

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
MARCH 6, 2017**

CALL TO ORDER

The Regular Meeting of the Essex County Vocational-Technical Schools Board of Education will be called to order at 6:00 p.m. on Monday, March 6, 2017, by President, Rev. Edwin Leahy, OSB.

OPENING STATEMENT

Adequate notice of this meeting was provided in compliance with the Open Public Meetings Act and published in the Star Ledger on February 10, 2017 and in El Coqui on February 9, 2017.

PLEDGE OF ALLEGIANCE

ROLL CALL – Board Secretary, Lori Tanner

Present: Mr. Salvatore Carnovale, Ms. Adrienne Davis, Ms. LeeSandra Medina,
Dr. Chris T. Pernell, Mr. Kevin Ryan, Fr. Edwin D. Leahy
Absent: None
Also Present: Dr. James M. Pedersen, Superintendent
Mr. Murphy Durkin, Board Attorney

COMMUNICATION

PUBLIC COMMENT WITH REGARD TO RESOLUTIONS

REPORT OF THE SUPERINTENDENT OF SCHOOLS

1. HIB Monthly Report (February)

<u>School</u>	<u>Feb.</u>	<u>Allegations</u> <u>16-17 cumulative</u>		<u>Feb.</u>	<u>Verified</u> <u>16-17 cumulative</u>
North 13 St.	1	1	-	1	2
West Caldwell	0	0	-	0	0
Bloomfield Tech	0	0	-	0	1
Newark Tech	0	0	-	0	1
Total	1	1	-	1	4

(Discussion of any HIB incident is restricted to closed session.)

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2. POINTS OF PRIDE

- Bloomfield Tech

Bloomfield Tech graduate, Katherine Willis, held an art show on January 27, 2017 at the Lost Art Gallery in Hoboken.

National Honor Society Vice President, Senior Denise Mantey, has been accepted to Barnard College.

- Newark Tech

On January 26, 2017, students from Ms. Lynn Love-Kelly's Journalism classes participated along with other schools across the nation, in the News Literacy Project's virtual visit. The webinar titled, *"Digging Deeper: Uncovering Injustice and Holding the Powerful Accountable in a Post-Truth Age"* featured a presentation and Q&A with Ron Nixon Homeland Security News Correspondent with The New York Times. Additionally, students were interviewed by John Timpane, news reporter for the Philadelphia Inquirer, on their learning experiences with The News Literacy Project and the Checkology teaching component. The students also had an opportunity to discuss the influx of "Fake News" and how they as readers, listeners and students check facts when reading and/or listening to news reports.

The girls' varsity basketball team completed an undefeated conference schedule by defeating East Orange Campus, Monday, February 20th (42-33). The team went 12-0 in the conference, and has recorded 20 wins for the season.

- North 13th St. Tech

Law and Public Safety and Student Council classes partnered together to collect shoes for an amazing organization Soles4Souls that gives the shoes to people in need. We have collected 153 pairs of shoes for people in need.

North 13th Street has been named by the New Jersey Alliance for Social, Emotional and Character Development (NJASECD) a *2017 New Jersey School of Character (NJSOC)*. The school will maintain this status for a period of three years, through 2019.

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- West Caldwell Campus

Robotics team attended a competition on January 7th at Liberty Science Center where team members performed phenomenally, winning every match, and ranking 1st place at the end of qualifications. The team won the semifinal match and made it to the finals.

- WCT received notification that we received a \$10,000 grant from the New Jersey Education Association and Sustainable Jersey for Schools Program. This grant was written to support West Caldwell Tech Green Team Projects.

3. SUSPENSIONS (enclosure)

As required, a confidential list of student suspensions for the month of January at each school is provided for board member review. Any discussion is restricted to closed session.

REPORT OF THE BUSINESS ADMINISTRATOR

Resolution #17-293: Approval of Regular Board Meeting Minutes February 1, 2017 (enclosure)

On the motion of Dr. Pernell, seconded by Ms. Davis, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board approves the Essex County Vocational-Technical Schools' Board of Education Minutes of the Regular Board Meeting of February 1, 2017.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan, Fr. Leahy
Nays: None
Absent: None

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FINANCE

FINANCE RESOLUTIONS

Resolution #17-294: Approval of the Board Secretary and Treasurer's Reports for the Period Ending 10-31-2016 (enclosure)

On the motion of Ms. Medina, seconded by Dr. Pernell, the Board acknowledges receipt of the Certification from the Business Administrator that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A23-2.11(a) and (b), and that sufficient funds are available to meet the District Board of Education's financial obligations for the remainder of the fiscal year and that therefore upon the recommendation of the Board Secretary, Treasurer and Superintendent of Schools it is recommended that the Secretary's and Treasurer's Reports for the period ending December 31, 2016, showing a cash balance of \$14, 812,877.95 be approved, a copy of which is attached hereto and incorporated herein as if fully set forth.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan, Fr. Leahy
Nays: None
Absent: None

Resolution #17-295: Transfer of Funds, January 2017 (enclosure)

WHEREAS, Bernetta Davis, Business Administrator for the District, has determined that it is in the best interest of the District if certain inter-district fund transfers occur for the month of January, 2017, so as to prevent certain line item accounts going into a deficit. Ms. Davis has advised the Superintendent of Schools that these transfers are appropriate and in accordance with the appropriate statute governing same; now

On the motion of Ms. Davis, seconded by Mr. Ryan, BE IT RESOLVED that upon the recommendation of the Business Administrator and the Superintendent of Schools the Board approves the transfer of accounts pursuant to the attached Report of Transfers for the month of January, 2017, a copy of which is attached hereto and incorporated herein as if fully set forth.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan, Fr. Leahy
Nays: None
Absent: None

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Resolution #17-296: Authorize Payment of Bills – March 2, 2017

WHEREAS, Bernetta Davis, Business Administrator for the District, has reviewed bills presented to the District for payment in the amount of \$11,840,420.95 and has determined that the bills on the enclosed bills list are required to be paid by the District and that same are in accordance with contracts and/or agreements entered into by the District. Ms. Davis hereby represents to the Board that there are sufficient funds within the District to make these payments and that said payments will not adversely affect the financial position of the District; now

On the motion of Mr. Ryan, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board approves the payment of the March 2, 2017, bill's list in the sum of \$11,840,420.95, a copy of which is attached hereto and incorporated herein as if fully set forth.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan, Fr. Leahy
Nays: None
Absent: None

Resolution 17-297: Authorization Acceptance of the School Garden Grant Program, from the Whole Kids Foundation FY 2017 in the Amount of \$2,000.00.

WHEREAS, Salvatore Lima, Supervisor of STEM programs, has advised the Superintendent that Mr. Daniel Delcher has submitted a grant application and said application has been selected for funding by the School Garden Grant Program in the amount of \$2000.00. Mr. Lima has further advised the Superintendent that funds are to be utilized in accordance with the guidelines of said grant application.

WHEREAS, as a result of the above-referenced successful application the District has been awarded the sum of \$2000.00 in grant funding.

On the motion of Ms. Davis, seconded by Mr. Ryan, BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board of Education does hereby authorize Mr. Delcher, to accept the grant funding from the School Garden Grant Program, for the school year 2016-17, in the amount of \$2,000.00.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan, Fr. Leahy
Nays: None
Absent: None

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Resolution 17-297A: Authorization Acceptance of the 2016 Sustainable Jersey for Schools Program in the Amount of \$10,000.00.

WHEREAS, Salvatore Lima, Supervisor of STEM programs, has advised the Superintendent that Mr. Daniel Delcher has submitted a grant application and said application has been selected for funding by the New Jersey Education Association and Sustainable Jersey for Schools Program in the amount of \$10,000.00. Mr. Lima has further advised the Superintendent that funds are to be utilized in accordance with the guidelines of said grant application.

WHEREAS, as a result of the above-referenced successful application the District has been awarded the sum of \$10,000.00 in grant funding.

On the motion of Dr. Pernell, seconded by Mr. Ryan, BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board of Education does hereby authorize Mr. Delcher, to accept the grant funding from the New Jersey Education Association and Sustainable Jersey for Schools Program, for the school year 2016-17, in the amount of \$10,000.00.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan, Fr. Leahy
Nays: None
Absent: None

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Resolution #17-298: Authorization for the District to Solicit Bids for Security Personnel Throughout the District and the Award of a Contract to the Critical Response Group, Inc. in an Amount not to exceed \$15,750.00

WHEREAS, the Superintendent has determined that it would be in the best interest of the District if the District were to solicit bids for the privatization of the security personnel throughout the District so as to determine the cost of same; and

WHEREAS, the Superintendent has further determined that it would be in the best interest of the District if the District were to engage in the services of the Critical Response Group, Inc. to assist the District in preparing bid specifications with regard to the privatization and staffing of security personnel throughout the District; now

On the motion of Ms. Meidan, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby authorizes the District to enter into a contract with Critical Response Group, Inc. in the sum of \$15,750.00 so as to assist the District in preparing bid specifications and security evaluation bid specifications with regard to the privatization and staffing of security personnel throughout the District. A copy of Critical Response Group, Inc's proposal is attached hereto and incorporated herein as if fully set forth; and

BE IT FURTHER RESOLVED that the District is hereby authorized to prepare the Request for Proposal with regard to the privatization and staffing of security personnel throughout the District. M. Murphy Durkin, Board Council, is hereby directed to prepare the appropriate contract in accordance with this resolution.

BE IT FURTHER RESOLVED, that this Contract is being awarded without competitive bidding, in that said Contract is for Professional Services and is exempt pursuant to N.J.S.A. 18A:18A-5(a)(1).

Additional Information: On February 16, 2017 Mary Ann Sweeney, at the direction of the Board Secretary, polled the Board via email and recorded that five (5) of the six (6) Board members voted to approve the inclusion of this item on the agenda.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan, Fr. Leahy
Nays: None
Absent: None

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Resolution #17-299: Approval of Professional Services Contract by and Between Connell Foley, LLP and the District in an Amount Not to Exceed \$25,000.00, Capital Funds

WHEREAS, the board previously passed a resolution authorizing the District to enter into a contract with Tricon Enterprises, Inc., hereafter referred to as Tricon, as same relates to certain work to be performed at the Essex County Donald M. Payne, Sr. Vocational Technical School new school facilities project. Tricon has filed an action in Superior Court of New Jersey, Essex County, captioned Tricon Enterprises, Inc. v. Essex County Vocational Technical Schools Board of Education, docket No. ESX-L-85-17, the Complaint, alleging in part that they're entitled to additional amounts due and owing in the approximate amount of \$1,000,000.00; and

WHEREAS, upon the District's receipt of the above-referenced Complaint, same was forwarded to the District's insurance consultant, IMAC Insurance, Inc., so as to put same to the District's insurance carrier for defense and coverage. The District was subsequently advised that the insurance carriers are taking the position that there is no coverage for either defense or liability; and

WHEREAS, based upon Connell Foley's involvement with the above-referenced project the Superintendent has determined that they would be the best firm to represent the District with regard to this matter.

NOW, THEREFORE, on the motion of Ms. Medina, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board hereby authorizes the District to enter into a Professional Services contract with Connell Foley, Inc., with offices located at 85 Livingston Avenue, Roseland, NJ, to represent the District in the matter captioned Tricon Enterprises, Inc. v. Essex County Vocational Technical Schools Board of Education, Superior Court of New Jersey, Essex County, Docket No. ESX-L-85-17.

BE IT FURTHER RESOLVED, that M. Murphy Durkin, Board Council, is hereby directed by the Board to prepare the appropriate Professional Services Agreement, by and between Connell Foley, LLC, in an amount not to exceed \$25,000.00, with an hourly rate of \$150.00/hr, funded by Capital funds, a form of which is attached hereto and incorporated herein as if fully set forth.

BE IT FURTHER RESOLVED, that this Contract is being awarded without competitive bidding, in that said Contract is for Professional Services and is exempt pursuant to N.J.S.A. 18A:18A-5(a)(1); and

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan, Fr. Leahy
Nays: None
Absent: None

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Resolution #17-300: Approval of Professional Services Contract by and between DiCara Rubino Architects and the District for Architectural/Engineering Services for Parking, Synthetic Turf and Other Improvements, Land Acquisition & GPR Services at the Essex County Donald M. Payne Sr., Campus in an amount Not to Exceed \$53,000.00, Capital Funds

WHEREAS, the Board has a need to acquire and engage the services of DiCara Rubino Architects ("Dicara"), for Architectural/Engineering Services for Parking, Synthetic Turf and Other Improvements, Land Acquisition & GPR Services at the Essex County Donald M. Payne Sr., Campus ("Architectural Services"); and

WHEREAS, DiCara with offices located at 30 Galesi Drive, West Wing, Wayne, NJ 07470 will provide Architectural Services as referenced above at a fixed fee in the amount not to exceed Fifty Three Thousand Dollars (\$53,000.00) in the aggregate, plus costs; and

NOW, THEREFORE, on the motion of Dr. Pernell, seconded by Mr. Ryan, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board approves the appointment of DiCara as the project architect for Architectural/Engineering Services for Parking, Synthetic Turf and Other Improvements, Land Acquisition & GPR Services at the Essex County Donald M. Payne Sr., Campus and authorizes Bernetta Davis, Business Administrator, to enter into a Professional Services Contract, on behalf of the Board with DiCara, as described herein, consistent with the term of this Resolution. No payments are to be made to Dicara without the District's receipt of a fully executed contract in a form agreeable to Board Counsel.

BE IT FURTHER RESOLVED, Dicara has submitted the appropriate political contribution disclosure forms pursuant to Chapter 271 of the laws of 2005; and

BE IT FURTHER RESOLVED, Bernetta Davis, Business Administrator, hereby verifies that there are sufficient funds within the District's capital funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

BE IT FURTHER RESOLVED, that the Business Administrator is hereby directed to ensure that the appropriate insurance certificates are obtained prior to the commencement of the renewal term in accordance with the contract; and

BE IT FURTHER RESOLVED that the authorized fee for services rendered are not to exceed the sum of Fifty Three Thousand Dollars (\$53,000.00) in the aggregate, plus costs; without the prior written approval of the Board; and

BE IT FURTHER RESOLVED, that this Contract is being awarded without competitive bidding, in that said Contract is for Professional Services and is exempt pursuant to N.J.S.A. 18A:18A-5(a)(1); and

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BE IT FURTHER RESOLVED, that N.J.S.A. 18A:18A-5(a)(1) requires that the resolution authorizing the award of Contracts for Professional Services without competitive bids must be publicly advertised and accordingly, the Business Administrator is directed to make public this Resolution in accordance with applicable law.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan, Fr. Leahy
Nays: None
Absent: None

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Resolution #17-301: Approval of Professional Services Contract by and between HAKS Engineers, Architects, and Land Surveyors, PC (HAKS) for Professional Consulting and Water Sampling Services for all District School Facilities in an Amount not to Exceed \$14,918.00 Local Funds

WHEREAS, the Board has a need to acquire and engage the services of HAKS Engineers, Architects, and Land Surveyors, PC ("HAKS"), for professional consulting and water sampling services in developing a Quality Assurance Project Plan (QAPP), Lead Drinking Water Testing Sampling Plan, development of sampling documentation and provide water sampling services to comply with NJDOE lead testing regulations N.J.A.C 6A:26-12.4; and

WHEREAS, HAKS with offices located at 485 Route 1 South, Suite 200, Islin, NJ 08830 will provide Professional Consulting and Water Sampling Services as referenced above at a fixed fee in the amount not to exceed Fourteen Thousand Nine Hundred and Eighteen Dollars (\$14,918.00) in the aggregate, including costs; and

NOW, THEREFORE, on the motion of Ms. Davis, seconded by Mr. Ryan, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board approves the appointment of HAKS for Professional Consulting and Water Sampling Services for all District School Facilities and authorizes Bernetta Davis, Business Administrator, to enter into a Professional Services Contract, on behalf of the Board with HAKS, as described herein, consistent with the term of this Resolution. No payments are to be made to HAKS without the District's receipt of a fully executed contract in a form agreeable to Board Counsel.

BE IT FURTHER RESOLVED, HAKS has submitted the appropriate political contribution disclosure forms pursuant to Chapter 271 of the laws of 2005; and

BE IT FURTHER RESOLVED, Bernetta Davis, Business Administrator, hereby verifies that there are sufficient funds within the District's capital funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

BE IT FURTHER RESOLVED, that the Business Administrator is hereby directed to ensure that the appropriate insurance certificates are obtained prior to the commencement of the renewal term in accordance with the contract; and

BE IT FURTHER RESOLVED that the authorized fee for services rendered are not to exceed the sum of Fourteen Thousand Nine Hundred and Eighteen Dollars (\$14,918.00) in the aggregate, including costs; without the prior written approval of the Board; and

BE IT FURTHER RESOLVED, that this Contract is being awarded without competitive bidding, in that said Contract is for Professional Services and is exempt pursuant to N.J.S.A. 18A:18A-5(a)(1); and

BE IT FURTHER RESOLVED, that N.J.S.A. 18A:18A-5(a)(1) requires that the resolution authorizing the award of Contracts for Professional Services without competitive bids must be publicly advertised and accordingly, the Business Administrator is directed to make public this Resolution in accordance with applicable law.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan, Fr. Leahy
Nays: None
Absent: None

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Resolution #17-302: Home Instruction Services Agreement, Essex Regional Educational Services Commission (ERESC), 2016 – 2017 School Year, Not to Exceed \$30,000.00 Local Funds (enclosure)

WHEREAS, there is a requirement for the District to provide home instruction services to students within the District who qualify for same. Dr. Michael Zelkowitz, Supervisor of Special Education, has determined that the best entity to provide this service is the Essex Regional Educational Services Commission (the "ERESC") at a fee of \$44.17 per hour. Ms. Bernetta Davis, Business Administrator, has determined that this fee is fair, reasonable and customary for the services to be provided; and

WHEREAS, Mr. further represents to the Board that there are sufficient funds within the District's local funds to fully fund the award of this Contract without adverse affect to the District's financial stability. Ms. Davis further represents to the Board that this contract is being awarded without competitive bid in that this contract is with another school district and is therefore exempt pursuant to N.J.S.A. 18A:18A-5 and N.J.S.A. 18A:18A-3; and

WHEREAS, the ERESK is exempt from submitting political contribution disclosure forms pursuant to Chapter 271 of the laws of 2005, in that they are a public agency; now

On the motion of Ms. Davis, seconded Mr. Ryan, BE IT RESOLVED that upon recommendation of the Superintendent of Schools the Board approves the Agreement between the Board of Education of the Essex County Vocational Schools and the Essex Regional Educational Services Commission (ERESC) for Home Instruction services provided to the Essex County Vocational Schools District students for the period July 1, 2017 to June 30, 2018. A copy of the proposed agreement is attached hereto and incorporated herein as if fully set forth. Said agreement has been reviewed and approved by Board counsel.

BE IT FURTHER RESOLVED that the Board further hereby directs the Board Secretary to publish notice of the award of the Contract pursuant to N.J.S.A. 18A:18A-5(a) 1 and N.J.A.C. 5:34-9.5(c), if required.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan, Fr. Leahy
Nays: None
Absent: None

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Resolution #17-303: Approve Speech Services Agreement with the Essex Regional Educational Services Commission (ERESC), 2017–2018 School Year, Not to Exceed \$17,500.00, Grant Funds (enclosure)

WHEREAS, Dr. Michael Zelkowitz, coordinator of the Individuals With Disabilities Education Act (IDEA) grant, has advised the Superintendent of Schools that state law requires that the district provide various speech services and/or instruction to eligible students within the District; and

WHEREAS, Dr. Zelkowitz has determined that the best individual and/or entity to provide the services as referenced above is Essex Regional Educational Services Commission (ERESC), whose employees and/or principals are qualified to provide this service, and that their fees are customary and reasonable within their profession (\$82.80 per hour, not to exceed \$17,500.00); and

WHEREAS, Dr. Zelkowitz hereby represents to the Board that all payments to be made to ERESK as referenced above shall be paid through IDEA Grant funds and that said payments are an appropriate expenditure of Grant funds and that there are sufficient funds within the Grant to fully fund same. Ms. Bernetta Davis, Business Administrator, represents to the Board that this contract is being awarded without competitive bid in that this contract is with another school district and is therefore exempt pursuant to N.J.S.A. 18A:18A-5 and N.J.S.A. 18A:18A-3; and

WHEREAS, the ERESK is exempt from submitting political contribution disclosure forms pursuant to Chapter 271 of the laws of 2005, in that they are a public agency; now

On the motion of Dr. Pernell, seconded Mr. Ryan, BE IT RESOLVED that upon recommendation of the Superintendent of Schools the Board hereby authorizes the District to enter into an Agreement with ERESK so as to provide speech services and/or instruction to eligible students within the District, for the period July 1, 2017 to June 30, 2018, in an amount not to exceed \$17,500.00. A copy of the proposed agreement is attached hereto and incorporated herein as fully set forth. No payments are to be made to ERESK unless and until the District is in receipt of a fully executed Agreement in the form agreeable to Board counsel.

BE IT FURTHER RESOLVED, that the Superintendent of Schools and/or Business Administrator is hereby authorized to execute the appropriate Agreement as referenced above, subject to Board Counsel's review and approval; and

BE IT FURTHER RESOLVED, that the Board further hereby directs the Board Secretary to publish notice of the award of the Contract pursuant to N.J. S.A. 18A:18A-5(a) 1 and N.J.A.C. 5:34-9.5(c), if required.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan, Fr. Leahy
 Nays: None
 Absent: None

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Resolution #17-304: Approve Bilingual Child Study Team Services Agreement, Essex Regional Educational Services Commission (ERESC), 2017– 2018 School Year, not to exceed \$3,000.00 Local Funds (enclosure)

WHEREAS, there is a requirement that the District provide Bilingual Child Study services (social workers, learning disabilities teacher consultants and school psychologists) to eligible students within the District who qualify for same. Dr. Michael Zelkowitz, Supervisor of Special Education, has determined that the best entity to provide these services to the District is the Essex Regional Educational Services Commission, at the following rates: social assessment \$331.22, educational evaluation \$331.22, psychological evaluation \$331.42, bilingual evaluation \$441.63. Ms. Bernetta Davis, Business Administrator, has determined that this fee is fair, reasonable and customary for the services to be provided.

WHEREAS, Ms. Bernetta Davis, Business Administrator further represents to the Board that there are sufficient funds within the District's local funds to fully fund the award of this Contract, without adverse affect to the District's financial stability. Ms. Bernetta Davis, Business Administrator further represents to the Board that this contract is being awarded without competitive bid in that this contract is with another school district and is therefore exempt pursuant to N.J.S.A. 18A:18A-5 and N.J.S.A. 18A:18A-3.

WHEREAS, the ERESA is exempt from submitting political contribution disclosure forms pursuant to Chapter 271 of the laws of 2005, in that they are a public agency.

On the motion of Dr. Pernell, seconded Mr. Ryan, BE IT RESOLVED that upon recommendation of the Superintendent of Schools the Board approves the Agreement between the Board of Education of the Essex County Vocational Schools and the Essex Regional Educational Services Commission (ERESC) for Bilingual Child Study Team services provided to the Essex County Vocational School District students, for the period July 1, 2017 to June 30, 2018, a copy of the proposed agreement is attached hereto and incorporated herein as fully set forth. Said agreement has been reviewed and approved by Board counsel.

BE IT FURTHER RESOLVED that the Board further hereby directs the Board Secretary to publish notice of the award of the Contract pursuant to N.J.S.A. 18A:18A-5(a) 1 and N.J.A.C. 5:34-9.5(c), if required.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan, Fr. Leahy
Nays: None
Absent: None

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Resolution #17-305: Adopt 2017-2018 School Budget

On the motion of Mr. Ryan, seconded by Ms. Medina, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, that the sum of money deemed necessary by the Board of Education of the Essex County Vocational Schools, County of Essex, State of New Jersey, to run the Essex County Vocational Schools for the year July 1, 2017 to June 30, 2018 be fixed at \$47,410,747.00 and that it shall be submitted to the County Superintendent of Schools for approval. Of the \$47,410,747.00 the estimated revenues from other sources would be \$42,960,747.00 and the County share would be \$4,450,000.00.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan, Fr. Leahy
 Nays: None
 Absent: None

Resolution #17-306: Authorization to Purchase 200 Chromebooks at a Cost Not to Exceed \$92,000.00, Grant Funds

WHEREAS, Bickram Singh, Supervisor of Program Accountability has advised the Superintendent that it would be in the best interest of the District to continue its efforts to enhance its instructional programs for students with the purchase of two hundred (200) Chromebooks. The Superintendent has reviewed this matter with Mr. Singh has advised him an appropriate use of grant funds is the purchase of the above referenced devices. After the Superintendent's review, he concurs with Mr. Singh's recommendation.

On the motion of Dr. Pernell, seconded by Mr. Ryan, BE IT RESOLVED that upon the motion of the Superintendent, the Board hereby authorizes the District to purchase two hundred (200) new Dell Chromebooks and eight (8) carts at a cost not to exceed \$92,000.00. A copy of the agreement relative to the purchase of the involved computers along with a list of same is attached hereto and incorporated herein as if fully set forth.

BE IT FURTHER RESOLVED, Bickram Singh, Supervisor of Program Accountability, hereby represents to the Board that all payments to be made pursuant to the above referenced agreement shall be paid through the Title I Grant funds and that said payments are an appropriate expenditure of Grant funds and that there are sufficient funds within the grant to fully fund same.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan, Fr. Leahy
 Nays: None
 Absent: None

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Resolution #17-306A: Maximum Travel Expenditure Amounts

WHEREAS, pursuant to N.J.S.A. 18A:11-12 the Essex County Vocational Technical Board of Education is required to adopt a policy related to travel that is educationally necessary and fiscally prudent; and

WHEREAS, pursuant to N.J.S.A. 18A:11-12(P), specifically, annually in the pre-budget year, the Board shall establish a maximum travel expenditure amount of the budget year, which the school district shall not exceed in that budget year; and

WHEREAS, the Board shall also include the maximum amount established for the pre-budget year and the amount spent to date; now

On the motion of Ms. Medina, seconded by Dr. Pernell, BE IT RESOLVED, that the maximum expenditure, including all travel for the 2016-2017 school year that is supported by local and state funds, shall not exceed a total amount of \$30,000; and

BE IT FURTHER RESOLVED, that a maximum expenditure amount for the 2015-2016 school year is established at \$30,000 and the amount spent to date is \$7,139.6 as of March 6, 2017.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan, Fr. Leahy
Nays: None
Absent: None

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
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Resolution #17-307: Approve Professional Day Requests

On the motion of Dr. Pernell, seconded by Ms. Davis, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby approves the following Professional Day Requests. If the cost of a Professional Day is funded by a Grant the respective Grant Supervisor represents to the Board that these costs are an appropriate expenditure of Grant funds and that there are sufficient funds within the Grant to fully fund same. If the cost is from local funds Bernetta Davis, Business Administrator, hereby represents to the Board that there are sufficient funds for the payment and that said payment will not adversely affect the financial stability of the District.

Date of Event	Workshop/Conference	Staff Member(s) Participating	Mileage Reimbursement if Applicable	Cost to Board/ Registration Fee
2-22-17	Writing PARCC Like Questions Rutgers University, Busch Campus	Sou Jung Seo	\$0.31/mi	\$195.00 Funded by NCLB
3-13 – 16, 2017	Leadership training courses: Legal Issues III – Hazing, Constitutional, Disabilities, Employment and Labor Law Atlantic City, NJ	Gerhard Sanchez	\$0.31/mi	\$785.00 total Funded by Local
3-24-17	Thinking About Calculus Rutgers University Busch Campus	Amisha Paraikh	\$0.31/mi	\$195.00 Funded by NCLB
3-29-17	Help Students Who Underachieve Wilshire Grand Hotel, West Orange	Stephanie Bird	\$0.31/mi	\$245.00 total Funded by NCLB
4-3 – 4-6, 2017	Security Officer Instructor Training NJ State Police Technology Conference* Hamilton, NJ	Frank DeHerde	\$0.31/mi	\$295.00 total Funded by Local
4-7-17	Annual Tenure & Seniority Seminar Edison Public Schools Edison, NJ	Carmen Maldonado Michael Venezia	\$0.31/mi	\$550.00 total Funded by Local funds

*On February 16, 2017 Mary Ann Sweeney, at the direction of the Board Secretary, polled the Board via email and recorded that five (5) of the six (6) Board members voted to approve the inclusion of this item on the agenda.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan, Fr. Leahy
Nays: None
Absent: None

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
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Resolution #17-308: Resolution for a Closed Session

On the motion of _____ seconded by _____ at _____ p.m., the Board approves the following resolution:

~~BE IT RESOLVED that the Essex County Vocational Schools' Board of Education shall at this time recess this meeting and conduct a closed meeting concerning personnel issues and other matters which involve exceptions set forth in the Open Public Meetings Act, and are matters which this Body hereby determines are of such a nature that they cannot be discussed at an open meeting. This Body is at this time unable to determine when the matters under discussion can be disclosed to the public. However, this Body will make such a disclosure when circumstances permit.~~

~~Personnel matters are scheduled to be discussed during this closed session~~

ROLL CALL:	Mr. Carnovale	_____	_____	Ms. Medina	_____	
	Mr. Ryan	_____	_____	Ms. Davis	_____	
	Dr. Pernell	_____	_____	Fr. Leahy	_____	Motion Carries: Yes/ No

Resolution #17-309: Return to a Regular Session

On the motion of _____ seconded by _____ at _____ p.m., the Board returned to the regular session meeting.

ROLL CALL:	Mr. Carnovale	_____	_____	Ms. Medina	_____	
	Mr. Ryan	_____	_____	Ms. Davis	_____	
	Dr. Pernell	_____	_____	Fr. Leahy	_____	Motion Carries: Yes/ No

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
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PERSONNEL

PERSONNEL RESOLUTIONS

Resolution # 17-310: Retirement of Employees

On the motion of Dr. Pernell, seconded by Mr. Ryan, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby accepts the retirement of the following employees effective June 30, 2017.

<u>Employee</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Howard Weshnak	Teacher of Computer Science	Newark Tech	06/30/17
Bernard Koffi	Teacher of Mathematics	Newark Tech	06/30/17
Roll Call: Yeas:	Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan, Fr. Leahy		
Nays:	None		
Absent:	None		

Resolution #17-311: Resignation of Employees

On the motion of Dr. Pernell, seconded by Mr. Ryan, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby accepts the resignation of the following employee(s).

<u>Employee</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Auria Torres	Guidance Counselor	West Caldwell	04/03/2017
Roll Call: Yeas:	Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan, Fr. Leahy		
Nays:	None		
Absent:	None		

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
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Resolution #17-311A: Appoint New Employees, 2016-2017 School Year

On the motion of Dr. Pernell, seconded by Mr. Ryan, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following individual for the 2016-2017 school year contingent upon the submission of all appropriate paperwork, New Jersey certification in the instructional area (if applicable), a successful criminal history check and passing the medical physical examination. Employment shall be governed by the respective Collective Bargaining Agreement

BE IT FURTHER RESOLVED that the Business Administrator hereby represents to the Board that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

<u>Name/Position</u>	<u>Type of Position</u>	<u>Location</u>	<u>Level/Step</u>	<u>Base Salary</u>	<u>Effective Date</u>
Marbely Perez School Counselor	10-month	West Caldwell Tech	Level 2 Step 3	\$54,462.00	05/06- 6/30/2017

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan, Fr. Leahy
Nays: None
Absent: None

Resolution # 17-312: Approve Family Leave of Absence, Employee #6219

WHEREAS, Employee #6219, has requested an intermittent leave of absence in accordance with the Family Medical Leave Act of 1993 and the New Jersey Family Leave Act of 1989. Employee #6219 qualifies for the involved leave in accordance with both statutes.

On the motion of Dr. Pernell, seconded by Mr. Ryan, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves a Family Leave of Absence for Employee #6219, from May 8, 2017 to June 30, 2017 with benefits in accordance with the Family Medical Leave Act. Employee #6219 will substitute accrued paid leave of absence by utilizing accumulated days.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan, Fr. Leahy
Nays: None
Absent: None

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
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Resolution #17-313: Substitute/Long Term Replacement

WHEREAS, situations arise where teachers are out an extended period of time due to medical, personal or Family Leave reasons; and

WHEREAS, it is critical to maintain the consistency of instruction by certified long-term replacement (substitute) teachers; and

WHEREAS, the Board has approved long-term content area certified replacements at a per diem rate of \$250, equal to a first year teacher at the BA Level; now

On the motion of Dr. Pernell, seconded by Mr. Ryan, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves Jenni Gamble as a “substitute” teacher at a rate of \$250 per day for the district from March 13, 2017 to June 15, 2017.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District’s local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan, Fr. Leahy
Nays: None
Absent: None

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
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Resolution #17-313A: Substitute/Long Term Replacement

WHEREAS, situations arise where teachers are out an extended period of time due to medical, personal or Family Leave reasons; and

WHEREAS, it is critical to maintain the consistency of instruction by certified long-term replacement teachers; and

WHEREAS, the Board has approved long-term content area certified replacements at a per diem rate of \$250, equal to a first year teacher at the BA Level; now

On the motion of Dr. Pernell, seconded by Mr. Ryan, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves Christopher Walsh as a "substitute" teacher at a rate of \$250 per day for the district from March 9, 2017 to June 15, 2017.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan, Fr. Leahy
Nays: None
Absent: None

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
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**Resolution #17-314: Appoint Instructional Aide to an Extra Period, 2016-2017 School Year, in
an Amount Not to Exceed \$2,988.00, Local Funds**

On the motion of Dr. Pernell, seconded by Mr. Ryan, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following staff member for an extra assignment during the 2016-2017 school year. Employee shall be compensated for the extra period in accordance with the Agreement between the Collective Bargaining Unit and the Board of Education.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

<u>Name</u>	<u>Course</u>	<u>Location</u>	<u>Semester</u>	<u>Length Of Period</u>	<u>Amount</u>
Diane Colson	Instructional Aide - Health/Physical Ed II	West Caldwell	1 & 2	40 min.	\$2,988.00

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan, Fr. Leahy
 Nays: None
 Absent: None

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
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Resolution #17-314A: Appoint Instructors to Teach an Extra Period, 2016-2017 School Year, in an Amount Not to Exceed \$7,950.15, Local Funds

On the motion of Dr. Pernell, seconded by Mr. Ryan, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following instructors for extra teaching assignments during the 2016-2017 school year. Instructors shall be compensated for teaching the extra period in accordance with the Agreement between the Collective Bargaining Unit and the Board of Education.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Eileen Shinn

<u>Name</u>	<u>Course</u>	<u>Location</u>	<u>Semester</u>	<u>Length Of Period</u>	<u>Amount</u>
Keith Stieler	Health/Physical Ed	N 13 th Street	2	80	\$5,300.10
Michael Gallo	Health/Physical Ed	N 13th	2	40	\$2,650.05

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan, Fr. Leahy
Nays: None
Absent: None

Resolution #17-315: PM Bus Monitoring Not to Exceed \$4,482.00

On the motion of Dr. Pernell, seconded by Mr. Ryan, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following staff member as PM Bus Monitor for the 2016-2017 school year for a minimum of one-half (1/2) hour and a maximum of one (1) hour after the school day based on need at the rate of \$24.90 per hour, in accordance with the respective Agreement between the Collective Bargaining Unit and the Board of Education.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

West Caldwell Tech Campus

Marquita Hobbs

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan, Fr. Leahy
Nays: None
Absent: None

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
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Resolution #17-316: Amend Resolution # 17-284G to Reflect Correct Stipend

WHEREAS at the regular Board Meeting held on February 1, 2017, the Board passed resolution #17-284G, which in part approved annual stipends for certain staff members to work as the Debate Club Advisor throughout the district, and

WHEREAS subsequent to the passage of resolution #17-284G it was determined that stipend amounts approved for the Debate Club Advisor were incorrectly listed as \$2,400.00, now

On the motion of Dr. Pernell, seconded by Mr. Ryan, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board hereby amends resolution #17-284G to approve the correct stipend amount for the Debate Club Advisor as set forth below, in accordance with the agreement between the collective bargaining unit and the Board of Education.

<u>Location/Position</u>	<u>Season</u>	<u>Employee</u>	<u>Amount</u>
Newark	16-17	Anthony Rock	\$6,400.00

BE IT FURTHER RESOLVED, the Business Administrator hereby verifies that there sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan, Fr. Leahy
 Nays: None
 Absent: None

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
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Resolution #17-317: Appoint Co-Curricular Coaches and Advisors, 2016-2017 School Year

On the motion of Dr. Pernell, seconded by Mr. Ryan, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following individuals to the extracurricular assignment(s) for the 2016-2017 school year at an annual stipend as set forth in accordance with the Agreement between the Collective Bargaining Unit and the Board of Education.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

<u>Location/Position</u>	<u>Season</u>	<u>Employee</u>	<u>Annual Stipend</u>
<u>Newark Tech Campus</u>			
Varsity Boys Volleyball	Spring	Anthony Rock	\$10,200.00
Junior Varsity Boys Volleyball	Spring	Amor Ausan	\$9,180.00
Assistant Track Coach	Spring	Regan Rone	\$9,180.00
Varsity Track Coach	Spring	Dennis Salmanowitz	\$10,200.00
Assistant Track Coach	Spring	Kevin Fremgen	\$9,180.00
Junior Varsity Softball	Spring	Anabelle Barinas	\$9,180.00
Senior Class Advisor	16-17	Marcia Phillips	\$3,200.00

<u>West Caldwell Campus</u>			
Assistant Softball Coach	Spring	Jacqueline Cammarata	\$9,180.00
Varsity Boys Volleyball	Spring	Ali Aryakia	\$10,200.00
Junior Varsity Boys Volleyball	Spring	Anibal Ponce	\$9,180.00
Student Council Advisor	16-17	Maria Pallis-McCarthy	\$2,138.00
National Honor Society Advisor	16-17	James Fleming	\$2,400.00

<u>North 13th Tech Campus</u>			
Assistant Track Coach	Spring	Simone Cameron	\$9,180.00

<u>Bloomfield Tech Campus</u>			
Varsity Softball	Spring	Michael Garry	\$10,200.00

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<u>Location/Position</u>	<u>Season</u>	<u>Employee</u>	<u>Annual Stipend</u>
Junior Varsity Softball	Spring	Dorota Miedziedz	\$9,180.00
Varsity Baseball	Spring	Dan Rudy	\$10,200.00
Junior Varsity Baseball	Spring	Dave Kowalski	\$9,180.00
Varsity Boys Volleyball	Spring	Lisa Albano	\$10,200.00
Junior Varsity Boys Volleyball	Spring	Kevin Jagniatkowski	\$9,180.00

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan, Fr. Leahy
Nays: None
Absent: None

Resolution #17-318: Appoint Administrator for the WIDA ACCESS Placement Test for English Learners, in an amount not to exceed \$330.00, Local Funds

On the motion of Dr. Pernell, seconded by Mr. Ryan, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby appoints Enrique Lomba to supervise and proctor the administration and scoring of the WIDA ACCESS Placement Test for English Learners for prospective incoming students on Saturday, January 21, 2017 for a maximum five hours (5), from 8:00 a.m. to 1:00 p.m. at the rate of \$66.00 per hour, in accordance with the Agreement between the collective bargaining unit and the Board of Education.

BE IT FURTHER RESOLVED that the Business Administrator/Board Secretary hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan, Fr. Leahy
Nays: None
Absent: None

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
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Resolution #17-319: Appoint Instructors for Academic Support for Students in Science on Saturdays in an Amount Not to Exceed \$9,200.00, Grant Funds

On the motion of Dr. Pernell, seconded by Mr. Ryan, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board hereby approves the following staff members to participate in the Academic Support for Students in Science on Saturdays for up to three (3) hours per Saturday for a maximum of eighteen (18) hours each, from April 16, 2016 through May 21, 2016 at the rate of \$39.26 per hour, in accordance with the agreement between the collective bargaining unit and the Board of Education.

BE IT FURTHER RESOLVED that the Supervisor of Program Accountability hereby represents to the Board that there are sufficient funds within the NCLB Grant, Title I, to fund all payments and that said payments are an appropriate expenditure of Grant funds.

North 13 Tech Campus

Terrilisa Bauknight (5 sessions)	Soohyeon Kang (6 sessions)
Carmen Marquez (6 sessions)	Timothy Christina (5 sessions)
James Chaffee (3 sessions)	Richard Derkacs (6 sessions)
Valerie De Torres (6 sessions)	Robinn Poole (6 sessions)
Nicholas Fardin (3 sessions)	Meredith Pressler (6 sessions)
Annorah Poole (5 sessions)	Amir Ressaissi (6 sessions)

Newark Tech Campus

Joseph Dedalonis (6 sessions)	Maria Mayor (6 sessions)
Robert Lorenzo (6 sessions)	

Roll Call: Yeas:	Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan, Fr. Leahy
Nays:	None
Absent:	None

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CURRICULUM

CURRICULUM RESOLUTIONS

Resolution #17-320: Field Trips

On the motion of Ms. Davis, seconded by Mr. Ryan, BE IT RESOLVED that upon the review and approval of Dixiana Carbonell, Assistant Superintendent for Curriculum and Instruction, the Superintendent of Schools recommends that the Board approve the following Field Trips. If the cost of a Field Trip is funded by a Grant, the respective Grant Supervisor represents to the Board that these costs are an appropriate expenditure of Grant funds and that there are sufficient funds within the Grant to fully fund same. If the cost is from local funds Bernetta Davis, Business Administrator, hereby represents to the Board that there are sufficient funds for the payment and that said payments will not adversely affect the financial stability of the District:

Person In Charge	Date/Time	Trip	Cohort/Campus	# Students	Cost to Board
CO-CURRICULAR (NON-ATHLETIC)					
Anthony Rock	1-28-17 (8:00-6:00)	Technology HS, Newark	NT Debate Club	4	\$100.00
Robert Lorenzo	2-12-17 (7:30-3:00)	River Dell HS	Robotics	9	\$0
Dan Delcher	2-23-17 (7:30-2:30)	College of NJ, Ewing	FFA Leadership Conf	10	\$0
Marianne Rubino 1 Chaperone	3-3-18 (8:00- 11:30)	Union Co Community College	N 13 Anime Club	12	\$0
Anthony Rock	3-3-17 (11:00)	Lakeland Central School Shrub Oak, NY	NT Debate Club	5	\$1,849.76
Lynley Grezlak	3-3-17 (11:00-1:15)	W. Caldwell Tech Lunch	Blmf Student Council	5	\$0
Terrillisa Bauknight	3-3-17 (10:45-1:15)	W. Caldwell Tech Lunch	N 13 Student Council	8	\$0
Michael Gary	3-3-17 (10:30-1:30)	W. Caldwell Tech Lunch	NT Student Council	10	\$0
Carmen Marquez 2 Chaperones	3-4-17 (7:30- 12:00)	Brookdale College Performing Arts, Lincroft	Blmf/N 13 th St	6	\$0

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Ann Steinbach 2 Chaperones	3-7-17 (9:00-2:00)	Rutgers U, Piscataway	NT NHS	30	\$0
Auria Torres 3 Chaperones	3-8-17 (8:30-12:30)	Kean U, Union	WC Guidance	59	\$0
Dan Delcher	3-10-17 (8:00-1:00)	Horticultural Expo W. Windsor	FFA	12	\$0
Ann Steinbach 20 Chaperones	3-21-17 (8:30-1:30)	Ramapo College, Mahwah	NT NHS	30	\$0
Terrillisa Bauknight	3-22-17 (6:00 pm - 10:00 pm)	Spanish Manor, Newark	N 13 th St Student Council	30	\$0
Romaniello/Colace	3-23-17 (9:00-2:30)	Branch Brook Park Homeless Connect	Blmf NHS	30	\$0
Ann Steinbach 2 Chaperones	3-23-17 (7:30-2:00)	Columbia U, NYC	NT NHS	30	\$0
Marianne Rubino 1 Chaperone	4-15-17 (1:30-3:00)	South Mountain Res Locust Grove, Millburn	N 13 th St Anime Club	24	\$0
Marianne Rubino 3 Chaperones	4-21-17 (12:30-2:45)	Community Food Bank Hillside, NJ	N 13 th St	30	\$0
Leona Kumagai 2 Chaperones	4-30-17 (8:30-4:30)	Stevens Institute Hoboken	Blmf Anime Club	22	\$0
<u>GUIDANCE SERVICES (ACADEMIS PROGRAM)</u>					
Aura Guerra 2 Chaperones	3-3-17 (8:30-12:45)	El Repertorio Espanol NY	N 13th St Spanish	31	\$775.00
Khadija Mellakh 2 Chaperones	3-3-17 (9:00-5:00)	Princeton U	NT ESL	30	\$0
Khadija Mellakh 2 Chaperones	3-10-17 (7:30-4:30)	Metropolitan Museum of Art, NYC	NT	30	\$0
Jennifer Guevara 3 Chaperones	3-10-17 (8:15-11:15)	Catholic Charities, Newark	WC Transition Center	14	\$0
Chabwera Phillips 3 Chaperones	3-17-17 (9:30-2:00)	Caldwell U	WC English Lit/US History 1	41	\$0

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Marianne Cavallo 1 Chaperone	3-23-17 (8:30-2:00)	Branch Brook Park Homeless Connect	Transition Center	10	\$0
Maria Moura 2 Chaperones	4-16-17 (10:00-4:30)	Longacre Theatre, NYC	Sp Needs	22	\$1,264.50
Pat Schaffer 11 Chaperones	4-26-17 (8:30-12:30)	Lakota Wolf Preserve Columbia, NJ	Transition Center	26	\$380.00
Marianne Rubino 2 Chaperones	5-25-17 (8:30-2:00)	Grounds for Sculpture Hamilton, NJ	Sp Needs	39	\$195.00
Lisa Ackershoek 10 Chaperones	6-7-17 (8:30- 1:30)	Bronx Zoo	Blmf Senior Class	122	\$0
CAREER & TECHNICAL EDUCATION (STRUCTURED LEARNING EXPERIENCES)					
Bret Boon 1 Chaperone	2-28-17 (6:30-4:30)	Hudson Co Community College, Jersey City	W.C. Culniary	18	\$0
Dan Delcher 2 Chaperones	3/10-3/11 (4:00)	Fairfield Inn, Deptford, NJ	WC Skills	13	
Tom Patierno	3-11-17 (7:00-300)	Monroe College, New Rochelle, NJ	N 13 th Culinary	4	\$0
Thomas Patierno 1 Chaperone	3-14-17 (8:00-1:00)	Monroe College, New Rochelle, NJ	N 13 th Culinary	21	\$0
Darby Herring 4 Chaperones	3-14-1 (8:30- 2:30)	Jacob Javits Center Beauty Show	WC Cosmetology	28	\$0
Jim Simonsen 1 Chaperone	3-15-17 (8:45-2:30)	Penske Truck/Hudson Toyota, Jersey City	WC & NT YTTW	10	\$0
Simone Cameron 2 Chaperones	3/15-3/17 (3:00-3:00)	Harrah's Waterfront	N 13 th FBLA Competition	18	\$5,048.82
Max Nixon	3-17-17 (6:30-2:15)	Microsoft Corp	Blmf Drafting Design	10	\$0
Nassr Masri 1 Chaperone	3-18-17 & 3- 19-17	Union Co Vo Tech	HOSA	9	\$270.00

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Wonda Davis	3-23-17 (9:00-2:15)	Branch Brook Park Homeless Connect	N 13 th St Cosmetology	10	\$0
Bret Boon 2 Chaperones	3-23-17 (9:00-1:30)	Branch Brook Park Homeless Connect	WC Culinary	22	\$0
Terrillisa Bauknight 2 Chaperones	3-23-17 (8:30-2:00)	Branch Brook Park Homeless Connect	North 13 th St Culinary and Student Council	12	\$0
Pasquale Pannullo 3 Chaperones	3-24-17 (9:00-1:30)	5 th Ave, NYC	WC Retail Careers	30	\$0
Rosario Maceri 1 Chaperone	4-4-17 (8:30- 1:30)	Herbert Kurz Auto Orangeburg NY	WC Auto	27	\$0
Vincent Lester 1 Chaperone	5-22-17 (7:45-2:00)	Ramapo College Teen Tech	Drafting	20	\$500.00
Gairl Riccardi 1 Chaperone	5-22-17 (7:30-2:30)	Ramapo College Teen Tech	Web Design	15	\$425.00

Additional Information: The District may incur costs associated with transportation (vehicle, driver, fuel, etc.) for the above trips.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan, Fr. Leahy
Nays: None
Absent: None

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
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Resolution #17-320A: Field Trips

On the motion of Ms. Medina, seconded by Dr. Pernell, BE IT RESOLVED that upon the review and approval of Dixiana Carbonell, Assistant Superintendent for Curriculum and Instruction, the Superintendent of Schools recommends that the Board approve the following Field Trips. If the cost of a Field Trip is funded by a Grant, the respective Grant Supervisor represents to the Board that these costs are an appropriate expenditure of Grant funds and that there are sufficient funds within the Grant to fully fund same. If the cost is from local funds Bernetta Davis, Business Administrator, hereby represents to the Board that there are sufficient funds for the payment and that said

Person in Charge	Anticipated Date	Trip	Cohort/ Campus	# of Students	Cost to Board
CO-CURRICULAR (NON-ATHLETIC)					
Vonetta Hunter (1 Chaperone)	March 7, 9, 14, 16, 21, 23, 28, 30, 2017; April 4 – 6 & April 10 – 14, 2017 1:15– 2:45 p.m.)	Rutgers School of Dental Medicine Newark, NJ	Dental Assistant students, Newark Tech	25 students	No Cost
Timothy Cuccolo (1 Chaperone)	3-21-17 (9:00 a.m. – 1:30 p.m.)	Photo shoot Unique Photo Fairfield, NJ	Web Design students North 13 th Street	15 students	No Cost
Robert Funesti (1 Chaperone)	3-23-17 (9:30 a.m. – 2:00 p.m.)	Panasonic Tour Newark, NJ	Web Design/Business students North 13 th Street	7 students	No Cost
Marianne Rubino (2 Chaperones)	11/2/2016 (9:30 a.m. – 2:30 p.m.)	Whitney Museum – New York, NY ♦Tour	Anime Club – North 13 th Street Tech Campus	20 students	\$250.00 Funded by Local Funds

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan, Fr. Leahy
Nays: None
Absent: None

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
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Resolution #17-321: Fire Drill Reports, January, 2017 (enclosure)

On the motion of Mr. Ryan, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board accepts the attached Fire Drill Reports submitted by the Principals of each school within the District for the month of January, 2017.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan, Fr. Leahy
Nays: None
Absent: None

Resolution #17-322: Security Drill Reports, January, 2017 (enclosure)

On the motion of Ms. Medina, seconded by Mr. Ryan, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board accepts the attached Security Drill Reports submitted by the Principals of each school within the District for the month of January, 2017.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan, Fr. Leahy
Nays: None
Absent: None

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
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Resolution #17-323: Approve 10-Month and 12-Month Employee Calendars 2017-2018 School Year (enclosure)

On the motion of Mr. Ryan, seconded by Ms. Davis, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby approves the attached 2017-2018 school calendars for ten and twelve month employees.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan, Fr. Leahy
Nays: None
Absent: None

Resolution #17-324: Award the NJDOE Seal of Biliteracy to Students Demonstrating Functional Proficiency in Two or More Languages

WHEREAS, Dixiana Carbonell, Assistant Superintendent for Curriculum & Instruction, has advised the Superintendent that mastery of two or more languages is important to a student's cognitive development, understanding of diverse cultures, and economic opportunities. Additionally, that promoting and recognizing students that attain functional literacy in one or more languages is just as important.

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves that the Seal of Biliteracy is awarded to all graduates that meet the criteria set forth by the New Jersey Department of Education, a copy of which is attached hereto and incorporated here in as if fully set forth.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan, Fr. Leahy
Nays: None
Absent: None

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
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BUILDING & GROUNDS

BUILDING & GROUNDS RESOLUTIONS

Resolution #17-325: Approval of Fundraisers

On the motion of Ms. Davis, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves the following fundraisers for the 2016-2017 school year.

Person in Charge	Anticipated Dates	Fundraiser	Organization	Funds Used for
Anibal Ponce	February 1 – 22, 2017	Sale of lunch to staff (retro)	Girls' Volleyball team West Caldwell	Volleyball team training
Anibal Ponce	February 1 – 28, 2017	Raffle for gift basket (retro)	Girls' Volleyball team West Caldwell	Volleyball team training
Terrilisa Bauknight	February 1 – 14, 2017	Sale of Valentine's Day candy grams (retro)	Student Council and Culinary, North 13 th St.	Culinary Arts and Student Council activities
Kaitlyn Meyer	February 14, 2017	Valentine's Day dance (retro)	Drama Club students North 13 th St.	Dance and Drama Club activities
Lynley Grezlak	March 13 – 16, 2017	Chocolate sale	Bloomfield Tech Student Council	Student Council Activities
Delores Wallace Marcia Phillips	May 12, 2017	Fashion Show	PTA and Senior Class Newark Tech	Senior Class Activities

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan, Fr. Leahy
Nays: None
Absent: None

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
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Resolution 17-326: Authorize the use of Newark Tech Gymnasium by Arts High School for Graduation Ceremony

On the motion of Ms. Medina, seconded by Dr. Pernell, BE IT RESOLVED THAT upon the recommendation of the Superintendent, the Essex County Vocational Schools District Board of Education, "the Board", hereby authorizes the use of the Newark Tech gymnasium by Arts High School for their Graduation Ceremony on Friday, June 23, 2017 from 8:00 am to 2:00 pm (including set-up and break-down of event) and on Thursday, June 22, 2017 from 9:00 am to 11:00 am for Graduation Ceremony Practice.

BE IT FURTHER RESOLVED that at least four (4) District Security Guard(s) and one maintenance employee will be assigned to Newark Tech during the graduation. Those District employees will be compensated in accordance with their respective collective bargaining agreements. Arts High School has agreed to pay a \$1,080.00 fee for the use of the gym.

BE IT FURTHER RESOLVED that Arts High School shall provide the District with the appropriate Insurance Policies in limits as to be determined by the District which said policies shall name the District and all other individuals and/or entities as required by the Board as lost payees and shall remain in full force and effect for the time frame as referenced above. It is an expressed condition that the District receives the Insurance Certificates prior to any use of the facility. Arts High School shall hold the District harmless from any consequences occurring from or connected with the approval of the use of this school facility.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan, Fr. Leahy
Nays: None
Absent: None

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ANNOUNCEMENTS

Our next Regular Board Meeting is scheduled to be held in the Board Room, Administrative Offices, LeRoy Smith, Jr. Public Safety Building, 60 Nelson Place, Sheila Y. Oliver Conference Center, 14th Floor, Newark, New Jersey, at 6:00 p.m., on Monday, March 27, 2017.

ADJOURNMENT

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
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Resolution #17-327: Adjournment

On the motion of Mr. Ryan, seconded by Ms. Medina, the Board adjourns the meeting at 6:25 p.m.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan, Fr. Leahy
Nays: None
Absent: None