

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
BOARD OF EDUCATION
REGULAR MEETING MINUTES
MARCH 5, 2018**

CALL TO ORDER

The Regular Meeting of the Essex County Schools of Technology of Education was called to order at 6:08 p.m. on Monday, March 5, 2018, by President, Rev. Edwin Leahy, OSB.

OPENING STATEMENT

Adequate notice of this meeting was provided in compliance with the Open Public Meetings Act and published in the Star Ledger on February 27, 2018 and in El Coqui on March 1, 2018.

PLEDGE OF ALLEGIANCE

ROLL CALL – Board Secretary, Lori Tanner

Present: Mr. Salvatore Carnovale, Ms. Adrienne Davis, Mr. Kevin Ryan, Dr. Chris T. Pernell,
Fr. Edwin D. Leahy
Absent: Ms. LeeSandra Medina,
Also Present: Dr. James M. Pedersen, Superintendent
Bernetta Davis, Business Administrator
Mr. Murphy Durkin, Board Attorney
Kimberly Brown-Smeraldo, Treasurer
Mary Ann Sweeney, Sr. Administrative Assistant to the Board
Joseph N. Divincenzo, Jr., County Executive

COMMUNICATION

PUBLIC COMMENT WITH REGARD TO RESOLUTIONS

REPORT OF THE SUPERINTENDENT OF SCHOOLS

1. HIB Monthly Report – January, 2018

School	Allegations		Verified		
	Jan.	17-18 cumulative	Jan.	17-18 cumulative	
North 13 St.	0	7	-	0	5
West Caldwell	1	1	-	0	0
Bloomfield Tech	0	1	-	0	0
Newark Tech	1	3	-	1	2
Total	2	12	-	1	7

(Discussion of any HIB incident is restricted to closed session.)

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POINTS OF PRIDE

- Bloomfield Tech

Senior Shakira Edwards was recognized as one of the Top 3 Point Shooters for the State of New Jersey by NJ.com.

Bloomfield Tech has been listed as a New Jersey State Top 10 School of the Vocabulary Bowl: High School Roundup.

- Newark Tech

The Newark Tech Robotics Team placed 3rd in the Millburn H. S. Robotics Competition on Sunday January 14, 2018. There were 30 teams that participated in the competition.

The Newark Tech Terrier Debate Team competed this weekend in the 3rd Newark Debate Academy tournament at Technology High School. We entered 2 teams in the Varsity Division and 3 teams in the Novice Division. Sophmores, Zaniah Anderson-McCoy and Tasawn Roberts, took 1st Place in the Varsity Division, and Freshman Choina Vincent and Khamar Walker placed 5th in the Novice Division. The Terriers also took home 6 speaker awards at the tournament.

- North 13th St. Tech

Law and Public Safety Class: Mr. Chaffee and his Semester 1 Emergency Management and Safety Administration Class - Every student (100%), received certification in Incident Command and National Incident Management from FEMA.

Mr. Boyle and his spring semester students in the International Conflict & Security course have been approved for Seton Hall University credits through the Project Acceleration program. This course, coupled with the fall's Introduction to International Relations course, earn junior and seniors a total of 6 college credits during the current school year. Special thanks to Dr. Cathleen Smith for her assistance.

- West Caldwell Tech

On January 27, 2018 WCT's robotics team won the first 5 qualification matches to remain the number #1 seed at the League Championships. They also won the next 4 matches in the semi-finals and finals to become the league champions. The NJ State Championship is scheduled for February 25, 2018.

SUSPENSIONS (enclosure)

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As required, a confidential list of student suspensions for the month of January, 2018 at each school is provided for board member review. Any discussion is restricted to closed session.

REPORT OF THE BUSINESS ADMINISTRATOR

Resolution #18-296 Approval of Regular Board Meeting Minutes January 22, 2018 (enclosure)

On the motion of Mr. Ryan, seconded by Mr. Carnovale, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board approves the Essex County Schools of Technology Board of Education Minutes of the Regular Board Meeting of January 22, 2018.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Mr. Ryan, Fr. Leahy
 Nays: None
 Abstain: Dr. Pernell
 Absent: Miss Medina

FINANCE

FINANCE RESOLUTIONS

Resolution #18-297: Approval of the Board Secretary and Treasurer's Reports for the Period Ending 10-31-17 (enclosure)

On the motion of Ms. Davis, seconded by Dr. Pernell, the Board acknowledges receipt of the Certification from the Business Administrator that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A23-2.11(a) and (b), and that sufficient funds are available to meet the District Board of Education's financial obligations for the remainder of the fiscal year and that therefore upon the recommendation of the Board Secretary, Treasurer and Superintendent of Schools it is recommended that the Secretary's and Treasurer's Reports for the period ending October 31, 2017, showing a cash balance of \$20,408,393.59 be approved, a copy of which is attached hereto and incorporated herein as if fully set forth.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Mr. Ryan, Dr. Pernell Fr. Leahy
 Nays: None
 Absent: Miss Medina

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Resolution #18-298: Transfer of Funds, October, 2017 (enclosure)

WHEREAS, Bernetta Davis, Business Administrator for the District, has determined that it is in the best interest of the District if certain inter-district fund transfers occur for the month of October, 2017, so as to prevent certain line item accounts going into a deficit. Ms. Davis has advised the Superintendent of Schools that these transfers are appropriate and in accordance with the appropriate statute governing same; now

On the motion of Mr. Carnovale, seconded by Mr. Ryan, BE IT RESOLVED that upon the recommendation of the Business Administrator and the Superintendent of Schools the Board approves the transfer of accounts pursuant to the attached Report of Transfers for the month of October, 2017, a copy of which is attached hereto and incorporated herein as if fully set forth.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Mr. Ryan, Dr. Pernell Fr. Leahy
 Nays: None
 Absent: Miss Medina

Resolution #18-299: Authorize Payment of Bills – March 2, 2018

WHEREAS, Bernetta Davis, Business Administrator for the District, has reviewed bills presented to the District for payment in the amount of \$9,196,201.66 through March 2, 2018 and has determined that the bills on the enclosed bills list are required to be paid by the District and that same are in accordance with contracts and/or agreements entered into by the District. Ms. Davis hereby represents to the Board that there are sufficient funds within the District to make these payments and that said payments will not adversely affect the financial position of the District; now

On the motion of Dr. Pernell seconded by Mr. Carnovale, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board approves the payment of the March 2, 2018, bill's list in the sum of \$9,196,201.66 , a copy of which is attached hereto and incorporated herein as if fully set forth.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Mr. Ryan, Dr. Pernell Fr. Leahy
 Nays: None
 Absent: Miss Medina

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Resolution #18-300: Approve Jewish Vocational Services Agreement, in an Amount Not to Exceed \$12,000.00, IDEA Grant Funds

On the motion of Dr. Pernell, seconded by Mr. Ryan, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Board hereby authorizes the District to enter into an agreement with Jewish Vocational Services, (JVS) to provide job development, job coaching and related services to District students within the Special Education Department for the balance of school year 2017-2018, at a cost not to exceed \$12,000.00.00, pro rata, starting March 1, 2018.

BE IT FURTHER RESOLVED, that no payments are to be made to JVS without the District's receipt of the fully executed contract, which said contract must be reviewed and approved by Board Counsel and Bernetta Davis, Business Administrator is hereby authorized to execute the Contract on behalf of the District. Dr. Michael Zelkowitz, Grant Supervisor, hereby represents to the Board that there are sufficient funds within the IDEA-2018 grant to fully fund the above-referenced contract and that said payment is an appropriate expenditure of grant funds.

BE IT FURTHER RESOLVED, that JVS has submitted or will submit within ten (10) days of the passage of this resolution proof of insurance coverage in the amounts required by the Board; and

BE IT FURTHER RESOLVED, that political contribution disclosure forms are not required of JVS, pursuant to Chapter 271 of the laws of 2005, in that the contract is under the statutory threshold; and

BE IT FURTHER RESOLVED that the Board further hereby directs the Board Secretary to publish notice of the award of the Contract pursuant to N.J.S.A. 18A:18A-5(a) 1 and N.J.A.C. 5:34-9.5(c), if required.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Mr. Ryan, Dr. Pernell Fr. Leahy
 Nays: None
 Absent: Miss Medina

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Resolution #18-301: Authorization for the District to Negotiate a Purchase and Sale Agreement of the District's Property commonly referred to as North 13th Street Tech Campus with TEAM Academy Charter School, Inc. for the Sum of \$6,000,000.00

WHEREAS, in furtherance of the District's completion of the Donald Payne The Campus, the District sought approval from the State of New Jersey's Department of Education ("NJDOE") for the closure and sale of the District's North 13th Street Tech Campus ("North 13th"). The District thereafter received approval for the closure and sale of North 13th.

WHEREAS, as a result of the above, the District received inquiry from a number of entities interested in purchasing the involved property. TEAM Academy Charter School, Inc. submitted to the District an offer dated February 20, 2018 to purchase the North 13th property for the sum of Six Million and 00/100 Dollars (\$6,000,000). A copy of this offer is attached hereto and incorporated herein as if fully set forth. The Superintendent has determined that it would be in the best interest of the District to negotiate a Purchase and Sale Agreement with TEAM Academy Charter School, Inc. at a purchase price of \$6,000,000.00.

WHEREAS, N.J.S.A. 18A:20-6. sets forth in part that a School District may sell property by way of private sale if the property is sold to the State or a political subdivision thereof.

On the motion of Mr. Ryan, seconded by Mr. Carnovale, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board hereby authorizes the District to negotiate the Purchase and Sale Agreement with TEAM Academy Charter School, Inc. for the sale of the North 13th property in the sum of \$6,000,000.00 in its as-is where-is condition. The terms of the Purchase and Sale Agreement must be reviewed and approved by Board Counsel.

BE IT FURTHER RESOLVED, that if in the event a fully executed Purchase and Sale Agreement is not entered into by April 1, 2018 with a deposit in not less than \$300,0000 being tendered, this Resolution, at the election of the Board, may be deemed null and void.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Mr. Ryan, Dr. Pernell Fr. Leahy
 Nays: None
 Absent: Miss Medina

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Resolution #18-302: Authorization for the District to Become Part of NASPO ValuePoint Cooperative Purchasing Organization

WHEREAS, Bernetta Davis, Business Administrator, believes it would be in the best interest of the District if the District were to join the NASPO ValuePoint Cooperative Purchasing Organization (“NASPO”) in that NASPO provides the highest standard of excellence in public cooperative contracting and as a result the District may realize cost savings in the purchase of various equipment.

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board hereby authorizes the District to become a member of NASPO ValuePoint Cooperative Purchasing Organization and that Bernetta Davis, Business Administrator, is hereby authorized to execute any and all documentation in furtherance of the District’s membership, subject to Board counsel’s review and approval of same.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Mr. Ryan, Dr. Pernell Fr. Leahy
 Nays: None
 Absent: Miss Medina

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Resolution #18-303: Approve Professional Day Requests

On the motion of Dr. Pernell, seconded by Mr. Carnovale, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby approves the following Professional Day Requests. If the cost of a Professional Day is funded by a Grant the respective Grant Supervisor represents to the Board that these costs are an appropriate expenditure of Grant funds and that there are sufficient funds within the Grant to fully fund same. If the cost is from local funds Bernetta Davis, Business Administrator, hereby represents to the Board that there are sufficient funds for the payment and that said payment will not adversely affect the financial stability of the District.

Date of Event	Workshop/Conference	Staff Member(s) Participating	Mileage Reimbursement, if Applicable	Cost to Board/Registration Fee
3/22/2018	Executive Function, ADHD and Stress in the Classroom Parsippany, NJ	Patrice Wojcik	\$0.31/mi	\$219.99 Funded by IDEA Grant
3/23/2018	Annual Tenure & Seniority Seminar Edison, NJ	Carmen Maldonado	\$0.31/mi	\$325.00 Funded by Local Funds
4/15 – 4/19, 2018	National Summit for Education Equity Arlington, VA	Emily Bonilla	\$0.31/mi	\$2,062.00 total Funded by Perkins Grant
5/30 – 5/31/2018	Occupational Safety & Health Administration (OSHA) 10+ Course Morris Plains, NJ	Suzanne Sababino	\$0.31/mi	\$258.00 Funded by IDEA Grant
5/31 – 6/1/2018	News Jersey Teachers of English to Speakers of Other Languages (NJTESOL) Spring Conference New Brunswick, NJ	Enrique Lomba	\$0.31/mi	\$378.00 Funded by ESSA Grant
5/30/2018	News Jersey Teachers of English to Speakers of Other Languages (NJTESOL) Spring Conference New Brunswick, NJ	Carlos Caban	\$0.31/mi	\$239.00 Funded by ESSA Grant

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5/31/2018	News Jersey Teachers of English to Speakers of Other Languages (NJTESOL) Spring Conference New Brunswick, NJ	Khadija Mellakh	\$0.31/mi	\$239.00 Funded by ESSA Grant
6/1/2018	News Jersey Teachers of English to Speakers of Other Languages (NJTESOL) Spring Conference New Brunswick, NJ	Maria Jones	\$0.31/mi	\$239.00 Funded by ESSA Grant

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Mr. Ryan, Dr. Pernell Fr. Leahy
 Nays: None
 Absent: Miss Medina

Resolution #18-303A: Approve Professional Day Requests

On the motion of Mr. Ryan, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby approves the following Professional Day Requests. If the cost of a Professional Day is funded by a Grant the respective Grant Supervisor represents to the Board that these costs are an appropriate expenditure of Grant funds and that there are sufficient funds within the Grant to fully fund same. If the cost is from local funds Bernetta Davis, Business Administrator, hereby represents to the Board that there are sufficient funds for the payment and that said payment will not adversely affect the financial stability of the District.

Date of Event	Workshop/Conference	Staff Member(s) Participating	Mileage Reimbursement, if Applicable	Cost to Board/Registration Fee
3-12 – 3-16-2018	Directors of Athletics Association of NJ State Conference Atlantic City, N J	Gerhard Sanchez	\$0.31/mi	\$820.00 total Funded by Local Funds

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Mr. Ryan, Dr. Pernell Fr. Leahy
 Nays: None
 Absent: Miss Medina

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Resolution 18-303B: Authorization for the District to Enter into an Agreement with Sterling Securities Services in an Amount Not to Exceed \$75,000.00, Local Funds

WHEREAS, in anticipation of the District taking possession of the Donald Payne Tech Campus ("Payne Tech") and for other reasons, the District advertised for a Request For Proposal regarding security services, including but not limited to security services on the exterior perimeter of Payne Tech. In response to the Request for Proposal, Sterling Securities Services submitted a proposal in accordance with same;

WHEREAS, it is anticipated that the District may take possession of the Payne Tech campus in the near future. The Superintendent of Schools has determined that it would be in the best interest of the District to have security on the exterior perimeter of Payne Tech and that Sterling Securities Services' proposal regarding same should be accepted;

WHEREAS, Sterling Securities Services has submitted the appropriate political contribution disclosure forms pursuant to Chapter 271 of the laws of 2005;

On the motion of Ms. Davis seconded by Mr. Ryan, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board hereby authorizes the District to enter into an Agreement with Sterling Securities Services for a one (1) year Contract to provide perimeter security at the Payne Tech campus in an amount not to exceed \$75,000, local funds. Sterling Securities Services shall be paid the hourly rate of \$21.00 per hour plus sales tax of 6.625% which said sum shall include a licensed security guard, vehicle, fuel and insurance.

BE IT FURTHER RESOLVED, the Board hereby directs Board Counsel to prepare the appropriate Agreement and that no payment is to be made or services provided unless there is a fully executed Agreement by and between Sterling Securities Services and the District. If in the event an Agreement is not fully executed within thirty (30) days of this Resolution, this Resolution shall become null and void.

BE IT FURTHER RESOLVED that Bernetta Davis, Business Administrator/Board Secretary is hereby authorized by the Board to execute the above-referenced Contract on behalf of the District; and

BE IT FURTHER RESOLVED that the Board further hereby directs the Board Secretary to publish notice of the award of the Contract pursuant to N.J.S.A. 18A:18A-5(a) 1 and N.J.A.C. 5:34-9.5(c), if required.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Mr. Ryan, Dr. Pernell Fr. Leahy
 Nays: None
 Absent: Miss Medina

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Resolution #18-304: Resolution for a Closed Session

On the motion of Ms. Davis seconded by Dr. Pernell at 6:21 p.m., the Board approves the following resolution:

BE IT RESOLVED that the Essex County Schools of Technology Board of Education shall at this time recess this meeting and conduct a closed meeting concerning personnel issues and other matters which involve exceptions set forth in the Open Public Meetings Act, and are matters which this Body hereby determines are of such a nature that they cannot be discussed at an open meeting. This Body is at this time unable to determine when the matters under discussion can be disclosed to the public. However, this Body will make such a disclosure when circumstances permit.

Personnel matters are scheduled to be discussed during this closed session

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Mr. Ryan, Dr. Pernell Fr. Leahy
 Nays: None
 Absent: Miss Medina

Resolution #18-305: Return to a Regular Session

At 6:42 p.m., the Board returned to the regular session meeting.

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PERSONNEL

PERSONNEL RESOLUTIONS

Resolution #18-306: Appoint New Employee(s), 2017-2018 School Year

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following individual(s) for the 2017-2018 school year contingent upon the submission of all appropriate paperwork, New Jersey certification in the instructional area (if applicable), a successful criminal history check and passing the medical physical examination. Employment shall be governed by the respective Collective Bargaining Agreement.

BE IT FURTHER RESOLVED, the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

<u>Name/Position</u>	<u>Type of Position</u>	<u>Location</u>	<u>Level/Step</u>	<u>Base Salary</u>	<u>Effective Date</u>
Javier Arocho Teacher of Auto Mechanics	10-Month	West Caldwell	Level 2, Step 10	\$66,261	03/12/2018- 06/30/2018

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Mr. Ryan, Dr. Pernell Fr. Leahy
 Nays: None
 Absent: Miss Medina

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Resolution #18-307: Appoint Instructors to Teach an Extra Period, 2017-18 School Year, in an Amount Not to Exceed \$1,8351.00, Local Funds

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following instructor for extra teaching assignment during the 2017-2018 school year. Instructors shall be compensated for teaching the extra period in accordance with the Agreement between the Collective Bargaining Unit and the Board of Education.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

<u>Name</u>	<u>Course</u>	<u>Location</u>	<u>Term</u>	<u>Length Of Period</u>	<u>Amount</u>
Danielle Stanton	Health/Physical Ed	West Caldwell	Q2	40	\$1,835.00

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Mr. Ryan, Dr. Pernell Fr. Leahy
 Nays: None
 Absent: Miss Medina

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Resolution #18-308: Appoint Co-Curricular Coaches and Advisors, 2017-2018 School Year

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following individuals to the extracurricular assignment(s) for the 2017-2018 school year at an annual stipend as set forth in accordance with the Agreement between the Collective Bargaining Unit and the Board of Education.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

<u>Location/Position</u>	<u>Season</u>	<u>Employee</u>	<u>Annual Stipend</u>
<u>Newark Tech Campus</u>			
Track Head Coach	Spring	Timothy White	\$10,200.00
Track Assistant Coach	Spring	Danielle Todman	\$9,180.00
Track Assistant Coach	Spring	Natalie McAlister	\$9,180.00
Varsity Softball	Spring	Regan Rone	\$10,200.00
Jr. Varsity Softball	Spring	Kelli Warnock	\$9,180.00
Outdoor Track Head Coach	Spring	Timothy White	\$10,200.00
<u>North 13th Street Tech</u>			
JV. Volleyball	Spring	Nick Fardin	\$9,180.00
<u>West Caldwell Tech</u>			
Boys Volleyball	Spring	Justin Bevilacqua	Volunteer
<u>Payne Tech Campus</u>			
Varsity Soccer	Fall	Nick Fardin	\$10,200.00

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<u>Location/Position</u>	<u>Season</u>	<u>Employee</u>	<u>Annual Stipend</u>
Varsity Soccer	Girls Fall	Christine Cassano	\$10,200.00
Varsity Volleyball	Girls Fall	Natasha Batista	\$10,200.00
Varsity Country	Cross Fall	Mike Gallo	\$10,200.00

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Mr. Ryan, Dr. Pernell Fr. Leahy
 Nays: None
 Absent: Miss Medina

Resolution #18-309: Appoint Staff to Facilitate the District’s Adult School Program for the 2017-2018 School Year Local Funds

WHEREAS, John Dolan, Director of Career & Technical Education and Adult Basic Education Grant Supervisor, has advised the Superintendent that the Adult Basic Skills & Integrated English Literacy Grant (the “Grant”) encourages and/or requires in part that the District implement an Adult Basic Education Program; and,

WHEREAS, John Dolan, Adult Basic Education Grant Supervisor and Bernetta Davis, Business Administrator hereby represents to the Board that there are sufficient funds within the grant and District Matching Funds to fully fund all payments and that said payments are an appropriate expenditure of the District and Grant funds.

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED, that upon recommendation of the Superintendent of Schools the Board hereby appoints the following individuals as instructors to the Adult Basic Education Program for the 2017-2018 school year.

Assignment for Adult Skilled Trades and Vocational Education Instructors below will be for a maximum of four (4) hours per evening, at the rate of \$40.97 per hour (2017-2018 contract rate), in accordance with the agreement between the collective bargaining unit and the Board of Education. Based on the enrollment in the program, schedules are subject to modification by the administration.

Welding

Ernest Jones

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Mr. Ryan, Dr. Pernell Fr. Leahy
 Nays: None
 Absent: Miss Medina

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Resolution #18-310: Appoint Coordinator for the WIDA ACCESS Placement Test for English Learners, in an amount not to exceed \$399.00, Local Funds

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby appoints Enrique Lomba to coordinate the administration and scoring of the WIDA-Access Placement Test (WAPT) Test for incoming 9th grade English Learner students on Saturday, February 10, 2018 for a maximum seven hours (7), from 8:00 a.m. to 3:00 p.m. at the rate of \$57.00 per hour, in accordance with the Agreement between the collective bargaining unit and the Board of Education.

BE IT FURTHER RESOLVED that the Business Administrator/Board Secretary hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Mr. Ryan, Dr. Pernell Fr. Leahy
 Nays: None
 Absent: Miss Medina

Resolution #18-311: Appoint Proctors for WIDA-Access Placement Test (WAPT) for English Language Learners (ELLs), Local Funds

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following staff members, as set forth below, to administer and score the WIDA-Access Placement Test (WAPT) for incoming 9th grade English Learner (ELs) students on Saturday, February 10, 2018 at the rate of \$40.97 per hour, in accordance with the Agreement between the collective bargaining unit and the Board of Education. The total sum to be paid to each staff member shall not exceed the sum of \$286.79.

The assignment for proctors will be for a maximum of seven (7) hours per Saturday, which includes the scoring of the test.

Khadijah Mellakh Carlos Caban

BE IT FURTHER RESOLVED that the Business Administrator/Board Secretary hereby verifies that there sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Mr. Ryan, Dr. Pernell Fr. Leahy
 Nays: None
 Absent: Miss Medina

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Resolution #18-312: Appointment of Various Individuals for Substitute/Long Term Replacement Positions, At An Amount Not To Exceed \$, Local Funds

WHEREAS, situations arise where teachers are out an extended period of time due to medical, personal or Family Leave reasons; and

WHEREAS, it is critical to maintain the consistency of instruction by certified long-term replacement (substitute) teachers; and

WHEREAS, the Board has approved long-term content area certified replacements at a per diem rate of \$250, equal to a first year teacher at the BA Level; now

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves the following individuals as “substitute” teachers at a rate of \$250 per day within the District:

Name & Position	Location	Term
Meaghan Asselta – substitute teacher	North 13 th Street Tech Campus	January 3, 2018 through April 30, 2018
Amarilys Olivo – substitute teacher		February 5, 2018 through March 30, 2018
James Casilano – substitute teacher		February 1, 2018 through April 1, 2018
Jacqueline Figueroa – substitute Nurse	North 13 th Street Tech Campus	February 9, 2018 through February 15, 2018
Jorge Tuesta – substitute teacher	West Caldwell Tech Campus	March 6, 2018 through April 2, 2018
Gene Luongo – substitute teacher*	West Caldwell Tech Campus	February 5, 2018 Through April 2, 2018
Ephraim Rene – substitute teacher*	Newark Tech Campus	February 5, 2018 Through April 2, 2018

*On February 2, 2018, Mary Ann Sweeney, at the direction of the Board Secretary, polled the Board via email and recorded that four (4) of the six (6) Board members voted to approve the inclusion of this item on the Agenda.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District’s local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Mr. Ryan, Dr. Pernell Fr. Leahy
Nays: None
Absent: Miss Medina

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
BOARD OF EDUCATION
REGULAR MEETING MINUTES
MARCH 5, 2018**

Resolution #18-313: Field Trips

On the motion of Dr. Pernell, seconded by Mr. Ryan, BE IT RESOLVED that upon the review and approval of Dixiana Carbonell, Assistant Superintendent for Curriculum and Instruction, the Superintendent of Schools recommends that the Board approve the following Field Trips. If the cost of a Field Trip is funded by a Grant, the respective Grant Supervisor represents to the Board that these costs are an appropriate expenditure of Grant funds and that there are sufficient funds within the Grant to fully fund same. If the cost is from local funds Bernetta Davis, Business Administrator, hereby represents to the Board that there are sufficient funds for the payment and that said payments will not adversely affect the financial stability of the District:

Person In Charge	Date/Time	Trip	Cohort/Campus	# Students	Cost to Board
CO-CURRICULAR (NON-ATHLETIC)					
Simone Cameron	2-14-2018 (8:30 a.m. – 2:00p.m.)	West Caldwell Tech – West Caldwell	N13 Consumer Bowl	5	\$0
Anthony Rock	2-24-2018 (8:00 a.m. – TBD)	University High School – Newark	NT Debate	8	\$200.00
Robert Lorenzo	2-25-2018 (7:00 a.m. – 3:30p.m.)	West-Windsor Plainsboro High School – Plainsboro	WC Robotics Team	10	\$0
Sandi Romaniello	2-27-2018 – 2-28-2018 (Leaving 2-27-2018 11:30 a.m. Pick up 2-28 -18 4:30 p.m.)	DECA Competition - Harrah's Waterfront Conference Center – Atlantic City	WC DECA	4	\$94.00
Charles Rasheed 1 Chaperone	2-27-2018 (7:00 a.m. – 3:30p.m.)	Prudential Center – Newark	NT Male Empowerment	20	\$0
Victor Ashiara 1 Chaperone	(8:30 a.m. – 4:00p.m.)		N13 Male Empowerment	30	

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Maria Pallis- McCarthy Terrillisa Bauknight Michael Gary	3-1-2018 (8:00 a.m. – 1:30p.m.)	Essex County Bloomfield Tech – Bloomfield	WC Student Council N13 Student Council NT Student Council	6 8 10	\$0
Gail Riccardi Dan Delcher Tim Cuccolo	3-2-2018 (7:00 a.m. – 3:30p.m.)	Mercer Tech – Pennington	N13 Skills USA WC Skills USA	5	\$0
Anthony Rock	3-2-2018 – 3-3-2018 (Leaving 3-2-2018 10:00 a.m. Pick up 3-3 -18 TBD)	Hotel Zero Danbury - Connecticut (Debate Competition)	NT Debate	8	\$1993.22
Gail Riccardi Carol Nawrocki Dan Delcher Beverly Morales	3-9-2018 – 3-10-2018 (Leaving 3-9-2018 3:00 p.m. Pick up 3-10 -18 3:00 p.m.)	Fairfield Inn – Deptford (Skills USA Competition)	N13 Skills USA NT WC BT	17	\$1,526.00
Ann Steinbach 1 Chaperone	3-15-2018 8:00 a.m. – 2:00 p.m.)	South 17 th Street School – Newark	NT Junior Achievement	15	\$0
Gail Riccardi Timothy Cuccolo Carol Nawrocki Edward Finnis Dan Delcher Beverly Morales	3-15-2018 – 3-16-2018 (Leaving 3-15-2018 3:00 p.m. Pick up 3-16 -18 3:00 p.m.)	Fairfield Inn – Deptford (Skills USA Competition)	N13 Skills USA NT WC BT	39	\$2,725.00
Robert Lorenzo	3-16-2018 3-17-2018 3-18-2018 (7:00 a.m. – 2:30p.m.)	University of Scranton – Pennsylvania	WC Robotics Team	10	\$0

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Gail Riccardi 2 Chaperone	3-20-2018 7:30 a.m. – 3:00 p.m.)	Masonry Institute – Bordentown (Skills USA State Competition)	N13 Skills USA	6	\$0
Sandi Romaniello 2 Chaperones	3-21-2018 (11:00 a.m. – 9:30p.m.)	Career Education Day Brooklyn Nets – Brooklyn NY	WC DECA	30	\$0
Kaitlyn Meyer 1 Chaperone	3-21-2018 8:00 a.m. – 4:30 p.m.)	Hello Dolly on Broadway – New York	N13 Drama and Dance Club	24	\$0
Casey Boyle Dr. Cathleen Smith	3-24-2018 & 3-25-2018 (7:30 a.m. – 5:00p.m.)	Seton Hall University – South Orange	N13 Model UN Club	8	\$0
Gail Riccardi 2 Chaperone	3-24-2018 7:30 a.m. – 3:00 p.m.)	Sussex County Tech – Sparta (Skills USA State Competition)	N13 Skills USA WC Skills USA	27	\$0
Ann Steinbach 2 Chaperone	3-27-2018 8:00 a.m. – 2:00 p.m.)	Rutgers University – Piscataway	NT National Honor Society	30	\$0
Ann Steinbach 2 Chaperone	4-5-2018 9:00 a.m. – 2:00 p.m.)	Ramapo College – Ramapo	NT National Honor Society	30	\$0
Dan Delcher 2 Chaperones	4-21-2018 7:30 a.m. – 1:00 p.m.)	RICOH Sandy Hook Cleanup – Sandy Hook	WC Green Council DECA National Honor Society	30	\$0
Simone Cameron 12 Chaperones	5-21-2018 8:00 a.m. – 6:00 p.m.)	Pocono Valley – Pennsylvania	N13 Senior Class	150	\$0
Simone Cameron 10 Chaperones 3 Security Guards	5-23-2018 7:00 p.m. – 11:30 p.m.)	The Westmount Country Club – Woodland Park (Senior Prom)	N13 Senior Class	145	\$0
Simone Cameron 10 Chaperones 2 Security Guards	6-5-2018 6:00 p.m. – 10:00 p.m.)	Galloping Hills Caterers – Union (Senior Class Dinner)	N13 Senior Class	125	\$0

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GUIDANCE SERVICES (ACADEMICS PROGRAM)					
Jennifer Guevara 4 Chaperones	January – June TBD	Marshalls – West Caldwell West Caldwell Library Caldwell University – Caldwell Ah Pizz – Montclair	WC Transition Center	7	\$0
Grisel Morales 4 Chaperones	3-3-2018 (7:30 a.m. – 12:00p.m.)	Brookdale Community College – Lincroft	English Dept.	6	\$0
Tennille Raney 2 Chaperones	3-8-2018 (8:00 a.m. – 1:00p.m.)	The College of New Jersey – Ewing	Guidance	30	\$0
Jacqueline Shoop 7 Chaperones	3-14-2018 9:30 a.m. – 2:10p.m.)	AMC Movie Theater – Paramus	NT 10 th Gr. American Literature	80	\$0
Sherri Axelrod 5 Chaperones	3-14-2018 9:00 a.m. – TBD)	Kean University – Union	WC Juniors	57	\$0
Marianne Cavallo 1 Chaperones	3-22-2018 8:30 a.m. – 2:00p.m.)	Annual Essex County Project Homeless Connect Day – Newark	WC Transition Center Team - 2	10	\$0
Marcia Scille 4 Chaperones	3-28-2018 (8:25 a.m. – 1:00p.m.)	Adventure Aquarium – Camden	NT Literary Survey	55	\$0
Jennifer Guevara 6 Chaperones	4-5-2018 8:45 a.m. – 11:45 a.m.)	Kean University – Union	WC Transition Center	18	\$162.00
Maria Moura 2 Chaperones	4-18-2018 (10:00 a.m. – 4:30p.m.)	Broadhurst Theatre – New York	N13 Special Needs Dept.	22	\$1,190.50
Kelli Warnock 3 Chaperones	4-20-2018 (9:30 a.m. – 1:00p.m.)	Holocaust Council of Greater Metro West – Whippany	NT Social Studies	35	\$0
Marianne Cavallo 12 Chaperones	4-26-2018 8:30 a.m. – 2:00p.m.)	Special Olympics Brookdale Park – Bloomfield	WC Transition Center	26	\$0

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CAREER & TECHNICAL EDUCATION (STRUCTURED LEARNING EXPERIENCES)					
Cassandra Howard 1 Chaperone	2-20-2018 8:00 a.m. – 12:00 p.m.	PSI Testing Site – Secaucus	NT CNA Class	20	\$0
Brett Boon Victoria Atfield Thomas Patierno Eddie Encarnacion	2-27-2018 8:00 a.m. – 8:00 p.m. 8:30 a.m. – 8:00 p.m.	Prostart Competition – Jersey City	WC Culinary N13 Culinary	14	\$0
Vonetta Hunter Dr. Nasser Masri	2-27-2018 (8:30 a.m. – 3:00p.m.)	The Chen School Inc.- Newark	NT Health Careers/Dental Assistant	10	\$0
Mary Stratton 1 Chaperone	3-6-2018 11:00 a.m. – 3:00 p.m.)	Seton Hall University Library – South Orange	N13 Law & Public Safety Seton Hall Project	16	\$0
Brett Boon 1 Chaperone	3-14-2018 8:30 a.m. – 1:00 p.m.)	Hudson Community College – Jersey City	N13 Culinary Arts	20	\$0
Pasquale Pannullo 3 Chaperones	3-15-2018 8:00 a.m. – 2:30 p.m.)	Readings Terminal Market – Philadelphia	WC Retail Careers	45	\$0
Thomas Patierno Eddie Encarnacion Wonda Davis 1 Chaperone	3-22-2018 8:00 a.m. – TBD)	Branch Brook Roller Rink (Feeding the homeless) – Newark	N13 Culinary	38	\$0
Gail Riccardi 1 Chaperone	3-23-2018 8:00 a.m. – 1:30 p.m.)	Stevens Institute of Tech – Hoboken	N13 Web Design	14	\$0
Victoria Atfield 2 Chaperones	3-29-2018 8:00 a.m. – 12:00 p.m.)	Monroe College – New Rochelle	WC Culinary	22	\$0
Gail Riccardi 2 Chaperone	4-3-2018 8:00 a.m. – 1:30 p.m.)	New Jersey Institute of Technology – Newark	N13 Web Design	26	\$0
Anthony Perez 1 Chaperone	4-13-2018 7:45 a.m. – 1:15 p.m.)	Burlington Regal Cinema – Burlington	BT TV/Video Production	26	\$0
Casey Boyle 2 Chaperones	4-20-2018 11:20 a.m. – 2:20 p.m.)	Seton Hall University South Orange	N13 International Conflict & Security	16	\$0
Dan Delcher	5-1-2018 7:00 a.m. – 12:00 p.m.)	Lebanon Valley Expo Pennsylvania	WC Agriculture Science	8	\$0

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Gail Riccardi 1 Chaperone	5-30-2018 7:30 a.m. – 2:00 p.m.)	Georgian Court University – Lakewood	N13 Web Design	13	\$375.00
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Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Mr. Ryan, Dr. Pernell Fr. Leahy
 Nays: None
 Absent: Miss Medina

Resolution #18-313A: Field Trips

On the motion of Ms. Davis, seconded by Mr. Ryan, BE IT RESOLVED that upon the review and approval of Dixiana Carbonell, Assistant Superintendent for Curriculum and Instruction, the Superintendent of Schools recommends that the Board approve the following Field Trips. If the cost of a Field Trip is funded by a Grant, the respective Grant Supervisor represents to the Board that these costs are an appropriate expenditure of Grant funds and that there are sufficient funds within the Grant to fully fund same. If the cost is from local funds Bernetta Davis, Business Administrator, hereby represents to the Board that there are sufficient funds for the payment and that said payments will not adversely affect the financial stability of the District:

Person In Charge	Date/Time	Trip	Cohort/Campus	# Students	Cost to Board
CO-CURRICULAR (NON-ATHLETIC)					
Carol Nawrocki	3-17-2018 (6:00 a.m. – TBD)	Gloucester Institute of Technology – Sewell	NT- Skills USA	2	\$0
CAREER & TECHNICAL EDUCATION (STRUCTURED LEARNING EXPERIENCES)					
James Simonsen	3-8-2018 (8:30 a.m. – TBD)	Penske Truck Center– North Bergen	NT Auto	10	\$0

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Mr. Ryan, Dr. Pernell Fr. Leahy
 Nays: None
 Absent: Miss Medina

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
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Resolution #18-317: Approval of Fundraisers

On the motion of Mr. Carnovale, seconded by Mr. Ryan, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby authorizes students of the Newark Tech Campus to hold dress-down days on the following dates to raise funds to help pay for various student events for the 2017-18 school year:

Person In Charge	Anticipated Date	Fundraiser	Organization	Funds Used For
Victoria Garrison Rebecca Morales Leona Kumagai	March 16, 2018	Dress Down Day	National Honor Society/Anime Club Bloomfield Tech	NHS/Anime Activites
Lisa Ackershoeck Beverly Morales	March 29, 2018	Dress Down Day	Senior Class/Yearbook Bloomfield Tech	Senior Activities

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Mr. Ryan, Dr. Pernell Fr. Leahy
 Nays: None
 Absent: Miss Medina

Resolution #18-317A: Appoint Kean University Student Intern

On the motion of Dr. Pernell, seconded by Ms. Davis, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board approves Brittany Morales, who is currently enrolled in the “Introductory Field Experience Program” at Kean University, to complete 35 hours of classroom observation from March 6, 2018 – May 2018 in the District, at no cost to the Board.

BE IT FURTHER RESOLVED, the Assistant Superintendent of Curriculum & Instruction, Dixiana Carbonell, hereby verifies that Ms. Morales has the necessary paperwork and educational requirements.

BE IT FURTHER RESOLVED that upon the recommendation of the Superintendent of Schools, the Board hereby directs Patricia Clark-Jeter, Principal and Dr. Michael Zelkowitz, Supervisor of Special Education at the North 13th Street Tech Campus to oversee Ms. Morales so as to ensure that she adheres to all the policies and/or procedures within the District.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Mr. Ryan, Dr. Pernell Fr. Leahy
 Nays: None
 Absent: Miss Medina

**ESSEX COUNTY SCHOOLS OF TECHNOLOGY
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Resolution #18-317B: Appoint Rutgers University Student Intern

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board approves Timothy Kales, who is currently enrolled in the “Methods of Teaching: Seminar and 21st Century Urban Educator Course at Rutgers University, to complete 5 hours of classroom observation from March 6, 2018 – March 31, 2018 in the District, at no cost to the Board.

BE IT FURTHER RESOLVED, the Assistant Superintendent of Curriculum & Instruction, Dicziana Carbonell, hereby verifies that Mr. Kales has the necessary paperwork and educational requirements.

BE IT FURTHER RESOLVED that upon the recommendation of the Superintendent of Schools, the Board hereby directs Oge Denis, Principal and Jennifer Ramos-Collando Teacher at the Newark Tech Campus to oversee Mr. Kales so as to ensure that he adheres to all the policies and/or procedures within the District.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Mr. Ryan, Dr. Pernell Fr. Leahy
Nays: None
Absent: Miss Medina

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ANNOUNCEMENTS

Our next Regular Board Meeting is scheduled to be held in the Board Room, Administrative Offices, LeRoy Smith, Jr. Public Safety Building, 60 Nelson Place, First floor conference room, 1st Floor, Newark, New Jersey, at 6:00 p.m., on Monday, March 26, 2018.

ADJOURNMENT

Resolution #18-318: Adjournment

On the motion of Mr. Ryan seconded by Dr. Pernell, the Board adjourns the meeting at 6:51 p.m.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Mr. Ryan, Dr. Pernell Fr. Leahy
Nays: None
Absent: Miss Medina