

Essex County Vocational Technical Schools
NEWARK TECH CAMPUS

CELLULAR PHONE/ELECTRONIC DEVICE POLICY
2017-18

The following policy must be adhered to regarding cellular phones and other electronic devices:

1. All cellular phones and other electronic items must be turned off before entering the school building;
2. Cellular phones and other electronic items must be placed on the top shelf of student lockers and remain off during the school day;
3. Cellular phones must be surrendered upon request to any staff member;
4. Students caught with cell phones will receive a 1-day suspension; however, students who refuse to surrender their cell phone will receive additional days of suspension
5. All phones may be turned on after 3:00 p.m. for students **not assigned** to enrichment classes;
6. Students attending enrichment classes must leave their cell phones in their lockers until 4:05 p.m.;
- 7. Parents may not give students permission to keep their cell phones with them while in school for any reason;**
8. If there is a situation where a parent needs to contact their child or a child needs to contact a parent, calls should be made through the Guidance or Main Office;
9. Any cell phone that is confiscated during school **will not** be returned to the student until 30 days from the date it was taken. Cell phones will remain in the safe and can only be returned by the principal or vice principal.

Parent Signature: _____ Date: _____

Student Signature: _____ Date: _____

STRICT ADHERENCE TO THIS POLICY WILL BE ENFORCED THROUGHOUT THE SCHOOL YEAR. VIOLATIONS OF THIS POLICY WILL RESULT IN A SUSPENSION, PARENTAL CONFERENCE, AND ADDITIONAL CONSEQUENCES FOR REPEAT VIOLATIONS INCLUDING RETURN TO DISTRICT.