

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
SPECIAL BOARD MEETING MINUTES
MAY 15, 2017**

CALL TO ORDER

The Regular Meeting of the Essex County Vocational-Technical Schools Board of Education was called to order at 1:06 p.m. on Monday, May 15, 2017, by President, Rev. Edwin Leahy, OSB.

OPENING STATEMENT

Adequate notice of this meeting was provided in compliance with the Open Public Meetings Act and published in the Star Ledger on May 12, 2017.

PLEDGE OF ALLEGIANCE

ROLL CALL – Board Secretary, Lori Tanner

Present: Mr. Salvatore Carnovale, Ms. Adrienne Davis, Ms. LeeSandra Medina, Fr. Edwin D. Leahy (arrived at 1:07 pm)
Mr. Kevin Ryan
Absent: Dr. Chris T. Pernel
Also Present: Dr. James M. Pedersen, Superintendent
Mr. Murphy Durkin, Board Attorney

COMMUNICATION

PUBLIC COMMENT WITH REGARD TO RESOLUTIONS

REPORT OF THE SUPERINTENDENT OF SCHOOLS

REPORT OF THE BUSINESS ADMINISTRATOR

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
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PERSONNEL

PERSONNEL RESOLUTIONS

Resolution # 17-394: Retirement of Employee(s)

On the motion of Ms. Medina, seconded by Mr. Ryan, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby accepts the retirement of the following employees effective June 30, 2017.

<u>Employee</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Russell Mattoon	Supervisor of CTE	Newark Tech	06/30/2017
Laverne Johnson	Guidance Counselor	Newark Tech	06/30/2017

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Mr. Ryan
 Nays: None
 Absent: Dr. Pernel, Fr, Leahy

Resolution #17-395: Reappointments of Employees 2017-2018 School Year (enclosure)

On the motion of Ms. Medina, seconded by Mr. Ryan, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby approves the attached reappointment lists of employees for the 2017-2018 school year, salary pursuant to the respective Collective Bargaining Agreements.

Non-Tenured Teachers	Exhibit A
Tenured Teachers	Exhibit B
Support Staff	Exhibit C
Confidential Unit	Exhibit D
Administrators and Supervisors	Exhibit E

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that here are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Mr. Ryan, Fr. Leahy
 Nays: None
 Absent: Dr. Pernel

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Resolution #17-396: Approve Salvatore Lima, Cathleen Smith, and Dixiana Carbonell to be IIS edConnect NJ District Consortium Presenters

WHEREAS, Dixiana Carbonell, Assistant Superintendent for Curriculum & Instruction, has advised the Superintendent that the district has been selected by the NJ Department of Education to present a workshop for NJ educators May 18, 2017 on the edConnect Platform. This presentation will be facilitated by Salvatore Lima, Cathleen Smith, and Dixiana Carbonell and will be titled “Assessments-Using Data to Drive Instruction”.

On the motion of Ms. Medina, seconded by Mr. Ryan, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves the aforementioned staff to be presenters at the edConnectNJ 2017 Consortium.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Mr. Ryan, Fr. Leahy
 Nays: None
 Absent: Dr. Pernell

Resolution #17-397: Appoint Instructors During the Summer for Curriculum Development/Alignment and Scope and Sequence, in an Amount Not to Exceed, \$21,284.60, Local Funds

WHEREAS, Dixiana Carbonell, Assistant Superintendent for Curriculum & Instruction, has advised the Superintendent that curriculum design, revision, and alignment to the NJ Student Learning Standards (NJSLS) is needed in the areas below for the 2017-18 school year.

On the motion of Ms. Medina, seconded by Mr. Ryan, BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board hereby appoints the following staff members to participate in the Curriculum Development, Revision, and Re-Alignment for the academic courses as set forth below.

Curriculum work assignment for staff below will be between ten (10) to twenty (20) hours per area at the rate of \$33.56 (2016-17) and \$34.33 (2017-18) per hour, in accordance with the agreement between the collective bargaining unit and the Board of Education. The total sum to be paid to each staff member per curriculum shall not exceed \$686.00.

Program: Curriculum Development @ 20hrs		
<u>Business Org & Management</u>	<u>OSHA 30</u>	<u>Public Speaking</u>
Lisa Ackershoek	Angel Gonzalez	Chebwara Phillips
<u>Restaurant & Catering Management</u>	<u>AP Studio Art</u>	<u>Trigonometry & Elem Functions</u>
Sandra Romaniello Brett Boon	Joelle Dellavolpe	Justin Bevilacqua

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<u>MOS & Medical Terminology</u>	<u>AP Music Theory</u>	<u>AP Environmental Science</u>
Cassandra Howard	Brandon McCune	Angel Gonzalez
<u>Game Design 2</u>	<u>Game Design 3</u>	<u>Digital Arts</u>
Sally Sutton	Timothy Cuccolo	Guion Valle
<u>Statistics and Data Analysis</u>	<u>Enhanced Computer Layout/Design</u>	<u>C Sharp for Gaming</u>
Zack Arenstein	Guion Valle	Akia Atkinson
<u>Interactive Multimedia Design Apps</u>		
Guion Valle		
Program: Curriculum Revision @ 15hrs		
<u>Commercial & Adv Art</u>	<u>Architectural Drafting</u>	<u>LPS: SORA: Private Security</u>
Joelle Dellavolpe	Max Nixon	Daniel Delcher
<u>LPS: Intro to Law Enforcement</u>	<u>Intro to Web Design</u>	<u>LPS: Homeland Security, Intelligence & the Constitution</u>
Brian Johnson	Gail Riccardi	James Chaffee
<u>LPS: Emergency Management & Safety Admin</u>	<u>Dynamics of Health Care</u>	<u>Culinary Arts</u>
James Chaffee	Dr. Nasir Masri	Thomas Patierno Victoria Atfield
<u>LPS: Political Action & Public Policy</u>	<u>Discrete Mathematics</u>	
Brian Johnson	Amor Ausan	
Program: Scope and Sequence/ Program Alignment @ 10hrs		
<u>Engineering: PLTW</u>	<u>CASE: AFNR</u>	<u>Business Essentials</u>
Michael Maresca	Daniel Delcher	Sheena Chapman
<u>Graphic & Visual Arts</u>	<u>CASE: Animal Science</u>	<u>Game Design 1</u>
Beverly Morales	Daniel Delcher	Timothy Cuccolo
<u>Personal Finance</u>	<u>Cosmetology</u>	<u>Intro to Game Design and Dev</u>
Sheena Chapman	Darby Herring	Robert Funesti
<u>Anatomy & Physiology</u>	<u>Financial Literacy</u>	

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Dr. Nasir Masri	Sheena Chapman	
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Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Mr. Ryan, Fr. Leahy
Nays: None
Absent: Dr. Pernell

Resolution #17-398: Appoint Supervisors for Summer 2017, in an Amount Not to Exceed \$10,260, Local Funds

On the motion of Ms. Medina, seconded by Mr. Ryan, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following 10-month Supervisors as set forth below to oversee curriculum summer work and projects.

BE IT FURTHER RESOLVED, the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Assignment for Supervisors below will be for a maximum of thirty (30) hours from July 2017 through August 2017 at the rate of \$57.00 per hour, in accordance with the agreement between the collective bargaining unit and the Board of Education. The total sum to be paid to each staff member shall not exceed \$1,710.00.

- Salvatore Lima – Supervisor of STEM
- Grisel Morales – Supervisor of Language Arts
- Mary Beth Landis – Supervisor of Mathematics
- Enrique Lomba – Supervisor of ESL/World Languages
- Cathleen Smith – Supervisor of Social Studies
- Emily Bonilla – Supervisor of Business/Arts

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Mr. Ryan, Fr. Leahy
Nays: None
Absent: Dr. Pernell

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Resolution #17-399: Consulting Psychologist

On the motion of Ms. Medina, seconded by Mr. Ryan, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby approves an extension for Ritter Resources, LLC, Consulting Psychologist, for three days per week at West Caldwell Campus through June 15, 2017 at a rate of \$350 per day, three days a week not to exceed \$4,200.00 coming from Local Funds, in order to cover for a staff member on Family Leave.

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the board hereby authorizes the District to enter into an Agreement with Ritter Resources, LLC as a Consulting Psychologist for the 2016-2017 school year.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Mr. Ryan, Fr. Leahy
 Nays: None
 Absent: Dr. Pernell

Resolution #17-400: Approval of the 2017 Summer Technology Enhanced Active Learning (TEAL) Center Program in an Amount Not to Exceed \$4,097.00, Local Funds

WHEREAS, Oge Denis Jr., Newark Tech Principal, has advised the Superintendent of Schools that it would be in the best interest of the District to offer a summer TEAL Center Program, now

On the motion of Ms. Medina, seconded by Mr. Ryan, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Board hereby appoints the following staff to instruct and/or facilitate the 2017 Summer TEAL Center Program for a maximum of twenty (20) hours each, at the rate of \$40.97 per hour (2017-2018 contract rate), in accordance with the Agreement between the Collective Bargaining Unit and the Board of Education. The total amount to be paid to each staff member shall not exceed the sum of \$819.40.

Marcia Phillips
Jennifer Ramos

Deyka Torres
Anthony Rock

Maria Mayor

BE IT FURTHER RESOLVED that the extent of staffing, length and duration of employment for this will depend on the number of students that participate, as well as funding.

BE IT FURTHER RESOLVED that Bernetta Davis, Business Administrator, hereby verifies that there are sufficient funds within the District's local funds to fund all payments and that said payments will not adversely affect the financial position of the District.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Mr. Ryan, Fr. Leahy
 Nays: None
 Absent: Dr. Pernell

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CURRICULUM

CURRICULUM RESOLUTIONS

Resolution #17-401: 2017-2018 Affiliation Agreement, Summit Ridge Center, West Orange, NJ for the Health Sciences Academy at Newark Tech

On the motion of Ms. Medina, seconded by Mr. Ryan, BE IT RESOLVED that upon recommendation of the Superintendent, the Board does approve the Affiliation Agreement between Summit Ridge Center, West Orange and the Essex County Vocational-Technical Schools to provide clinical affiliation for the Health Sciences Academy at Newark Tech Campus, From September 1, 2017– June 30, 2018.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Mr. Ryan, Fr. Leahy
 Nays: None
 Absent: Dr. Pernell

BUILDING & GROUNDS

BUILDING & GROUNDS RESOLUTIONS

Resolution #17-402: Approval of Fundraisers

On the motion of Ms. Medina, seconded by Mr. Ryan, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves the following fundraisers for the 2016-2017 school year.

Person in Charge	Anticipated Dates	Fundraiser	Organization	Funds Used for
Anibal Ponce	May – June, 2017	Dress down Staff lunch Bake sale	Girls' Volleyball team	Summer training program

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Mr. Ryan, Fr. Leahy
 Nays: None
 Absent: Dr. Pernell

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Resolution 17-402A: Authorize the Use of Newark Tech Gymnasium and West Caldwell Tech Gymnasium by Essex County Sheriff's Office P.B.A. – Local 183

On the motion of Ms. Medina, seconded by Mr. Ryan, BE IT RESOLVED THAT upon the recommendation of the Superintendent of Schools, the Essex County Vocational Technical Schools District Board of Education, "the Board", hereby authorizes the use of the Newark Tech gymnasium by Essex County Sheriff's Office P.B.A. – Local 183 ("ECPBA") on Monday, June 5, 2017 and West Caldwell Tech gymnasium on Monday June 19, 2017 for practice in advance of participating in the Battle of the Badges.

BE IT FURTHER RESOLVED that at least one (1) District Security Guard(s) and one (1) Black Seal licensed custodial staff will be assigned to Newark Tech and West Caldwell Tech during the events on June 5 and June 19, 2017. Those who are District employees will be compensated in accordance with their respective collective bargaining agreements. The Board has agreed to waive charging any and all fees which may be associated with providing staffing at the event; and

BE IT FURTHER RESOLVED that the ECPBA shall provide the District with the appropriate Insurance Policies in limits as to be determined by the District which said policies shall name the District and all other individuals and/or entities as required by the Board as lost payees and shall remain in full force and effect for the time frame as referenced above. It is an expressed condition that the District receives the Insurance Certificates prior to the event. The ECPBA shall hold the District harmless from any consequences occurring from or connected with the approval of the use of this school facility.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Mr. Ryan, Fr. Leahy
Nays: None
Absent: Dr. Pernell

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ANNOUNCEMENTS

Our next Regular Board Meeting is scheduled to be held in the Board Room, Administrative Offices, LeRoy Smith, Jr. Public Safety Building, 60 Nelson Place, Sheila Y. Oliver Conference Center, 14th Floor, Newark, New Jersey, at 6:00 p.m., on Monday, June 26, 2016.

ADJOURNMENT

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Resolution #17-403: Adjournment

On the motion of Ms. Medina, seconded by Mr. Ryan, the Board adjourns the meeting at 1:14 p.m.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Mr. Ryan, Fr. Leahy
Nays: None
Absent: Dr. Pernell