

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
BOARD OF EDUCATION
REGULAR MEETING MINUTES
MAY 7, 2018**

CALL TO ORDER

The Regular Meeting of the Essex County Schools of Technology of Education was called to order at 6:34 p.m. on Monday, May 7, 2018, by President, Rev. Edwin Leahy, OSB.

OPENING STATEMENT

Adequate notice of this meeting was provided in compliance with the Open Public Meetings Act and published in the Star Ledger on November 6, 2017 and in El Coqui on November 9, 2017.

PLEDGE OF ALLEGIANCE

ROLL CALL – Board Secretary, Lori Tanner

Present: Mr. Salvatore Carnovale, Ms. Jennifer Carrillo-Perez, Ms. Adrienne Davis,
Dr. Chris T. Pernell, Mr. Kevin Ryan, Fr. Edwin D. Leahy
Absent: Ms. LeeSandra Medina, Ms. Perez (present until leaving at 6:34 p.m.)
Also Present: Dr. James M. Pedersen, Superintendent
Bernetta Davis, Business Administrator
Mr. Murphy Durkin, Board Attorney
Kimberly Brown-Smeraldo, Treasurer
Mary Ann Sweeney, Sr. Administrative Assistant to the Board

COMMUNICATION

PUBLIC COMMENT WITH REGARD TO RESOLUTIONS

REPORT OF THE SUPERINTENDENT OF SCHOOLS

1. HIB Monthly Report – April, 2018

School	Allegations			Verified	
	April	17-18 cumulative		April	17-18 cumulative
North 13 St.	0	7	-	0	5
West Caldwell	0	2	-	0	0
Bloomfield Tech	0	3	-	0	0
Newark Tech	2	6	-	2	5
Total	2	18	-	2	10

(Discussion of any HIB incident is restricted to closed session.)

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REPORT OF THE BUSINESS ADMINISTRATOR

Resolution #18-394: Approval of Regular Board Meeting Minutes April 23, 2018 (enclosure)

On the motion of Mr. Carnovale, seconded by Ms. Perez, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board approves the Essex County Schools of Technology Board of Education Minutes of the Regular Board Meeting of April 23, 2018.

Roll Call: Yeas: Mr. Carnovale, Ms. Perez, Ms. Davis, Fr. Leahy, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina

FINANCE

FINANCE RESOLUTIONS

Resolution #18-395: Approval of the Board Secretary and Treasurer's Reports for the Period Ending 2-28-18 (enclosure)

On the motion of Dr. Pernell, seconded by Mr. Ryan, the Board acknowledges receipt of the Certification from the Business Administrator that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A23-2.11(a) and (b), and that sufficient funds are available to meet the District Board of Education's financial obligations for the remainder of the fiscal year and that therefore upon the recommendation of the Board Secretary, Treasurer and Superintendent of Schools it is recommended that the Secretary's and Treasurer's Reports for the period ending February 28, showing a cash balance of \$21,720,206.68 be approved, a copy of which is attached hereto and incorporated herein as if fully set forth.

Roll Call: Yeas: Mr. Carnovale, Ms. Perez, Ms. Davis, Fr. Leahy, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina

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Resolution #18-396: Transfer of Funds, February, 2018 (enclosure)

WHEREAS, Bernetta Davis, Business Administrator for the District, has determined that it is in the best interest of the District if certain inter-district fund transfers occur for the month of February, 2018, so as to prevent certain line item accounts going into a deficit. Ms. Davis has advised the Superintendent of Schools that these transfers are appropriate and in accordance with the appropriate statute governing same; now

On the motion of Mr. Ryan, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Business Administrator and the Superintendent of Schools the Board approves the transfer of accounts pursuant to the attached Report of Transfers for the month of February, 2018, a copy of which is attached hereto and incorporated herein as if fully set forth.

Roll Call: Yeas: Mr. Carnovale, Ms. Perez, Ms. Davis, Fr. Leahy, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina

Resolution #18-397: Authorize Payment of Bills – May 4, 2018

WHEREAS, Bernetta Davis, Business Administrator for the District, has reviewed bills presented to the District for payment in the amount of \$3,065,938.32 through May 4, 2018 and has determined that the bills on the enclosed bills list are required to be paid by the District and that same are in accordance with contracts and/or agreements entered into by the District. Ms. Davis hereby represents to the Board that there are sufficient funds within the District to make these payments and that said payments will not adversely affect the financial position of the District; now

On the motion of Ms. Davis, seconded by Mr. Ryan, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board approves the payment of the May 4, 2018, bill's list in the sum of \$3,065,938.32, a copy of which is attached hereto and incorporated herein as if fully set forth.

Roll Call: Yeas: Mr. Carnovale, Ms. Perez, Ms. Davis, Fr. Leahy, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina

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Resolution 18: 398: Permission to Apply for NJ Labor and Workforce Development (WD FY2019) Adult Basic Skills Education and Integrated English Literacy and Civics Education (IELCE) Grant Program As Part Of Essex County College Consortium

WHERE AS, John P. Dolan, Jr., Director of CTE/Grant Administrator, has advised the Superintendent that the District has qualified as a partner to apply for the New Jersey Labor and Workforce Development (LWD) FY 2019 Adult Basic Skills Education and Integrated English Literacy and Civics Education (IELCE) Grant Program as part of the Essex County College Consortium.

On the motion of Mr. Ryan, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education does authorize Mr. Dolan, Grant Administrator, permission to apply for the New Jersey Department of Labor and Workforce Development (LWD) FY 2019 Adult Basic Skills Education and Integrated English Literacy and Civics Education (IELCE) Grant Program.

Roll Call: Yeas: Mr. Carnovale, Ms. Perez, Ms. Davis, Fr. Leahy, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina

Resolution #18-399: Authorization to Submit Amendment to the Application for the Carl D. Perkins Secondary Grant (PERK 1390) FY-2018

WHEREAS, John P. Dolan, Jr., Director of CTE, has advised the Superintendent that the District has qualified for the Carl D. Perkins Secondary Grant funding through the New Jersey Department of Education. Mr. Dolan has further advised the Superintendent that it would be in the best interest of the District to submit an amendment to the application for said grant funds for the FY 17-18.

On the motion of Ms. Davis, seconded by Mr. Perez, BE IT RESOLVED, that upon the recommendation of the Superintendent, the board hereby authorizes Mr. John P. Dolan, Jr., to submit the appropriate amendment to the application for the Carl D. Perkins Secondary Grant funding for the period of July 1, 2017 – June 30, 2018.

Roll Call: Yeas: Mr. Carnovale, Ms. Perez, Ms. Davis, Fr. Leahy, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina

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Resolution #18-400: Authorization to Submit Amendment to the Application For The Carl D. Perkins Post-Secondary Grant (PKPS 1390) Fy-2018

WHEREAS, John P. Dolan, Jr., Director of CTE, has advised the Superintendent that the District has qualified for the Carl D. Perkins Post-Secondary Grant funding through the New Jersey Department of Education. Mr. Dolan has further advised the Superintendent that it would be in the best interest of the District to submit an amendment to the application for said grant funds for the FY 17-18.

On the motion of Dr. Pernell, seconded by Mr. Ryan, BE IT RESOLVED, that upon the recommendation of the Superintendent, the board hereby authorizes Mr. John P. Dolan, Jr., to submit the appropriate amendment to the application for the Carl D. Perkins Post-Secondary Grant funding for the period of July 1, 2017 – June 30, 2018.

Roll Call: Yeas: Mr. Carnovale, Ms. Perez, Ms. Davis, Fr. Leahy, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina

Resolution #18-401: Authorize Second Amendment to the Submission of FY-2018 Individuals With Disabilities Education Act (IDEA) Grant Application

WHEREAS on December 18, 2017, the Board passed resolution #18-228, which sets forth in part that the District amended its initial submission of the Individuals with Disabilities Education Act (IDEA) FY-2018 grant to include FY-2017 carryover funds, bringing the newly amended grant total to \$703,307.00. The District thereafter was awarded grant funds in this amount; and

WHEREAS subsequent to the passage of resolution #18-228, Dr. Michael Zelkowitz, IDEA Grant Coordinator, was informed that the District's IDEA-2018 grant allocation had changed due to an overpayment in the amount of \$10,725.00, and that the total allocation of funds for said grant will therefore be increased by \$10,725.00; now

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby authorizes an amendment to the application for funds to the State Department of Education for the FY-2018 Individuals With Disabilities Education Act (IDEA) grant, from the sum of \$703,307.00 to \$714,032.00 so as to include a District overpayment of 10,725.00.

Roll Call: Yeas: Mr. Carnovale, Ms. Perez, Ms. Davis, Fr. Leahy, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina

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Resolution #18-402: Authorization for the District to enter into Agreements for the Leasing of Four (4) Pitney Bowes Mailing Systems in an amount Not to Exceed \$10,690.00, Local Funds

WHEREAS, the District has a need to lease four (4) mailing systems for each of the school buildings as the current leases are expiring; and

WHEREAS, the District has obtained quotes from Pitney Bowes and NEOPOST for the leasing of mailing systems for the time period from July 1, 2018 through June 30, 2023 and after review Bernetta Davis, Business Administrator recommends that the district enter into a lease with Pitney Bowes in the annual amount of Ten Thousand Six Hundred Ninety Dollars (\$10,690.00) in the aggregate, plus cost of supplies; and

NOW, THEREFORE, on the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board hereby authorizes the District to enter into agreements with Pitney Bowes for the leasing of four (4) Pitney Bowes mailing systems at an annual cost of \$10,690.00. No payments are to be made to Pitney Bowes without the District's receipt of a fully executed lease agreement in a form agreeable to Board Counsel.

BE IT FURTHER RESOLVED, Bernetta Davis, Business Administrator, hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Roll Call: Yeas: Mr. Carnovale, Ms. Perez, Ms. Davis, Fr. Leahy, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina

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Resolution #18-403: Renewal of Professional Services Contract by and between S4Teachers, LLC, d/b/a Source4Teachers and the District for Substitute Teachers' Staffing Services for the for the Renewal Term of July 1, 2018 – June 30, 2019, Local Funds

WHEREAS, on April 18, 2016 the Board entered into an agreement with S4Teachers, LLC d/b/a Source4Teachers ("Source4Teachers"), wherein Source4Teachers shall provide management and placement of substitute teachers throughout the district for a daily substitute position per day rate of \$125.00; and

WHEREAS the above-referenced agreement sets forth in Article One, that the Board, in its sole discretion shall have an option to renew this Agreement as set forth in the General Conditions of the Request for Proposal. All of the original terms will remain in effect during the extended renewal periods. The third year option for daily substitute position per day rate remains at \$125.00; and

WHEREAS, Michael Venezia, Director of Human Resources and Bernetta Davis, Business Administrator, have advised the Superintendent that Source4Teachers has provided overall satisfactory service in accordance with the Contract as referenced above and that it would be in the best interest of the District if the District were to exercise the option as referenced above wherein the District will enter into a one (1) year contract with Source4Teachers for the daily substitute position per day rate at \$125.00 in accordance with the terms and conditions of the current contract.

On the motion of Dr. Pernell, seconded by Mr. Ryan, BE IT RESOLVED, that upon recommendation of the Superintendent of Schools, the renewal with Source4Teachers for a daily substitute position per day rate of \$125.00 be and the same is hereby accepted. The Board hereby authorizes Bernetta Davis, Business Administrator to execute the appropriate documentation on behalf of the District so as to exercise the one (1) year renewal in accordance with the contract as referenced above, which contract shall commence on July 1, 2018 through June 30, 2019. No payments are to made to Source4Teachers without the District's receipt of a fully execute contract in a form agreeable to Board Counsel.

BE IT FURTHER RESOLVED, Source4Teachers has submitted the appropriate political contribution disclosure forms pursuant to Chapter 271 of the laws of 2005; and

BE IT FURTHER RESOLVED, that the Business Administrator is hereby directed to ensure that the appropriate insurance certificates are obtained prior to the commencement of the renewal term in accordance with the contract; and

BE IT FURTHER RESOLVED, that Bernetta Davis Business Administrator, hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

BE IT FURTHER RESOLVED, that the Board further hereby directs the Board Secretary to publish notice of the award of this contract pursuant to N.J.S.A. 18A:18A-5(a)1 and N.J.A.C. 5:34-9.5(c), if required.

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Roll Call: Yeas: Mr. Carnovale, Ms. Perez, Ms. Davis, Fr. Leahy, Dr. Pernell, Mr. Ryan
Nays: None
Absent: Ms. Medina

**Resolution #18-404: Approval of Professional Services Contract by and Between
Pratibha A. Kulkarni, MD, for the 2018-2019
School Year, in an Amount Not to Exceed \$ 36,750.00 Local Funds**

WHEREAS, the Board has a need to acquire and engage the services of a School Physician so as to provide services as required and permitted to be performed by a person in the position of School Physician, including but not limited a school health program based upon adopted district goals and objectives; and

WHEREAS, Bernetta Davis, Business Administrator, has determined that the best professional to provide these services to the District is Pratibha A. Kulkarni, MD with offices located at 116 Millburn Avenue, Suite #108, Millburn, NJ 07041, herein referred to as Dr. Kulkarni. Dr. Kulkarni has confirmed that she will provide the services as School Physician at the rate of \$3,062.50 per month for a total amount not to exceed \$36,750.00.

WHEREAS, Bernetta Davis, has determined that the above-referenced fees are fair, reasonable, and customary for the services to be provided to the District by Dr. Kulkarni.

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board hereby authorizes Bernetta Davis, Business Administrator, to enter into a Professional Services Contract, on behalf of the District with Pratibha A. Kulkarni, MD, for the 2018-2019 school year in a sum not to exceed \$36,750.00. A form of Contract to be entered into by and between the District and Dr. Kulkarni is appended hereto and incorporated herein by reference as if fully set forth. No payments are to be made to Pratibha A. Kulkarni, M.D without the District's receipt of a fully executed contract in a form agreeable to Board Counsel.

BE IT FURTHER RESOLVED, Dr. Kulkarni has submitted the appropriate political contribution disclosure forms pursuant to Chapter 271 of the laws of 2005; and

BE IT FURTHER RESOLVED that Bernetta Davis, Business Administrator, hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

BE IT FURTHER RESOLVED, that the Business Administrator is hereby directed to ensure that the appropriate insurance certificates are obtained prior to the commencement of the renewal term in accordance with the contract; and

BE IT FURTHER RESOLVED, that this Contract is being awarded without competitive bidding, in that said Contract is for Professional Services and is exempt pursuant to N.J.S.A. 18A:18A-5(a)(1); and

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BE IT FURTHER RESOLVED, that N.J.S.A. 18A:18A-5(a)(1) requires that the resolution authorizing the award of Contracts for Professional Services without competitive bids must be publicly advertised and accordingly, the Business Administrator is directed to make public this Resolution in accordance with applicable law.

Roll Call: Yeas: Mr. Carnovale, Ms. Perez, Ms. Davis, Fr. Leahy, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina

Resolution #18-405: Approval of Professional Services Contract by and between New Jersey Governmental Services, LLC, in an Amount Not to Exceed \$50,000.00, Local Funds

WHEREAS, the Board has a need to acquire and engage the services of New Jersey Governmental Services, LLC, (“NJGS”) for outside accounting services and the related services associated with the construction and development of various District construction projects;

WHEREAS, NJGS with offices located at 46 Woodland Avenue, West Orange, NJ 07052 has confirmed that NJGS will provide the services as outside accounting specialists at the rate of \$100.00 per hour subject to a limitation on such fees in an amount not to exceed Fifty Thousand Dollars (\$50,000.00) in the aggregate, plus costs: and

WHEREAS, Anthony Abbaleo is the Certified Public Accountant who is designated as the supervising accountant for NJGS; and

NOW, THEREFORE, on the motion of Dr. Pernell, seconded by Mr. Ryan, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board approves the appointment of NJGS as outside accounting services and authorizes Bernetta Davis, Business Administrator, to enter into a Professional Services Contract, on behalf of the Board with NJGS, as described herein, consistent with the term of this Resolution; A form of Contract to be entered into by and between the District and NJGS is appended hereto and incorporated herein by reference as if fully set forth. No payments are to be made to NJGS without the District’s receipt of a fully executed contract in a form agreeable to Board Counsel.

BE IT FURTHER RESOLVED, NJGS has submitted the appropriate political contribution disclosure forms pursuant to Chapter 271 of the laws of 2005; and

BE IT FURTHER RESOLVED, Bernetta Davis, Business Administrator, hereby verifies that there are sufficient funds within the District’s local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

BE IT FURTHER RESOLVED, that the Business Administrator is hereby directed to ensure that the appropriate insurance certificates are obtained prior to the commencement of the renewal term in accordance with the contract; and

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BE IT FURTHER RESOLVED that the authorized fee for services rendered are not to exceed the sum of Fifty thousand (\$50,000.00) Dollars in the aggregate, plus costs, without the prior written approval of the Board; and

BE IT FURTHER RESOLVED, that this Contract is being awarded without competitive bidding, in that said Contract is for Professional Services and is exempt pursuant to N.J.S.A. 18A:18A-5(a)(1); and

BE IT FURTHER RESOLVED, that N.J.S.A. 18A:18A-5(a)(1) requires that the resolution authorizing the award of Contracts for Professional Services without competitive bids must be publicly advertised and accordingly, the Business Administrator is directed to make public this Resolution in accordance with applicable law.

Roll Call: Yeas: Mr. Carnovale, Ms. Perez, Ms. Davis, Fr. Leahy, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina

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Resolution #18-406: Approve Partnership between the Essex County Schools of Technology Business Program and Montclair State University Office of Continuing and Professional Education for the 2018-19 School Year, for an amount not to exceed \$7,500, Perkins Grant FY19.

WHEREAS, John P. Dolan, Jr., Director of Career & Technical Education, has advised the Superintendent that it is in the best interest of the District to enter into a Partnership agreement with Montclair State University, a 4 year post-secondary institution. Mr. Dolan has further advised the Superintendent that the partnership agreement increases the rigor of the Career and Technical Education program offerings within the District.

On the motion of Ms. Davis, seconded by Ms. Perez, BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board approves the Memorandum of Understanding by and between Montclair State University and the District to offer Professional Development training to the instructors in the CTE Business Program during the 2018-19 school year, which said agreement is attached hereto and incorporated herein as if fully set forth.

BE IT FURTHER RESOLVED, that the Director of Career and Technical Education, John Dolan, hereby represents to the Board that sufficient funds are anticipated in the Carl D. Perkins FY19 grant to fund this partnership and said payments are an appropriate expenditure of grant funds.

Roll Call: Yeas: Mr. Carnovale, Ms. Perez, Ms. Davis, Fr. Leahy, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina

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Resolution #18-407: Approve Professional Day Requests

On the motion of Mr. Carnovale, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby approves the following Professional Day Requests. If the cost of a Professional Day is funded by a Grant the respective Grant Supervisor represents to the Board that these costs are an appropriate expenditure of Grant funds and that there are sufficient funds within the Grant to fully fund same. If the cost is from local funds Bernetta Davis, Business Administrator, hereby represents to the Board that there are sufficient funds for the payment and that said payment will not adversely affect the financial stability of the District.

Date of Event	Workshop/Conference	Staff Member(s) Participating	Mileage Reimbursement, if Applicable	Cost to Board/Registration Fee
5-16-2018	Practical Strategies to Develop a Positive Growth Mindset West Orange, NJ	Jennifer Doss	\$0.31/mi	\$239.00 Funded by IDEA
06-28 and 06-29-2018	NJCIE's 16th Annual Summer Inclusion Conference	Dr. Patricia Clark-Jeter	\$0.31/mi	\$255.00 Funded by Local funds

Roll Call: Yeas: Mr. Carnovale, Ms. Perez, Ms. Davis, Fr. Leahy, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina

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Resolution #18-408: Resolution for a Closed Session

On the motion of Ms. Davis, seconded by Dr. Pernell, at 6:23 p.m., the Board approves the following resolution:

BE IT RESOLVED that the Essex County Schools of Technology Board of Education shall at this time recess this meeting and conduct a closed meeting concerning personnel issues and other matters which involve exceptions set forth in the Open Public Meetings Act, and are matters which this Body hereby determines are of such a nature that they cannot be discussed at an open meeting. This Body is at this time unable to determine when the matters under discussion can be disclosed to the public. However, this Body will make such a disclosure when circumstances permit.

Personnel matters are scheduled to be discussed during this closed session

Roll Call: Yeas: Mr. Carnovale, Ms. Perez, Ms. Davis, Fr. Leahy, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina

Resolution #18-409: Return to a Regular Session

At 6:34 p.m., the Board returned to the regular session meeting.

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PERSONNEL

PERSONNEL RESOLUTIONS

Resolution #18-410: Retirement of Employee(s)

On the motion of Dr. Pernell, seconded by Ms. Davis, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby accepts the retirement of the following employees effective June 30, 2018.

<u>Employee</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
	Substance Awareness		
Benjamin Thomason	Coordinator	District	06/30/2018
Richard McNanna	Vice-Principal	North 13 th Street	06/30/2018
Jesse Scott	Bus Driver	District	06/30/2018

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Fr. Leahy, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina, Ms. Perez

Resolution #18-411: Resignation of Employee(s)

On the motion of Dr. Pernell, seconded by Ms. Davis, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby accepts the resignation of the following employees effective June 30, 2018.

<u>Employee</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Maciel DeJesus	Teacher of Spanish	Newark Tech	06/30/2018

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Fr. Leahy, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina, Ms. Perez

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Resolution #18-412: Reappointments of Employees 2018-2019 School Year (enclosure)

On the motion of Dr. Pernell, seconded by Ms. Davis, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby approves the attached reappointment lists of employees for the 2018-2019 school year, salary pursuant to the respective Collective Bargaining Agreements.

Non-Tenured Teachers	Exhibit A
Tenured Teachers	Exhibit B
Support Staff	Exhibit C
Confidential Unit	Exhibit D
Administrators and Supervisors	Exhibit E

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that here are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Fr. Leahy, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina, Ms. Perez

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Resolution #18-413: Resolution Authorizing the Reduction in Force of School Media Specialist Within the District

WHEREAS, NJSA 18A:28-9 et seq., a Board of Education may effectuate Reduction in Force (RIF) whenever, in the Judgment of the Board, it is advisable to abolish such positions for reasons of economy... or for other good cause upon compliance with the provisions of this article; and

WHEREAS, in light of the economic and other advantages to the District, the Board has determined that it would be in the best interest of the District to effectuate a RIF of a School Media Specialist within the District from four (4) to a maximum of three (3); and

On the motion of Dr. Pernell, seconded by Ms. Davis, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, that the Board hereby authorizes a Reduction in Force of School Media Specialist in the District from ~~four (4) to three (3)~~ three (3) to two (2). As a result, the following personnel shall no longer be employed by the District:

Jameelah Johnson

BE IT FURTHER RESOLVED, that all lay-offs pursuant to this RIF shall be effectuated in accordance with the Collective Bargaining Agreement, effective July 1, 2016 through June 30, 2019 by and between the Board and the Essex County Vocational Educational Association and all other laws and statutes governing same.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Fr. Leahy, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina, Ms. Perez

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Resolution #18-413A: Resolution Authorizing the Reduction of Force of Dental Assistant Teachers within the District

WHEREAS, NJSA 18A:28-9 et seq., a Board of Education may effectuate Reduction in Force (RIF) whenever, in the Judgment of the Board, it is advisable to abolish such positions for reasons of economy... or for other good cause upon compliance with the provisions of this article; and

WHEREAS, the Superintendent of Schools sees a need to change the focus for the district Allied Health Program from Dental to Nursing; and

WHEREAS, in light of the economic and other advantages to the District, the Board has determined that it would be in the best interest of the District to effectuate a RIF of Dental Assistant Teachers within the District from two (2) to zero (0); and

On the motion of Dr. Pernell, seconded by Ms. Davis, BE IT RESOLVED, that upon recommendation of the Superintendent of Schools, the Board hereby authorizes the abolishment of Dental Assistant Teachers in the District from two (2) to zero (0). As a result, the following personnel shall no longer be employed by the District:

Vonetta Hunter
Nasser Masri

BE IT FURTHER RESOLVED, that all lay-offs pursuant to this RIF shall be effectuated in accordance with the Collective Bargaining Agreement, effective July 1, 2016 through June 30, 2019 by and between the Board and the Essex County Vocational Educational Association and all other laws and statutes governing same.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Fr. Leahy, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina, Ms. Perez

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Resolution #18-413B: Resolution Authorizing the Reduction of Force of HVAC Teachers within the District

WHEREAS, NJSA 18A:28-9 et seq., a Board of Education may effectuate Reduction in Force (RIF) whenever, in the Judgment of the Board, it is advisable to abolish such positions for reasons of economy... or for other good cause upon compliance with the provisions of this article; and

WHEREAS, the Superintendent of Schools sees a need to eliminate the district HVAC program; and

WHEREAS, in light of the economic and other advantages to the District, the Board has determined that it would be in the best interest of the District to effectuate a RIF of HVAC Teacher within the district from one (1) to zero (0); now

On the motion of Dr. Pernell, seconded by Ms. Davis, BE IT RESOLVED, that upon recommendation of the Superintendent of Schools, the Board hereby authorizes the abolishment of HVAC Teacher from one (1) to zero (0). As a result, the following personnel shall no longer be employed by the District:

Frederick Barbarossa

BE IT FURTHER RESOLVED, that all lay-offs pursuant to this RIF shall be effectuated in accordance with the Collective Bargaining Agreement, effective July 1, 2016 through June 30, 2019 by and between the Board and the Essex County Vocational Educational Association and all other laws and statutes governing same.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Fr. Leahy, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina, Ms. Perez

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
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Resolution #18-415A: Appoint Staff for 2018 Summer Services, in an Amount Not to Exceed \$3,360.00 From Local Funds

On the motion of Dr. Pernell, seconded by Ms. Davis, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following staff members, as set forth below, to be employed during the summer to perform services as needed. The extent of staffing, length and duration of employment for the various assignments will depend on the number of students that participate as well as funding.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fund the sum of \$3,360.00 and that said payments will not adversely affect the financial position of the District.

1. Assignment for Animal Science below may be from July 1, 2018 through August 31, 2018 for (8) weeks for a maximum of five (5) hours per week at \$42.00 per hour (2018-2019 contract rate), in accordance with the Agreement between Collective Bargaining Unit and the Board of Education. The total sum to be paid shall not exceed \$1,680.00.

Daniel Delcher

2. Assignment for Greenhouse Management below may be from July 1, 2018 through August 31, 2018 for (8) weeks for a maximum of five (5) hours per week at \$42.00 per hour (2018-2019 contract rate), in accordance with the Agreement between Collective Bargaining Unit and the Board of Education. The total sum to be paid shall not exceed \$1,680.00.

Amarilys Mackobee

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Fr. Leahy, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina, Ms. Perez

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
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Resolution #18-414: Appoint Summer School Scheduler in an Amount Not to Exceed \$855.00 Local Funds

On the motion of Dr. Pernell, seconded by Ms. Davis, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby appoints Carmen Morales as the Scheduler for the various summer school programs to be held at the Payne Tech Campus, June 25 - August 6, 2018.

BE IT FURTHER RESOLVED that compensation will be for a maximum of fifteen (15) hours, at the rate of \$57.00 per hour (2017-2018 contract rate), in accordance with the Agreement between the Collective Bargaining Unit and the Board of Education. The total amount to be paid to the staff member shall not exceed the sum of \$855.00.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Fr. Leahy, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina, Ms. Perez

Resolution #18-415: Appoint Substitute Staff for the 2018 Summer School Programs Local and Grant Funds

On the motion of Dr. Pernell, seconded by Ms. Davis, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following staff as substitutes for the 2018 Summer School Program. Assignment for substitutes will be on an as-needed basis from June 25, 2018 through August 6, 2018 for four and one-half (4½) hours per day, at the rate of \$40.97 per hour (2017-2018 contract rate) and \$42.00 per hour (2018-2019 contract rate), in accordance with the Agreement between the Collective Bargaining Unit and the Board of Education. The total amount to be paid to staff member shall not exceed the sum of \$5,670.00 (grant and local funds).

Christian Tanion
Miriam Diaz
Dionne Pace

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Fr. Leahy, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina, Ms. Perez

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
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Resolution #18-416: Appoint Students to Work Study Program, 2017-18 School Year, in an Amount Not to Exceed \$700.00, Local Funds.

On the motion of Dr. Pernell, seconded by Ms. Davis, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following students to participate in the Work Study Program for the 2017-2018 school year at the rate of \$8.60 per hour, the current minimum wage as determined by the State of New Jersey's Department of Labor.

BE IT FURTHER RESOLVED that any student within the District that will be employed shall not have access to any confidential information contained by the District. The Superintendent of Schools is hereby directing those individuals supervising students to make certain that the appropriate safeguards are in place to ensure that these students are not provided access to any confidential information.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

The assignment for the student below will be for a maximum of ten (10) hours per week from May 8, 2018 through June 22, 2018. The total sum to be paid to each student shall not exceed the sum of \$700.00.

North 13th Street Tech

Nicole Robinson-- (Replacing Nicole Sime)

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Fr. Leahy, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina, Ms. Perez

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
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Resolution #18-417: Field Trips

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED that upon the review and approval of Dixiana Carbonell, Assistant Superintendent for Curriculum and Instruction, the Superintendent of Schools recommends that the Board approve the following Field Trips. If the cost of a Field Trip is funded by a Grant, the respective Grant Supervisor represents to the Board that these costs are an appropriate expenditure of Grant funds and that there are sufficient funds within the Grant to fully fund same. If the cost is from local funds Bernetta Davis, Business Administrator, hereby represents to the Board that there are sufficient funds for the payment and that said payments will not adversely affect the financial stability of the District:

Person In Charge	Date/Time	Trip	Cohort/Campus	# Students	Cost to Board
CO-CURRICULAR (NON-ATHLETIC)					
Marcia Phillips 26 Chaperones	5/16/2018 (7:00 p.m. – 11:00 p.m.)	The Westmount Country Club – Woodland Park	NT Senior Class	200	\$0
Terrillisa Bauknight 3 Chaperones	5/21/2018 (6:00 p.m. – 10:00 p.m.)	Spanish Manor – Newark	N13 Student Council	30	\$0
Gail Riccardi Dan Delcher Beverly Morales 1 Chaperones	5/24/2018 (8:00 a.m. – 2:00 p.m.)	Skills USA national Kick-Off Event – Warren, NJ	N13 & WC Skills USA	11	\$375.00
Dixiana Carbonell 7 Chaperones	6/2/2018 (7:30 a.m. – 1:00 p.m.)	Turtleback Zoo Essex County Open House - West Orange, NJ	District Student Volunteers	15	\$0
Dixiana Carbonell	6/4/2018 (10:00 a.m. – 1:45 p.m.)	Essex County Payne Tech – Newark	BT N13 NT WC	594	\$0
Ayisha Robinson 6 Chaperones	6/8/2018 (5:30 p.m. – 1:00 a.m.)	Six Flags Great Adventure Safari – Jackson	WC Senior Class	60	\$0
Jessica Gonzalez	6/12/2018 (5:15 p.m. – 8:00 p.m.)	Meson Espanol Restaurant – West New York	N13 Multicultural Club	20	\$0
Simone Cameron 13 Chaperones	6/21/2018 10:00 a.m. – 8:30 p.m.)	Caldwell University – Caldwell (Graduation)	N13 Senior Class	145	\$0

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Gail Riccardi Dan Delcher Beverly Morales 2 Chaperones	6-25-2018 – 6-30-2018 (Leaving 6-25-2018 1:00 p.m. Pick up 6-30 -18 (p.m.)	Skills USA National Leadership Conference – Louisville KY	N13, WC, BT & NT Skills USA	9	\$25,464.0 0
GUIDANCE SERVICES (ACADEMICS PROGRAM)					
Dr. Patricia Jeter All Staff	6/1/2018 (9:00 a.m. – 1:00 p.m.)	Payne Tech – Newark	N13	670	\$0
Eric Love All Staff	6/1/2018 (9:00 a.m. – 1:00 p.m.)	Payne Tech – Newark	BT	495	\$0
Ayisha Robinson 8 Chaperones	6/1/2018 (9:00 a.m. – 1:30 p.m.)	Humdingers – Paramus	WC Juniors/Share time & Transition Center	73	\$0
CAREER & TECHNICAL EDUCATION (STRUCTURED LEARNING EXPERIENCES)					
Dennis Salmanowitz Jim Simonsen	5/8/2018 (8:30 a.m. – 12:00 p.m.)	PRG Lighting – Secaucus	BT, NT & WC – YTTW Stage Technical Apprentice Program	10	\$0
Dennis Salmanowitz Jim Simonsen	5/9/2018 (9:00 a.m. – 12:00 p.m.)	PRG Lighting – Secaucus	BT, NT & WC – YTTW Stage Technical Apprentice Program	9	\$0
Dennis Salmanowitz Jim Simonsen	5/15/2018 (7:45 a.m. – 12:00 p.m.)	The Paper Mill Playhouse – Millburn	BT, NT & WC – YTTW Stage Technical Apprentice Program	19	\$0
Emily Bonilla 3 Chaperones	5/29/2018 (8:30 a.m. – 11:00 a.m.)	Payne Tech – Newark (Rehearsal)	BT, NT, WC Music Production	30	\$0
Dennis Salmanowitz 7 Chaperones	5/30/2018 (8:30 a.m. – 11:15 a.m.)	NJ convention & Expo Center – Edison	WC, N13, BT & NT Building Construction Trades	80	\$0
Gail Riccardi 3 Chaperones	6/1/2018 (9:00 a.m. – 2:00 a.m.)	Panasonic – Newark	N13 Web Design/Business	17	\$0
Cassandra Howard 1 Chaperone	6/7/2018 (9:00 a.m. – 12:00 p.m.)	Rutgers University Student Center – New Brunswick	NT Certified Nursing Assistant Program	20	\$0

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Nicholas Zarra	6/12/2018 (8:30 a.m. – 12:30 p.m.)	Local 825 – Dayton	N13 Construction Trades	10	\$0
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Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Fr. Leahy, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina, Ms. Perez

Resolution #18-417A: Field Trips

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED that upon the review and approval of Dixiana Carbonell, Assistant Superintendent for Curriculum and Instruction, the Superintendent of Schools recommends that the Board approve the following Field Trips. If the cost of a Field Trip is funded by a Grant, the respective Grant Supervisor represents to the Board that these costs are an appropriate expenditure of Grant funds and that there are sufficient funds within the Grant to fully fund same. If the cost is from local funds Bernetta Davis, Business Administrator, hereby represents to the Board that there are sufficient funds for the payment and that said payments will not adversely affect the financial stability of the District:

Person In Charge	Date/Time	Trip	Cohort/Campus	# Students	Cost to Board
CO-CURRICULAR (NON-ATHLETIC)					
Lisa Ackershoek 10 Chaperones 3 Security Guards	5/23/2018 (7:00 p.m. – 12:00 p.m.)	Valley Regency – Clifton	BT Senior Class	114	\$0
GUIDANCE SERVICES (ACADEMICS PROGRAM)					
Dan Delcher 4 Chaperones	5/9/2018 (8:00 a.m. – 1:30 p.m.)	Pequest Trout Hatchery – Oxford	WC Agriculture/Transition	25	\$0

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Fr. Leahy, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina, Ms. Perez

Resolution #18-418: Fire Drill Reports, April, 2018 (enclosure)

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board accepts the attached Fire Drill Reports submitted by the Principals of each school within the District for the month of April, 2018.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Fr. Leahy, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina, Ms. Perez

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Resolution #18-419: Security Drill Reports, April, 2018 (enclosure)

On the motion of Mr. Carnovale, seconded by Mr. Ryan,, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board accepts the attached Security Drill Reports submitted by the Principals of each school within the District for the month of April, 2018.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Fr. Leahy, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina, Ms. Perez

Resolution #18-500-420: Authorization for the District to Accept a Donation in the Sum of \$500.00 by Academics in Motion, Inc. to the District's Newark Tech Athletic Department

WHEREAS, Academics in Motion, Inc., with offices located at 16 East 34th Street in New York, NY, has offered a donation in the amount of \$500.00 to the Essex County Newark Tech Athletic Department; now

On the motion of Mr. Carnovale, seconded by Mr. Ryan, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the board hereby authorizes the District to accept a donation from Academics in Motion, Inc. in the sum of \$500.00 to the Newark Tech Athletic Department.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Fr. Leahy, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina, Ms. Perez

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Resolution #18-501-421: Accept Batting Cage Tunnel for Use at the Essex County Payne Tech Outdoor Field

WHEREAS, Millburn Sports Academy, with offices at 56 East Willow St, Millburn, NJ, has offered to donate a used batting cage tunnel to the District's Athletic Department; and

WHEREAS, Mr. Gerhard Sanchez, Director of Athletics for the District, has advised the Superintendent that the item donated can be utilized by District students as an outdoor batting cage on the outdoor field area at Payne Tech; and

WHEREAS, the estimated value of the batting cage is approximately \$2,000.00; now

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board hereby accepts the donation of one used batting cage tunnel for training purposes in the Athletic's program within the District.

BE IT FURTHER RESOLVED, that as a condition of the Board's acceptance of the donation as set forth above and that prior to any of the donated item being utilized by the District that said donated item be inspected by the appropriate personnel so as to ensure that same function in a safe and un Hazardous manner.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Fr. Leahy, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina, Ms. Perez

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
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Resolution #18-502-422: Approval of Fundraisers

On the motion of Dr. Pernell, seconded by Mr. Ryan, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves the following fundraisers for the 2017-2018 school year.

Person in Charge	Anticipated Dates	Fundraiser	Organization	Funds Used for
Chabwera Phillips	5-11-2018	Superhero theme dress-down day	National Honor Society West Caldwell	NHS end of year dinner/NHS shirts
Chabwera Phillips	5-17 -18, 2018	Candy bar sale	National Honor Society West Caldwell	Books or English Department and NHS end of year dinner/NHS shirts
Chabwera Phillips	6-1-2018	Poetry cafe	National Honor Society West Caldwell	NHS end of year dinner
Herbert Ramos	6-1-2018	School Dance	Various students at Newark Tech	Newark Tech Soccer Summer League

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Fr. Leahy, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina, Ms. Perez

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Resolution #18-503-423: Approval of Various District Alumni Sports Games

On the motion of Dr. Pernell, seconded by Mr. Carnovale, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves the following District alumni sports events for the 2017-2018 school year.

Person in Charge/Organizer	Anticipated Dates	Alumni Game/ Location
Gerhard Sanchez Director of Athletics Coach Kevin Flores North 13 th St	5-31-2018 6:00 PM	North 13 th St. Baseball game Weequahic Park Turf Baseball Field
Gerhard Sanchez Coach Brad Howard Bloomfield Tech	6-2-2018 11:00 AM - 4:00 PM	Bloomfield Tech and Newark Tech Basketball game Newark Tech Campus
Gerhard Sanchez Natasha Batista and Brian Johnson North 13 th St.	6-9-2018, 6:00 PM 9:00 AM to 2:00 PM	North 13 th St. Volleyball game Newark Tech Campus Gym

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Fr. Leahy, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina, Ms. Perez

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

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ANNOUNCEMENTS

Our next Regular Board Meeting is scheduled to be held in the Board Room, Administrative Offices, LeRoy Smith, Jr. Public Safety Building, 60 Nelson Place, 14th floor, Sheila Oliver Conference Center, Newark, New Jersey, at 6:00 p.m., on Monday, June 4, 2018.

ADJOURNMENT

Resolution #18-504-424: Adjournment

On the motion of Mr. Ryan, seconded by Ms. Davis, the Board adjourns the meeting at 6:43 p.m.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Fr. Leahy, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina, Ms. Perez