

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
JANUARY 25, 2016**

CALL TO ORDER

The Regular Meeting of the Essex County Vocational-Technical Schools Board of Education was called to order at 6:04 p.m. on Monday, January 25, 2016, by President, Rev. Edwin Leahy, OSB.

OPENING STATEMENT

Adequate notice of this meeting was provided in compliance with the Open Public Meetings Act and published in the Star Ledger on November 6, 2015 and in El Coqui on November 6, 2015.

PLEDGE OF ALLEGIANCE

ROLL CALL – Board Secretary, Anthony Abbaleo

Present: Mr. Salvatore Carnovale, Ms. Adrienne Davis, Ms. LeeSandra Medina,
Dr. Chris T. Pernell, Mr. Kevin Ryan,
Absent: Mr. Luis Lopez, Fr. Edwin D. Leahy
Also Present: Dr. James. M. Pedersen, Superintendent
Dr. Frank A. Cocchiola, Interim Superintendent
Mr. Murphy Durkin, Board Attorney

COMMUNICATION

PUBLIC COMMENT WITH REGARD TO RESOLUTIONS

REPORT OF THE SUPERINTENDENT OF SCHOOLS

1. HIB Monthly Report (December)

<u>School</u>	<u>Allegations</u>			<u>Verified</u>	
	Dec.	<u>15-16 cumulative</u>		Dec.	<u>15-16 cumulative</u>
North 13 St.	3	5	-	1	1
West Caldwell	1	5	-	0	1
Bloomfield Tech	1	2	-	1	1
Newark Tech	7	12	-	3	4
Total	12	24	-	5	7

(Discussion of any HIB incident is restricted to closed session.)

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
JANUARY 25, 2016**

2. Anti-Bullying Bill of Rights District & School Grades/Report 2014-15

The NJ DOE requires that each NJ School District report the school and district “grades” in regards to the Anti-Bullying Bill of Rights (HIB) legislation. They were also posted on the district’s home page and on each individual school’s home page of the website. The grades include information re: the number of incidents, reporting and investigative procedures, training programs, curriculum related activities, personnel, etc. The maximum grade is 78.

Grades for 2014-15

Bloomfield Tech	64 (58 in 2013-14)
Newark Tech	72 (56 in 2013-14)
North 13 St.	66 (70 in 2013-14)
West Caldwell	74 (55 in 2013-14)
District	69 (60 in 2013-14)

3. Points of Pride

- Bloomfield Tech

Bloomfield Tech senior basketball player Ramir Dixon-Conover has been nominated as a 2016 McDonald’s All American player.

Bloomfield Tech history teacher, Ms. Jennifer DaSilva, has been selected as a Fellow in the Woodrow Wilson History Quest program. The program involves the integration of innovative teaching strategies into the history classroom and will involve professional development training this summer in Princeton, New Jersey. Ms. DaSilva joins a group of selected instructors from across the country.

- North 13th St. Tech

32 sophomores took a trip to the Harlem DNA Lab. They completed a college-level DNA restriction analysis lab using gel electrophoresis.

Two junior students at North 13th Street (Tiara Montesino and Janina Carchipulla) have been notified that they were accepted into the Rutgers Business School--Pre-College Enrichment Program (PREP) for the Spring semester and will be awarded business degree credits upon successful completion of the PREP Program.

- Newark Tech

The National Honor Society donated 90 toys which consisted of dolls, toy trucks and cars, games, sporting equipment, tea sets and stuffed animals through St. John’s Soup Kitchen on Mulberry Street in Newark.

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
JANUARY 25, 2016**

NT Robotics Team is currently ranked 10th in the state. Since placing 1st, 3rd, and 4th in FTC competitions from October and November. We will be going to the semi-finals in February, before the state competition.

- West Caldwell Tech

West Caldwell Tech Culinary Arts students placed 2nd in the 11th Annual Sustainable Homes & Habitats Gingerbread contest.

West Caldwell Tech Boys Varsity Basketball Team placed 2nd in the Somerset Tech Jaguar Tournament held December 26th thru December 30th at Somerset Tech High School.

4. SUSPENSIONS (enclosure)

As required, a confidential list of student suspensions for the month of November at each school is provided for board member review. Any discussion is restricted to closed session.

REPORT OF THE BUSINESS ADMINISTRATOR

Resolution #16-279: Approval of Regular Board Meeting Minutes December 15, 2015 (enclosure)

On the motion of Ms. Medina seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board approves the Essex County Vocational-Technical Schools' Board of Education Minutes of the Regular Board Meeting of December 14, 2015.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan
Nays: None
Absent: Mr. Lopez, Fr. Leahy

Resolution #16-280: Approval of Executive Session Meeting Minutes December 15, 2015
(enclosure)

On the motion of Mr. Ryan, seconded by Ms. Medina, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board approves the Essex County Vocational-Technical Schools' Board of Education Minutes of the Executive Session Board Meeting of December 14, 2015.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan
Nays: None
Absent: Mr. Lopez, Fr. Leahy

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
JANUARY 25, 2016**

FINANCE

FINANCE RESOLUTIONS

Resolution #16-281: Approval of the Board Secretary and Treasurer's Reports for the Period Ending 11/30/15 (enclosure)

On the motion of Mr. Carnovale, seconded by Dr. Pernell, the Board acknowledges receipt of the Certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A23-2.11(a) and (b), and that sufficient funds are available to meet the District Board of Education's financial obligations for the remainder of the fiscal year and that therefore upon the recommendation of the Board Secretary, Treasurer and Superintendent of Schools it is recommended that the Secretary's and Treasurer's Reports for the period ending November 30, 2015, showing a cash balance of \$14,108,128.55 be approved, a copy of which is attached hereto and incorporated herein as if fully set forth.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan
Nays: None
Absent: Mr. Lopez, Fr. Leahy

Resolution #16-282: Transfer of Funds, November, December 2015 (enclosure)

WHEREAS, Anthony Abbaleo, Business Administrator/Board Secretary for the District, has determined that it is in the best interest of the District if certain inter-district fund transfers occur for the month of September 2015, so as to prevent certain line item accounts going into a deficit. Mr. Abbaleo has advised the Superintendent of Schools that these transfers are appropriate and in accordance with the appropriate statute governing same; now

On the motion of Dr. Pernell, seconded by Ms. Medina, BE IT RESOLVED that upon the recommendation of the Business Administrator/Board Secretary and the Superintendent of Schools the Board approves the transfer of accounts pursuant to the attached Report of Transfers for the months of November and December 2015, a copy of which is attached hereto and incorporated herein as if fully set forth.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan
Nays: None
Absent: Mr. Lopez, Fr. Leahy

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
JANUARY 25, 2016**

Resolution #16-283: Authorize Payment of Bills – January 22, 2015 (enclosure)

WHEREAS, Anthony Abbaleo, Business Administrator/Board Secretary for the District, has reviewed bills presented to the District for payment in the amount of \$6,534,893.04 and has determined that the bills on the enclosed bills list are required to be paid by the District and that same are in accordance with contracts and/or agreements entered into by the District. Mr. Abbaleo hereby represents to the Board that there are sufficient funds within the District to make these payments and that said payments will not adversely affect the financial position of the District; now

On the motion of Mr. Carnovale, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board approves the payment of the January 22, 2015 bill's list in the sum of \$6,534,893.04, a copy of which is attached hereto and incorporated herein as if fully set forth.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan
Nays: None
Absent: Mr. Lopez, Fr. Leahy

Resolution #16-284: Acceptance of 2014-2015 Annual Audit Report Comments and Recommendations as prepared by Samuel Klein and Co. (enclosure)

WHEREAS, Anthony Abbaleo, Board Secretary/Business Administrator, has recommended to the Superintendent of Schools that the Board accept the 2014-2015 Annual Audit Report Comments and Recommendations as prepared by Samuel Klein and Co., the District's outside auditors. After review, the Superintendent of Schools concurs with Mr. Abbaleo's recommendation.

On the motion of Dr. Pernell, seconded by Fr. Leahy, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board accepts the Essex County Vocational Schools' Comprehensive Annual Financial Report Comments and Recommendations, for the fiscal year ending June 30, 2015, as prepared by the District's outside, independent auditors, Samuel Klein and Company. A copy of this report is attached hereto and incorporated herein, as if fully set forth.

CAP

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan
Nays: None
Absent: Mr. Lopez, Fr. Leahy

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
JANUARY 25, 2016**

**Resolution #16-285: Acceptance of 2014-2015 Corrective Action Plan, as recommended
by Samuel Klein and Co. (enclosure)**

WHEREAS, the Comprehensive Annual Financial Report and Auditor's Management Report require in part that the District prepare and implement a Corrective Action Plan so as to address certain items as set forth in the involved report. At the direction of the Superintendent of Schools, the Business Administrator/Board Secretary, Anthony Abbaleo, has prepared a Corrective Action Plan, including corrective action for the Application for State School Aid, which plans have been reviewed and approved by the Superintendent.

On the motion of Mr. Carnovale, seconded by Dr. Pernell, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board does accept the Corrective Action Plan, as prepared by the Business Administrator/Board Secretary, Anthony Abbaleo, as follows:

Finding - ASSA	Corrective Action – Application for State School Aid (ASSA)
We noted several differences between the amounts presented on the October 12, 2014 ASSA count and the information presented in the District's work papers.	District personnel have reviewed the documentation and the audit to make the necessary corrections. District personnel will review future ASSA reports and compare the accompanying worksheets to make sure they are in agreement.

A copy of these plans are attached hereto and incorporated herein, as if fully set forth. In accordance with N.J.S.A. 18A:23-5, this plan shall also be read into the record at the Public Session of the Board Meeting.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan
Nays: None
Absent: Mr. Lopez, Fr. Leahy

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
JANUARY 25, 2016**

**Resolution #16-286: Acceptance of 2015 New Jersey Schools Insurance Group Eric
North Subfund Safety Grant Program**

WHEREAS, the District is a member of the New Jersey Schools Insurance Group (NJSIG) and the Educational Risk Insurance Consortium – North (ERIC-North), a subfund of NJSIG. NJSIG, a non profit school insurance pool, administers a Safety Grant Program which provide funds toward plant safety, building security, safety equipment and training; and

WHEREAS, the District submitted a 2015 Safety Grant Application to ERIC North as part of the Safety Grant Program and as a result of the application, ERIC North has awarded a grant to the District in the amount of \$7,960.00; and

BE IT RESOLVED, that on the motion of Dr. Pernell, seconded by Mr. Ryan, that upon the recommendation of the Superintendent of Schools, the Board hereby authorizes the acceptance of funds for the 2015 Safety Grant in the amount of \$7,960.00 which said sum is to be utilized in the accordance with the terms of the involved grant.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Mr. Lopez, Fr. Leahy

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
JANUARY 25, 2016**

Resolution #16-287: Authorization for the District to Submit Specifications and Schematic Plans Regarding the Additions, Renovations and/or Alterations of the West Caldwell Campus to the Essex County Superintendent of Schools and the New Jersey Department of Education

WHEREAS, Dr. James Pedersen, Superintendent of Schools, believes that it will be in the best interest of the District if there were certain additions, renovations and/or alterations to the District's West Caldwell Campus (the Project"). In furtherance of this belief, the District's architect of record, DiCara Rubino Architects, prepared certain Educational Specifications outlining the additions, renovations and/or alterations;

WHEREAS, in light of the above, Dr. James Pedersen, Superintendent of Schools, believes that it will be in the best interest of the District if the appropriate application was filed seeking the authorization to proceed with the above referenced school facilities project;

BE IT RESOLVED, that on the motion of Dr. Pernell seconded by Ms. Medina, that upon the recommendation of the Superintendent of Schools, the District is hereby authorized to proceed with the filing of the appropriate documents in order to proceed with the Project including but not limited to the filing of a Debt Service Aid Application and any other appropriate and/or required applications:

BE IT FURTHER RESOLVED, that in accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Educational Specifications and Schematic Plans prepared by DiCara Rubino Architects in connection with the Project which said Educational Specifications and Schematic Plans shall be remitted to the Essex County Superintendent of Schools and the New Jersey Department of Education for their review and approval. A copy of the Schematic Plans shall also be remitted to the Township of West Caldwell's Planning Board for its review.

BE IT FURTHER RESOLVED, that Anthony Abbaleo, Business Administrator/Board Secretary, and such other officers and agents of the Board as are necessary, including M. Murphy Durkin, Board Attorney, and DiCara Rubino Architects, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution, including the submission of Information to the New Jersey Department of Education as applicable to the proposed Debt Service Aid Project.

BE IT FURTHER RESOLVED, that the Board hereby authorizes Anthony Abbaleo, Business Administrator/Board Secretary, to have the appropriate amendment to the District's Long-Range Facilities Plan so as to reflect the above referenced Project.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan
Nays: None
Absent: Mr. Lopez, Fr. Leahy

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
JANUARY 25, 2016**

Resolution #16-288: Amendment to Resolution # 15-349 Appointing Connell Foley, LLP, Outside Counsel, for an Additional Sum Not to Exceed \$225,000.00, Local Capital Funds

WHEREAS, on February 12, 2015, the Board passed Resolution # 15-349 appointing Connell Foley, LLP ("Connell") as outside counsel so as to assist the District in various matters involving the demolition and site plan for the District's new school facilities commonly known as the Essex County Donald M. Payne, Sr. Vocational Technical School construction project ("New School Facilities Project"). The Agreement set forth in part that the compensation is not to exceed the sum of \$75,000.00.

WHEREAS, subsequent to the passage of Resolution #15-349, M. Murphy Durkin, Board Counsel and Dr. James Pedersen, Superintendent, have determined that it would be in the best interest of the District if the Agreement be reflected to increase the not to exceed amount to the sum of \$225,000.00 in that there are certain issues that need to be addressed with regard to the demolition of the buildings, preparing of certain bid documents in connection with the construction of the New School Facilities Project, and addressing various issues during construction; and

NOW, THEREFORE, on the motion of Dr. Pernell, seconded by Ms. Medina, BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board hereby approves the amendment to Resolution #15-349 so as to increase the Not to Exceed amount to \$225,000.00. All other provisions of Resolution #15-349 are unaffected by this resolution and shall remain in full force and effect, including but not limited to all terms and conditions of the Legal Services Agreement entered into by and between the District and Connell.

BE IT FURTHER RESOLVED, Anthony Abbaleo, Business Administrator/Board Secretary, hereby verifies that there are sufficient funds within the District's capital funds to fully fund all payments and that said payments will not adversely affect the financial position of the District; and

BE IT FURTHER RESOLVED, that Anthony Abbaleo, Business Administrator/Board Secretary, is hereby directed to ensure that the appropriate insurance certificates are obtained prior to the commencement of the renewal term in accordance with the contract; and

BE IT FURTHER RESOLVED, that this Contract is being awarded without competitive bidding, in that said Contract is for Professional Services and is exempt pursuant to N.J.S.A. 18A:18A-5(a)(1); and

BE IT FURTHER RESOLVED, that N.J.S.A. 18A:18A-5(a)(1) requires that the resolution authorizing the award of Contracts for Professional Services without competitive bids must be publicly advertised and accordingly, the Business Administrator is directed to make public this Resolution in accordance with applicable law.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan
Nays: None
Absent: Mr. Lopez, Fr. Leahy

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
JANUARY 25, 2016**

Resolution #16-289: Authorization to Renew District Alarm Maintenance Service with Johnston Communications in an amount not to exceed \$74,000.00, Local Funds

WHEREAS, Anthony Abbaleo, Business Administrator, recommends that the district renews alarm maintenance service for alarm communications system with remote monitoring and panic button monitoring with Johnston Communications. Mr. Abbaleo has reviewed this matter with the Superintendent who concurs with the necessity of the alarm maintenance service renewal.

WHEREAS, Mr. Abbaleo has further represented that there are sufficient funds within the District to fully fund the district alarm maintenance service in an amount not to exceed \$74,000.00 from Johnston Communications. Johnston Communications is a NJ State Contract vendor therefore the purchase of the equipment is exempt from bidding as per N.J.S.A. 18A:18A-10.

On the motion of Mr. Ryan, seconded by Ms. Medina, BE IT RESOLVED that upon the motion of the Superintendent of Schools the Board hereby authorizes the District to renew district alarm maintenance service with Johnston Communications at a cost not to exceed \$74,000.00. A copy of the quotation relative to the annual maintenance charges is attached hereto and incorporated herein as if fully set forth.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan
Nays: None
Absent: Mr. Lopez, Fr. Leahy

Resolution #16-290: Approval for North 13th Street Commencement Exercises to be held at Caldwell University, in an Amount Not to Exceed \$3,550.00

On the motion of Mr. Carnovale, seconded by Mr. Ryan, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby authorizes North 13th Street Campus to hold its Commencement Exercises at the Caldwell University auditorium, Montclair, New Jersey, on June 13, 2016, or thereafter depending on the actual 180th day for students due to emergent closings, at a cost not to exceed \$3,550.00. All payments to be made to Caldwell University shall be funded through District's budgeted funds for commencement exercises. Anthony Abbaleo, Business Administrator/Board Secretary, hereby verifies to the Board that there are sufficient funds within the District to fully fund same, without adversely affecting the financial stability of the District.

BE IT FURTHER RESOLVED, that the Board hereby authorizes Anthony Abbaleo, Business Administrator/Board Secretary, to execute the Agreement on behalf of the Board and any other ancillary documents required to facilitate the Agreement.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan
Nays: None
Absent: Mr. Lopez, Fr. Leahy

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
JANUARY 25, 2016**

Resolution #16-291: Approve Brett DiNovi & Associates, L.L.C. Agreement With The District in an amount not to exceed \$3,450.00, Funded by IDEA 2016 (enclosure)

WHEREAS, the District is required to provide program evaluation and behavioral consultation to various students within the District. Dr. Zelkowitz, Supervisor of Special Education, has determined that the best individual and/or entity to provide the services as referenced above is Brett DiNovi & Associates, L.L.C., whose employees and/or principals are qualified to provide these services and that their fees are customary and reasonable within their profession (i.e.: \$115.00/hr.); now

On the motion of Dr. Pernell, seconded by Mr. Ryan, BE IT RESOLVED, that upon recommendation of the Superintendent of Schools the Board approves a contract with Brett DiNovi & Associates LLC, in an amount not to exceed \$3,450.00 to provide various professional services to the District, including but not limited to program evaluation and behavioral consultation to various students in the district, for a maximum of thirty (30) hours, pursuant to the terms of agreement, a proposed form of which is attached hereto and incorporated herein as if fully set forth. No payments are to be made to Brett DiNovi Associates without the District's receipt of the fully executed contract.

BE IT FURTHER RESOLVED, that the Supervisor of Special Education hereby represents to the Board that there are sufficient funds within the IDEA 2016 Grant to fully fund all payments and that said payments are an appropriate expenditure of grant funds.

BE IT FURTHER RESOLVED that Brett DiNovi & Associates LLC has submitted or will submit within ten (10) days of the passage of this resolution proof of insurance coverage in the amounts required by the Board; and

BE IT FURTHER RESOLVED, that political contribution disclosure forms are not required of Cerebral Palsy of North Jersey, Inc., pursuant to Chapter 271 of the laws of 2005, in that the contract is under the statutory threshold; and

BE IT FURTHER RESOLVED that this Contract is being awarded without competitive bidding, in that said Contract is for professional services and is exempt pursuant to N.J.S.A. 18A:18A-5(a).

BE IT FURTHER RESOLVED, that the Board hereby directs the Board Secretary to publish the awarding of this contract in accordance with the appropriate Statute, if required.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan
Nays: None
Absent: Mr. Lopez, Fr. Leahy

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
JANUARY 25, 2016**

Resolution #16-292: Approve Kencor, Inc. Agreement With The District in an amount not to exceed \$57,580.00, Local Funds (enclosure)

WHEREAS, one of the passenger elevators at the Newark Tech Campus is in need of replacement parts. William Toombs, Director of Buildings and Grounds, has determined that the best individual and/or entity to provide the services as referenced above is Kencor, Inc.; and

WHEREAS, Mr. Abbaleo has further represented that there are sufficient funds within the District to fully fund this project in an amount not to exceed \$57,580.00. Kencor, Inc. is a NJ State Contract vendor, therefore the purchase of the equipment is exempt from bidding as per N.J.S.A. 18A:18A-10; now

On the motion of Mr. Carnovale, seconded by Dr. Pernell, BE IT RESOLVED that upon the motion of the Superintendent of Schools the Board hereby approves a contract with Kencor, Inc., in an amount not to exceed \$57,580.00 to provide elevator replacement parts and installation of said parts, pursuant to the terms of agreement, a proposed form of which is attached hereto and incorporated herein as if fully set forth. No payments are to be made to Kencor, Inc. without the District's receipt of the fully executed contract.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan
Nays: None
Absent: Mr. Lopez, Fr. Leahy

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
JANUARY 25, 2016**

Resolution #16-293: Amend Resolution #16-015

WHEREAS, on July 13, 2015, the Board passed resolution #16-015, which in part established pay rates for athletic officials per game at all four schools for the 2015-16, 2016-17, and 2017-18 School Years; and

WHEREAS, subsequent to the passage of resolution #16-015, it was determined that the pay rate for Scorer/Clock has been increased by ten (\$10.00) dollars to \$45.00; now

On the motion of Mr. Carnovale, seconded by Mr. Ryan, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the amends resolution #16-015 to list the rate of Scorer/Clock (Basketball only) as \$45.00. All other provisions of Resolution #16-015 are unaffected by this resolution and shall remain in full force and effect.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan
Nays: None
Absent: Mr. Lopez, Fr. Leahy

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
JANUARY 25, 2016**

Resolution #16-294: Authorization to Settle Litigation by and Between the Essex County Vocational Technical Schools and Carol Martinez

WHEREAS, on December 11, 2013 Carol Martinez (Ms. Martinez”), a former employee with the District, filed a Complaint against the District captioned Carol Martinez v. Essex County Vocational School District, et als. under docket no. ESX-L-9554-13 (the “Litigation”) alleging in part that she was improperly terminated. Upon receipt of this Complaint, the District forwarded same to its insurance carrier, New Jersey School Boards Insurance Group (“NJSBIG”) requesting that they provide a defense and coverage; and

WHEREAS, NJSBIG assigned Howard M. Nirenberg, Esq. of Nirenberg & Varano, LLP to represent the District with regard to the above referenced matter. The appropriate Answer was filed on behalf of the District. While this matter was still in discovery, the parties agreed to have this matter mediated by Paul J. Vichness, a retired Judge of the Superior Court of New Jersey. This mediation resulted in the parties coming to an agreement wherein the Litigation would be dismissed with prejudice in accordance with the terms and conditions of a General Release, a copy of which is attached hereto and incorporated herein as if fully set forth; and

WHEREAS, M. Murphy Durkin, Board Counsel, has reviewed the terms of the settlement as set forth in the General Release referenced above with Mr. Nirenberg who has advised that both he and NJSBIG recommend the settlement. After review, M. Murphy Durkin concurs with the position of Mr. Nirenberg and the NJSBIG and recommends that the Board settle the Litigation wherein all monetary payments are to be made by NJSBIG; and

NOW, THEREFORE, on the motion of Dr. Pernell, seconded by Ms. Medina, BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board hereby approves the settlement of the Litigation captioned Carol Martinez v. Essex County Vocational School District, et als. under docket no. ESX-L-9554-13 in accordance with the terms and conditions of the General Release referenced above and the appropriate Stipulation of Dismissal with Prejudice being filed with the Court.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan
Nays: None
Absent: Mr. Lopez, Fr. Leahy

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
JANUARY 25, 2016**

Resolution #16-295: Approve Professional Day Requests

On the motion of Mr. Carnovale, seconded by Mr. Ryan, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby approves the following Professional Day Requests. If the cost of a Professional Day is funded by a Grant the respective Grant Supervisor represents to the Board that these costs are an appropriate expenditure of Grant funds and that there are sufficient funds within the Grant to fully fund same. If the cost is from local funds Anthony Abbaleo, Business Administrator/Board Secretary, hereby represents to the Board that there are sufficient funds for the payment and that said payment will not adversely affect the financial stability of the District.

Date of Event	Workshop/Conference	Staff Member(s) Participating	Mileage Reimbursement if Applicable	Cost to Board/ Registration Fee
2-9-2016	Motivating the Unmotivated: Practical Strategies for Teaching the Hard-to-Read Student New Brunswick, NJ	Patrice D. Wojcik	\$0.31/mi	\$239.00 Funded by IDEA
2-11-2016	What's New in Young Adult Literature Parsippany, NJ	Mary Stratton	\$0.31mi	\$245.00 Funded by Local funds
2-16-2016	Annual Review of NJ Civil Case Law Morristown, NJ	Murphy Durkin	\$0.31mi	\$180.00 Funded by Local funds
3-18-2016	Facing the Future Discovering a World of Employment New Brunswick, NJ	Belinda Anderson	\$0.31/mi	\$175.00 Funded by IDEA
4-9-2016	NJSIAA Spring Conference Iselin, NJ	Maricela S. Colace	\$0.31mi	\$210.00 Funded by Local funds

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan
Nays: None
Absent: Mr. Lopez, Fr. Leahy

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
JANUARY 25, 2016**

Resolution #16-296: Resolution for a Closed Session

On the motion of _____ seconded by _____ at _____ p.m., the Board approves the following resolution:

~~BE IT RESOLVED that the Essex County Vocational Schools' Board of Education shall at this time recess this meeting and conduct a closed meeting concerning personnel issues and other matters which involve exceptions set forth in the Open Public Meetings Act, and are matters which this Body hereby determines are of such a nature that they cannot be discussed at an open meeting. This Body is at this time unable to determine when the matters under discussion can be disclosed to the public. However, this Body will make such a disclosure when circumstances permit.~~

~~Personnel matters and Return To District appeal are scheduled to be discussed during this closed session~~

ROLL CALL:	Mr. Carnovale	_____	_____	Ms. Medina	_____
	Mr. Lopez	_____	_____	Ms. Davis	_____
	Mr. Ryan	_____	_____	Fr. Leahy	_____
	Dr. Pernell	_____			

~~Motion Carries: Yes/ No~~

Resolution #16-297: Return to a Regular Session

On the motion of _____ seconded by _____ at _____ p.m., the Board returned to the regular session meeting.

ROLL CALL:	Mr. Carnovale	_____	_____	Ms. Medina	_____
	Mr. Lopez	_____	_____	Ms. Davis	_____
	Mr. Ryan	_____	_____	Fr. Leahy	_____
	Dr. Pernell	_____			

~~Motion Carries: Yes/ No~~

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
JANUARY 25, 2016**

PERSONNEL

PERSONNEL RESOLUTIONS

Resolution #16-298: Resignation

On the motion of Dr. Pernell, seconded by Ms. Medina, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby accepts a letter of resignation with regret from Merlisse Medina, Paraprofessional, Newark Tech, effective January 8, 2016.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan
Nays: None
Absent: Mr. Lopez, Fr. Leahy

Resolution #16-299: Resignation

On the motion of Dr. Pernell, seconded by Ms. Medina, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby accepts a letter of resignation with regret from Timothy Hollis, Teacher of Mathematics, Bloomfield Tech, The effective date of resignation is effective March 4, 2016; however, the employee may be released sooner upon hiring an acceptable replacement.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan
Nays: None
Absent: Mr. Lopez, Fr. Leahy

Resolution #16-300: Rescind Prior Appointment

On the motion of Dr. Pernell, seconded by Ms. Medina, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board rescinds its action of the December 14, 2015 appointment (Resolution #16-267A) of Victor Wu previously approved as the Mathematics Teacher for West Caldwell Tech. Mr. Wu has informed us of a change in his decision to work in our district.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan
Nays: None
Absent: Mr. Lopez, Fr. Leahy

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
JANUARY 25, 2016**

Resolution #16-301: Appoint New Instructor

On the motion of Dr. Pernell, seconded by Ms. Medina, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby appoints Justin Bevilacqua as a Teacher of Mathematics at the West Caldwell Tech Campus who will be replacing an instructor who has previously resigned. He will be placed on Level 1, Step 2 at the annual salary of \$51,000, which will be prorated over his anticipated five and one-half month of service (\$28,050).

BE IT FURTHER RESOLVED, employment is contingent upon the submission of all appropriate paperwork, New Jersey certification in the instructional area (if applicable), a successful criminal history check and passing the medical physical examination. Employment shall be governed by the respective Collective Bargaining Agreement, and

BE IT FURTHER RESOLVED that the Business Administrator hereby represents to the Board that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Additional Information: On January 14, 2016 Mary Ann Sweeney, at the direction of the Board Secretary, polled the Board via email and recorded that five (5) of the seven (7) Board members voted to approve the inclusion of these items on the agenda. The remaining two (2) Board members were unreachable.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Mr. Lopez, Fr. Leahy

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
JANUARY 25, 2016**

Resolution #16-302: Long-Term Replacement Teacher

WHEREAS, Ms. Denise Calimano, Spanish teacher within the District is filling the position of Guidance Counselor at Newark Tech for Ms. Laverne Johnson who is out on a Family Leave of Absence from January 4, 2016 – February 15, 2016; and

WHEREAS, a Teacher of Spanish position needs to be filled to replace Ms. Calimano from January 4, 2016 – February 15, 2016; now

On the motion of Dr. Pernell, seconded by Ms. Medina, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby approves Mr. Oscar Pena Moises as a Long-Term Replacement as a Spanish teacher at Newark Tech in place of Ms. Denise Calimano. This will be effective from January 4, 2016 – February 15, 2016. This appointment will be at the per diem rate of \$250.00. No benefits will be provided.

Additional Information: On January 14, 2016 Mary Ann Sweeney, at the direction of the Board Secretary, polled the Board via email and recorded that five (5) of the seven (7) Board members voted to approve the inclusion of these items on the agenda. The remaining two (2) Board members were unreachable.

ROLL CALL: Mr. Carnovale _____
 Mr. Lopez _____
 Mr. Ryan _____
 Dr. Pernell _____

Ms. Medina _____
Ms. Davis _____
Fr. Leahy _____

Motion Carries: Yes/ No

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
JANUARY 25, 2016**

Resolution #16-303: Long Term Replacement

WHEREAS, situations arise where teachers are out an extended period of time due to medical, personal or Family Leave reasons; and

WHEREAS, it is critical to maintain the consistency of instruction by certified long-term replacement (substitute) teachers; and

WHEREAS, the Board has approved long-term content area certified replacements at a per diem rate of \$250, equal to a first year teacher at the BA Level; now

On the motion of Dr. Pernell, seconded by Ms. Medina, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves Zack Arenstein as a long-term replacement at the rate of \$250 per day beginning on Jan. 4, 2016 tentatively ending on March 7, 2016 for Employee #5840 at the West Caldwell Tech campus for a teacher on Family Medical Leave Act.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

ROLL CALL:	Mr. Carnovale	_____	Ms. Medina	_____	
	Mr. Lopez	_____	Ms. Davis	_____	
	Mr. Ryan	_____	Fr. Leahy	_____	
	Dr. Pernell	_____			Motion Carries: Yes/ No

Resolution #16-304: Approve Family Leave of Absence, Karen Lopez, Teacher, Bloomfield Tech

WHEREAS, Karen Lopez, Teacher within the District, has requested a leave of absence in accordance with the Family Medical Leave Act of 1993. Ms. Lopez qualifies for the involved leave in accordance with the statute.

On the motion of Dr. Pernell, seconded by Ms. Medina, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves a Family Leave of Absence for Karen Lopez, commencing January 19, 2016 with a tentative return date of February 2, 2016, with benefits in accordance with the Family Medical Leave Act. Ms. Lopez will substitute accrued paid leave of absence by utilizing accrued sick days.

ROLL CALL:	Mr. Carnovale	_____	Ms. Medina	_____	
	Mr. Lopez	_____	Ms. Davis	_____	
	Mr. Ryan	_____	Fr. Leahy	_____	
	Dr. Pernell	_____			Motion Carries: Yes/ No

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
JANUARY 25, 2016**

Resolution #16-305: Appoint New Employees, 2015-2016 School Year, Local Funds

On the motion of Dr. Pernell, seconded by Ms. Medina, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following individuals for the 2015-2016 school year contingent upon the submission of all appropriate paperwork, New Jersey certification in the instructional area (if applicable), a successful criminal history check and passing the medical physical examination. Employment shall be governed by the respective Collective Bargaining Agreement.

BE IT FURTHER RESOLVED that the Business Administrator hereby represents to the Board that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

<u>Name/Position</u>	<u>Type of Position</u>	<u>Location</u>	<u>Level/Step</u>	<u>Base Salary</u>	<u>Effective Date</u>
Louis Rainero School Counselor	10-month (Part-time .75 FTE)	West Caldwell	N/A	\$40.00/per hour	2/1/16- 6/30/16

Resolution #16-306: Appoint Substitute Teachers 2015-2016 School Year

On the motion of Dr. Pernell, seconded by Ms. Medina, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board hereby appoints the following individuals as Substitute Teachers during the day program for the 2015-2016 school year at the per diem rate of \$110.00.

BE IT FURTHER RESOLVED that the Business Administrator hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

Deon Mingo County Certificate January 2, 2019

ROLL CALL:	Mr. Carnovale	_____	Ms. Medina	_____	
	Mr. Lopez	_____	Ms. Davis	_____	
	Mr. Ryan	_____	Fr. Leahy	_____	
	Dr. Pernell	_____			Motion Carries: Yes/ No

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
JANUARY 25, 2016**

Resolution #16-307: Appoint Mentor Teachers

On the motion of Dr. Pernell, seconded by Ms. Medina, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves the following mentors for the 2015-16 school year:

<u>Mentor</u>	<u>Mentee</u>	<u>Stipend</u>
Ms. Amisha Parikh	Peter Gambino (Math/FT)	\$500 (50% of full rate)
Patrice Wojcik	Justin Bevilacqua (Math/FT)	\$500 (50% of full rate)

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Mr. Lopez, Fr. Leahy

**Resolution #16-308: Approve Family Leave of Absence, Rosi Hermida, Principal's Secretary
West Caldwell Tech**

WHEREAS, Rosi Hermida, has requested a leave of absence in accordance with the Family Medical Leave Act of 1993 and the New Jersey Family Leave Act of 1989. Ms. Hermida qualifies for the involved leave in accordance with both statutes.

On the motion of Dr. Pernell, seconded by Ms. Medina, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves a Family Leave of Absence for Rosi Hermida, commencing January 19, 2016 with a tentative return date of February 1, 2016, with benefits in accordance with the Family Medical Leave Act. Ms. Hermida will substitute accrued paid leave of absence by utilizing accrued sick days.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Mr. Lopez, Fr. Leahy

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
JANUARY 25, 2016**

Resolution #16-309: Appoint Substitute Proctors for the Accuplacer Diagnostic Placement Assessment in an amount not to exceed \$11,685.00, Local Funds

On the motion of Dr. Pernell, seconded by Ms. Medina, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby appoints the following staff members, as set forth below, to administer the Accuplacer Diagnostic Placement Assessment for prospective incoming students on Saturday, January 23, 2016 and Saturday, February 27, 2016, at the rate of \$32.90 per hour, in accordance with the Agreement between the collective bargaining unit and the Board of Education.

BE IT FURTHER RESOLVED that the proctors as set forth below are to be utilized on an as-need basis, depending on the amount of prospective students who participate in the testing program. As a condition of payment to any and all proctors a list of all prospective students who participated in the testing and the proctors shall be submitted to the Superintendent of Schools or his designee.

BE IT FURTHER RESOLVED that the Business Administrator/Board Secretary hereby verifies that there are sufficient funds within the District's local funds to fully fund all payments and that said payments will not adversely affect the financial position of the District.

The assignment for Proctors will be for a maximum of three and one-half (3½) hours per Saturday. The total sum to be paid to each staff member shall not exceed the sum of \$230.30.

Toni Percontino	Jennifer Doss
Patrice Wojcik	Alison Brown

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Mr. Lopez, Fr. Leahy

Resolution #16-310: Appoint Parent Outreach Translator for ESL Parent Meeting

On the motion of Dr. Pernell, seconded by Ms. Medina, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board hereby appoints Irma Gonzalez as the Parent Outreach Translator for up to two (2) hours on January 20, 2016 at a rate of \$24.41 in accordance with the Collective Bargaining Agreement by and between the Board and the Association.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan
 Nays: None
 Absent: Mr. Lopez, Fr. Leahy

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
JANUARY 25, 2016**

CURRICULUM

CURRICULUM RESOLUTIONS

Resolution #16-311: Field Trips

On the motion of Ms. Medina, seconded by Mr. Ryan, BE IT RESOLVED that upon the review and approval of Dixiana Carbonell, Assistant Superintendent for Curriculum and Instruction, the Superintendent of Schools recommends that the Board approve the following Field Trips. If the cost of a Field Trip is funded by a Grant, the respective Grant Supervisor represents to the Board that these costs are an appropriate expenditure of Grant funds and that there are sufficient funds within the Grant to fully fund same. If the cost is from local funds Anthony Abbaleo, Business Administrator/Board Secretary, hereby represents to the Board that there are sufficient funds for the payment and that said payment will not adversely affect the financial stability of the District:

Person in Charge	Anticipated Date	Trip	Cohort/ Campus	# of Students	Cost to Board
GUIDANCE SERVICES (ACADEMIC PROGRAM)					
Jennifer Williams (1 Chaperones)	1/25-1/29/2016 2/1-2/26/2016 3/1-31/2016 4/1-31/2016 (The time is according to the scheduled Interview.)	Location to be determined. ♦Job Readiness	Transition Center- West Caldwell Tech Campus	3 Students	No Cost
Tennille Raney (2 Chaperones)	2/17/2016 (8:15 a.m.-1:00 p.m.)	Rutgers University- Piscataway, NJ ♦Young Engineers Day	Guidance- Bloomfield Tech Campus	20 Students	No Cost
Brenda Pepper (3 Chaperones)	2/16/2016 (8:00 a.m.-2:30 p.m.)	South Orange Performing Arts Center- South Orange, NJ ♦Poetry Out Loud	Visual & Performing Arts/Technical Theatre- North 13 th Street Tech Campus	36 Students	No Cost
Auria Torres (3Chaperone)	2/23/2016 (7:45 a.m.-2:00 p.m.)	Essex County College- Newark, NJ ♦Teentech Newark 2016	Guidance- West Caldwell Tech Campus	20 Students	No Cost
Aura Guerra (1 Chaperone)	3/3/2016 (8:30 a.m.-2:00 p.m.)	El Repertorio Española- New York City, NY ♦Play- "La zapatera progiiosa"	AP Spanish Language & Culture- North 13 th Street Tech Campus	20 Students	\$500.00 Funded by Local Funds

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
JANUARY 25, 2016**

Auria Torres (5 Chaperones)	3/9/2016 (8:00 a.m.-12:30 p.m.)	Kean University- Union, NJ ♦College Fair	Guidance- West Caldwell Tech Campus	60 Students	No Cost
Marianne Rubino (2 Chaperones)	3/9/2016 (9:30 a.m.-11:30 a.m.)	Kean University- Union, NJ ♦College Fair	Special Ed & General Ed Students- North 13 th Street Tech Students	35 Students	No Cost
Suzanne Sabatino Marianne Rubino	5/25/2016 (8:00 a.m. – 1:30 p.m.)	William Paterson University- Wayne, NJ ♦2016 Dare to Dream Leadership Conference	9 th -12 th Gr. Special Education- North 13 th Street Tech Campus	15 Students	No Cost
CAREER & TECHNICAL EDUCATION (STRUCTURED LEARNING EXPERIENCES)					
Bryan Raiford (1 Chaperone)	♦1/22/2016 (3:00 p.m.-6:30 p.m.)	Cliffside Park High School- Cliffside Park, NJ ♦Competition	Robotics Team	15 Students	No Cost
	♦2/7/2016 (7:00 a.m.-6:30 p.m.)	River Dell High School- Oradell, NJ ♦Competition			
	♦2/28/2016 (7:00 a.m.-6:30 p.m.)	New Jersey Institute of Technology- Newark, NJ ♦Competition			
	♦3/4, 3/5 & 3/6/2016 (7:00 a.m.-6:30 p.m.)	Mt. Olive High School- Flanders, NJ ♦Competition			
	♦4/1/2016 (3:00 p.m.-6:30 p.m.) ♦4/2, & 4/3/2016 (7:00 a.m.-6:30 p.m.)	Bridgewater-Raritan High School- Bridgewater, NJ ♦Competition			
Wonda Davis	1/27/2016 (12:00 p.m. – 2:30 p.m.)	Hair By Mica- Roselle Park, NJ ♦Tour	Cosmetology- North 13 th Street Tech Campus	15 Students	No Cost
James Simonsen	2/3/2016 (9:00 a.m.-2:00 p.m.)	Penske Truck Leasing & Hudson Toyota- North Bergen & Jersey City, NJ ♦Tour	Youth Transition to Work- West Caldwell Tech Campus- Newark Tech Campus	12 Students	No Cost

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
JANUARY 25, 2016**

James Simonsen	♦2/4/2016 (8:00 a.m.-2:00 p.m.)	International Brotherhood of Electrical Workers102-Parsippany, NJ ♦Work Base Training	Youth Transition to Work-Bloomfield Tech Campus-North 13 th Street Tech Campus	12 Students	No Cost
	♦3/31/2016 (8:00 a.m.-2:00 p.m.)	Sheet Metal Local25-Carlstadt, NJ ♦Work Base Training			
	♦4/14/2016 (8:00 a.m.-2:00 p.m.)	Insulator Local 32-Highland Park, NJ ♦Work Base Training			
	♦5/12/2016 (8:00 a.m.-2:00 p.m.)	Carpenters Training-Kenilworth, NJ ♦Work Base Training			
Brittany Rhodie (3 Chaperones)	2/10/2016 (8:30 a.m.-1:00 p.m.)	Crossroads Theater Company-New Brunswick, NJ	Visual & Performing Arts-North 13 th Street Tech Campus	40 Students	No Cost
Simone Cameron (1 Chaperone)	2/18/2016 (7:00 a.m.-1:30 p.m.)	Waterfront Convention Center at Harrah's-Atlantic City, NJ ♦Future Business Leaders of America State Leadership Conference/Competition	Future Business Leaders of America-North 13 th Street Tech Campus	20 Students	\$4251.90 Funded by Perkins
Darby Herring (5 Chaperones)	3/8/2016 (8:30 a.m.-3:00 p.m.)	Jacob Javits Center-New York, NJ ♦The International Beauty Show	Cosmetology-West Caldwell Tech Campus	40 Students	No Cost

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
JANUARY 25, 2016**

CO-CURRICULAR (NON-ATHLETIC)					
Anthony Rock [Retro]	1/15/2016 – 1/18/2016 (Departure – 4:00 p.m. 1/15/2016 Pickup from Destination – 1:00 p.m. 1/18/2016	Boston Marriott- Burlington, MA ♦Debate Competition	Debate Team- Newark Tech Campus	10 Students	\$2,322.18 Funded by Local Funds
Dr. Nasser Masri (3 Chaperones)	2/20/2016 (6:30 a.m. – 4:30 p.m.)	Passaic County Technical Institute- Wayne, NJ ♦HOSA Competition	HOSA Club- Newark Tech Campus	17 Students	\$510.00 Funded by Local Funds
Lisa Ackershoek Andrew Tuner Mark Giles	2/11/2016 (8:00 a.m.-2:15 p.m.)	West Caldwell Tech Campus- West Caldwell, NJ ♦Consumer Bowl Competition	Consumer Bowl Students- ♦Bloomfield Tech Campus-	5 Students	No Cost
			♦Newark Tech Campus-	6 Students	
			♦North 13 th Street Tech Campus	5 Students	
Sandra Romaniello (1 Chaperone)	2/21/2016 (Departure – 2:00 p.m. 2/21/2016 Pickup from Destination – 10:30 a.m. 2/23/2016	Crowne Plaza Hotel- Cherry Hill, NJ ♦State Competition	DECA- Bloomfield Tech Campus	1 Student	\$840.00 Funded by Local funds
Taliah Joyner (4 Chaperones) Auria Torres (2Chaperone)	3/18/2016 (7:45 a.m.-1:30 p.m.)	Montclair State University- Upper Montclair, NJ ♦Male Empowerment	Male Empowerment- ♦Newark Tech Campus-	20 Students	No Cost
			♦North 13 th Street Tech Campus	20 Students	
			♦West Caldwell Tech Campus	30 Students	
Marcia Phillips (19 Chaperones)	5/18/2016 (7:00 p.m.-11:00 p.m.)	Westmont Country Club- Woodland Park, NJ ♦Senior Prom	Senior Class- Newark Tech Campus	200 Students	No Cost

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
JANUARY 25, 2016**

Marcia Phillips (22 Chaperones)	5/27/2016 (7:00 a.m.-4:00 p.m.)	Pocono Valley- Reeder, PA ♦End of the year Senior Class Trip	Senior Class- Newark Tech Campus	189 Students	\$1,530.00 Funded by Local Funds
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*On January 5, 2016 Mary Ann Sweeney, at the direction of the Board Secretary, polled the Board via email and recorded that five (5) of the seven (7) Board members voted to approve the inclusion of these items on the agenda. The remaining two (2) Board members were unreachable.

Additional Information: The District may incur costs associated with transportation (vehicle, driver, fuel, etc.) for the above trips.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan
Nays: None
Absent: Mr. Lopez, Fr. Leahy

Resolution #16-312: Fire Drill Reports, December 2015 (enclosure)

On the motion of Mr. Carnovale, seconded by Mr. Ryan, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board accepts the attached Fire Drill Reports submitted by the Principals of each school within the District for the month of December 2015.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan
Nays: None
Absent: Mr. Lopez, Fr. Leahy

Resolution #16-313: Security Drill Reports, December 2015 (enclosure)

On the motion of Dr. Pernell, seconded by Mr. Ryan, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board accepts the attached Security Drill Reports submitted by the Principals of each school within the District for the month of December 2015.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan
Nays: None
Absent: Mr. Lopez, Fr. Leahy

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
JANUARY 25, 2016**

Resolution #16-314: February 2016 Career and Technical Education Month

WHEREAS, the month of February 2016 is celebrated nationally as Career and Technical Education (CTE) Month; and

WHEREAS, 21st century career and technical education programs link rigorous academics, technical knowledge, real-world experiences, and college-level learning to help students develop career-ready skills and prepare them for post-secondary education with a clear career focus; and

WHEREAS, the Essex County Vocational-Technical Schools provides a wide range of career and technical education programs for more than 2500 secondary and adult students who reside in Essex, expanding their individual opportunities and meeting the current and future workforce needs of Essex employers; and

WHEREAS, the Essex County Vocational Schools Board of Education takes great pride in the success demonstrated by students of the Essex County Vocational-Technical Schools; and

NOW, THEREFORE, BE IT RESOLVED by the Essex County Vocational Schools Board of Education that

1. The month of February 2016, is designated as "Career and Technical Education Month" in Essex;
2. Students, parents and other citizens of the county are encouraged to learn more about career and technical education, Essex County Vocational-Technical Schools programs, and the well-paying careers pathways that can be launched with an industry credential and/or a technical degree; and
3. Essex employers are encouraged to become active partners with the vocational-technical schools to align curriculum with their workforce needs and provide meaningful work-based learning opportunities to students.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan
Nays: None
Absent: Mr. Lopez, Fr. Leahy

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
JANUARY 25, 2016**

Resolution #16-315: Authorize Blood Drive at West Caldwell Campus

On the motion of Dr. Pernell, seconded by Mr. Ryan, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby authorizes the West Caldwell Tech students to hold a blood drive through Community Blood Services of New Jersey at our West Caldwell Tech Campus on January 29, 2016 from 9:00 am – 1:30 pm, to be overseen by Ms. Bonnie Rogers, School Nurse, at no cost to the Board.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan
Nays: None
Absent: Mr. Lopez, Fr. Leahy

Resolution #16-316: Board Policy, First Reading

On the motion of Mr. Carnovale, seconded by Ms. Medina, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board approves the first reading of the following Board Policies.

<u>POLICY NAME</u>	<u>FILE CODE</u>	<u>STATUS</u>
Attendance Teaching Staff Members (Revised)	3212	Draft
Attendance Support Staff (Revised – formerly 4211)	4212	Draft
School Volunteer	9180	Draft

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan
Nays: None
Absent: Mr. Lopez, Fr. Leahy

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
JANUARY 25, 2016**

Resolution #16-317: Board Policy, Second Reading

On the motion of Dr. Pernell, seconded by Mr. Carnovale, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board approves the second and final reading of the following Board Policies.

<u>POLICY NAME</u>	<u>FILE CODE</u>	<u>STATUS</u>
Evaluation of Superintendent	1240	Final
Athletic Competition	2431	Final
Evaluation of Teachers	3221	Final
Evaluation of Teaching Staff Members, Excluding Teachers and Administrators	3222	Final
Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals	3223	Final
Evaluation of Principals, Vice Principals and Assistant Principals	3224	Final
Family Leave (Teaching staff members)	3431.1	Final
Family Leave (Support Staff members)	4431.1	Final
Service Animals	5337	Final

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan
Nays: None
Absent: Mr. Lopez, Fr. Leahy

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
JANUARY 25, 2016**

Resolution #16-318: Accept Partnership for Assessment of Readiness for College and Careers (PARCC) Test Results, 2014-15 School Year
(enclosure)

On the motion of Mr. Carnovale, seconded by Mr. Ryan, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby authorizes the acceptance of the school year 2014-2015 Partnership for Assessment of Readiness for College and Careers (PARCC) results.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan
Nays: None
Absent: Mr. Lopez, Fr. Leahy

Resolution #16-319: Appoint Caldwell University Student Intern

On the motion of Dr. Pernell, seconded by Mr. Ryan, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board approves Veronica Molina, from Caldwell University, to do her Student Internship from January 26, 2016 – May 10, 2016 in the District, at no cost to the Board.

BE IT FURTHER RESOLVED, the Assistant Superintendent of Curriculum & Instruction, Dixiana Carbonell, hereby verifies that Ms. Molina has the necessary paperwork and educational requirements.

BE IT FURTHER RESOLVED that upon the recommendation of the Superintendent of Schools, the Board hereby directs Eric Love, Principle and Lourdes Orellana, Teacher at Bloomfield Tech Campus to oversee Ms. Molina so as to ensure that she adheres to all the policies and/or procedures within the District.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan
Nays: None
Absent: Mr. Lopez, Fr. Leahy

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
JANUARY 25, 2016**

Resolution #16-320: Appoint New Jersey City University Student Intern

On the motion of Mr. Carnovale, seconded by Ms. Medina, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board approves Michel Encarnacion, from New Jersey City University, to do his Student Internship from January 25, 2016 – May 6, 2016 in the District, at no cost to the Board.

BE IT FURTHER RESOLVED, the Assistant Superintendent of Curriculum & Instruction, Dixiana Carbonell, hereby verifies that Mr. Encarnacion has the necessary paperwork and educational requirements.

BE IT FURTHER RESOLVED that upon the recommendation of the Superintendent of Schools, the Board hereby directs Dr. Patricia Clark-Jeter, Principle and Dr. Roland Lucas, Teacher at North 13th Street Tech Campus to oversee Mr. Encarnacion so as to ensure that he adheres to all the policies and/or procedures within the District.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan
Nays: None
Absent: Mr. Lopez, Fr. Leahy

Resolution 16-321: Memorandum of Understanding Between Essex County Vocational Technical Schools and Rutgers School of Dental Medicine.
(enclosure)

On the motion of Dr. Pernell, seconded by Ms. Medina, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby approves a Memorandum of Understanding between Essex County Vocational Technical Schools Newark Tech Campus and Rutgers School of Dental Medicine for the 2015-16 and 2016-2017 school year for all students enrolled therein.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan
Nays: None
Absent: Mr. Lopez, Fr. Leahy

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
JANUARY 25, 2016**

Resolution #16-322 : Authorization for the District to Dispose of Various Equipment at No Cost to the District

WHEREAS, John P. Dolan, Director of CTE, has advised the Superintendent of Schools that there are various pieces of obsolete equipment within the District have not been utilized for instructional purposes for a number of years. Mr. Dolan has further advised the Superintendent that it would be in the best interest of the District to properly dispose of same.

On motion of Ms. Medina, seconded by Dr. Pernell, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the District is hereby authorized to properly dispose of the obsolete equipment listed below.

Make	Model#	Serial #	Type of Equipment	ECVTS Asset Tag #
Powermatic 3 Phase drill press	1150	1153083	3 Phase drill press	Black 010105
Baldor	G10-239-4	F983	Stationary 3 Phase Grinder	Blue 05910
Hewlett-Packard (NT)	C6074B	SG36613119	Plotter	Blue 42158 White 000266
Hewlett-Packard (NT)	C6074B	SG36J13110	Plotter	Green 102833 White 010247
Hewlett-Packard (BT)	O6687A	MY79G3C05 V	Plotter	White 02374 Blue 42374
Hewlett-Packard (BT)	06687A	MY82M5C03 9	Plotter	White 01070 Green 103839

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan
Nays: None
Absent: Mr. Lopez, Fr. Leahy

Resolution #16-323: Approve 10-Month and 12-Month Employee Calendars 2016-2017 School Year (enclosure)

On the motion of Dr. Pernell, seconded by Ms. Medina, BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the Board hereby approves the attached 2016-17 school calendars for ten and twelve month employees.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan
Nays: None
Absent: Mr. Lopez, Fr. Leahy

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
JANUARY 25, 2016**

Resolution #16-324: Approval of Fundraisers

On the motion of Mr. Carnovale, seconded by Ms. Medina, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board hereby approves the following fundraisers for the 2015-2016 school year.

Person in Charge	Anticipated Date(s)	Fundraiser	Organization/ School	Funds to be Used Towards
Marcia Phillips and Delores Wallace	January – June, 2016	Operate Concession Stands at Night School and Basketball Games	Various students Newark Tech	Seniors and Rewards for Senior Accomplishments
Juanita Andrews	January 14, 2016	Talent Show	Something Unique club North 13 th Street	Something Unique class
Robinn Poole	January 26 – 28, 2016	Snack Sale	Junior Class North 13 th Street	Junior Class Activities
Christine Cassano	January 29, 2016	Talent Show	National Honor Society North 13 th Street	National Honor Society
Emily Bonilla	February 19, 2016	Dance	Senior Classes Bloomfield Tech and North 13 th St.	Senior Class

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan
Nays: None
Absent: Mr. Lopez, Fr. Leahy

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
JANUARY 25, 2016**

BUILDING & GROUNDS

BUILDING & GROUNDS RESOLUTIONS

Resolution 16-325: Authorize the use of Newark Tech Gymnasium by Arts High School for Graduation Ceremony

On the motion of Dr. Pernell, seconded by Mr. Ryan, BE IT RESOLVED THAT upon the recommendation of the Superintendent of Schools, the Essex County Vocational Schools District Board of Education, "the Board", hereby authorizes the use of the Newark Tech gymnasium by Arts High School for their Graduation Ceremony on Wednesday, June 22, 2016 from 10:00 am to 2:00 pm (including set-up and break-down of event) and on Tuesday, June 21, 2016 from 9:00 am to 11:00 am for Graduation Ceremony Practice.

BE IT FURTHER RESOLVED that at least four (4) District Security Guard(s) and one maintenance employee will be assigned to Newark Tech during the graduation. Those District employees will be compensated in accordance with their respective collective bargaining agreements. Arts High School has agreed to pay a \$1,020.00 fee for the use of the gym.

BE IT FURTHER RESOLVED that Arts High School shall provide the District with the appropriate Insurance Policies in limits as to be determined by the District which said policies shall name the District and all other individuals and/or entities as required by the Board as lost payees and shall remain in full force and effect for the time frame as referenced above. It is an expressed condition that the District receives the Insurance Certificates prior to any use of the facility. Arts High School shall hold the District harmless from any consequences occurring from or connected with the approval of the use of this school facility.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan
Nays: None
Absent: Mr. Lopez, Fr. Leahy

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

**ESSEX COUNTY VOCATIONAL TECHNICAL SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
JANUARY 25, 2016**

ANNOUNCEMENTS

Our next Regular Board Meeting is scheduled to be held in the Board Room, Administrative Offices, LeRoy Smith, Jr. Public Safety Building, 60 Nelson Place, Sheila Y. Oliver Conference Center, 14th Floor, Newark, New Jersey, at 6:00 p.m., on Monday, February 22, 2016.

ADJOURNMENT

Resolution #16-326: Adjournment

On the motion of Dr. Pernell, seconded by Ms. Medina, the Board adjourns the meeting at 6:34 p.m.

Roll Call: Yeas: Mr. Carnovale, Ms. Davis, Ms. Medina, Dr. Pernell, Mr. Ryan
Nays: None
Absent: Mr. Lopez, Fr. Leahy