

Essex County Vocational Technical Schools

ADMISSIONS PROCESS

Parent Requests Application

- Application with a completed essay is submitted to the first school requested.

- Students take the Terra Nova assessment in Reading, Language and Mathematics.

- School personnel review the Terra Nova scores, Application and essay.

- School personnel schedule an Interview

- School Admission Committee reviews all student records including academic transcripts, progress reports, attendance records, standardized test scores, discipline records, IEP or current evaluation status/information, health records, etc.) of students being considered for admission.

- Information is rated as per the established rubric.

A. Grade Eight Grades _____ out of 20

B. PARCC Scores _____ out of 20

C. Terra Nova Scores _____ out of 20

D. Attendance Score _____ out of 10

E. Discipline Score _____ out of 10

F. Essay Score _____ out of 10

G. Interview Score _____ out of 10

Total _____ out of 100

A. Grade Eight Academic Rubric (GPA)	A = 20 pts. B = 15 pts. C = 10 pts.
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D = 5 pts.

B. PARCC	Rubric	<u>Math</u>	<u>Lang. Arts</u>	Points _____
	Level 5	10	10	Math Points _____
	Level 4	8	8	ELA Points _____
	Level 3	6	6	
	Level 2	4	4	
	Level 1	2	2	
				Total Point Value _____

C. Terra Nova Rubric

Score Range	Math	Reading Comp	
11.0 - 12+	10	10	Math Points _____
9.0 - 10.9	8	8	Reading Points _____
7.0 - 8.9	6	6	
5.0 - 6.9	4	4	
0.0 - 4.9	2	2	
			Total Point Value _____

D. Attendance Rubric

<u>Number of Unexcused Absences in Grade 8</u>	<u>Points</u>	
0 - 2	10	
3 - 5	8	
6 - 8	6	
9 - 11	4	
12 - 14	2	
14+	0	
		Points _____

E. Discipline Rubric

<u>Number of Incidents in Grade 8</u>	<u>Points</u>
0	10
1 - 2	8
3 - 4	6
5 - 6	4
7 - 8	2
8+	0

Points _____

F. Essay Score

<u>Level</u>	<u>Points</u>
1	10
2	7
3	4

Points _____

G. Interview Score

<u>Level</u>	<u>Points</u>
1	10
2	7
3	4

Points _____

Total Points (Sum of A, B, C, D, E, F & G) _____

- Student's Total Points are compared to others applying to the same school.
- Those not accepted will be forwarded to their second and third choices.
- Those not accepted at this stage will be placed on a district waiting list.
- Factors for selected students regarding the provision of modifications and services for IEP, 504 and EL students will be addressed.

Principals will have the ability to consider extenuating circumstances concerning the admittance, denial for admission or placement.