

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
DECEMBER 14, 2015**

CALL TO ORDER

The Regular Meeting of the Essex County Vocational-Technical Schools Board of Education will be called to order at 6:00 p.m. on Monday, December 14, 2015, by President, Rev. Edwin Leahy, OSB.

OPENING STATEMENT

Adequate notice of this meeting was provided in compliance with the Open Public Meetings Act and published in the Star Ledger on November 6, 2015 and in El Coqui on November 6, 2015.

PLEDGE OF ALLEGIANCE

ROLL CALL – Board Secretary, Anthony Abbaleo

Present: Mr. Salvatore Carnovale, Ms. Adrienne Davis, Dr. Chris T. Pernell,
Fr. Edwin D. Leahy
Absent: Mr. Luis Lopez, Ms. LeeSandra Medina, Mr. Kevin Ryan
Also Present: Dr. James. M. Pedersen, Superintendent
Dr. Frank A. Cocchiola, Interim Superintendent
Mr. Murphy Durkin, Board Attorney

COMMUNICATION

PUBLIC COMMENT WITH REGARD TO RESOLUTIONS

REPORT OF THE SUPERINTENDENT OF SCHOOLS

1. HIB Monthly Report (October)

<u>School</u>	<u>Allegations</u>			<u>Verified</u>	
	Nov.	<u>15-16 cumulative</u>		Nov.	<u>15-16 cumulative</u>
North 13 St.	3	5	-	1	1
West Caldwell	1	4	-	0	1
Bloomfield Tech	1	1	-	0	0
Newark Tech	3	5	-	1	1
Total	8	15	-	2	3

(Discussion of any HIB incident is restricted to closed session.)

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING AGENDA
DECEMBER 14, 2015**

2. District Initiatives

Trenton trip on December 16, 2015 for Blue Ribbon awards.
West Caldwell pending renovations initiative.

3. PARCC results

Results for the PARCC.

4. POINTS OF PRIDE

- Bloomfield Tech

Bloomfield Tech seniors, Zainab Jafiq and Nakia Robinson, who are members of NJ Leap, hosted the NJ Leap Fall Harvest, which was held at the Robert Treat Hotel in Newark.

Boys Soccer

For the first time in the program's history, the Bloomfield Tech Spartan's boy's soccer team reached the semi-finals of the state tournament, losing to North Arlington 2 to 1 in overtime.

- North 13th St. Tech

The Web Design Academy was asked to host a PTSA sponsored Night of Code on November 17, 2015, and the students rose to the occasion.

An article in Diversity in Action Magazine (September/October 2015) featured Jayden Taylor, the intern who represented North 13th's Web Design Academy over the summer. The mentoring/internship program and the tie into STEM were highlighted in the article.

- Newark Tech

Newark Tech placed 3rd in the Columbus High School competition out of 36 competing high schools.

On Friday, November 13th, 2015 the boys' soccer team became the FIRST team in Newark Tech history to win the New Jersey State Vocational Championship.

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING AGENDA
DECEMBER 14, 2015**

- West Caldwell Tech

The Financial Aid Workshop held on November 18, 2015 was a huge success. This was the largest parental turnout to date.

On November 24, 2015 West Caldwell Tech Culinary Arts students prepared a Thanksgiving dinner for the residents of Newark Genesis. Newark Genesis is an innovative HELP USA project that includes permanent housing and 2,500 square feet of community service space located on Mt. Pleasant Avenue in the City of Newark.

5. SUSPENSIONS (enclosure)

As required, a confidential list of student suspensions for the month of November at each school is provided for board member review. Any discussion is restricted to closed session.

REPORT OF THE BUSINESS ADMINISTRATOR

Resolution #16-240: Approval of the Annual Reorganization Meeting Minutes November 2, 2015
(enclosure)

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board approves the Essex County Vocational-Technical Schools' Annual Reorganization Board Meeting of November 2, 2015.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Mr. Ryan Fr. Leahy
Nays: None
Abstain: Dr. Pernell
Absent: Mr. Lopez, Ms. Medina, Mr. Ryan

Resolution #16-241: Approval of Regular Board Meeting Minutes November 16, 2015 (enclosure)

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board approves the Essex County Vocational-Technical Schools' Board of Education Minutes of the Regular Board Meeting of November 16, 2015.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan Fr. Leahy
Nays: None
Absent: Mr. Lopez, Ms. Medina, Mr. Ryan

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING AGENDA
DECEMBER 14, 2015**

FINANCE

FINANCE RESOLUTIONS

Resolution #16-242: Approval of the Board Secretary and Treasurer's Reports for the Period Ending 10/31/15 (enclosure)

On the motion of Dr. Pernell, seconded by Ms. Davis, the Board acknowledges receipt of the Certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A23-2.11(a) and (b), and that sufficient funds are available to meet the District Board of Education's financial obligations for the remainder of the fiscal year and that therefore upon the recommendation of the Board Secretary, Treasurer and Superintendent of Schools it is recommended that the Secretary's and Treasurer's Reports for the period ending October 31, 2015, showing a cash balance of \$12,846,313.64 be approved, a copy of which is attached hereto and incorporated herein as if fully set forth.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan Fr. Leahy
Nays: None
Absent: Mr. Lopez, Ms. Medina, Mr. Ryan

Resolution #16-243: Authorize Payment of Bills – December 10, 2015 (enclosure)

WHEREAS, Anthony Abbaleo, Business Administrator/Board Secretary for the District, has reviewed bills presented to the District for payment in the amount of \$3,516,035.43 and has determined that the bills on the enclosed bills list are required to be paid by the District and that same are in accordance with contracts and/or agreements entered into by the District. Mr. Abbaleo hereby represents to the Board that there are sufficient funds within the District to make these payments and that said payments will not adversely affect the financial position of the District; now

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board approves the payment of the December 10, 2015 bill's list in the sum of \$3,516,035.43, a copy of which is attached hereto and incorporated herein as if fully set forth.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan Fr. Leahy
Nays: None
Absent: Mr. Lopez, Ms. Medina, Mr. Ryan

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING AGENDA
DECEMBER 14, 2015**

Resolution # 16-244: Authorize the Acceptance Title I School Improvement Award Funds, in the amount of \$22,800.00

WHEREAS, the New Jersey Department of Education (NJDOE) has announced the allocation of FY-2016 Title I School Improvement Award (SIA) funds to the District, for West Caldwell Tech, which said funds must be expended to support interventions included in School Improvement Plans (SIPs) for Priority schools; now

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board hereby authorizes the acceptance of School Improvement Award funds in the amount of \$22,800.00, which said funds are to be utilized in accordance with the terms of the involved allocation.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan Fr. Leahy
Nays: None
Absent: Mr. Lopez, Ms. Medina, Mr. Ryan

Resolution #16-245: Reimbursement for School Administrators in Residency Program

WHEREAS, on October 19, 2015 the Board passed resolution #16-168 which approved reimbursement for District administrators for the costs incurred to successfully complete a mandatory residency program for the acquisition of a standard certificate while employed within the District upon providing verification of payment; now

On the motion of Mr. Carnovale, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby authorizes payment to the following ECVTS District Administrators for reimbursement for the costs incurred to attain their certificate.

Ms. Ayisha Ingram-Robinson, Principal at West Caldwell - \$3,300.00
Dr. Patricia Clark-Jeter, Principal at North 13th Street - \$3,100.00
Mr. Oge Denis, Principal at Newark Tech, \$1,000.00

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan Fr. Leahy
Nays: None
Absent: Mr. Lopez, Ms. Medina, Mr. Ryan

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING AGENDA
DECEMBER 14, 2015**

Resolution #16-246: Approval for Bloomfield Tech Commencement Exercises to be held at Montclair State University, in an Amount Not to Exceed \$6,000.00

On the motion of Dr. Pernell, seconded by Ms. Davis, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby authorizes Bloomfield Tech Campus to hold its Commencement Exercises at the Montclair State University auditorium, Montclair, New Jersey, on June 13, 2016, or thereafter depending on the actual 180th day for students due to emergent closings, at a cost not to exceed \$6,000.00. All payments to be made to Montclair State University shall be funded through District's budgeted funds for commencement exercises. Anthony Abbaleo, Business Administrator/Board Secretary, hereby verifies to the Board that there are sufficient funds within the District to fully fund same, without adversely affecting the financial stability of the District.

BE IT FURTHER RESOLVED, that the Board hereby authorizes Anthony Abbaleo, Business Administrator/Board Secretary, to execute the Agreement on behalf of the Board and any other ancillary documents required to facilitate the Agreement.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan Fr. Leahy
Nays: None
Absent: Mr. Lopez, Ms. Medina, Mr. Ryan

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING AGENDA
DECEMBER 14, 2015**

Resolution #16-247: Resolution Authorizing the District to Pay Change Orders With Regard to the Contract Entered into with Tricon Enterprises, Inc. Pursuant to Resolution #15-370A, in a sum not to exceed \$2,000,000.00 , Capital Funds

WHEREAS, on March 5, 2015, the Board passed Resolution #15-370A which Resolution in part awarded a Contract to Tricon Enterprises, Inc. ("Tricon") for the Demolition of Six Buildings at property which is commonly referred to as the Old United Medical Center Site in the sum of \$6,919,280.00; and

WHEREAS, subsequent to the award of the above referenced Contract, Tricon commenced the demolition of the involved buildings. On October 19, 2015, the Board passed Resolution #16-156 which Resolution in part awarded a Contract to Joseph Jingoli & Son, Inc. ("Jingoli") for construction management services. Jingoli has advised Anthony Abbaleo, Business Administrator/Board Secretary, that he anticipates that Tricon will submit change order requests to the District as a result of unanticipated removal of contaminants or other hazardous materials at the demolition site. Jingoli has advised Mr. Abbaleo that the District should set aside the sum of \$2,000,000.00 in anticipation of the change orders being submitted by Tricon; and

WHEREAS , Anthony Abbaleo, Business Administrator/Board Secretary hereby represents to the Board that there are sufficient funds within the District's Capital Funds to fully fund any and all change orders submitted and approved in an amount not to exceed \$2,000,000.00; and

On the motion of Dr. Pernell, seconded by Mr. Carnovale, BE IT RESOLVED that that upon the recommendation of Dr. James Pederson, the Superintendent of Schools, the District is hereby authorized to pay any and all change orders submitted by Tricon with regard to the above referenced project in the total amount not to exceed \$2,000,000.00.

BE IT FURTHER RESOLVED that any and all change orders submitted by Jingoli are subject to the review and approval by the Board's professionals who are overseeing this project, including but not limited to Jingoli, Mark Fleder, Esq., and Board Counsel. If in the event a change order is not approved, not payment shall be made to Tricon.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan Fr. Leahy
Nays: None
Absent: Mr. Lopez, Ms. Medina, Mr. Ryan

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING AGENDA
DECEMBER 14, 2015**

Resolution #16-248: Approve Professional Day Requests

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby approves the following Professional Day Requests. If the cost of a Professional Day is funded by a Grant the respective Grant Supervisor represents to the Board that these costs are an appropriate expenditure of Grant funds and that there are sufficient funds within the Grant to fully fund same. If the cost is from local funds Anthony Abbaleo, Business Administrator/Board Secretary, hereby represents to the Board that there are sufficient funds for the payment and that said payment will not adversely affect the financial stability of the District.

Date of Event	Workshop/Conference	Staff Member(s) Participating	Mileage Reimbursement if Applicable	Cost to Board/Registration Fee
12-11-2015	Legal One Hot Issues in School Law New Providence, NJ	Dr. Clark-Jeter	\$0.31/mi	\$150.00 Funded by Local Funds
12-22-2015	Teaching With Technology Proficiency-Based Instruction Monroe Township, NJ	Carolina Whisten	\$0.31/mi	\$175.00 Funded by Local Funds
1-6-2016	8 th Annual Conference Special Education and Mathematics Assessing the Common Core	Maria Moura	\$0.31/mi	\$149.00 (member rate) \$179.00 Funded by IDEA
1-6-2016	8 th Annual Conference Special Education and Mathematics Assessing the Common Core	Belinda Anderson	\$0.31/mi	\$179.00 (non-member rate) Funded by IDEA
1-22-2016	Help Your Students to Meet or Exceed State Standards in English/Language Arts	Victoria Garrison	\$0.31/mi	239.00 Funded by NCLB

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan Fr. Leahy
Nays: None
Absent: Mr. Lopez, Ms. Medina, Mr. Ryan

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING AGENDA
DECEMBER 14, 2015**

Resolution #16-249: Resolution for a Closed Session

On the motion of Ms. Davis, seconded by Mr. Carnovale, at 6:15 p.m., the Board approves the following resolution:

BE IT RESOLVED that the Essex County Vocational Schools' Board of Education shall at this time recess this meeting and conduct a closed meeting concerning personnel issues and other matters which involve exceptions set forth in the Open Public Meetings Act, and are matters which this Body hereby determines are of such a nature that they cannot be discussed at an open meeting. This Body is at this time unable to determine when the matters under discussion can be disclosed to the public. However, this Body will make such a disclosure when circumstances permit.

Personnel matters are scheduled to be discussed during this closed session

ROLL CALL:	Mr. Carnovale	_____	Ms. Medina	_____	
	Mr. Lopez	_____	Ms. Davis	_____	
	Mr. Ryan	_____	Fr. Leahy	_____	
	Dr. Pernell	_____			Motion Carries: Yes/ No

Resolution #16-250: Return to a Regular Session

On the motion of _____ seconded by _____ at 6:24 p.m., the Board returned to the regular session meeting.

ROLL CALL:	Mr. Carnovale	_____	Ms. Medina	_____	
	Mr. Lopez	_____	Ms. Davis	_____	
	Mr. Ryan	_____	Fr. Leahy	_____	
	Dr. Pernell	_____			Motion Carries: Yes/ No

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING AGENDA
DECEMBER 14, 2015**

PERSONNEL

PERSONNEL RESOLUTIONS

Resolution #16-251: Resignation

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby accepts a letter of resignation with regret from Anthony Abbaleo, the district's School Business Administrator/Board Secretary, effective June 30, 2016.

ROLL CALL:	Mr. Carnovale	_____	Ms. Medina	_____	
	Mr. Lopez	_____	Ms. Davis	_____	
	Mr. Ryan	_____	Fr. Leahy	_____	
	Dr. Pernell	_____			Motion Carries: Yes/ No

Resolution #16-252: Appointment of Instructor(s) for Before/After School Academic Support, 2015-16 School Year (IDEA funds)

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby approves Peter Gambino as a Before/After School instructor for Academic Support in Mathematics at North 13 St. Campus for up to one (1) hour per day, four (4) days per week beginning Jan. 19, 2016 at the rate of \$39.26 per hour (2015-16 contract rate) in accordance with the Agreement between the Collective Bargaining Unit and the Board of Education. This appointment is funded through IDEA.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan Fr. Leahy
Nays: None
Absent: Mr. Lopez, Ms. Medina, Mr. Ryan

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING AGENDA
DECEMBER 14, 2015**

Resolution #16-253: Consulting Psychologist

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby approves an extension for Harvey Ritter LLC, Consulting Psychologist, for three days per week at West Caldwell Campus through Jan. 31, 2016 in order to cover for a staff member on Family Leave.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan Fr. Leahy
 Nays: None
 Absent: Mr. Lopez, Ms. Medina, Mr. Ryan

Resolution #16-254-: Appoint Co-Curricular Coach, 2015-2016 School Year

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following individual to the extracurricular assignment for the 2015-2016 school year at an annual stipend as set forth in accordance with the Agreement between the Collective Bargaining Unit and the Board of Education.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

<u>Location/Position</u>	<u>Season</u>	<u>Employee</u>	<u>Annual Stipend</u>
<u>North 13th Street</u>			
Girls' Basketball JV Coach	2015-16	Kim Hafley	\$9,180

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan Fr. Leahy
 Nays: None
 Absent: Mr. Lopez, Ms. Medina, Mr. Ryan

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING AGENDA
DECEMBER 14, 2015**

Resolution #16-255: Substitute/Long Term Replacement

WHEREAS, situations arise where teachers are out an extended period of time due to medical, personal or Family Leave reasons; and

WHEREAS, it is critical to maintain the consistency of instruction by certified long-term replacement (substitute) teachers; and

WHEREAS, the Board has approved long-term content area certified replacements at a per diem rate of \$250, equal to a first year teacher at the BA Level; now

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves Sinia Amanonce as a “substitute” teacher at a rate of \$110 per day for Employee #5687 at the West Caldwell Campus beginning on Jan. 4, 2016 through her return to school.

BE IT FURTHER RESOLVED that Ms. Amanonce’s status will be revised to a “Long Term Replacement” upon verification of her teaching certificate, at which time her daily rate of compensation will be increased to \$250; and

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District’s local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan Fr. Leahy
Nays: None
Absent: Mr. Lopez, Ms. Medina, Mr. Ryan

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING AGENDA
DECEMBER 14, 2015**

Resolution #16-256: Long Term Replacement

WHEREAS, situations arise where teachers are out an extended period of time due to medical, personal or Family Leave reasons; and

WHEREAS, it is critical to maintain the consistency of instruction by certified long-term replacement (substitute) teachers; and

WHEREAS, the Board has approved long-term content area certified replacements at a per diem rate of \$250, equal to a first year teacher at the BA Level; now

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves Gregory Mills as a long-term replacement at the rate of \$250 per day beginning on Jan. 4, 2016 tentatively ending on May 6, 2016 for Employee #5582 at the West Caldwell Tech campus for a teacher on Family Medical Leave Act.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan Fr. Leahy
Nays: None
Absent: Mr. Lopez, Ms. Medina, Mr. Ryan

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING AGENDA
DECEMBER 14, 2015**

Resolution #16-256A: Long Term Replacement

WHEREAS, situations arise where teachers are out an extended period of time due to medical, personal or Family Leave reasons; and

WHEREAS, it is critical to maintain the consistency of instruction by certified long-term replacement (substitute) teachers; and

WHEREAS, the Board has approved long-term content area certified replacements at a per diem rate of \$250, equal to a first year teacher at the BA Level; now

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves James Gallina as a long-term replacement at the rate of \$250 per day for Employee #4567 at the Bloomfield Tech campus for an indeterminate time period.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan Fr. Leahy
 Nays: None
 Absent: Mr. Lopez, Ms. Medina, Mr. Ryan

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING AGENDA
DECEMBER 14, 2015**

Resolution #16-257: Approve Family Leave of Absence, LaVerne Johnson, School Counselor, Newark Tech

WHEREAS, LaVerne Johnson, School Counselor within the District, has requested a leave of absence in accordance with the Family Medical Leave Act of 1993 and the New Jersey Family Leave Act of 1989. Ms. Johnson qualifies for the involved leave in accordance with both statutes.

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves a Family Leave of Absence for LaVerne Johnson commencing January 4, 2016 with a tentative return date of February 15, 2016, with benefits in accordance with the Family Medical Leave Act. Ms. Johnson will substitute accrued paid leave of absence by utilizing accrued sick days.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan Fr. Leahy
Nays: None
Absent: Mr. Lopez, Ms. Medina, Mr. Ryan

Resolution #16-258: Approve Family Leave of Absence, Janessa Ramos, School Social Worker, West Caldwell Tech

WHEREAS, Janessa Ramos, School Social Worker within the District, was approved for a leave of absence up to December 15, 2015 in accordance with the Family Medical Leave Act of 1993 and the New Jersey Family Leave Act of 1989. Ms. Ramos qualifies for the involved leave in accordance with both statutes.

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves an extension of the Family Medical Leave of Absence for Janessa Ramos, with a revised return date of February 1, 2016, with benefits in accordance with the Family Medical Leave Act. Ms. Ramos will substitute accrued paid leave of absence by utilizing accrued sick days.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan Fr. Leahy
Nays: None
Absent: Mr. Lopez, Ms. Medina, Mr. Ryan

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING AGENDA
DECEMBER 14, 2015**

Resolution #16-259: Approve Family Leave of Absence, Giuseppe Tesauro, School Counselor Newark Tech

WHEREAS, Guiseppe Tesauro, Teacher, West Caldwell Tech, has requested a leave of absence in accordance with the Family Medical Leave Act of 1993 and the New Jersey Family Leave Act of 1989. Mr. Tesauro qualifies for the involved leave in accordance with both statutes.

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves a Family Leave of Absence for Guiseppe Tesauro, commencing December 8, 2015 with a tentative return date of March 7, 2016, with benefits in accordance with the Family Medical Leave Act. Mr. Tesauro will substitute accrued paid leave of absence by utilizing accrued sick days.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan Fr. Leahy
Nays: None
Absent: Mr. Lopez, Ms. Medina, Mr. Ryan

Resolution #16-260: Co-Curricular (Volunteer Coaches)

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby approves the following staff as a volunteer coaches through the end of the 2015-16 season.

<u>Location/Position</u>	<u>Season</u>	<u>Employee</u>
--------------------------	---------------	-----------------

North 13th Street

Boys' Basketball Coach	2015-16	Omari Knox
------------------------	---------	------------

Newark Tech

Track	2015-16	Errol Evans
-------	---------	-------------

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan Fr. Leahy
Nays: None
Absent: Mr. Lopez, Ms. Medina, Mr. Ryan

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING AGENDA
DECEMBER 14, 2015**

Resolution #16-260A: Co-Curricular (Volunteer Coach)

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby approves the following staff as a volunteer coach through the end of the 2015-16 season.

<u>Location/Position</u>	<u>Season</u>	<u>Employee</u>
--------------------------	---------------	-----------------

Newark Tech

Boys' Basketball	2015-16	Frank Peralta
------------------	---------	---------------

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan Fr. Leahy
Nays: None
Absent: Mr. Lopez, Ms. Medina, Mr. Ryan

Resolution #16-261: Appoint Instructors for Advanced Placement Calculus Test in an Amount Not to Exceed \$1,386.00, NCLB Funded

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following staff members, as set forth below, to prepare students for the Advanced Placement Calculus Exam at the Newark Tech TEAL Center from 9:00 a.m. to 12:00 p.m. for up to three (3) hours per Saturday for a maximum of (9) hours each at the rate of \$38.49 per hour, in accordance with the agreement between the collective bargaining unit and the Board of Education, on:

- Saturday, March 5, 2016 (2 instructors)
- Saturday, March 19, 2016 (2 instructors)
- Saturday, April 9, 2016 (2 instructors)
- Saturday, April 23, 2016 (2 instructors)
- Saturday, April 30, 2015 (4 instructors)

Amisha Parikh Deyka Torres Leona Kumagai Amor Ausan

BE IT FURTHER RESOLVED that the Supervisor of Program Accountability hereby verifies that there are sufficient funds within the District's NCLB allocation to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan Fr. Leahy
Nays: None
Absent: Mr. Lopez, Ms. Medina, Mr. Ryan

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING AGENDA
DECEMBER 14, 2015**

Resolution #16-262: Appoint Open Public Records Act (OPRA) Officer

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby approves Michael Venezia as the Open Public Records Act Officer for the District.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan Fr. Leahy
Nays: None
Absent: Mr. Lopez, Ms. Medina, Mr. Ryan

Resolution #16-263: Appoint Proctors and Coordinators for the Accuplacer Diagnostic Placement Assessment in an amount not to exceed \$11,685.00, Local Funds

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following staff members, as set forth below, to administer the Accuplacer Diagnostic Placement Assessment for prospective incoming students on Saturday, January 23, 2016 and Saturday, February 27, 2016, at the rate of \$32.90 per hour, in accordance with the Agreement between the collective bargaining unit and the Board of Education.

BE IT FURTHER RESOLVED that the proctors as set forth below are to be utilized on an as-need basis, depending on the amount of prospective students who participate in the testing program. As a condition of payment to any and all proctors a list of all prospective students who participated in the testing and the proctors shall be submitted to the Superintendent of Schools or his designee.

BE IT FURTHER RESOLVED that the Business Administrator/Board Secretary hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

The assignment for **Proctors** will be for a maximum of three and one-half (3½) hours per Saturday. The total sum to be paid to each staff member shall not exceed the sum of \$230.30.

Bloomfield Tech

Lisa Albano	Dorota Miedziedz	Lisa Ackershoek
Kevin Jagniatkowski	Turrell Jones	Leona Kumagai
Sandra Romaniello	Sandy Barrionuevo	Diana Yamoah
Maricela S. Colace	Jennifer DaSilva	Nicholas Cucolo

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING AGENDA
DECEMBER 14, 2015**

Newark Tech

Joseph Dedalonis	Edward Finnis	Aram White
Marcia Scille	Lynn Love-Kelly	Carol Nawrocki
Sheena Chapman	Axel Perez	Andrew Turner
Gerald Kollath	Annora Poole	Paul Jargiello
Wendell DeWeever	Carmen Marquez	Tatiana Koltsova

North 13th St. Tech

Amelia Capalaran	James Chaffee	Glendora Simonsen
Nicholas Fardin	Mark Giles	Mary Stratton
Suzanne Sabatino	Meredith Pressler	Simone Cameron
Kaitlyn Meyer	Robert Funesti	Valerie DeTorres
Guion Valle	Claudio Bernal	Christine Cassano

West Caldwell

Ali Aryakia	Raul Quispe	Rosanna Braden
-------------	-------------	----------------

The assignment for **Coordinators** will be for a maximum of five (5) hours per Saturday. The total sum to be paid to each staff member shall not exceed the sum of \$329.00.

<u>Bloomfield Tech</u>	<u>Newark Tech</u>	<u>North 13th St. Tech</u>	<u>West Caldwell Tech</u>
-------------------------------	---------------------------	-----------------------------------	----------------------------------

Patricia Parisi	Clair Major	Gerald Pagano	Auria Torres
-----------------	-------------	---------------	--------------

Roll Call: Yeas:	Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan Fr. Leahy
Nays:	None
Absent:	Mr. Lopez, Ms. Medina, Mr. Ryan

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING AGENDA
DECEMBER 14, 2015**

Resolution #16-264: Appoint Administrators for the Accuplacer Test in an amount not to exceed \$3,570.00, Local Funds

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following administrators, as set forth below, to coordinate the administration of the Accuplacer Test for prospective incoming students on Saturday, January 23, 2016 and Saturday, February 27, 2016, at the rate of \$51.00 per hour, in accordance with the Agreement between the collective bargaining unit and the Board of Education.

BE IT FURTHER RESOLVED that these personnel are deemed necessary due to the fact that this is the first year for Accuplacer Testing, and as such are being compensated. However, this should not be construed as initiating a compensation practice to be continued in subsequent years.

BE IT FURTHER RESOLVED that the Business Administrator/Board Secretary hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

The assignment for Administrators will be for a maximum of five (5) hours per Saturday. The total sum to be paid to each staff member shall not exceed the sum of \$510.00.

Bloomfield Tech

Eric Love
Marybeth Landis

Newark Tech

Carmen Morales
Bickram Singh

North 13th St. Tech

Patricia Clark-Jeter
Grisel Morales

West Caldwell

Ayisha Ingram-Robinson

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan Fr. Leahy
Nays: None
Absent: Mr. Lopez, Ms. Medina, Mr. Ryan

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING AGENDA
DECEMBER 14, 2015**

Resolution #16-265: Appoint Proctors and Supervisor for WIDA-Access Placement Test (WAPT) for English Language Learners (ELLs), in an amount Not to Exceed \$895.00, Local Funds

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following staff members, as set forth below, to administer and score the WIDA-Access Placement Test (WAPT) for incoming 9th Grade English Language Learners (ELLs) on Saturday, February 20, 2016 for a maximum of five (5) hours per staff member at the rate set forth below, in accordance with the respective Collective Bargaining Agreement and the Board of Education.

Proctors To administer and score the WIDA – Access Placement Test (WAPT) - \$39.26 per hour in an amount not to exceed \$196.30.

Khadijah Mellakh

Carlos Caban

Marcia Scille

Supervisor To supervise the administration and scoring of the WIDA-Access Placement Test (WAPT) - \$60.85 per hour in an amount not to exceed \$304.25.

Enrique Lomba

BE IT FURTHER RESOLVED the proctors as set forth below, are to be utilized on an as needed basis, depending on the amount of prospective students who participate in the involved testing program. In no event shall there be more than one (1) proctor for every twenty (20) students. As a condition of payment to any and all proctors, Enrique Lomba, Supervisor of the involved program, shall submit to the Superintendent of Schools or his designee a list of all students who participated in the testing and the proctors who administered same.

BE IT FURTHER RESOLVED that the Business Administrator/Board Secretary hereby verifies that there sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan Fr. Leahy
Nays: None
Absent: Mr. Lopez, Ms. Medina, Mr. Ryan

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING AGENDA
DECEMBER 14, 2015**

Resolution #16-266: Appoint Instructors for Academic Support for At-Risk Students During the School Day, 2015-16 School Year, in an Amount Not to Exceed \$44,800.00, Grant Funds

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board hereby approves the following staff members to participate in the Academic Support for At-Risk Students in Mathematics during the school day for up to one (1) period per day, five days a week, from December 15, 2015 through April 29, 2016 at the rate of \$39.26 per period, in accordance with the agreement between the collective bargaining unit and the Board of Education. The total amount to be paid shall not exceed the sum of \$44,800.00.

BE IT FURTHER RESOLVED, that the Supervisor of Program Accountability hereby represents to the Board that there are sufficient funds within the NCLB Grant - Title I to fully fund all payments and that said payments are appropriate expenditures of grant funds.

Bloomfield Tech

Diane Yamoah – Language Arts
Kevin Jagiatkowski – Math

North 13th St Tech

Amelia Capalaran - Math
Amisha Parikh - Math
Kaitlyn Meyer - Language Arts
Maria Moura – Math
Tatiana Koltsova - Math

Newark Tech

Amor Ausan - Math
Joseph Dedalonis - Math
Lynn Love-Kelly - Language Arts
Karen Santucci - Language Arts
Eileen Shinn – Math

West Caldwell Campus

Ali Aryakia - Math
Karen Leibowitz – Language Arts

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan Fr. Leahy
Nays: None
Absent: Mr. Lopez, Ms. Medina, Mr. Ryan

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING AGENDA
DECEMBER 14, 2015**

Resolution #16-266A: Appoint Instructor for Academic Support for At-Risk Students During the School Day, 2015-16 School Year, in an Amount Not to Exceed \$3,140.00, Grant Funds

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board hereby approves Blessing Kotz to participate in the Academic Support program for At-Risk Students in Mathematics during the school day for up to one (1) period per day, five days a week, from December 15, 2015 through April 29, 2016 at the rate of \$39.26 per period, in accordance with the Agreement between the Collective Bargaining Unit and the Board of Education. The total amount to be paid shall not exceed the sum of \$3,140.00.

BE IT FURTHER RESOLVED, that the Supervisor of Program Accountability hereby represents to the Board that there are sufficient funds within the NCLB Grant - Title I to fully fund all payments and that said payments are appropriate expenditures of grant funds.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan Fr. Leahy
Nays: None
Absent: Mr. Lopez, Ms. Medina, Mr. Ryan

Resolution #16-267: Appoint New Employee

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following individual for the noted timeframe in the 2015-2016 school year contingent upon the submission of all appropriate paperwork, New Jersey certification in the instructional area (if applicable), a successful criminal history check and passing the medical physical examination. Employment shall be governed by the respective Collective Bargaining Agreement.

BE IT FURTHER RESOLVED that the Business Administrator hereby represents to the Board that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

<u>Name/Position</u>	<u>Type of Position</u>	<u>Location</u>	<u>Level/Step</u>	<u>Base Salary*</u>	<u>Effective Date</u>
Fanes Casimir Systems Network Admin	12-mo	Districtwide	Step 1	\$43,000	01/4/16- 6/30/16

*Salary over 6 months is \$21,500.00.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan Fr. Leahy
Nays: None
Absent: Mr. Lopez, Ms. Medina, Mr. Ryan

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING AGENDA
DECEMBER 14, 2015**

Resolution #16-267A: Appoint New Employee

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following individual for the noted timeframe in the 2015-2016 school year contingent upon the submission of all appropriate paperwork, New Jersey certification in the instructional area (if applicable), a successful criminal history check and passing the medical physical examination. Employment shall be governed by the respective Collective Bargaining Agreement.

BE IT FURTHER RESOLVED that the Business Administrator hereby represents to the Board that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

<u>Name/Position</u>	<u>Type of Position</u>	<u>Location</u>	<u>Level/Step</u>	<u>Base Salary*</u>	<u>Effective Date</u>
Victor Wu Teacher	10-mo	West Caldwell	Level 3 Step 12	\$71,929	1/4/16- 6/30/16

*Salary over 6 - months is \$43,157.40

Roll Call: Yeas:	Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan Fr. Leahy
Nays:	None
Absent:	Mr. Lopez, Ms. Medina, Mr. Ryan

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING AGENDA
DECEMBER 14, 2015**

CURRICULUM

CURRICULUM RESOLUTIONS

Resolution #16-268: Field Trips

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED that upon the review and approval of Dixiana Carbonell, Assistant Superintendent for Curriculum and Instruction, the Superintendent of Schools recommends that the Board approve the following Field Trips. If the cost of a Field Trip is funded by a Grant, the respective Grant Supervisor represents to the Board that these costs are an appropriate expenditure of Grant funds and that there are sufficient funds within the Grant to fully fund same. If the cost is from local funds Anthony Abbaleo, Business Administrator/Board Secretary, hereby represents to the Board that there are sufficient funds for the payment and that said payment will not adversely affect the financial stability of the District:

Person in Charge	Anticipated Date	Trip	Cohort/ Campus	# of Students	Cost to Board
GUIDANCE SERVICES (ACADEMIC PROGRAM)					
Jennifer Williams (1 Chaperone)	December 2015- March 2016 Time is based on scheduled appointment	Career Closet NJCW – Livingston, NJ ♦ Job Readiness	Transition Center- West Caldwell Tech Campus	5 Students	No Cost
Carmen Marquez (4 Chaperones) [Retro]	12/9/2015 (8:45 a.m. – 1:00 p.m.)	Drew University Shakespeare Theatre of New Jersey – Madison, NJ ♦ Play – “Macbeth”	11th Gr. British Lit- North 13th Street Tech Campus	46 Students	No Cost
Michael Gary (4 Chaperones)	12/15/2015 12/16/2015 12/17/2015 (8:00 a.m. – 2:30 p.m.)	Native American Museum & American Museum of Natural History – New York, NY ♦ Workshop	Visual & Performing Arts- Newark Tech Campus	50 Students	\$1,980.00 Funded by Local Funds
Suzanne Sabatino Glendora Simonson (2 Chaperones)	1/20/2016 (8:30 a.m. – 1:00 p.m.)	Centenary College- Hackettstown, NJ ♦ Tour	Special Services- North 13 th Street Tech Campus	20 Students	No Cost

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING AGENDA
DECEMBER 14, 2015**

Marianne Cavallo (2 Chaperones)	February 2016 – March 2016 (Time is according to the scheduled appointment)	Interview Site for Access Link – Pathways to Independence – ♦ Job Readiness	Transition Center – West Caldwell Tech Campus	2 Students	No Cost
Suzanne Sabatino Glendora Simonson (2 Chaperones)	2/4/2016 (8:30 a.m. – 1:00 p.m.)	Union County College – Cranford, NJ ♦ Tour	Special Services- North 13 th Street Tech Campus	20 Students	No Cost
Brenda Pepper (3 Chaperones)	2/10/2016 (8:00 a.m. – 2:00 p.m.)	Montclair State University – Upper Montclair, NJ ♦ Poetry Out Loud	Visual & Performing Arts- North 13 th Street Tech Campus	36 Students	No Cost
Brenda Pepper (2 Chaperones)	3/4/2016 (8:00 a.m. – 4:00 p.m.)	Montclair State University – Madison, NJ ♦ Tour	Visual & Performing Arts- North 13 th Street Tech Campus	30 Students	No Cost
Marianne Cavallo (8 Chaperones)	4/20/2016 (8:30 a.m. – 2:00 p.m.)	Brookdale Park – Bloomfield, NJ ♦ Special Olympics	Transition Center- West Caldwell, NJ	28 Students	No Cost
Brenda Pepper (2 Chaperones)	4/29/2016 (9:30 a.m. – 2:00 p.m.)	Farleigh Dickinson University – Upper Montclair, NJ ♦ Tour	Visual & Performing Arts- North 13 th Street Tech Campus	30 Students	No Cost
CAREER & TECHNICAL EDUCATION (STRUCTURED LEARNING EXPERIENCES)					
Mark Beckett (1 Chaperone) [Retro]	12/2/2015 (8:45 a.m. – 12:00 p.m.)	Essex County Hall of Records – Newark, NJ ♦ 13 th Annual Essex County Winter Celebration	Visual & Performing Arts- West Caldwell Tech Campus	20 Students	No Cost
Dan Delcher (2 Chaperones) [Retro]	12/4/2015 (5:30 a.m. – 1:30 p.m.)	Pennsylvania College of Technology – Williamsport, PA ♦ Hospitality Program Visit Day	Culinary Arts - North 13 th Street Tech Campus	22 Students	No Cost

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING AGENDA
DECEMBER 14, 2015**

Vincent Lester (1 Chaperone) [Retro]	12/4/2015 (7:45 a.m. - 1:40 p.m.)	New Jersey Institute of Technology – Newark, NJ ♦ Tour	11 th & 12 th Pre- Engineering Academy – Newark Tech Campus	25 Students	No Cost
Sandra Romaniello (2 Chaperones)	12/15/2015 (8:00 a.m. – 2:00 p.m.)	Quitman Elementary School- Newark, NJ ♦ Junior Achievement High School Heroes	Business – Bloomfield Tech Campus	24 Students	No Cost
Akia Atkinson – Jones (1 Chaperone)	12/16/2015 (10:30 a.m. – 1:30 p.m.)	Sony Wonder Technology Lab – New York, NJ ♦ Tour	Fundamental of Java and Computer Applications – West Caldwell Tech Campus	13 Students	No Cost
Dr. Patricia Jeter Robert Colley (1 Chaperone)	12/22/2015 (8:00 a.m. – 2:00 p.m.)	Caldwell University – Caldwell, NJ ♦ “What’s It All About?” Youth Conference	Law & Public Safety – North 13 th Street Tech Campus	20 Students	No Cost
Sandra Romaniello (1 Chaperone)	1/8/2016 (7:00 a.m. – 3:00 p.m.)	Kean University – Union, NJ ♦ Competition	DECA – Bloomfield Tech Campus	13 Students	\$169.00 Funded by DECA
Judianne Bisceglie (1 Chaperone)	1/8/2016 (8:15 a.m. – 1:30 p.m.)	Rider University – Lawrenceville, NJ ♦ Tour	Future Business Leaders of America – Newark Tech Campus	20 Students	No Cost
Wonda Davis (4 Chaperones)	3/8/2016 (8:15 a.m. – 2:00 p.m.)	Jacob Javits Convention Center- New York, NY ♦ International Beauty Show	Cosmetology – North 13 th Street Tech Campus	55 Students	\$2,090.00 Funded by Local Funds
Mark Beckett (3 Chaperones)	5/1/2016 – 5/3/2016 (Departure – 8:00 a.m. 5/1/2016 Pickup from Destination – 9:00 p.m. 5/3/2016	Kim Peagram KSA Events – Washington DC ♦ Music Performance & Tour	Visual & Performing Arts- West Caldwell Tech Campus	40 Students	\$6,600.00 Funded by Local Funds
CO-CURRICULAR (NON-ATHLETIC)					
Anthony Rock (1 Chaperone) [Retro]	11/21/2015 (7:45 a.m. – 6:00 p.m.)	Technology High School – Newark, NJ ♦ Debate Competition	Debate Team – Newark Tech Campus	4 Students	\$100.00 Funded by Local Funds

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING AGENDA
DECEMBER 14, 2015**

Emily Bonilla* (2 Chaperones) [Retro]	11/30, 12/7, 12/14/2015	Brunswick Zone – Belleville, NJ ♦ Bowling	Bowling Club – Bloomfield Tech Campus	19 Students	\$1584.00 Funded by Local Funds
	1/4, 1/11, 1/18, 1/25/2016				
	2/1,2/8, 2/15,2/22, 2/29/2016				
Anthony Rock* (1 Chaperone) [Retro]	12/4/2015 – 12/6/2015 (Departure – 4:00 p.m. 12/4/2015 Pickup from Destination – 7:00 p.m. 12/6/2015)	Radisson Lackawanna Station Hotel – Scranton, PA ♦ Debate Competition	Debate Team – Newark Tech Campus	10 Students	\$3,227.00 Funded by Local Funds
Michael Cerisano (3 Chaperones)	1/11, 1/12, 1/19, 1/21, 1/27/2016	Essex County Courthouse – Newark, NJ ♦ Mock Trials Competition	Mock Trials – North 13 th Street Tech Campus	15 Students	No Cost
Simone Cameron (9 Chaperones)	1/25/2016 (8:00 a.m. – 2:30 p.m.)	iPlay America – Freehold, NJ ♦ Senior Class Trip	Senior Class – North 13 th Street Tech Campus	100 Students	No Cost
James Fleming	1/26/2016 (8:15 a.m. – 1:15 p.m.)	Columbia University – New York, NY ♦ Tour	National Honor Society – West Caldwell Tech Campus	9 Students	No Cost
♦ Vincent Lester (1 Chaperone)	♦ 2/23/2016 (7:45 a.m. – 2:00 p.m.)	Essex County College – Newark, NJ ♦ Teentech	♦ 9 th , 10 th & 11 th Gr. Girls – Newark Tech Campus	♦ 25 Students	No Cost
♦ Gail Riccardi (1 Chaperones)	♦ 2/23/2016 (7:30 a.m. – 3:00 p.m.)		♦ Skills USA North 13 th Street Tech Campus	♦ Students	
Judianne Bisceglie (1 Chaperone)	4/14/2016 (8:00 a.m. – 1:30 p.m.)	South 17 th Street School – Newark, NJ ♦ “Skills to Succeed” Program	Junior Achievement – Newark Tech Campus	20 Students	No Cost

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING AGENDA
DECEMBER 14, 2015**

*On November 24, 2015 Mary Ann Sweeney, at the direction of the Board Secretary, polled the Board via email and recorded that five (5) of the seven (7) Board members voted to approve the inclusion of these items on the agenda. The remaining two (2) Board members were unreachable.

Additional Information: The District may incur costs associated with transportation (vehicle, driver, fuel, etc.) for the above trips.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan Fr. Leahy
Nays: None
Absent: Mr. Lopez, Ms. Medina, Mr. Ryan

Resolution #16-268A: Field Trips

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED that upon the review and approval of Dixiana Carbonell, Assistant Superintendent for Curriculum and Instruction, the Superintendent of Schools recommends that the Board approve the following Field Trips. If the cost of a Field Trip is funded by a Grant, the respective Grant Supervisor represents to the Board that these costs are an appropriate expenditure of Grant funds and that there are sufficient funds within the Grant to fully fund same. If the cost is from local funds Anthony Abbaleo, Business Administrator/Board Secretary, hereby represents to the Board that there are sufficient funds for the payment and that said payment will not adversely affect the financial stability of the District:

Person in Charge	Anticipated Date	Trip	Cohort/ Campus	# of Students	Cost to Board
CAREER & TECHNICAL EDUCATION (STRUCTURED LEARNING EXPERIENCES)					
Eddie Encarnacion	12/19/2015 (9:00 a.m. – 11:00 a.m.)	Essex County Environmental Center – Roseland, NJ ♦ 11th Annual Sustainable Homes & Habitats Gingerbread contest.	Culinary Arts – North 13 th Street Tech Campus	4 Students	No Cost

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan Fr. Leahy
Nays: None
Absent: Mr. Lopez, Ms. Medina, Mr. Ryan

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING AGENDA
DECEMBER 14, 2015**

Resolution #16-269: Fire Drill Reports, November 2015 (enclosure)

On the motion of Mr. Carnovale, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board accepts the attached Fire Drill Reports submitted by the Principals of each school within the District for the month of November 2015.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan Fr. Leahy
Nays: None
Absent: Mr. Lopez, Ms. Medina, Mr. Ryan

Resolution #16-270: Security Drill Reports, November 2015 (enclosure)

On the motion of Dr. Pernell, seconded by Ms. Davis, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board accepts the attached Security Drill Reports submitted by the Principals of each school within the District for the month of November 2015.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan Fr. Leahy
Nays: None
Absent: Mr. Lopez, Ms. Medina, Mr. Ryan

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING AGENDA
DECEMBER 14, 2015**

Resolution #16-271: Board Policy, First Reading

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board approves the first reading of the following Board Policies.

<u>POLICY NAME</u>	<u>FILE CODE</u>	<u>STATUS</u>
Evaluation of Superintendent	1240	Draft
Athletic Competition	2431	Draft
Evaluation of Teachers	3221	Draft
Evaluation of Teaching Staff Members, Excluding Teachers and Administrators	3222	Draft
Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals	3223	Draft
Evaluation of Principals, Vice Principals and Assistant Principals	3224	Draft
Family Leave (Teaching staff members)	3431.1	Draft
Family Leave (Support Staff members)	4431.1	Draft
Service Animals	5337	Draft

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan Fr. Leahy
Nays: None
Absent: Mr. Lopez, Ms. Medina, Mr. Ryan

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING AGENDA
DECEMBER 14, 2015**

Resolution #16-272: Appoint Jersey City University Student Teacher

On the motion of Dr. Pernell, seconded by Ms. Davis, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board approves Omar Reyes, a student at Jersey City University, to do classroom observation at Bloomfield Tech in the District so he can complete the required ten (10) hours of fieldwork, at a date to be determined, at no cost to the Board.

BE IT FURTHER RESOLVED, the Assistant Superintendent of Curriculum & Instruction, Dixiana Carbonell, hereby verifies that Mr. Reyes has the necessary paperwork and educational requirements.

BE IT FURTHER RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby directs Eric Love, Principal at Bloomfield Tech, to oversee Mr. Reyes so as to ensure that he adheres to all the policies and/or procedures within the District.

Additional information: On December 2, 2015 Mary Ann Sweeney, at the direction of the Board Secretary, polled the Board via email and recorded that five (5) of the seven (7) Board members voted to approve the inclusion of these items on the agenda. The remaining two (2) Board members were unreachable.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan Fr. Leahy
Nays: None
Absent: Mr. Lopez, Ms. Medina, Mr. Ryan

Resolution #16-273: Appoint Hudson County Community College Student Intern

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board approves Melissa Lopez, from Hudson County Community College, to complete 600 hours of Externship and Community Service in the District, at no cost to the Board.

BE IT FURTHER RESOLVED, the Assistant Superintendent of Curriculum & Instruction, Dixiana Carbonell, hereby verifies that Ms. Lopez has the necessary paperwork and educational requirements.

BE IT FURTHER RESOLVED that upon the recommendation of the Superintendent of Schools, the Board hereby directs Brett Boon, Culinary Arts Teacher at North 13th Street Tech Campus to oversee Ms. Lopez so as to ensure that she adheres to all the policies and/or procedures within the District.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan Fr. Leahy
Nays: None
Absent: Mr. Lopez, Ms. Medina, Mr. Ryan

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING AGENDA
DECEMBER 14, 2015**

Resolution #16-274: Approve Green Ribbon Initiative (enclosure)

WHEREAS, the District would like to promote environmental stewardship and good health throughout the West Caldwell Tech community through the implementation of sustainable practices and initiatives, developing local relationships, and green education; now

On the motion of Mr. Carnovale, seconded by Ms. Davis, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves West Caldwell to adopt the attached sustainability initiative and become a Green Ribbon school.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan Fr. Leahy
 Nays: None
 Absent: Mr. Lopez, Ms. Medina, Mr. Ryan

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING AGENDA
DECEMBER 14, 2015**

Resolution #16-275: Approval of Fundraisers

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves the following fundraisers for the 2015-2016 school year.

Person in Charge	Anticipated Date(s)	Fundraiser	Organization/ School	Funds to be Used Towards
Herbert Ramos	December 21, 2015 – January 27, 2016	Sale of raffle tickets	Boys Varsity Soccer Team Newark Tech	NT Boys Varsity Soccer Team for Summer League
Aura Guerra	November – December, 2015	Donate a Penny for Peace	Multicultural Club, North 13 St.	To provide school supplies to the children of Afghanistan and Pakistan
Aura Guerra	November – December, 2015	Clothing drive	Multicultural Club, North 13 th St.	More Foundation Group Kids (funds to Africa)
Natasha Baptista	December 7, 2015 – January 6, 2016	Sale of raffle tickets	Girls' Volleyball Team	Girls' Volleyball Summer Camp
Simone Cameron	December 10, 2015 – January 15, 2016	Popcorn Sale	FBLA Class North 13 th St.	FBLA State Competitions
Darby Herring	December 14 – 18, 2015	Sale of raffle tickets	Cosmetology Class, West Caldwell	SKILLS USA
Darby Herring	December 14 – 18, 2015	Giving Back to the Community	Cosmetology Class, West Caldwell	SKILLS USA
Turrell Jones	January 4 – March 18, 2016	Hot chocolate sale	National Honor Society, Newark Tech	Senior Scholarships
Turrell Jones	January 4 – January 22, 2015	Sale of raffle tickets	National Honor Society, Newark Tech	Senior Scholarships
Turrell Jones	January 25 – February 11, 2015	Sale of Valentine's gifts	National Honor Society, Newark Tech	Senior Scholarships

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan Fr. Leahy

Nays: None

Absent: Mr. Lopez, Ms. Medina, Mr. Ryan

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING AGENDA
DECEMBER 14, 2015**

Resolution #16-275A: Approval of Fundraisers

On the motion of Ms. Davis, seconded by Mr. Carnovale, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves the following fundraisers for the 2015-2016 school year.

Person in Charge	Anticipated Date(s)	Fundraiser	Organization/School	Funds to be Used Towards
Jacqueline Cammarata	January 4 - 8, 2016	T-Shirt sale	Boys' Basketball Team, West Caldwell	Boys' Basketball Team

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan Fr. Leahy
 Nays: None
 Absent: Mr. Lopez, Ms. Medina, Mr. Ryan

Resolution #16-276: Authorization for the District to Dispose of Various Equipment at No Cost to the District

WHEREAS, John P. Dolan, Director of CTE, has advised the Superintendent of Schools that there are various pieces of obsolete equipment within the District have not been utilized for instructional purposes for a number of years. Mr. Dolan has further advised the Superintendent that it would be in the best interest of the District to properly dispose of same.

On motion of Dr. Pernell, seconded by Ms. Davis, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the District is hereby authorized to properly dispose of the obsolete equipment listed below.

Make	Model#	Serial #	Type of Equipment
Oliver	399D	200862	Surface Planer
Oliver	182DB	95442	Disc/Belt Sander Combo
Bostitch	2AW	0280430	Wire Stapler
ITEK	975CPD	6550	Small Offset Press

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan Fr. Leahy
 Nays: None
 Absent: Mr. Lopez, Ms. Medina, Mr. Ryan

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING AGENDA
DECEMBER 14, 2015**

BUILDING & GROUNDS

BUILDING & GROUNDS RESOLUTIONS

Resolution #16-277: Use of Essex County West Caldwell Tech Campus Gym by the Essex County Division of Community Action to host the 2016 New Jersey High School Consumer Bowl - Essex County Competition

On the motion of Dr. Pernell, seconded by Mr. Carnovale, BE IT RESOLVED, that upon recommendation of the Superintendent, the Essex County Vocational Technical Schools District Board of Education hereby authorizes the use of the Essex County West Caldwell Campus Gym by the Essex County Division of Community Action to host the 2016 High School Consumer Bowl – Essex County Competition. The competition will take place on Thursday, February 11, 2016 from 9:00 am to 2:00 pm and the inclement weather date is Thursday, February 16, 2016 from 9:00 am to 2:00 pm.

BE IT FURTHER RESOLVED that the County of Essex shall provide the District with the appropriate Insurance Policies in limits as to be determined by the District which said policies shall name the District and all other individuals and/or entities as required by the Board as lost payees and shall remain in full force and effect for the time frame as referenced above. It is an expressed condition that the District receives the Insurance Certificates prior to any use. The County of Essex shall hold the District harmless from any consequences occurring from or connected with the approval of the use of this school facility.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan Fr. Leahy
 Nays: None
 Absent: Mr. Lopez, Ms. Medina, Mr. Ryan

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ANNOUNCEMENTS

Our next Regular Board Meeting is scheduled to be held in the Board Room, Administrative Offices, LeRoy Smith, Jr. Public Safety Building, 60 Nelson Place, Sheila Y. Oliver Conference Center, 14th Floor, Newark, New Jersey, at 6:00 p.m., on Monday, January 25, 2016.

ADJOURNMENT

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING AGENDA
DECEMBER 14, 2015**

Resolution #16-278: Adjournment

On the motion of Mr. Carnovale, seconded by Dr. Pernell, the Board adjourns the meeting at 6:34 p.m.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Dr. Pernell, Mr. Ryan Fr. Leahy
Nays: None
Absent: Mr. Lopez, Ms. Medina, Mr. Ryan