

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
NOVEMBER 20, 2017**

CALL TO ORDER

The Regular Meeting of the Essex County Vocational-Technical Schools Board of Education will be called to order at 6:00 p.m. on Monday, November 20, 2017, by President, Rev. Edwin Leahy, OSB.

OPENING STATEMENT

Adequate notice of this meeting was provided in compliance with the Open Public Meetings Act and published in the Star Ledger on November 6, 2017 and in El Coqui on November 9, 2017.

PLEDGE OF ALLEGIANCE

ROLL CALL – Board Secretary, Lori Tanner

Present: Mr. Salvatore Carnovale, Ms. Adrienne Davis, Mr. Kevin Ryan, Dr. Chris T. Pernell
Absent: Ms. LeeSandra Medina, Fr. Edwin D. Leahy
Also Present: Dr. James M. Pedersen, Superintendent
Bernetta Davis, Business Administrator
Mr. Murphy Durkin, Board Attorney
Kimberly Brown-Smeraldo, Treasurer
Mary Ann Sweeney, Sr. Administrative Assistant to the Board

COMMUNICATION

PUBLIC COMMENT WITH REGARD TO RESOLUTIONS

REPORT OF THE SUPERINTENDENT OF SCHOOLS

1. HIB Monthly Report – October

School	Allegations			Verified	
	Oct.	17-18 cumulative		Oct.	17-18 cumulative
North 13 St.	3	5	-	1	4
West Caldwell	0	0	-	0	0
Bloomfield Tech	0	0	-	0	0
Newark Tech	2	2	-	1	1
Total	5	7	-	2	5

(Discussion of any HIB incident is restricted to closed session.)

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
NOVEMBER 20, 2017**

2. POINTS OF PRIDE

- Bloomfield Tech

Bloomfield Tech's Advertising and Design students placed second overall and Senior Sandra Francis won best in Show at the Essex County Halloween Pumpkin Display, held at Presby Memorial Gardens in Montclair on October 20.

Bloomfield Tech held its first Tour of Latin America event to celebrate Hispanic Heritage Month.

- Newark Tech

The following NT students were selected as Student of the Month:

- 9th Grade: Essence Elston
- 10th Grade: Nyleen Tumacaj
- 11th Grade: Glory Edima
- 12th Grade: Nastaisha McKinnon

Newark Tech students participated in the "Paint for Pink" Community Program.

- North 13th St. Tech

Senior, Nicole Robinson, initiated a Service Learning Project to provide additional academic support to freshmen students. Nicole along with other senior mentors and members of the National Honor Society collaborated and developed a tutoring schedule to provide additional support to freshmen during the after-school enrichment program. These seniors also serve as "teacher assistants" to afterschool enrichment teachers.

North 13th Street raised \$825.00 for Where Angels Play Foundation. This year "The Walk With Angels Project" is to build playgrounds for the children of Rwanda, a country that has been devastated by the genocide. Where Angels Play foundation creates joyful places to play. To provide hope, recovery, and to pay it forward in supporting projects that reflect a return to family values across the nation.

- West Caldwell Tech

Sandy Hook Beach Clean-Up with RICOH USA

On Saturday October 21st, the West Caldwell Tech Green Council, DECA, and National Honor Society attended the Annual Fall Beach Clean - Up at Sandy Hook National Park. West Caldwell Tech students worked to remove trash and debris from the beach with our school partners, RICOH-USA, and other organizations and schools that attend the annual event.

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
NOVEMBER 20, 2017**

Sustainable Jersey for Schools

On Tuesday, October 24th, Essex County West Caldwell Tech was recognized by the Sustainable Jersey for Schools Program with the Bronze Certification Award at a special awards dinner at the NJSBA Conference in Atlantic City. The award recognizes the school for its efforts to implement and foster initiatives around environmental sustainability, school health, and school climate & culture. West Caldwell Tech was represented by Superintendent Dr. James Pedersen, District STEM Supervisor Mr. Salvatore Lima, and Agriculture Science Instructor Mr. Daniel Delcher.

SUSPENSIONS (enclosure)

As required, a confidential list of student suspensions for the month of October, 2017 at each school is provided for board member review. Any discussion is restricted to closed session.

REPORT OF THE BUSINESS ADMINISTRATOR

Resolution #18-187: Approval of Regular Board Meeting Minutes October 23, 2017 (enclosure)

On the motion of Mr. Carnovale, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board approves the Essex County Vocational-Technical Schools' Board of Education Minutes of the Regular Board Meeting of October 23, 2017.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina, Fr. Leahy

Resolution #18-188: Approval of Executive Session Meeting Minutes October 23, 2017 (enclosure)

On the motion of Dr. Pernell, seconded by Mr. Carnovale, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board approves the Essex County Vocational-Technical Schools' Board of Education Minutes of the Executive Session Meeting of October 23, 2017.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina, Fr. Leahy

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
NOVEMBER 20, 2017**

Resolution #18-189: Approval of the Annual Reorganization Meeting Minutes November 1, 2017

(enclosure)

On the motion of Dr. Pernell, seconded by Mr. Carnovale, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board approves the Essex County Vocational-Technical Schools' Board of Education Minutes of the Annual Reorganization Meeting of November 1, 2017.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina, Fr. Leahy

FINANCE

FINANCE RESOLUTIONS

Resolution #18-190: Authorize Payment of Bills – November 17, 2017

WHEREAS, Bernetta Davis, Business Administrator for the District, has reviewed bills presented to the District for payment in the amount of \$9,396,569.91 through November 17, 2017 and has determined that the bills on the enclosed bills list are required to be paid by the District and that same are in accordance with contracts and/or agreements entered into by the District. Ms. Davis hereby represents to the Board that there are sufficient funds within the District to make these payments and that said payments will not adversely affect the financial position of the District; now

On the motion of Mr. Ryan, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board approves the payment of the November 17, 2017, bill's list in the sum of \$9,396,569.91, a copy of which is attached hereto and incorporated herein as if fully set forth.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina, Fr. Leahy

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
NOVEMBER 20, 2017**

Resolution #18-191: Amend Resolution #18-074 to reflect Correct Not to Exceed Amount

WHEREAS, on September 6, 2017 the Board passed resolution #18-074 which, in part, authorized the purchase of 100 Dell Chromebooks for an amount not to exceed \$40,000.00; and

WHEREAS, subsequent to the passage of resolution #18-074 it was determined that the amount to purchase said chromebooks would exceed \$40,000.00 and that the correct not to exceed amount would total \$50,000.00; now

On the motion of Mr. Ryan, seconded by Mr. Carnovale, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Board hereby amends resolution #18-074 to authorize an amount not to exceed \$50,000.00. All other provisions of Resolution #18-074 are unaffected by this resolution and shall remain in full force and effect.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina, Fr. Leahy

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
NOVEMBER 20, 2017**

**Resolution #18-192: Amendment to Resolutions #17-301, #17-362 and #18-009
Appointing HAKS Engineers, Architects, and Land Surveyors, PC (HAKS) for
Professional Consulting and Water Sampling Services for all District School Facilities
So As to Reflect that the Collective Not to Exceed Amount is the sum of \$19,859.00,
Local Funds**

WHEREAS, on March 6, 2017 the Board passed Resolution #17-301 appointing HAKS Engineers, Architects, and Land Surveyors, PC ("HAKS"), for professional consulting and water sampling services in developing a Quality Assurance Project Plan (QAPP), Lead Drinking Water Testing Sampling Plan, development of sampling documentation and provide water sampling services to comply with NJDOE lead testing regulations N.J.A.C 6A:26-12.4. The Agreement set forth in part that the fees were not to exceed the sum of \$14,918.00; and

WHEREAS, the original quote provided by HAKS for the aforementioned service was based on an estimated count of water outlets. Subsequent to the passage of Resolution #17-301, HAKS conducted a water outlet inventory for a final count determination and found additional outlets. The fee for the additional outlets is in the amount not to exceed Three Thousand Five Hundred and Thirty-Eight Dollars (\$3,538.00) in the aggregate, including costs; and

WHEREAS, subsequent to the passage of Resolution #17-362, the District received analytical results of 93 outlet samples with 11 samples indicating a need to be resampled. The fee for the resampling of the 11 outlets is in the amount not to exceed Seven Hundred and Thirty-Two Dollars (\$732.00) in the aggregate, including costs; and

WHEREAS, subsequent to the passage of Resolution #18-009, the District required post remediation sampling of 2 outlets at Newark Tech and 1 at Bloomfield Tech. The fee for the sampling is in an amount not to exceed Six Hundred and Seventy-One Dollars (\$671.00) in the aggregate, including costs; and

NOW, THEREFORE, on the motion of Dr. Pernell, seconded by Mr. Carnovale, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board approves the amendment to Resolutions #17-301, #17-362 and #18-009 so as to increase the Not to Exceed Amount to \$19,859.00. All other provisions of Resolutions #17-301, #17-362 and #18-009 are unaffected by this resolution and shall remain in full force and effect, including but not limited to all terms and conditions of the agreement entered into by and between the District and HAKS; and

BE IT FURTHER RESOLVED, HAKS has submitted the appropriate political contribution disclosure forms pursuant to Chapter 271 of the laws of 2005; and

BE IT FURTHER RESOLVED, Bernetta Davis, Business Administrator, hereby verifies that there are sufficient funds within the District's capital funds to fully fund all payments and that said payments will not adversely affect the financial position of the District; and

BE IT FURTHER RESOLVED, that the Business Administrator is hereby directed to ensure that the appropriate insurance certificates are obtained prior to the commencement of the renewal term in accordance with the contract; and

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
NOVEMBER 20, 2017**

BE IT FURTHER RESOLVED that the authorized fee for services rendered are not to exceed the sum of Nineteen Thousand One Hundred and Eighty Eight Dollars (\$19,188.00) in the aggregate, including costs; without the prior written approval of the Board; and

BE IT FURTHER RESOLVED, that this Contract is being awarded without competitive bidding, in that said Contract is for Professional Services and is exempt pursuant to N.J.S.A. 18A:18A-5(a)(1); and

BE IT FURTHER RESOLVED, that N.J.S.A. 18A:18A-5(a)(1) requires that the resolution authorizing the award of Contracts for Professional Services without competitive bids must be publicly advertised and accordingly, the Business Administrator is directed to make public this Resolution in accordance with applicable law.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina, Fr. Leahy

Resolution #18-193: Authorizing the District to Give the City of Newark Utility Easements in Anticipation of the Closing of South 11th Street In Furtherance of the Donald M. Payne, Sr. Campus

WHEREAS, in furtherance of the Donald M. Payne, Sr. Campus Project, an application has been filed with the City of Newark seeking the closure of South 11th Street, Newark, New Jersey as a public thoroughfare. In furtherance of the application, the City of Newark requires that the Essex County Vocational Technical Schools grant to the City of Newark various utility easements.

NOW, THEREFORE, on the motion of Mr. Carnovale, seconded by Mr. Ryan, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board hereby authorizes the District to grant the City of Newark various utility easements within South 11th Street, subject to the application filed with the City of Newark seeking the closure of South 11th Street, Newark, New Jersey and the District acquiring title to same; and

BE IT FURTHER RESOLVED, that Bernetta Davis, Business Administrator, is hereby authorized to enter into, execute and deliver any and all documents to facilitate the application and/or subsequent approval of the closure of South 11th Street, Newark, New Jersey, including but not limited to executing any and all utility easements required by the City of Newark in furtherance of same. Same shall be subject to review and approval by Board Counsel. The Business Administrator shall further, if required, amend the District's long term facilities plan and revise and update other documentation, if required.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina, Fr. Leahy

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
NOVEMBER 20, 2017**

Resolution #18-194: Approve Professional Day Requests

On the motion of Mr. Ryan, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby approves the following Professional Day Requests. If the cost of a Professional Day is funded by a Grant the respective Grant Supervisor represents to the Board that these costs are an appropriate expenditure of Grant funds and that there are sufficient funds within the Grant to fully fund same. If the cost is from local funds Bernetta Davis, Business Administrator, hereby represents to the Board that there are sufficient funds for the payment and that said payment will not adversely affect the financial stability of the District.

Date of Event	Workshop/Conference	Staff Member(s) Participating	Mileage Reimbursement, if Applicable	Cost to Board/Registration Fee
11/30 & 12/1/2017	Adobe Illustrator Location TBD	Joelle DellaVolpe Beverly Morales Jennifer Prezzioti	\$0.31/mi	\$1,400.00 Funded by Perkins
12/1/2017	Reducing Recurring Classroom Behavior West Orange, NJ	Veronica Molina	\$0.31/mi	\$259.00 Funded by Local Funds
12/4/17	Practical Ideas for Making Best Use of Google Classroom New Brunswick, NJ	Jennifer Doss	\$0.31/mi	\$259.00 Funded by IDEA
12/6/17	AMTNJ Special Education Math Conference Monroe, NJ	Mary Beth Landis	\$0.31/mi	\$154.00 Funded by ESEA
4/11 – 14, 2018	International Technology and Engineering Educators Association Atlanta, GA	Dicxiana Carbonell	\$0.31/mi	\$2,000.00* (total not to exceed amount) includes registration, membership, hotel stay, airfare and meals Funded by PERK (\$1,601.00) and Local Funds (\$399.00)

*\$140.00 of this total incorrectly charged to Local funds at the October 23, 2017 meeting.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina, Fr. Leahy

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
NOVEMBER 20, 2017**

Resolution #18-194A: Approve Professional Day Requests

On the motion of Mr. Ryan, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby approves the following Professional Day Requests. If the cost of a Professional Day is funded by a Grant the respective Grant Supervisor represents to the Board that these costs are an appropriate expenditure of Grant funds and that there are sufficient funds within the Grant to fully fund same. If the cost is from local funds Bernetta Davis, Business Administrator, hereby represents to the Board that there are sufficient funds for the payment and that said payment will not adversely affect the financial stability of the District.

Date of Event	Workshop/Conference	Staff Member(s) Participating	Mileage Reimbursement, if Applicable	Cost to Board/Registration Fee
12/11/2017	Makerspaces: Powerfully Enhance Student Learning Newark, NJ	Mary Stratton	\$0.31/mi	\$249.00 Funded by Local Funds

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina, Fr. Leahy

Resolution #18-195: Resolution for a Closed Session

On the motion of Dr. Pernell, seconded by Mr. Ryan, at 6:10 p.m., the Board approves the following resolution:

BE IT RESOLVED that the Essex County Vocational Schools' Board of Education shall at this time recess this meeting and conduct a closed meeting concerning personnel issues and other matters which involve exceptions set forth in the Open Public Meetings Act, and are matters which this Body hereby determines are of such a nature that they cannot be discussed at an open meeting. This Body is at this time unable to determine when the matters under discussion can be disclosed to the public. However, this Body will make such a disclosure when circumstances permit.

Personnel matters are scheduled to be discussed during this closed session

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina, Fr. Leahy

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
NOVEMBER 20, 2017**

Resolution #18-196: Return to a Regular Session

At 6:19 p.m., the Board returned to the regular session meeting.

Roll Call:	Yeas:	Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan
	Nays:	None
	Absent:	Ms. Medina, Fr. Leahy

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
NOVEMBER 20, 2017**

PERSONNEL

PERSONNEL RESOLUTIONS

Resolution #18-197: Appoint Proctors and Coordinators for the TerraNova Test Not to Exceed \$16,683.00, Local Funds

On the motion of Dr. Pernell, seconded by Mr. Ryan, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following staff members, as set forth below, to serve as proctors for the TerraNova Test for prospective incoming students on Saturday, December 9, 2017, Saturday, January 27, 2018 and March 10, 2018, at the rate of \$40.97 per hour, in accordance with the Agreement between the collective bargaining unit and the Board of Education. In the event of inclement weather, alternative dates will be selected. Proctors will be assigned on as needed basis by principal and may not be required on all the testing days. The total sum to be paid to each staff member shall not exceed the sum of \$431.00.

BE IT FURTHER RESOLVED that the proctors as set forth below are to be utilized on an as-need basis, depending on the amount of prospective students who participate in the testing program. As a condition of payment to any and all proctors a list of all prospective students who participated in the testing and the proctors shall be submitted to the Superintendent of Schools or his designee; and

BE IT FURTHER RESOLVED that the Business Administrator/Board Secretary hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

The assignment for proctors will be for a maximum of three and one-half (3½) hours per Saturday, except for those of special education students, who may be required to proctor until the test is completed.

Bloomfield Tech

Paul Jargiello	Tatiana Koltsova	Minal Thakur
Leona Kumagai	Kevin Jagniatkowski	
Lisa Albano	Christina Lami	
Dorota Miedziewicz	Amy George	

Newark Tech

Jacqueline Shoop	Toni Ann Lavelle
Eileen Shinn	Marcia Scille
Joseph Dedalonis	Carol Nawrocki
Oscar Pena	Carlos Caban

North 13th St. Tech

Glendora Simonsen	Jessica Gonzalez
James Chaffee	Kaitlyn Meyer
Wonda Davis	Suzanne Sabatino

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
NOVEMBER 20, 2017**

Jennifer Doss	MacArthur Walker
Nicholas Fardin	Alison Patterson
Aura Guerra	Casey Boyle
Robert Hebenstreit	Mary Stratton

<u>West Caldwell</u>	
Chabwera Phillips	Patrice Wojcik

The assignment for **Coordinators** will be for a maximum of five (5) hours per Saturday. The total sum to be paid to each staff member shall not exceed the sum of \$615.00.

<u>Bloomfield Tech</u>	<u>Newark Tech</u>	<u>North 13th St. Tech</u>	<u>West Caldwell Tech</u>
Patricia Parisi	Andrew Turner	Gerald Pagano	Anibal Ponce

Roll Call:	Yeas:	Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan
	Nays:	None
	Absent:	Ms. Medina, Fr. Leahy

Resolution #18-198: Appoint Administrators for the Terra Nova Test, in an amount not to exceed \$3,420.00, Local Funds

On the motion of Dr. Pernell, seconded by Mr. Ryan, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following staff members to serve as administrators for the Terra Nova Test for prospective incoming students on Saturday, December 9, 2017, January 27 and March 10, 2018 at the rate of \$57.00 per hour, in accordance with the Agreement between the collective bargaining unit and the Board of Education. In the event of inclement weather, alternative dates will be selected.

BE IT FURTHER RESOLVED that the Business Administrator/Board Secretary hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

The assignment of administrators will be for a maximum of five (5) hours per Saturday.

<u>Bloomfield Tech</u>	<u>Newark Tech</u>	<u>North 13th St. Tech</u>	<u>West Caldwell</u>
Eric Love	Carmen Morales	Patricia Clark-Jeter	Ayisha Robinson

Roll Call:	Yeas:	Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan
	Nays:	None
	Absent:	Ms. Medina, Fr. Leahy

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
NOVEMBER 20, 2017**

**Resolution #18-199: Appoint Instructors for Academic Support Before School,
2017-2018 School Year – ESEA In an Amount Not to Exceed \$4,915.80,
Title I or IDEA Grant Funds**

On the motion of Dr. Pernell, seconded by Mr. Ryan, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves the following instructors to work in the Academic Support program for a struggling students in Mathematics and Language Arts before school for up to forty minutes per day, three days a week, for the 2017-2018 school year at the rate of \$27.31 per forty minutes (pro-rated from \$40.97 per hour), in accordance with the agreement between the collective bargaining unit and the Board of Education. Assignment of staff will be based on availability of funds and student enrollment. Classes with low enrollment will be consolidated or terminated, resulting in a reduction of staff needed.

BE IT FURTHER RESOLVED that the Supervisors of Program Accountability and Special Education hereby represent to the Board that there are sufficient funds within the ESEA Title I and IDEA FY18 grants to fund the appropriate portion of the instruction and that said payments are an appropriate expenditure of grant funds.

West Caldwell Tech

Jennifer Guevara-Language Arts

James Fleming-Language Arts

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina, Fr. Leahy

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
NOVEMBER 20, 2017**

Resolution #18-200: **Appoint Instructors for Academic Support After School,
2017-2018 School Year In An Amount Not to Exceed \$4,916.40, IDEA
Grant Funds**

On the motion of Dr. Pernell, seconded by Mr. Ryan, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves the following instructors to work in the Academic Support program for struggling students in Mathematics after school for up to one (1) hour per day, four days a week, for the 2017-2018 school year at the rate of \$40.97 per hour, in accordance with the agreement between the collective bargaining unit and the Board of Education. Assignment of staff will be based on availability of funds and student enrollment. Classes with low enrollment will be consolidated or terminated, resulting in a reduction of staff needed. Instructors who are approved for multiple programs can only work in one at a time.

BE IT FURTHER RESOLVED that the Supervisor of Special Education hereby represents to the Board that there are sufficient funds within the IDEA FY18 grant to fund the appropriate portion of the instruction and that said payments are an appropriate expenditure of grant funds.

Additional Information: On November 8, 2017 Mary Ann Sweeney, at the direction of the Board Secretary, polled the Board via email and recorded that four (4) of the six (6) Board members voted to approve the inclusion of this item on the agenda.

North 13 Tech Campus
Ursula Denise Whitehirst

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina, Fr. Leahy

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
NOVEMBER 20, 2017**

Resolution #18-201: Approve Stipend for Educational Credits, Local Funds

WHEREAS, the current collective bargaining agreement by and between the Board and the Administrators and Supervisors Association sets forth in part at Article XXIII, paragraph D, the following:

- D. Those bargaining unit members with an earned doctorate from an accredited university shall receive an annual stipend of \$3,901.00 for the 2017-2018 school year...

WHEREAS, the Superintendent of Schools has verified that Enrique Lomba, Supervisor of ESL has submitted official documentation and is therefore entitled to the involved salary provision.

On the motion of Dr. Pernell, seconded by Mr. Ryan, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board hereby approves the stipend for an earned Doctorate in the amount of \$3,901.00 for Enrique Lomba to become effective September 1, 2017 as part of his base salary, in accordance with the current collective bargaining agreement by and between the Board and the Essex County Vocational Administrators and Supervisors Association. The 200-Educational credit stipend will replace any other educational stipend employee may have been eligible for and prorated accordingly.

BE IT FURTHER RESOLVED that the Business Administrator hereby represents to the Board that there are sufficient funds within the District to fully fund all payments and that said payment will not adversely affect the financial position of the District.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina, Fr. Leahy

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
NOVEMBER 20, 2017**

Resolution #18-202: Amend Resolution #17-341

-RESOLUTION DELETED-

~~WHEREAS, the Board passed resolution #17-341 at the Regular Board Meeting of March 27, 2017 which, in part, approved s stipend of \$3,000.00 for Toni Pinkett as the Admissions and Special Projects Coordinator; and~~

~~WHEREAS, the Superintendent is recommending more duties be added on to the Admissions and Special Projects Coordinator position and increasing the \$3,000.00 stipend to \$9,000.00, effective November 1, 2017; and~~

~~WHEREAS, the assignment of the Admissions and Special Project Coordinator will be in addition to regularly assigned duties and compensation will become part of base salary and included in all benefits calculations; now~~

~~On the motion of _____, seconded by _____, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board amends resolution #17-341 to increase the stipend for the Admissions and Special Project Coordinator, Toni Pinkett, from \$3,000.00 to \$9,000.00, effective as of November 1, 2017. All other provisions of Resolution #17-341 are unaffected by this resolution and shall remain in full force and effect.~~

~~BE IT FURTHER RESOLVED that the Business Administrator hereby represents to the Board that there are sufficient funds within the District to fully fund all payments and that said payment will not adversely affect the financial position of the District.~~

ROLL CALL:	Mr. Carnovale	_____	_____	Ms. Medina	_____	
	Mr. Ryan	_____	_____	Ms. Davis	_____	
	Dr. Pernell	_____	_____	Fr. Leahy	_____	Motion Carries: Yes/ No

Resolution #18-202A: Amend Resolution #17-341

WHEREAS, the Board passed resolution #17-341 at the Regular Board Meeting of March 27, 2017 which, in part, approved a stipend of \$3,000.00 for Toni Pinkett as the Admissions and Special Projects Coordinator; now

On the motion of Dr. Pernell, seconded by Mr. Ryan, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board amends resolution #17-341 to discontinue the remainder of the \$3,000.00 stipend for School Year 2017-18, effective November 30, 2017. All other provisions of Resolution #17-341 are unaffected by this resolution and shall remain in full force and effect.

Roll Call:	Yeas:	Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan
	Nays:	None
	Absent:	Ms. Medina, Fr. Leahy

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
NOVEMBER 20, 2017**

Resolution #18-203: Appoint Automated External Defibrillator (AED) Coordinator for the 2017-2018 School Year in an Amount Not to Exceed \$1,500.00 Local Funds

On the motion of Dr. Pernell, seconded by Mr. Ryan, BE IT RESOLVED that upon the recommendation of the Interim Superintendent of Schools the Board hereby appoints Lisa Albano as the AED Coordinator, including the athletic program, for the 2017-2018 school year. Compensation for hours required outside of the school day will not exceed \$1,500.00 per annum at the hourly rate of \$34.33 per hour (2017-2018 contract rate), in accordance with the Agreement between the Collective Bargaining Unit and the Board of Education.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan
Nays: None
Absent: Ms. Medina, Fr. Leahy

Resolution #18-204: Approve Unused Vacation Days Pay in an Amount Not to Exceed \$3,443.63

On the motion of Dr. Pernell, seconded by Mr. Ryan, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board approves the payment of unused vacation days to Ezekiel Atilola in the amount of \$3,443.63.

BE IT FURTHER RESOLVED that Bernetta Davis, Business Administrator, has represented to the Board that there are sufficient funds within the District to satisfy all payments due hereunder and that said payments will not adversely affect the District's financial position.

Employee	Retirement Date	Vacation Days Accrued	Daily Pay Rate	Payment Allowed
Ezekiel Atilola	10/31/2017	11	\$313.06	\$3,443.63

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan
Nays: None
Absent: Ms. Medina, Fr. Leahy

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
NOVEMBER 20, 2017**

Resolution #18-205: Unused Sick Days Pay in an Amount Not to Exceed \$12,522.31

WHEREAS, the following staff members were previously employed by the District, and whose employment in part provided for payment of unused sick days in an amount not to exceed \$15,000.00. Bernetta Davis, Business Administrator, has determined that they are entitled to payment for unused sick days of 1:4 of these days at their most current daily per diem rate, not to exceed the sum of \$15,000.00; now

BE IT FURTHER RESOLVED that Bernetta Davis, Business Administrator, has represented to the Board that there are sufficient funds within the District to satisfy all payments due hereunder and that said payments will not adversely affect the District's financial position.

	Retirement Date	Sick Days			Terminal Leave Payment Allowed
Employee		Accrued	1:4 Days	Daily Pay Rate	
Ezekiel Atilola	10/31/2017	162.5	40	\$313.06	\$12,522.31

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina, Fr. Leahy

Resolution #18-206: Approve Family Leave of Absence, Employee #6024

WHEREAS, Employee #6024, has requested a leave of absence in accordance with the Family Medical Leave Act of 1993 and the New Jersey Family Leave Act of 1989. Employee #6024 qualifies for the involved leave in accordance with both statutes; now

On the motion of Dr. Pernell, seconded by Mr. Ryan, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves an intermittent Family Leave of Absence for Employee #6024, from January 31, 2018 to April 27, 2018 with benefits in accordance with the Family Medical Leave Act. Employee #6024 will substitute accrued paid leave of absence by utilizing accumulated days.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina, Fr. Leahy

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
NOVEMBER 20, 2017**

Resolution #18-207: Rescind Prior Appointment, Resolution #17-451, Effective January 19, 2018

On the motion of Dr. Pernell, seconded by Mr. Ryan, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board rescinds its action of the June 26, 2017 appointment (Resolution #17-451) of Gail Riccardi and Robert Funesti previously approved as Webmaster for the district, effective January 19, 2018.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina, Fr. Leahy

Resolution #18-208: Substitute/Long Term Replacement, Not To Exceed The Sum of \$13,750, Local Funds

WHEREAS, situations arise where teachers are out an extended period of time due to various issues, including but not limited to medical, personal or Family Leave reasons; and

WHEREAS, it is critical to maintain the consistency of instruction by certified long-term replacement (substitute) teachers; and

WHEREAS, the Board has approved long-term content area certified replacements at a per diem rate of \$250, equal to a first year teacher at the BA Level; now

On the motion of Dr. Pernell, seconded by Mr. Ryan, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves Amarilys Olivo as a "substitute" teacher at a rate of \$250 per day for the district beginning on November 21, 2017 through January 31, 2017.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina, Fr. Leahy

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
NOVEMBER 20, 2017**

Resolution #18-209: Appoint Co-Curricular Coaches and Advisors, 2017-2018 School Year

On the motion of Dr. Pernell, seconded by Mr. Ryan, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following individuals to the extracurricular assignment(s) for the 2017-2018 school year at an annual stipend as set forth in accordance with the Agreement between the Collective Bargaining Unit and the Board of Education.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

<u>Location/Position</u>	<u>Season</u>	<u>Employee</u>	<u>Annual Stipend</u>
<u>Bloomfield Tech Campus</u>			
National Honor Society Co-Advisor		Victoria Garrison	\$1,227.50
Bowling Club Co-Advisor		Lisa Albano	\$1,227.50

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina, Fr. Leahy

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
NOVEMBER 20, 2017**

Resolution #18-210: Appoint Teachers for Saturday Detention 2017-2018 School Year, In an Amount Not to Exceed \$9,700.00 Local Funds

On the motion of Dr. Pernell, seconded by Mr. Ryan, BE IT RESOLVED that upon the recommendation of the interim superintendent of schools the Board hereby appoints the following staff members to participate in Saturday Detention from October 2017 through June 2018, for a maximum of four (4) hours per Saturday, from 8:30 a.m. to 12:30 p.m., at the rate of \$34.33 per hour, in accordance with the agreement between the collective bargaining unit and the Board of Education. One staff member from each school will participate in each Saturday Detention at the Bloomfield Tech Campus.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Bloomfield Tech

Amy George – substitute

Christina Lami – substitute

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina, Fr. Leahy

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
NOVEMBER 20, 2017**

Resolution #18-211: Appoint Instructor to Teach an Extra Period, 2017-2018 School Year, in an Amount Not to Exceed \$7,339.00 from Local Funds (enclosure)

On the motion of Dr. Pernell, seconded by Mr. Ryan, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following instructor for extra teaching assignments during the 2017-2018 school year. The instructor shall be compensated for teaching the extra period in accordance with the Agreement between the Collective Bargaining Unit and the Board of Education.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

<u>Name</u>	<u>Course</u>	<u>Location</u>	<u>Length Of Period</u>	<u>Amount</u>
Maria Moura	Mathematics	North 13 th St.	40 min	\$7,339.00

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina, Fr. Leahy

Resolution #18-211A: Resignation of Employees

On the motion of Dr. Pernell, seconded by Mr. Ryan, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby accepts the resignation of the following employee.

<u>Employee</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Cynthia Rubino	Teacher of Graphic Arts	West Caldwell Tech	12/31/2017

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina, Fr. Leahy

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
NOVEMBER 20, 2017**

**Resolution #18-211B: Amend Resolution #18-130 to Replace Newark Tech Campus'
HOSA Advisor**

WHEREAS, on September 25, 2017 the Board passed resolution #18-130 which, in part, approved Dr. Nasser Masri as the HOSA Advisor at Newark Tech Campus; and

WHEREAS, subsequent to the passage of resolution #18-130 it was determined that Nasser Masri be replaced by Michael Varone as the HOSA Advisor for Newark Tech Campus for the remainder of School Year 2017-2018; now

On the motion of Dr. Pernell, seconded by Mr. Ryan, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Board hereby amends resolution #18-130 to approve Michael Varone as the HOSA Advisor for Newark Tech Campus, for a stipend of \$3,274.00. Mr. Varone is replacing Dr. Nasser Masri, who was appointed at the September 25, 2017 Board Meeting. All other provisions of Resolution #18-130 are unaffected by this resolution and shall remain in full force and effect.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina, Fr. Leahy

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
NOVEMBER 20, 2017**

Resolution #18-212: Field Trips

On the motion of Mr. Carnovale, seconded by Dr. Pernell, BE IT RESOLVED that upon the review and approval of Dixiana Carbonell, Assistant Superintendent for Curriculum and Instruction, the Superintendent of Schools recommends that the Board approve the following Field Trips. If the cost of a Field Trip is funded by a Grant, the respective Grant Supervisor represents to the Board that these costs are an appropriate expenditure of Grant funds and that there are sufficient funds within the Grant to fully fund same. If the cost is from local funds Bernetta Davis, Business Administrator, hereby represents to the Board that there are sufficient funds for the payment and that said payments will not adversely affect the financial stability of the District:

Person In Charge	Date/Time	Trip	Cohort/Campus	# Students	Cost to Board
CO-CURRICULAR (NON-ATHLETIC)					
Terrilisa Bauknight	11-1-2017 (11:20 a.m. – 1:30 p.m.)	Essex County Newark Tech - Newark	N13 Student Council	8	\$0
Maria Pallis-McCarthy	(11:00 a.m. – 1:45 p.m.)		WCT Student Council	7	
Amy George Christina Lami	(11:00 a.m. – 2:00 p.m.)		Blmf	9	
Casey Boyle 2 Chaperones	11-20-2017 (1:45 p.m. – 5:00 p.m.)	South Plainfield High School – South Plainfield	N13 Model UN Club	18	\$0
Beverly Morales 1 Chaperone	11-27-17 12-4, 12-11, & 12-18-17 1-8, 1-22, & 12-29-2018 2-5, 2-12 & 2-26-18 (2:50 p.m. -5:00 p.m.)	Brunswick Zone Belleville – Belleville	BT Bowling Club	20	\$2,694.00
Marianne Rubino 2 Chaperones	11-29-2017 (8:00 a.m. – 2:00p.m.)	Metropolitan Museum of Art – New York	N13 Anime Club	27	\$0
Anthony Rock 1 Chaperone	12-1-2017 (12:00 p.m. – 10:00p.m.)	Mamaroneck High School – New York	NT Debate Team	11	\$1,370.00
Carol Nawrocki 1 Chaperone	12-6-2017 (9:15 a.m. – 12:15 p.m.)	William Patterson University – Wayne	NT Book Club	20	\$0
Mary Stratton 1 Chaperone	(9:00 a.m. – 12:30 p.m.)		N13 Book Club	15	\$170.00
Ann Steinbach 2 Chaperones	12-7-2017 (7:30 a.m. – 1:00 p.m.)	Yale University New Haven	NT National Honor Society	25	\$0
Lamar Robinson 1 Chaperone	12-8-2017 (8:30 a.m. – 1:30 p.m.)	Notre Dame High School – Lawrenceville	N13 Mock Trial	20	40
Robert Lorenzo	1-6-2018 (7:00 a.m. –2:30 p.m.)	Liberty Science Center – Jersey City	WCT Robotics Team	10	\$0
Robert Lorenzo	1-14-2018 (7:00 a.m. –2:30 p.m.)	Millburn High School – Millburn	WCT Robotics Team	10	\$0

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
NOVEMBER 20, 2017**

GUIDANCE SERVICES (ACADEMICS PROGRAM)					
Jennifer Guevara 2 Parents	November 2017 – June 2018 (TBD)	Rutgers University New Jersey Travels for Independence Program	WCT Transition Center	2	\$0
Cathleen Smith 5 Chaperones	11-29-2017 (8:00 a.m. – 3:00 p.m.)	9/11 Memorial Museum - New York	N13 Law & Public Safety	40	\$800.00
Aura Guerra 3 Chaperones	12-12-2017 (8:30 a.m. – 2:00 p.m.)	Repertorio Espanol – New York	N13 AP Spanish Language & Culture	48	\$1,200.00
Patricia Schaffer 9 Chaperones	12-20-2017 (11:00 a.m. – 1:00 p.m.)	Franco's Restaurant – West Caldwell	WCT Transition Center	25	\$0
Carmen Marquez 4 Chaperones	1-8-2018 (8:30 a.m. – 3:00 p.m.)	Repertorio Espanol – New York	N13 World Literature	54	\$1,375.00
Chabwera Phillips 4 Chaperones	1-31-2018 (7:30 a.m. – 4:30 p.m.)	Rutgers University - Camden	WC Junior British Literature Class	44	\$0
Brenda Pepper 2 Chaperones	3-2-2018 (8:00 a.m. – 4:00 p.m.)	Montclair State University – Upper Montclair	N13 Visual & Performing Arts	30	\$0
Amy George 5 Chaperones	3-5-2018 (7:55 a.m. – 1:15 p.m.)	State Theatre of New Jersey – New Brunswick	Blmf. 11 th Grade British Literature Class	54	\$0
Suzanne Sabatino	3-14-2018 (9:00 a.m. – 12:00 p.m.)	Kean University – Union	N13 CST/Special Services	35	\$0
CAREER & TECHNICAL EDUCATION (STRUCTURED LEARNING EXPERIENCES)					
Simone Cameron 1 Chaperones	11-8-2017 (8:30 a.m. – 12:00 p.m.)	FedEx Ship Center – Newark	N13 Business	23	\$0
Max Nixon 1 Chaperone	12-13-2017 (11:40 a.m. – 2:15 p.m.)	Essex County Payne Tech – Newark	Blmf Arch. Drafting & Design	20	\$0
Brett Boon 1 Chaperone	12-13-2017 (9:00 a.m. – 1:00 p.m.)	Jewish Vocational Services – Livingston	WCT Culinary Arts	8	\$0
Mark Beckett 2 Chaperones	12-14-2017 (1:00 p.m. – 8:00 p.m.)	Turtle Back Zoo – West Orange	WCT Visual & Performing Arts	36	\$0
Gail Riccardi 2 Chaperones	12-15-2017 (9:00 a.m. – 2:00 p.m.)	Sussex Avenue School – Newark	N13 Web Design	12	\$0
Simone Cameron 3 Chaperones	12-19-2017 (8:30 a.m. – 2:00 p.m.)	Langston Hughes Elementary - East Orange	N13 Business/FBLA	38	\$0
Rosemarie Ogozalek 2 Chaperones	2-15-2018 (11:00 a.m. – 2:30 p.m.)	Apollo Theater – New York	Blmf. Visual & Performing Arts	25	\$0

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan
Nays: None
Absent: Ms. Medina, Fr. Leahy

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
NOVEMBER 20, 2017**

Resolution #18-213: Fire Drill Reports, October, 2017 (enclosure)

On the motion of Mr. Ryan, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board accepts the attached Fire Drill Reports submitted by the Principals of each school within the District for the month of October, 2017.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina, Fr. Leahy

Resolution #18-214: Security Drill Reports, October, 2017 (enclosure)

On the motion of Mr. Ryan, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board accepts the attached Security Drill Reports submitted by the Principals of each school within the District for the month of October, 2017.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina, Fr. Leahy

Resolution #18-215: Acceptance of 2017-2018 M-1 Plan (enclosure)

On the motion of Mr. Carnovale, seconded by Dr. Pernell, BE IT RESOLVED that upon recommendation of the Business Administrator the Board approves the M-1 Plan as presented.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina, Fr. Leahy

Resolution #18-216: Approve Non-Disclosure Agreement by and Between Essex County Vocational Schools and The International Union of Operating Engineers Local 825 Apprenticeship Training and Re-Training Fund (enclosure)

On the motion of Dr. Pernell, seconded by Mr. Carnovale, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board hereby approves the Non-Disclosure Agreement by and between The International Union of Operating Engineers Local 825 Apprenticeship Training and Re-Training Fund and the District, which said agreement is attached hereto and incorporated herein as if fully set forth.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina, Fr. Leahy

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
NOVEMBER 20, 2017**

Resolution #18-216A: Appoint William Paterson University Student Teacher

On the motion of Mr. Carnovale, seconded by Mr. Ryan, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board approves Brandon Rajkovich, currently employed as a teacher in the District and is enrolled at William Paterson University, to complete his Practicum and Internship for counselor education from January, 2018 to May, 2018 and September, 2018 to May, 2019 in the District at no cost to the Board.

BE IT FURTHER RESOLVED, the Assistant Superintendent of Curriculum & Instruction, Dicxiana Carbonell, hereby verifies that Mr. Rajkovich has the necessary paperwork and educational requirements.

BE IT FURTHER RESOLVED that upon the recommendation of the Superintendent of Schools, the Board hereby directs Dr. Patricia Clark-Jeter, Principal and Gerald Pagano, Guidance Counselor at Essex County North 13th Street Tech to oversee Mr. Rajkovich so as to ensure that he adheres to all the policies and/or procedures within the District.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina, Fr. Leahy

Resolution #18-216B: Appoint Rutgers University Student Intern

On the motion of Mr. Ryan, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board approves Lisa Simoes, enrolled in Rutgers University, to complete her Internship for Occupational Therapy Assistant in the District, from October 31, 2017 – December 22, 2017, at no cost to the Board.

BE IT FURTHER RESOLVED, the Assistant Superintendent of Curriculum & Instruction, Dicxiana Carbonell, hereby verifies that Ms. Simoes has the necessary paperwork and educational requirements.

BE IT FURTHER RESOLVED that upon the recommendation of the Superintendent of Schools, the Board hereby directs Dr. Patricia Clark-Jeter, Principal and Dr. Michael Zelkowitz, Supervisor of Special Education at Essex County North 13th Street Tech to oversee Ms. Simoes so as to ensure that she adheres to all the policies and/or procedures within the District.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Ms. Medina, Fr. Leahy

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
NOVEMBER 20, 2017**

BUILDINGS AND GROUNDS

BUILDINGS AND GROUND RESOLUTIONS

Resolution #18-217: Amend Resolution #18-183 to reflect Change in Date

WHEREAS, on October 23, 2017 the Board passed resolution #18-193 which, in part, authorized a blood drive at West Caldwell Tech campus on November 28, 2017; and

WHEREAS, subsequent to the passage of resolution #18-193 it was determined that it would be in the best interest of the school to change the date to November 30, 2017; now

On the motion of Mr. Carnovale, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Board hereby amends resolution #18-193 to authorize the blood drive take place on November 30, 2017. All other provisions of Resolution #18-193 are unaffected by this resolution and shall remain in full force and effect.

Roll Call:	Yeas:	Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan
	Nays:	None
	Absent:	Ms. Medina, Fr. Leahy

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
NOVEMBER 20, 2017**

Resolution #18-218: Approval of Fundraisers

On the motion of Mr. Carnovale, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby authorizes students of the Newark Tech Campus to hold dress-down days on the following dates to raise funds to help pay for various student events for the 2017-18 school year:

Person in Charge	Anticipated Date(s)	Fundraiser	Organization/ School	Funds to be Used Towards
Dr. Cathleen Smith	11/21/2017 11/22/2017	Dress Down	North 13 th St. Tech Bloomfield Tech West Caldwell Tech Newark Tech	The Donald M. Payne, Sr. Global Foundation's local and international initiatives
Terrilisa Durham Bauknight	Through 6/8/2018	After school snack sales	Student Council North 13 th Street	Various charities/student events
Alison Patterson	Through 11/8/2017	Jeans for Troops	Various students North 13 th Street	Veteran soldiers in need
Alison Patterson	Through 12/15/ 2017	Backpacks for Troops	Various students North 13 th Street	GI GO Fund in Newark, NJ
Kaitlyn Meyer	11/22/2017	Hurricane Relief Dance and Dressdown	National Honor Society	Hurricane relief fund
Bonnie C. Rogers	12/1/2017	Fish dinner	Cheerleading club West Caldwell	Cheerleading club activities
Simone Cameron	12/1/2017 – 1/5/2018	Popcorn sale	FBLA North 13 th Street	FBLA State competition March, 2018
Kaitlyn Meyer	12/4 – 12/21, 2017	Candy cane sale	Drama Club North 13 th Street	Drama Club trips
Terrilisa Durham Bauknight	2/14/2018	Valentine's Day candy grams and flower sale	Student Council North 13 th Street	Community based celebrations and events
Kaitlyn Meyer	2/19 – 2/23/2018	Bake Sale	Drama Club North 13 th Street	Drama Club trips

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
NOVEMBER 20, 2017**

Terrilisa Durham Bauknight	3/16/2018	St. Patrick's Day cake pops and Candy Gram	Student Council & Culinary Arts North 13 th Street	Student Council projects
Terrilisa Durham Bauknight	5/9/ - 5/11/2018	Annual Spring Plant Sale	Student Council North 13 th Street	Student Council dues and Senior graduation pins

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan
Nays: None
Absent: Ms. Medina, Fr. Leahy

Resolution #18-219: Use of West Caldwell Tech Campus Gym – Township of West Caldwell

On the motion of Dr. Pernell, seconded by Mr. Ryan, BE IT RESOLVED, that upon recommendation of the Superintendent, the Essex County Vocational Technical Schools Board of Education hereby authorizes the use of the West Caldwell Tech Campus Gym by the Township of West Caldwell for basketball practices and games on December 6, 9, 13, 16, 20, 23, 27 and 30 2017; January 3, 6, 10, 13, 17, 20, 24, 27 and 31, 2018; February 7, 10, 14, 17 and 21, 2018. The District may terminate this usage arrangement upon thirty days' notice, without cause.

BE IT FURTHER RESOLVED that one (1) District Security Guard and one (1) Black Seal licensed custodian will be assigned to the West Caldwell Campus during the use of the gym facilities. Those who are District employees will be compensated in accordance with their respective collective bargaining agreements. The Board has agreed to waive charging any and all fees which may be associated with providing staffing at the basketball practices and games.

BE IT FURTHER RESOLVED that the Township of West Caldwell shall provide the District with the appropriate Insurance Policies in limits as to be determined by the District which said policies shall name the District and all other individuals and/or entities as required by the Board as lost payees and shall remain in full force and effect for the time frame as referenced above. It is an expressed condition that the District receives the Insurance Certificates prior to any use. The Township of West Caldwell shall hold the District harmless from any consequences occurring from or connected with the approval of the use of this school facility.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan
Nays: None
Absent: Ms. Medina, Fr. Leahy

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
NOVEMBER 20, 2017**

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ANNOUNCEMENTS

Our next Regular Board Meeting is scheduled to be held in the Board Room, Administrative Offices, LeRoy Smith, Jr. Public Safety Building, 60 Nelson Place, First floor conference room, 1st Floor, Newark, New Jersey, at 6:00 p.m., on Monday, December 18, 2017.

ADJOURNMENT

Resolution #18-220: Adjournment

On the motion of Dr. Pernell, seconded by Mr. Ryan, the Board adjourns the meeting at 6:28 p.m.

Roll Call:	Yeas:	Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan
	Nays:	None
	Absent:	Ms. Medina, Fr. Leahy