongoing, and timely way.
3. Hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements, and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a convenient time to parents, and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite to this meeting all parents of children participating in Title I, Part A programs (participating students), and will encourage them to attend.

4. Provide information to parents of participating students in an understandable and uniform format, including alternative formats upon the request of parents with disabilities, and, to the extent practicable, in a language that parents can understand.
5. Provide to parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet.
6. On the request of parents, provide opportunities for regular meetings for parents to formulate suggestions, and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible.
7. Provide to each parent an individual student report about the performance of their child on the State assessment in at least math, language arts and reading.
8. Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002).

_____	_____	_____
School	Parent(s)	Student
_____	_____	_____
Date	Date	Date

**(PLEASE NOTE THAT SIGNATURES ARE NOT REQUIRED)**