

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
JULY 17, 2017**

CALL TO ORDER

The Regular Meeting of the Essex County Vocational-Technical Schools Board of Education was called to order at 6:07 p.m. on Monday, July 17, 2017, by President, Rev. Edwin Leahy, OSB.

OPENING STATEMENT

Adequate notice of this meeting was provided in compliance with the Open Public Meetings Act and published in the Star Ledger on July 4, 2017 and in El Coqui on July 6, 2017.

PLEDGE OF ALLEGIANCE

ROLL CALL – Board Secretary, Lori Tanner

Present: Mr. Salvatore Carnovale, Ms. Adrienne Davis, Ms. LeeSandra Medina
Rev. Edwin D. Leahy
Absent: Dr. Chris T. Pernell, Mr. Kevin Ryan
Also Present: Dr. James. M. Pedersen, Superintendent
Mr. Murphy Durkin, Board Attorney

COMMUNICATION

PUBLIC COMMENT WITH REGARD TO RESOLUTIONS

REPORT OF THE SUPERINTENDENT OF SCHOOLS

1. HIB Monthly Report – June

School	Allegations		Verified		
	June	16-17 cumulative	June	16-17 cumulative	
North 13 St.	0	2	-	0	2
West Caldwell	0	2	-	0	1
Bloomfield Tech	0	5	-	0	1
Newark Tech	0	5	-	0	2
Total	0	14	-	0	6

(Discussion of any HIB incident is restricted to closed session.)

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2. POINTS OF PRIDE

- Bloomfield Tech

On May 19 Rosemary Mercedes, Vice President and Chief Communication Officer for Univision, spoke to the students of our grade 11 and grade 12 Business and Video Production programs. Bloomfield National Honor Society held its induction ceremony on May 17 and inducted seven new members.

- Newark Tech

Newark Tech's Robotics Club and Welding students worked successfully together to build a mechanical lion for the opening of Essex County's Turtle Back Zoo.

Over 90% of Newark Tech's graduating class will attend a 2 or a 4 year institution of higher learning. Congratulations to the CLASS OF 2017.

- North 13th St. Tech

We had 100% graduating for class of 2017

- West Caldwell Tech

On June 9, 2017 the West Caldwell Tech Annual Green School Awards Luncheon was held (formerly the FFA Awards Luncheon). The purpose of the luncheon was to honor our students, stakeholders, and school for their contribution to making West Caldwell Tech a greener place through their classroom studies, FFA, 4-H, Green Team, etc. The Awards Luncheon also included several outside guests including Essex County Executive, Mr. Joseph N. DiVincenzo, Jr. and Ms. Allison Mulch from the State Audubon Society with a special Green School Award Presentation.

West Caldwell Tech's graduation was held on June 19, 2017. This year's guest speaker was Michellene Davis, Executive Vice President and Chief Corporate Affairs Officer of RWJBarnabas Health. Essex County Executive, Mr. Joseph N. DiVincenzo, Jr. was also in attendance. The class of 2017 graduated 100% of its alumni.

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SUSPENSIONS (enclosure)

As required, a confidential list of student suspensions for the month of June at each school is provided for board member review. Any discussion is restricted to closed session.

REPORT OF THE BUSINESS ADMINISTRATOR

Resolution #18-001: Approval of Regular Board Meeting Minutes June 26, 2017 (enclosure)

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board approves the Essex County Vocational-Technical Schools' Board of Education Minutes of the Regular Board Meeting of June 26, 2017.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy
Nays: None
Absent: Dr. Pernell, Mr. Ryan

Resolution #18-002: Approval of Executive Session Meeting Minutes June 26, 2017 (enclosure)

On the motion of Mr. Carnovale, seconded by Ms. Medina, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board approves the Essex County Vocational-Technical Schools' Board of Education Minutes of the Executive Session Meeting of June 26, 2017.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy
Nays: None
Absent: Dr. Pernell, Mr. Ryan

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FINANCE

FINANCE RESOLUTIONS

Resolution #18-003: Approval of the Board Secretary and Treasurer's Reports for the Period Ending 3-31-17 (enclosure)

On the motion of Mr. Carnovale, seconded by Ms. Davis, the Board acknowledges receipt of the Certification from the Business Administrator that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A23-2.11(a) and (b), and that sufficient funds are available to meet the District Board of Education's financial obligations for the remainder of the fiscal year and that therefore upon the recommendation of the Board Secretary, Treasurer and Superintendent of Schools it is recommended that the Secretary's and Treasurer's Reports for the period ending March 31, 2017, showing a cash balance of \$24,488,572.24 be approved, a copy of which is attached hereto and incorporated herein as if fully set forth.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy
Nays: None
Absent: Dr. Pernell, Mr. Ryan

Resolution #18-004: Transfer of Funds, March, 2017 (enclosure)

WHEREAS, Bernetta Davis, Business Administrator for the District, has determined that it is in the best interest of the District if certain inter-district fund transfers occur for the month of March, 2017, so as to prevent certain line item accounts going into a deficit. Ms. Davis has advised the Superintendent of Schools that these transfers are appropriate and in accordance with the appropriate statute governing same; now

On the motion of Mr. Carnovale, seconded by Ms. Medina, BE IT RESOLVED that upon the recommendation of the Business Administrator and the Superintendent of Schools the Board approves the transfer of accounts pursuant to the attached Report of Transfers for the month of March, 2017, a copy of which is attached hereto and incorporated herein as if fully set forth.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy
Nays: None
Absent: Dr. Pernell, Mr. Ryan

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Resolution #18-005: Authorize Payment of Bills – June 30, 2017

WHEREAS, Bernetta Davis, Business Administrator for the District, has reviewed bills presented to the District for payment in the amount of \$6,490,635.93 through June 30, 2017 and has determined that the bills on the enclosed bills list are required to be paid by the District and that same are in accordance with contracts and/or agreements entered into by the District. Ms. Davis hereby represents to the Board that there are sufficient funds within the District to make these payments and that said payments will not adversely affect the financial position of the District; now

On the motion of Ms. Davis, seconded by Ms. Medina, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board approves the payment of the June 30, 2017, bill's list in the sum of \$6,490,635.93, a copy of which is attached hereto and incorporated herein as if fully set forth.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy
Nays: None
Absent: Dr. Pernell, Mr. Ryan

Resolution #18-005A: Authorize Payment of Bills – July 1 - 13, 2017

WHEREAS, Bernetta Davis, Business Administrator for the District, has reviewed bills presented to the District for payment in the amount of \$416,167.60 through July 1 – July 3, 2017 and has determined that the bills on the enclosed bills list are required to be paid by the District and that same are in accordance with contracts and/or agreements entered into by the District. Ms. Davis hereby represents to the Board that there are sufficient funds within the District to make these payments and that said payments will not adversely affect the financial position of the District; now

On the motion of Mr. Carnovale, seconded by Ms. Medina, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board approves the payment of the July - July 13, 2017, bill's list in the sum of \$416,167.60, a copy of which is attached hereto and incorporated herein as if fully set forth.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy
Nays: None
Absent: Dr. Pernell, Mr. Ryan

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Resolution #18-006: Establish Petty Cash Accounts for the 2017-2018 School Year

On the motion of Ms. Medina, seconded by Ms. Davis, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education establishes and approves the following Petty Cash Accounts for the 2017-2018 school-year:

<u>School or Department</u>	<u>Amount</u>	<u>Responsible Person</u>
• Newark Tech	\$200.00	Mr. Oge Denis, Principal
• North 13 th Street	\$200.00	Dr. Patricia Clark-Jeter, Principal
• Bloomfield Tech	\$200.00	Mr. Eric Love, Principal
• West Caldwell Center	\$200.00	Ms. Ayisha Ingram-Robinson, Principal
• Maintenance	\$400.00	Mr. Bruce Scrivo, Coordinator of Facilities & Operations
• Child Study Team	\$200.00	Dr. Michael Zelkowitz, Supervisor, Child Study Team
• Central Office	\$500.00	Comptroller
• Essex County Voc Schools Petty cash checking account	\$2,000.00	Ms. Bernetta Davis Business Administrator/Board Secretary

BE IT FURTHER RESOLVED that the above-referenced petty cash accounts be maintained in accordance with District policy and overseen by Ms. Bernetta Davis, Business Administrator.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy
 Nays: None
 Absent: Dr. Pernell, Mr. Ryan

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**Resolution #18-007: Rejection of Bid #17-V004 – New Parking Lot on S. 11th Street
(Between 9th Avenue and Gould Avenue) for the Donald M. Payne Sr. Vocational
Technical School Campus**

WHEREAS, on June 13, 2017, the Essex County Vocational Schools Board of Education (the "Board") solicited bids in the form of a Notice to Bidders for New Parking Lot on S. 11th Street (Between 9th Avenue and Gould Avenue) for the Donald M. Payne Sr. Vocational Technical School Campus (the "Project") under bid number #17-V004; and

WHEREAS, the Notice to Bidders required, in part, that all bids be received on or before July 6, 2017, 2:00 PM, at its Board offices, 60 Nelson Place, Newark, NJ, at which time the following bids were opened. Subsequent to the bids being opened, the Superintendent determined that it would be in the best interest of the District if the bid specifications for the goods and services were substantially revised; now

BE IT RESOLVED, that on the motion of Ms. Medina, seconded by Mr. Carnovale, and upon the recommendation of the Superintendent, the Board shall reject all bids in accordance with N.J.S.A. 18A:18A-22 (d) in that the District wants to substantially revise the specifications for the goods or services.

BE IT FURTHER RESOLVED, that the Board hereby directs the Superintendent and/or Business Administrator to return all documentation submitted by any individual and/or entity in response to the Request for Bids for the Project including all bid bonds, if any; and

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy
Nays: None
Absent: Dr. Pernell, Mr. Ryan

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Resolution #18-008: Approval of Professional Services Contract by and between DiCara Rubino Architects and the District for Survey/Civil Engineering and Architectural Services for New Parking and Security Fencing at the Essex County Donald M. Payne Sr., Campus in an amount Not to Exceed \$90,000.00, Capital Funds

WHEREAS, the Board has a need to acquire and engage the services of DiCara Rubino Architects (“Dicara”), for Survey/Civil Engineering and Architectural Services for New Parking and Security Fencing at the Essex County Donald M. Payne Sr., Campus (“Architectural Services”); and

WHEREAS, DiCara with offices located at 30 Galesi Drive, West Wing, Wayne, NJ 07470 will provide Survey/Civil Engineering and Architectural Services as referenced above at a fixed fee of Ninety Thousand and 00/100 Dollars (\$90,000.00) in the aggregate, plus costs; and

NOW, THEREFORE, on the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board approves the appointment of DiCara as the project architect for Survey/Civil Engineering and Architectural Services for New Parking and Security Fencing at the Essex County Donald M. Payne Sr., Campus for the flat fee of Ninety Thousand and 00/100 Dollars (\$90,000.00) and authorizes Bernetta Davis, Business Administrator, to enter into a Professional Services Contract, on behalf of the Board with DiCara, as described herein, consistent with the term of this Resolution; A form of Contract to be entered into by and between the District and Dicara is appended hereto and incorporated herein by reference as if fully set forth. No payments are to be made to Dicara without the District’s receipt of a fully executed contract in a form agreeable to Board Counsel.

BE IT FURTHER RESOLVED, Dicara has submitted the appropriate political contribution disclosure forms pursuant to Chapter 271 of the laws of 2005; and

BE IT FURTHER RESOLVED, Bernetta Davis, Business Administrator, hereby verifies that there are sufficient funds within the District’s capital funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

BE IT FURTHER RESOLVED, that the Business Administrator is hereby directed to ensure that the appropriate insurance certificates are obtained prior to the commencement of the renewal term in accordance with the contract; and

BE IT FURTHER RESOLVED that the authorized fee for services rendered are not to exceed the sum of Ninety Thousand Dollars (\$90,000.00) in the aggregate, plus costs; without the prior written approval of the Board; and

BE IT FURTHER RESOLVED, that this Contract is being awarded without competitive bidding, in that said Contract is for Professional Services and is exempt pursuant to N.J.S.A. 18A:18A-5(a)(1); and

BE IT FURTHER RESOLVED, that N.J.S.A. 18A:18A-5(a)(1) requires that the resolution authorizing the award of Contracts for Professional Services without competitive bids must be publicly advertised and accordingly, the Business Administrator is directed to make public this Resolution in accordance with applicable law.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy
Nays: None
Absent: Dr. Pernell, Mr. Ryan

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Resolution #18-009: Amendment to Resolution #17-301 and #17-362 Appointing HAKS Engineers, Architects, and Land Surveyors, PC (HAKS) for Professional Consulting and Water Sampling Services for all District School Facilities for an Additional Sum Not to Exceed \$732.00, Local Funds

WHEREAS, on March 6, 2017 the Board passed Resolution #17-301 appointing HAKS Engineers, Architects, and Land Surveyors, PC (“HAKS”), for professional consulting and water sampling services in developing a Quality Assurance Project Plan (QAPP), Lead Drinking Water Testing Sampling Plan, development of sampling documentation and provide water sampling services to comply with NJDOE lead testing regulations N.J.A.C 6A:26-12.4. The Agreement set forth in part that the fees were not to exceed the sum of \$14,918.00; and

WHEREAS, the original quote provided by HAKS for the aforementioned service was based on an estimated count of water outlets. Subsequent to the passage of Resolution #17-301, HAKS conducted a water outlet inventory for a final count determination and found additional outlets. The fee for the additional outlets is in the amount not to exceed Three Thousand Five Hundred and Thirty Eight Dollars (\$3,538.00) in the aggregate, including costs; and

WHEREAS, subsequent to the passage of Resolution #17-362, the District received analytical results of 93 outlet samples with 11 samples indicating a need to be resampled. The fee for the resampling of the 11 outlets is in the amount not to exceed Seven Hundred and Thirty Two Dollars (\$732.00) in the aggregate, including costs; and

NOW, THEREFORE, on the motion of Mr. Carnovale, seconded by Ms. Medina, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board approves the amendment to Resolutions #17-301 and #17-362 so as to increase the Not to Exceed Amount to \$19,188.00. All other provisions of Resolutions #17-301 and #17-362 are unaffected by this resolution and shall remain in full force and effect, including but not limited to all terms and conditions of the agreement entered into by and between the District and HAKS; and

BE IT FURTHER RESOLVED, HAKS has submitted the appropriate political contribution disclosure forms pursuant to Chapter 271 of the laws of 2005; and

BE IT FURTHER RESOLVED, Bernetta Davis, Business Administrator, hereby verifies that there are sufficient funds within the District’s capital funds to fully fund all payments and that said payments will not adversely affect the financial position of the District; and

BE IT FURTHER RESOLVED, that the Business Administrator is hereby directed to ensure that the appropriate insurance certificates are obtained prior to the commencement of the renewal term in accordance with the contract; and

BE IT FURTHER RESOLVED that the authorized fee for services rendered are not to exceed the sum of Nineteen Thousand One Hundred and Eighty Eight Dollars (\$19,188.00) in the aggregate, including costs; without the prior written approval of the Board; and

BE IT FURTHER RESOLVED, that this Contract is being awarded without competitive bidding, in that said Contract is for Professional Services and is exempt pursuant to N.J.S.A. 18A:18A-5(a)(1); and

BE IT FURTHER RESOLVED, that N.J.S.A. 18A:18A-5(a)(1) requires that the resolution authorizing the award of Contracts for Professional Services without competitive bids must be publicly advertised and accordingly, the Business Administrator is directed to make public this Resolution in accordance with applicable law.

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Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy
Nays: None
Absent: Dr. Pernell, Mr. Ryan

Resolution #18-010: Approval of Lorraine San Roman, R.N. as Skills Evaluator and Consultant for the Health Career Academy, Nursing Assistant Program, 2017-2018 School Year, in an amount not to exceed \$5,000.00, Grant Funded.

WHEREAS, John P. Dolan, Jr., Perkins Grant Administrator, has advised the Superintendent that the Carl D. Perkins Grant requires and/or encourages the District to utilize various individuals as professional service consultants in the 16 cluster areas of Career and Technical Education. Mr. Dolan has further advised the Superintendent that the highly-qualified individual to provide this service to the District for evaluation of students and professional consultation in Allied Health, Nursing Assistant is Lorraine San Roman, R.N. Lorraine San Roman, R.N has previously provided this service to the District. Mr. Dolan further advised the Superintendent that the fees to be charged by Mrs. San Roman are reasonable within the industry.

WHEREAS, Perkins Grant Administrator, John P. Dolan, Jr., has further advised the Superintendent that there are sufficient funds available within the Perkins Secondary Grants and that such use of these funds is in accordance with the terms of the grant application guidelines.

On the motion of Ms. Medina, seconded by Ms. Davis, BE IT RESOLVED, that upon recommendation of the Superintendent, the Board approves an agreement between Lorraine San Roman, R.N., and the District, as a skills evaluator and consultant for the Health Careers Academy, Nursing Assistant Program for the 2017-2018 school year, for a total amount not to exceed \$5,000.00. The amount of \$5,000.00 is to be funded through the Carl D. Perkins Secondary Grant. The agreement by and between the Board and Mrs. San Roman shall be pursuant to and in accordance with the terms of agreement, a proposed form of which is attached hereto and incorporated herein as if fully set forth. All payments pursuant to this agreement are to be made through Perkins grant funds. No payments are to be made to Mrs. San Roman without the District's receipt of a fully executed contract in a form agreeable to Board Counsel.

BE IT FURTHER RESOLVED, that political contribution disclosure forms are not required of Mrs. San Roman, pursuant to Chapter 271 of the laws of 2005, in that the contract is under the statutory threshold; and

BE IT FURTHER RESOLVED, this contract is being awarded without competitive bidding, in that said contract is for professional services and is exempt pursuant to N.J.S.A. 18A:18A-5(a); and

BE IT FURTHER RESOLVED that the Board further hereby directs the Board Secretary to publish notice of the award of this Agreement pursuant to N.J.S.A. 18A:18A-5(a) 1 and N.J.A.C. 5:34-9.5(c), if required.

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Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy
Nays: None
Absent: Dr. Pernell, Mr. Ryan

Resolution #18-011: Approval of Dr. Gene Napoliello, D.D.S. as a Dental Consultant for Allied Health, Dental Assisting Program, 2017-2018 School Year, in an amount not to exceed \$4,000.00, Grant Funded

WHEREAS, John P. Dolan, Jr., Perkins Grant Administrator, has advised the Superintendent that the Carl D. Perkins Grant requires and/or encourages the District to utilize various individuals as professional service consultants in the 16 cluster areas of Career and Technical Education. Mr. Dolan has further advised the Superintendent that the highly-qualified individual to provide this service to the District for evaluation of students and professional consultation in the area of Allied Health, Dental Assistant is Dr. Gen Napoliello, D.D.S. Dr. Napoliello has previously provided this service to the District. Mr. Dolan further advised the Superintendent that the fees to be charged by Dr. Napoliello are reasonable within the industry.

WHEREAS, Perkins Grant Administrator, John P. Dolan, Jr., has further advised the Superintendent that there are sufficient funds available within the Perkins Secondary Grants and that such use of these funds is in accordance with the terms of the grant application guidelines.

On the motion of Mr. Carnovale, seconded by Ms. Medina, BE IT RESOLVED, that upon recommendation of the Superintendent, the Board approves an agreement between Dr. Gene Napoliello, D.D.S., and the District, as a Dental Consultant for the Allied Health, Dental Assisting Program for the 2017-2018 school year, for a total amount not to exceed \$4,000.00. The amount of \$4,000.00 is to be funded through the Perkins Secondary Grant. The agreement by and between the Board and Dr. Napoliello shall be pursuant to and in accordance with the terms of agreement, a proposed form of which is attached hereto and incorporated herein as if fully set forth. All payments pursuant to this agreement are to be made through Perkins grant funds. No payments are to be made to Dr. Napoliello without the District's receipt of a fully executed contract in a form agreeable to Board Counsel.

BE IT FURTHER RESOLVED, that Dr. Napoliello has submitted or will submit within ten (10) days of the passage of this resolution proof of insurance coverage in the amounts required by the Board; and

BE IT FURTHER RESOLVED, that political contribution disclosure forms are not required of Dr. Napoliello, pursuant to Chapter 271 of the laws of 2005, in that the contract is under the statutory threshold; and

BE IT FURTHER RESOLVED, this contract is being awarded without competitive bidding, in that said contract is for professional services and is exempt pursuant to N.J.S.A. 18A:18A-5(a)

BE IT FURTHER RESOLVED that the Board further hereby directs the Board Secretary to publish notice of the award of this Agreement pursuant to N.J.S.A. 18A:18A-5(a) 1 and N.J.A.C. 5:34-9.5(c), if required.

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Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy
Nays: None
Absent: Dr. Pernell, Mr. Ryan

Resolution #18-012: Authorization for Refusal of Federal Funds from the Carl D. Perkins Post-Secondary Grant Program, FY2018 in the Amount of \$641.00

WHEREAS, John P. Dolan, Jr., Director of Career & Technical Education, has advised the Superintendent that the District should refuse the Federal funding in the amount of \$ 641.00 as it is lower than the required amount to qualify for the Carl D. Perkins Post-Secondary Federal funding. Mr. Dolan has further advised the Superintendent that funds are to be utilized in accordance with the guidelines of the grant application.

WHEREAS, as a result of the above-referenced information, the District should refuse Federal grant funds in the amount of \$641.00.

On the motion of Ms. Medina, seconded by Mr. Carnovale, BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board of Education does authorize Mr. Dolan, Grant Administrator, to refuse from the New Jersey State Department of Education for the Carl D. Perkins Post-Secondary Grant, Federal funds, FY2017, for the period commencing July 1, 2017 and ending June 30, 2018, in the amount of \$ 641.00.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy
Nays: None
Absent: Dr. Pernell, Mr. Ryan

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Resolution #18-013: Approve Professional Day Requests

On the motion of Mr. Carnovale, seconded by Ms. Medina, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby approves the following Professional Day Requests. If the cost of a Professional Day is funded by a Grant the respective Grant Supervisor represents to the Board that these costs are an appropriate expenditure of Grant funds and that there are sufficient funds within the Grant to fully fund same. If the cost is from local funds Bernetta Davis, Business Administrator, hereby represents to the Board that there are sufficient funds for the payment and that said payment will not adversely affect the financial stability of the District.

Date of Event	Workshop/Conference	Staff Member(s) Participating	Mileage Reimbursement if Applicable	Cost to Board/ Registration Fee
7-31 – 8-3, 2017	AP Summer Institute – World History Camden County College Blackwood, NJ	Brian Murray	\$0.31/mi	\$900.00 total Funded by Every Student Succeeds Act (ESSA) Grant
7-31 – 8-3, 2017	AP World History Workshop Drew University Madison, NJ	James Fleming	\$0.31/mi	\$895.00 Funded by Every Student Succeeds Act (ESSA) Grant
7-31 – 8-2, 2017	Summer College for Teachers Rutgers University New Brunswick, NJ	Amy George	\$0.31/mi	\$675.00 Funded by Every Student Succeeds Act (ESSA) Grant
8-3 – 4, 2017	Learning Forward NJ Conference Princeton Marriott	Patricia Clark-Jeter	\$0.31/mi	\$550.00 Funded by Local Funds
8-7 – 8-10, 2017	AP Sumer Institute – World History Middlesex County College Edison, NJ	Jennifer Ramos-Collado	\$0.31/mi	\$900.00 total Funded by Every Student Succeeds Act (ESSA) Grant

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy
 Nays: None
 Absent: Dr. Pernell, Mr. Ryan

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Resolution #18-014: Resolution for a Closed Session

On the motion of _____ seconded by _____ at _____ p.m., the Board approves the following resolution:

BE IT RESOLVED that the Essex County Vocational Schools' Board of Education shall at this time recess this meeting and conduct a closed meeting concerning personnel issues and other matters which involve exceptions set forth in the Open Public Meetings Act, and are matters which this Body hereby determines are of such a nature that they cannot be discussed at an open meeting. This Body is at this time unable to determine when the matters under discussion can be disclosed to the public. However, this Body will make such a disclosure when circumstances permit.

Personnel matters are scheduled to be discussed during this closed session

ROLL CALL:	Mr. Carnovale	_____	_____	Ms. Medina	_____	
	Mr. Ryan	_____	_____	Ms. Davis	_____	
	Dr. Pernell	_____	_____	Fr. Leahy	_____	Motion Carries: Yes/No

Resolution #18-015: Return to a Regular Session

On the motion of _____ seconded by _____ at _____ p.m., the Board returned to the regular session meeting.

ROLL CALL:	Mr. Carnovale	_____	_____	Ms. Medina	_____	
	Mr. Ryan	_____	_____	Ms. Davis	_____	
	Dr. Pernell	_____	_____	Fr. Leahy	_____	Motion Carries: Yes/No

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PERSONNEL

PERSONNEL RESOLUTIONS

Resolution #18-016: Resignation of Employees

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby accepts the resignation of the following employee(s).

<u>Employee</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Lynley Grezlak	Social Studies	Bloomfield Tech	06/30/2017
Amisha Parikh	Mathematics	North 13 th Street Tech	08/31/2017
Maricela-Colace	School Nurse		10/31/2017

Resolution #18-016A: Retirement of Employees

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby accepts the resignation of the following employee(s).

<u>Employee</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Ezekiel Atilola	Comptroller	Central Office	9/30/2017
Maricela Colace	School Nurse	Bloomfield Tech	10/31/2017

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy
 Nays: None
 Absent: Dr. Pernell, Mr. Ryan

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Resolution #18-017: Appoint New Employee(s), 2017-2018 School Year

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following individual(s) for the 2017-2018 school year contingent upon the submission of all appropriate paperwork, New Jersey certification in the instructional area (if applicable), a successful criminal history check and passing the medical physical examination. Employment shall be governed by the respective Collective Bargaining Agreement.

BE IT FURTHER RESOLVED, the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

<u>Name/Position</u>	<u>Type of Position</u>	<u>Location</u>	<u>Level/Step</u>	<u>Base Salary</u>	<u>Effective Date</u>
Veronica Molina Teacher of Spanish	10-Month		Level 1, Step 4	\$53,125	09/01/17- 6/30/18
Jessica Gonzalez Teacher of Spanish	10-Month		Level 3, Step 15	\$81,731	09/01/2017- 06/30/2018
Ahmed Fouad Mohamed Comptroller	12-Month	Central Office		\$80,000	08/16/2017
Danielle Stanton Teacher of Physical Education	10-Month	West Caldwell	Level 2, Step 5	\$57,666	09/01/2017 – 0630/2018

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy
 Nays: None
 Absent: Dr. Pernell, Mr. Ryan

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
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Resolution #18-018: Approve Emily Bonilla to Facilitate the CTE – CEEP 50hr Pre-Service Curriculum to All Newly Hired Teachers with a Certificate of Eligibility, at a Cost Not to Exceed \$2,000.00, Local Funds

WHEREAS, Dixiana Carbonell, Assistant Superintendent for Curriculum & Instruction, has advised the Superintendent that the district has been selected by the NJ Department of Education to partner with Brookdale Community College to facilitate the CTE – CEEP curriculum to all newly hired teachers with a Certificate of Eligibility.

The Career and Technical Education Certificate of Eligibility Educator Preparation Program (CTE-CEEP) is a five-year pilot program to develop a CTE-CEEP program in response to the adoption of N.J.A.C. 6A:9A-5. This program includes a pre-service component of 50 hours to be completed by each CE candidate. Additionally, the program must provide candidates with a minimum of 350 formal instruction hours or 24 semester-hour credits. The candidates for this program will be offered a curriculum to meet the specific educational needs of CTE provisional teacher candidates. The outcome of the CTE-CEEP program will be the continued improvement of the preparation of individuals entering the secondary CTE teaching profession through New Jersey's alternate route teacher program.

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves the Emily Bonilla to facilitate the pre-service 50-hour component of the CTE-CEEP curriculum for a stipend of \$2,000.00, local funds.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy
Nays: None
Absent: Dr. Pernell, Mr. Ryan

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
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Resolution #18-019: Approve Newly Hired Staff with a Certificate of Eligibility for 20hr Practicum

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board approves the following new hires to complete a 20hr practicum during the summer program, as required by the NJ Department of Education for teachers with a Certificate of Eligibility prior to a full time teaching assignment.

BE IT FURTHER RESOLVED, the Assistant Superintendent of Curriculum & Instruction, Dixiana Carbonell, hereby verifies that the following staff has the necessary paperwork and educational requirements.

BE IT FURTHER RESOLVED that upon the recommendation of the Superintendent of Schools, the Board hereby directs Ms. Carmen Morales, Principal of Summer School, to oversee the staff members so as to ensure that they adhere to all the policies and/or procedures within the District.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy
Nays: None
Absent: Dr. Pernell, Mr. Ryan

Resolution #18-020: Appoint Substitute Instructors for 2017 Summer School program –NCLB, Title I Grant Funds

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves the following staff members as a substitute instructors on an as needed basis in the Summer School program, July 5 - August 4, 2017, for four and one-half (4½ hours) per day, 8:15-12:45 pm at the rate of \$40.97 per hour, in accordance with the agreement between the collective bargaining unit and the Board of Education.

BE IT FURTHER RESOLVED that the Supervisor of Program Accountability hereby represents to the Board that there are sufficient funds within the NCLB FY17 Title I grant to fund the appropriate portion of the instruction and that said payments are an appropriate expenditure of grant funds.

Deyka Torres
Meredith Pressler

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy
Nays: None
Absent: Dr. Pernell, Mr. Ryan

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
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Resolution #18-021: Approval of Salvatore Lima and Cathleen Smith as Assessment Developers and Professional Development Facilitators for the CTE Program, 2017-2018 School Year, in an amount not to exceed \$6,900.00, Grant Funded.

WHEREAS, John P. Dolan, Jr., Perkins Grant Administrator, has advised the Superintendent that the Carl D. Perkins Grant encourages professional development in the 16 cluster areas of Career and Technical Education. Mr. Dolan has further advised the Superintendent that the highly-qualified individuals to provide this service to the District for development of assessments and provide professional development of instructional staff in all 16 CTE cluster areas.

WHEREAS, Perkins Grant Administrator, John P. Dolan, Jr., has further advised the Superintendent that there are sufficient funds available within the Perkins Secondary Grants and that such use of these funds is in accordance with the terms of the grant application guidelines.

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED, that upon recommendation of the Superintendent, the Board approves Salvatore Lima and Cathleen Smith as assessment developers and professional development facilitators for the CTE program for the 2017-2018 school year, for a total amount not to exceed \$ 6,900.00. The amount of \$6,900.00 is to be funded through the Carl D. Perkins Secondary Grant. All payments pursuant to this resolution are to be made through Perkins grant funds, pending grant approval.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy
Nays: None
Absent: Dr. Pernell, Mr. Ryan

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
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Resolution #18-022 : Appoint Instructors During the Summer for Curriculum Development/Alignment and Scope and Sequence, in an Amount Not to Exceed, \$3,950.00

WHEREAS, Dixiana Carbonell, Assistant Superintendent for Curriculum and Instruction, has advised the Superintendent that curriculum design, revision, and alignment to the NJ Student Learning Standards (NJSLS) is needed in the areas below for the 2017-2018 school year.

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board hereby appoints the following staff members to participate in Curriculum Development, Revision, and Re-Alignment for the academic and CTE courses as set forth below.

Curriculum work assignment for staff below will be between ten (10) to twenty (20) hours per area at the rate of \$33.56 (2016-2017) and 34.33 (2017-2018) per hour, in accordance with the agreement between the collective bargaining unit and the Board of Education.

Program: (\$34.33/hr) Curriculum Development @ 20 hrs	
<u>Introduction to International Relations</u> Casey Boyle	<u>AP World History</u> Jennifer Ramos
<u>International Conflict and Security</u> Casey Boyle	<u>Public International Law</u> Casey Boyle

Program: (\$34.33/hr) Curriculum Revisions @ 15 hrs	
<u>Graphic Arts</u> Sally Sutton	

Program (\$34.33/hr): Scope and Sequence/Program Alignment @ 10hrs	
<u>World History TEAL</u> Jennifer Ramos	<u>Human Rights Law and Policy: Inside the United Nations</u> Casey Boyle

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy
 Nays: None
 Absent: Dr. Pernell, Mr. Ryan

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
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Resolution #18-023: Appoint Summer 2017 Work Study Student, in an amount not to Exceed \$2,600.00, Local Funds.

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Board hereby appoints the following student to participate in the Summer 2017 Work Study Program at the rate of \$8.44 per hour, the current minimum wage as determined by the State of New Jersey's Department of Labor. The extent of staffing, length and duration of employment for the various assignments will depend on the needs of any given program as well as funding

The assignment for the student will be from June 22, 2017 through August 4, 2017 (30 days) for a maximum of five (5) hours per day. The total amount to be paid to each student shall not exceed the sum of \$1,300.00.

Clerical

Printing

Cristian Diaz (N13)

Eliana Rivera (BT)

BE IT FURTHER RESOLVED that any student within the District that will be employed shall not have access to any confidential information contained by the District. The Superintendent of Schools is hereby directing those individuals supervising students to make certain that the appropriate safeguards are in place to ensure that these students are not provided access to any confidential information.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy
 Nays: None
 Absent: Dr. Pernell, Mr. Ryan

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
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Resolution #18-024: Appoint Parent Trainer(s) for Parents of Students with Disabilities for the 2017-2018 School Year in an Amount Not to Exceed \$4,300.00 IDEA-2018 Grant Funds

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following staff members as the Parent Trainer for Parents of Students with Disabilities for the 2017-2018 school year. Assignment will be for a maximum of five (5) hours per month after school at the rate of \$40.97 per hour (2017-2018 contract rate), in accordance with the Agreement between the Collective Bargaining Unit and the Board of Education. The total amount to be paid to each staff member shall not exceed the sum of \$2,049.00.

BE IT FURTHER RESOLVED that the Supervisor of Special Education, hereby verifies that there are sufficient funds within the IDEA-2018 grant to fully fund all payments and that said payments are an appropriate expenditure of grant funds.

Marianne Cavallo

Suzanne Sabatino

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy
Nays: None
Absent: Dr. Pernell, Mr. Ryan

Resolution #18-025: Appoint Home Instructor 2017-2018 School Year Local Funds

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby appoints Jennifer Doss as Home Instructor for the 2017-2018 school year at the rate of \$40.97 per hour, in accordance with the agreement between the collective bargaining unit and the Board of Education.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy
Nays: None
Absent: Dr. Pernell, Mr. Ryan

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
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Resolution #18-026: Field Trips

On the motion of Mr. Carnovale, seconded by Ms. Medina, BE IT RESOLVED that upon the review and approval of Dixiana Carbonell, Assistant Superintendent for Curriculum and Instruction, the Superintendent of Schools recommends that the Board approve the following Field Trips. If the cost of a Field Trip is funded by a Grant, the respective Grant Supervisor represents to the Board that these costs are an appropriate expenditure of Grant funds and that there are sufficient funds within the Grant to fully fund same. If the cost is from local funds Bernetta Davis, Business Administrator, hereby represents to the Board that there are sufficient funds for the payment and that said payments will not adversely affect the financial stability of the District:

Person In Charge	Date/Time	Trip	Cohort/Campus	# Students	Cost to Board
CO-CURRICULAR (NON-ATHLETIC)					
Lisa Ackershoek 10 Chaperones	5-31-17 (8:30-6:00)	Eagle's Landing Day Camp, N. Brunswick	Blmf Senior Class	119	\$0
Marcia Phillip 7 Chaperones	6-16-17 (12:30-9:00)	I Play America, Freehold	NT Senior Class	75	\$0
GUIDANCE SERVICES (ACADEMICS PROGRAM)					
A. Atkinson-Jones	5-30-17 (11:30-1:30)	Langston Hughes Elementry, E. Orange	W.C. Computer Programming	10	\$0
A. Atkinson-Jones	6-6-17 (11:30-1:30)	Langston Hughes Elementry, E. Orange	W.C. Computer Programming	10	\$0
R. Funesti 1 Chaperone	6-7-17 (9:15-2:15)	Panasonic Corp, Newark	N 13 th Web Design	18	\$0
Victoria Garrison	6-9-17 (10:00)	Museum of Jewish Heritage, NY	Blmf (Date Change-Bd App 5-8-17 #17-382)	40	\$0
Jennifer Guevara 1 Chaperone	7-7-17 (8:50-12:00)	Eagle Rock Lanes, W. Orange	W.C. Summer Enrichment	13	\$208.00
Jennifer Guevara 1 Chaperone	7-10, 7-17, 7-24, 7-31 (8:45-10:45)	Stop & Shop, West Caldwell	W.C. Summer Enrichment	13	\$0
Jennifer Guevara 1 Chaperone	7-11-17 (9:15-11:15)	Pencilworks Art Studio, Little Falls	W.C. Summer Enrichment	13	\$160.00
Marianne Cavallo	July 13, 20, 27 Aug 3 (Various)	Home Depot, E. Hanover	W.C.		\$0
Jennifer Guevara 1 Chaperone	7-19-17 (9:15-12:00)	Thomas Edison Historical Park, W. Orange	W.C. Summer Enrichment	13	\$0

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Jennifer Guevara 1 Chaperone	7-25-17 (9:00-11:30)	A&A Deli, Lincoln Park	W.C. Summer Enrichment	13	\$0
Jennifer Guevara 1 Chaperone	8-1-17 (9:00-10:45)	MLC Stem Center, Montclair	W.C. Summer Enrichment	13	\$130.00
CAREER & TECHNICAL EDUCATION (STRUCTURED LEARNING EXPERIENCES)					
Dan Delcher	5-19-17 (11:30-4:00)	EPA Region 2 Headquarters, NYC	W.C. Agri Science	4	\$0
Jim Simonsen Sr.	5-22-17 (8:45-2:00)	Local 164, Paramus	YTTW	10	\$0
Wonda Davis 1 Chaperone	5-30-17 (9:00-4:00)	Greggs Training Center, Linden	N 13 th Cosmetology	19	\$380.00
Nick Zarra	5-31-17 (8:00-1:00)	NJ Convention Center, Edison	N 13 th St Construction Trades	10	\$0
Marianne Rubino 1 Chaperone	6-2-17 (8:30-1:00)	Riephoff Sawmill, Allentown, NJ	N 13 th St Construction Trades	13	\$0
Victoria Atfield	6-5-17 (7:45-3:45)	Pt Pleasant Pavillion	W.C. Culinary Arts	2	\$0
Tom Patierno	6-5-17	Jenkinsons Pavillion, Pt. Pleasant	N 13 th St. Culinary	1	\$0
Vonetta Hunter 2 Chaperones	6-8-17 (8:30-1:00)	Rutgers Student Center, New Brunswick	NT Health Science	20	\$0

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy
Nays: None
Absent: Dr. Pernell, Mr. Ryan

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
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**Resolution #18-027: Authorization to Approve Field Trips Between Board Meetings
2017-2018 School Year**

WHEREAS the Superintendent of Schools has determined that certain opportunities for students within the District to participate in various field trips may not be taken advantage of in that there is insufficient time to obtain Board approval for the involved trip due to the regular meeting schedule; and

WHEREAS, the Superintendent of Schools has determined that it would be in the best interest of the students within the District if the Superintendent was authorized to approve certain field trips when that situation presents itself; now

On the motion of Mr. Carnovale, seconded by Ms. Medina, BE IT RESOLVED, that the Board hereby authorizes the Superintendent of Schools to approve various field trips during the 2017-2018 school year when there is insufficient time to request same at the Board's Regular Board Meetings.

BE IT FURTHER RESOLVED, that the Superintendent of Schools shall only approve field trips that are during the school day and with the appropriate teacher and/or chaperone oversight, and that the cost of any single field trip does not exceed the sum of \$250.00, and that the total cost of all field trips for a thirty (30) day period shall not exceed the sum of \$900.00, not including costs associated with transportation; and

BE IT FURTHER RESOLVED that prior to the expenditure of any funds associated with any field trip, the Superintendent shall confer with either the Business Administrator and/or grant supervisor so as to verify that there are sufficient funds to fully fund same. The Superintendent shall further advise the Board at its next Regular board meeting of any and all field trips approved by him and the cost associated relative to same.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy
Nays: None
Absent: Dr. Pernell, Mr. Ryan

Resolution #18-028: Fire Drill Reports, May, 2017 (enclosure)

On the motion of Ms. Davis, seconded by Ms. Medina, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board accepts the attached Fire Drill Reports submitted by the Principals of each school within the District for the month of May, 2017.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy
Nays: None
Absent: Dr. Pernell, Mr. Ryan

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
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Resolution #18-029: Security Drill Reports, May, 2017 (enclosure)

On the motion of Mr. Carnovale, seconded by Ms. Medina, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board accepts the attached Security Drill Reports submitted by the Principals of each school within the District for the month of May, 2017.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy
Nays: None
Absent: Dr. Pernell, Mr. Ryan

Resolution #18-030: Appoint New York University Student Teacher

On the motion of Ms. Davis, seconded by Ms. Medina, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board approves Deanna Jackson, currently enrolled at New York University, to complete her Social Work Internship from September 11, 2017 – April 27, 2018 in the District at no cost to the Board.

BE IT FURTHER RESOLVED, the Assistant Superintendent of Curriculum & Instruction, Dixiana Carbonell, hereby verifies that Ms. Jackson has the necessary paperwork and educational requirements.

BE IT FURTHER RESOLVED that upon the recommendation of the Superintendent of Schools, the Board hereby directs Marianne Rubino, Case Manager and Dr. Michael Zelkowitz, Supervisor of Special Education at North 13th Street Tech Campus to oversee Ms. Jackson so as to ensure that she adheres to all the policies and/or procedures within the District.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy
Nays: None
Absent: Dr. Pernell, Mr. Ryan

Resolution #18-031: Accept all Assessment Results that meet Graduation Requirement for 2016-17 school year (enclosure)

On the motion of Mr. Carnovale, seconded by Ms. Medina, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby authorizes the acceptance of the 2016-17 school year results of the *Partnership for Assessment of Readiness for College and Careers (PARCC)*, Scholastic Aptitude Test (SAT), Preliminary SAT/National Merit Scholarship Qualifying Test (PSAT/NMSQT), College Board Accuplacer, *Dynamic Learning Maps (DLM)* and Portfolio Appeals for each school.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy
Nays: None
Absent: Dr. Pernell, Mr. Ryan

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
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Resolution #18-032: ESSA, Title I Parent Involvement Policy (enclosure)

Whereas, pursuant to Title I, Part A funds and federal law, the district is required to have a written Parental Involvement Policy in accordance with Section 1118 (a) (2) of the Elementary and Secondary Education Act (ESEA): now,

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby approves the enclosed District Wide Parental Involvement Policy for the 2017-18 school year.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy
Nays: None
Absent: Dr. Pernell, Mr. Ryan

Resolution #18-033: Approve Observation Instruments for the 2017-18 school year (enclosure)

On the motion of Ms. Medina, seconded by Ms. Davis, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby approves The New Jersey LoTi Evaluation Instrument for the observation of administrators and the Charlotte Danielson: The Framework for Teaching (2013 edition) for the observation of instructors and instructional support staff in the 2017-2018 school year. Both instruments have been approved by the New Jersey Department of education.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy
Nays: None
Absent: Dr. Pernell, Mr. Ryan

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ANNOUNCEMENTS

Our next Regular Board Meeting is scheduled to be held in the Board Room, Administrative Offices, LeRoy Smith, Jr. Public Safety Building, 60 Nelson Place, Sheila Y. Oliver Conference Center, 14th Floor, Newark, New Jersey, at 6:00 p.m., on Monday, August 7, 2017.

ADJOURNMENT

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
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Resolution #18-034: Adjournment

On the motion of Ms. Davis, seconded by Ms. Medina, the Board adjourns the meeting at 6:26 p.m.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Fr. Leahy
Nays: None
Absent: Dr. Pernell, Mr. Ryan